2009-2010

PART II

# WARRANT FOR THE ANNUAL TOWN MEETING WITH REPORTS AND RECOMMENDATIONS OF THE FINANCE AND ADVISORY COMMITTEE

Hearing on the Warrant
Monday, April 27, 2009
Buker School – 7:30 P.M.
Annual Town Meeting – BUKER SCHOOL
Saturday, May 2, 2009
Election 8:00 A.M. to 12:00 noon – Meeting 1:00 P.M.
Please bring this Part II with you to the
Hearing and Town Meeting
Matters to be voted do not appear in Part I of the
Town Report

Wenham Finance and Advisory Committee
Fiscal 2010 Annual Report

To the Citizens of Wenham

The Wenham Finance and Advisory Committee is pleased to present, for your review, consideration and action at the May 2, 2009 Town Meeting, our recommended budget for Fiscal 2010, which begins July 1, 2009.

Similar to the past several years, our recommended Article 2 Operating Budget is at the Proposition 2 ½ Levy Limit. Although we have again avoided requesting a Proposition 2 ½ Operating Override, we were forced to put $64,500 of recommended capital requests in a Capital Override Article.

This was a very challenging budget process, primarily because we faced significant reduced revenue/funding for this year of approximately $538,000, including a reduction in the use of free cash of $343,664, an estimated reduction of $126,604 in State Cherry Sheet income and an estimated reduction of "Local Receipts" of $66,053. In addition, our Levy Limit expense growth was further constrained by the decline in our New Growth amount which was reduced from $190,910 this year to an estimated $50,000 next year.

Like similar towns, the largest singular expenditure request is for our Hamilton-Wenham Regional School District (HWRSD) budget, which now comprises 55% of our expenditure budget, an increase over last year when the percentage was 50%. The principal reason for the 10% increase is the reduction of Town departmental budgeted expenditure requests over the current year (2009). The actual percentage increase in the HWRSD budgeted expenditure request was only 1.5%.

The regional structure of our school district requires us to dialogue with our Hamilton counterparts on the amount of HWRSD funding under our respective Operating budgets. Both committees met independently in February and voted to recommend a combined 2% funding increase, which was a modest increase over the prior year percentage increase of 1.75%. This 2% increase translates to a 3.35% increase for Wenham because the percentage of Wenham students to Hamilton students has increased over the past 3 years. In mid March, three of the five members of the Hamilton Finance Committee voted to change their recommendation to a 2 ½% increase. Our committee met with our Hamilton counterparts in late March to discuss our different recommendations. We subsequently decided not to change our vote from 2% to 2 ½ % The HWRSD Board then met on March 31st and voted a 2010 budget request that anticipates a two town contribution of 2%, which translates to a $235,150 (3.35%) funding increase for Wenham and a $207,668 (1.37%) increase for Hamilton.

The HWRSD Board did not request an Operating Override for next year. They are however, requesting a Capital Override (technically, a debt exclusion override) of $1,241,596 of which Wenham's share would be approximately $400,290. Since our committee received this request from the HWRSD Board, in the final form, only a few days ago, we have not had an opportunity to review and discuss it. Therefore, we are not

able to make a recommendation at this time. We anticipate we will have a recommendation before our annual Warrant hearing on April 27th.

The essence of the Town budgeting process has not materially changed in many years. Department heads propose budgets in the fall for review, approval and modification by the Town Administrator and Selectmen. The Finance Committee receives the Selectmen's recommendations in January and we proceed to set goals, review the budgets, interview Department heads and discuss among ourselves how to "balance the budget", which now means avoiding an Operating Override request for the Town. This year, because of the aforementioned significant revenue reductions, we had to make some painful expenditure cuts, including a 2 ½% reduction in all non-union Town employees' wages, including elected or appointed officials who receive compensation. Programs operated on a joint basis with the Town of Hamilton, such as our Joint Library, had their wages frozen at current levels. Hours were reduced for certain union employees. Other reductions, which will negatively affect Town services, include the elimination of one police patrolman, 5 fewer On-Call firefighters, one less DPW worker, reduced street maintenance as well as other service cuts. Overall, the proposed Town Operating budget expenditure reductions total approximately $435,000 or 6.2% from the current 2009 budget. In summary, the total FY 10 operating budget, excluding the water department for which separate bills are issued, will decrease by 0.8%, consisting of a 2.7% increase in the tax rate, a reduction of 16.5% in other revenue sources, a 3.35% increase in contribution to the HWRSD and a 4.7% reduction in all other expenses.

Our committee is also recommending the approval of a $64,500 Town Capital Override request which is designed to provide funding to replace a very old DPW pickup truck and plow ($35,000), a large plow for a dump truck ($8,000), a reduced Catch Basin replacement program ($17,000) and 5 new computers ($4,500).

The bottom line effect of all of the above recommended expenditure requests is an increase of about 37 cents or 2.7% in the tax rate. The requested HWRSD Capital Override would not affect the FY10 tax rate and the affect on the FY 2011 tax rate is not known as of the time of this printing.

Our committee also wishes to report that all 5 committee members unanimously approved the Operating Budget (Article 2) as well as all the Articles for which we recommend favorable action at this time.

Please come to the Warrant Hearing on Monday, April 27th. This is the designated time for us to explain our recommendations and for you to ask us questions, express your opinion and give us feedback.

Wenham Finance and Advisory Committee

Jack Wilhelm, Chairman
Steve Fischer
Roger Kuebel
Brett McKechnie
Susan Mehlin

# WARRANT FOR THE ANNUAL TOWN MEETING
# WENHAM, MASSACHUSETTS
# May 2, 2009

Essex, ss.

To either of the Constables of Wenham, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of said Town qualified to vote in the elections and Town affairs to meet in the Perkins Auditorium in the Bessie Buker School in said Town on Saturday the second of May, 2009, at eight o'clock in the forenoon, then and there to act on the following articles. "Article One," the election of officers to be by official ballot from 8:00 A.M. until 12:00 NOON; the remaining articles to be acted upon at 1:00 P.M., and if not completed, the meeting to be reconvened on Monday, May 4, 2009 at 7:30 P.M., at the Bessie Buker School; and to vote on ballot questions at the Special Election on Thursday, May 14, 2009, at the Buker School in said town between the hours of 7:00 A.M. and 8:00 P.M.

## ARTICLE 1: Election of Town Officers

Moderator for one year; Town Clerk for one year; one Selectman for three years; one Assessor for three years; one Cemetery Commissioner for three years; one Board of Health member for three years; one Housing Authority member for two years, one Housing Authority member for five years, Tree Warden for one year; one Planning Board member for five years; one Water Commissioner for three years; two At-large Hamilton Wenham Library Trustees for three years; one Hamilton Wenham School Committee member for three years; and one Hamilton Wenham School Committee member for two years; or take any other action relative thereto.

## ARTICLE 2: Budget Appropriations

To see if the Town will determine what sum of money may be necessary to defray the Town expense of the twelve month period (Fiscal Year 2010) beginning July 1, 2009 and ending June 30, 2010 and to make appropriations for the same and to determine the source thereof.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

# Notes to Recap Sheet for FY2010

**REVENUE**

Local Receipts: Include the following: **$833,950**
Motor Vehicle Excise, Penalties and Interest, Payments is Lieu of Taxes, Charges for Services, Fees, Rentals, Departmental Revenues, Licenses and Permits, Fines and Forfeits, and Investment Income

Water Revenue:
Raised from water use charges. Water Receipts equal Water Budget: **$415,097**

Assessments to Hamilton: – FY10 apportionment:

| | | | |
|---|---|---|---|
| Joint Library | 63.71% - Hamilton | Council on Aging Van | 55.24% - Hamilton |
| | 36.29% - Wenham | | 44.76% - Wenham |

Library Assessment:
Total Assessment to Hamilton – Library **$582,460**

Council on Aging Van Assessment:
Total Assessment to Hamilton – COA Van **$29,363**

Cherry Sheet Revenues:
FY09 Cherry Sheet – $592,643
FY10 Estimate ( Level Funded) = **$466,039**

Community Preservation Act Funds: **$411,882**

Other Available Funds: Chapter 90 Funds (Road Repairs): **$117,977**
Cemetery Funds from Cemetery Perpetual Care **$10,000**

**EXPENSES**

Cherry Sheet Charges: Assessed by State (Level Funded) **$120,165**

Other Expenditures: Catch all for any other charges which may be assessed to the town without appropriation. This includes cherry sheet offsets and any other deficits that may have to be raised.

FY10 Estimated: **$ 8,247**
Snow & Ice Deficit **30,000**

Overlay: Also known as the Allowance for Abatements and Exemptions – from Assessors
FY10 Amount: **$100,000**

Special Articles: The total dollar amount of the Finance and Advisory Committee's recommended expenditures under all of the warrant articles that affect the tax rate (except Article 2)

Article No. 4 Description: Chapter 90 **$117,977**

Override Articles: Items that are considered to be beyond the Levy Limit and will require a Town Meeting Vote

Article No. 7 Capital Override **$ 64,500**
Computers, Highway Catch Basins, Plow & DPW truck

Other:
Fiscal Year Levy Limit: From Department of Revenue RECAP Sheet **$12,021,569**
New Growth: Value increase estimated from Building Permits - FY08 Amt: **$ 50,000**
This amount is added to the Levy Limit
Proposition 2 ½ Debt Exclusion: Includes Joint Library Project, Town Hall/Police Station Project, Iron Rail Boiler and School Debt, Culvert BANS

Community Preservation Act Funds Reserved: **$401,882**
Community Preservation Act Funds Unreserved: **$10,000**

## PRELIMINARY RECAP SHEET
## COMPARISON OF FISCAL YEAR 2009 TO 2010
### Finance Committee Recommended Budget

| | ACTUAL - DOR FY2008 Recap | ACTUAL - DOR FY2009 Recap | ESTIMATED FY2010 Recap | INCREASE (DECREASE) |
|---|---|---|---|---|
| **REVENUES** | | | | |
| LOCAL RECEIPTS | 1,049,175 | 900,003 | 833,950 | (66,053) |
| Reservation from General Fund - Backhoe | | 63,000 | 0 | (63,000) |
| WATER | 435,000 | 511,160 | 415,097 | (96,063) |
| ASSESSMENT from Hamilton - COA Van | 36,044 | 32,000 | 29,363 | (2,637) |
| ASSESSMENT from Hamilton - Joint Library | 577,456 | 583,000 | 582,460 | (540) |
| Local Receipt Subtotal | 2,097,675 | 2,089,163 | 1,860,870 | (228,293) |
| Community Preservation Act Revenue | 509,469 | 531,814 | 411,882 | (119,932) |
| CHERRY SHEET REVENUE | 587,682 | 592,643 | 466,039 | (126,604) |
| OTHER (Available Funds) | | | | |
| Chapter 90 | 156,231 | 115,454 | 117,977 | 2,523 |
| Cemetery Funds to offset DPW expenses | 15,000 | 10,000 | 10,000 | 0 |
| FREE CASH USED FOR: | | | | |
| Article 14: To Level the Tax Rate | 411,685 | 590,664 | 247,000 | (343,664) |
| OVERLAY SURPLUS: | | | | |
| Article 14: To Level the Tax Rate | 0 | 23,963 | 0 | (23,963) |
| FY 08: Planning Bd. Zoning Ordinance | 25,000 | 0 | 0 | 0 |
| Transfer from Water Surplus | | | | |
| Article 12: Transfer Water surplus for Well Repair | | | 187,000 | 187,000 |
| TOTAL REVENUES | 3,802,742 | 3,953,701 | 3,300,768 | (652,933) |
| **EXPENDITURES** | | | | |
| ARTICLE 2 - SALARIES & WAGES | 2,824,992 | 3,000,145 | 2,834,851 | (165,294) |
| ARTICLE 2 - TOWN EXPENSES | 3,980,191 | 4,018,713 | 3,749,110 | (269,603) |
| ARTICLE 2 - H W REG SCHOOL EXPENSES | 6,048,568 | 6,423,592 | 7,260,009 | 836,417 |
| ARTICLE 2 - SCHOOL DEBT | 374,290 | 377,384 | 372,283 | (5,101) |
| ARTICLE 2 - REG VOCATIONAL SCHOOL EXPENSES | 27,861 | 33,564 | 35,313 | 1,749 |
| ARTICLE 2 - CAPITAL | 127,340 | 101,400 | 218,000 | 116,600 |
| sub-total Article 2 | 13,383,242 | 13,954,798 | 14,469,566 | 514,768 |
| CHERRY SHEET CHARGES | 120,547 | 120,165 | 120,165 | 0 |
| OTHER - Library Offset | 7,561 | 8,247 | 8,247 | 0 |
| Other Deficits to be raised (if any) | 143 | 24,106 | 0 | (24,106) |
| OVERLAY (Allowance for Abatements) | 100,000 | 150,000 | 100,000 | (50,000) |
| SPECIAL ARTICLES | | | | |
| FY 08 Regional Operations Center | 1,000 | 0 | 0 | 0 |
| Article 4: Chapter 90 | 156,231 | 115,454 | 117,977 | 2,523 |
| FY 08: Planning Bd. Ordinance | 25,000 | 0 | 0 | 0 |
| OVERRIDE ARTICLES | | | | |
| Article 7: Capital - | 90,000 | 153,000 | 64,500 | (88,500) |
| FY 08: Emergency Mngmnt | 23,000 | 0 | 0 | 0 |
| No School Operating Override in FY2010 | 154,817 | 601,267 | 0 | (601,267) |
| Community Preservation Act Unreserved | 23,669 | 8,760 | 10,000 | 1,240 |
| Community Preservation Act Reserved | 485,800 | 523,054 | 401,882 | (121,172) |
| Snow & Ice Deficit | | | 30,000 | 30,000 |
| TOTAL EXPENDITURES | 14,571,009 | 15,658,851 | 15,322,337 | (336,514) |
| NET AMOUNT TO BE RAISED (Total Expenditures less Total Revenues. This amount is subject to the levy limit) | 10,768,267 | 11,705,150 | 12,021,569 | 316,419 |
| PRIOR FISCAL YEAR LEVY LIMIT - before debt exclusion | 9,014,482 | 9,566,430 | 10,597,768 | 1,031,338 |
| 2 1/2% Increase | 225,362 | 239,161 | 264,944 | 25,783 |
| Current New Growth (Value increases from new building) | 171,769 | 190,910 | 50,000 | (140,910) |
| Override Articles (School - FY 09 = $601,267, FY 10 = 0) | 154,817 | 601,267 | 0 | (601,267) |
| | | | | 314,944 |
| LEVY LIMIT - before adding current year debt exclusion | 9,566,430 | 10,597,768 | 10,912,712 | |
| One year Capital Override | 113,000 | 153,000 | 64,500 | |
| Reduction of Levy for unused Dump truck appropriation | | (63,000) | 0 | |
| PROP 2 1/2 DEBT EXCLUSION | 1,102,183 | 1,024,463 | 1,044,357 | |
| School Debt, Town Hall/Police Station, Joint Library | | | | |
| LEVY LIMIT - Maximum Allowable Levy (Net Amount To Be Raised cannot be higher than this) | 10,781,613 | 11,712,231 | 12,021,569 | |
| LESS: Amount to be provided for negotiated settlement of a disputed legal claim | | | | |
| GAP - Levy Limit minus the Net Amount To Be Raised. (If this amount is negative it is beyond the Levy Limit and is not allowable without an override) | 13,346 | 7,081 | 0 | |
| PROPERTY VALUATION | 833,457,209 | 853,767,317 | 853,767,317 | 20,310,108 |
| TAX RATE -(Net Amount to be Raised divided by Property Valuation x 1000) | $12.92 | $13.71 | $14.08 | $0.37 |

| | |
|---|---|
| Joint Libr Proj. | 104,388 |
| Jt Libr Purch | 28,868 |
| Town Hall | 21,520 |
| School Reno | 372,283 |
| Iron rail boiler | 10,650 |
| Town Hall @ 4.456m | 384,898 |
| Fire Truck (Quint) | 59,400 |
| Culverts BAN | 62,350 |
| Total | 1,044,357 |

2.70% increase/ decrease

Please note: $100,000 of expenditures equals approximately $0.12 on the tax rate

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **GENERAL GOVERNMENT** | | | | | |
| **114** | **MODERATOR** | | | | | |
| 114-5200 | EXPENSES | 0 | 0 | 0 | 50 | 50 |
| **122** | **SELECTMEN** | | | | | |
| 122-5100 | SALARIES | 10,812 | 10,812 | 10,812 | 10,812 | 10,542 |
| | (Chairman @ $4,160/year, 2 Members @ $3,191/year) | | | | | |
| 122-5200 | EXPENSES | 1,934 | 2,000 | 1,368 | 2,000 | 2,000 |
| | | 12,746 | 12,812 | 12,180 | 12,812 | 12,542 |
| **123** | **TOWN ADMINISTRATOR** | | | | | |
| 123-5100 | SALARY (@ $91,194/year) | 85,855 | 87,825 | 90,821 | 93,456 | 91,194 |
| 123-5200 | EXPENSES | 2,490 | 2,500 | 2,285 | 2,500 | 2,500 |
| | | 88,345 | 90,325 | 93,106 | 95,956 | 93,694 |
| **131** | **FINANCE & ADVISORY COMMITTEE** | | | | | |
| 131-5200 | EXPENSES | 195 | 152 | 149 | 250 | 250 |
| **132** | **RESERVE FUND MGL C.40, S.6** | | | | | |
| 132-5700 | RESERVE FUND | 104,188 | 143,962 | 33,550 | 150,000 | 150,000 |
| **135** | **TOWN ACCOUNTANT** | | | | | |
| 135-5100 | SALARY & WAGES | 71,484 | 45,200 | 47,756 | 49,189 | 45,629 |
| | (Town Acct. $34.125/hr & Asst. $18.04/ hr.) | | | | | |
| 135-5200 | EXPENSES | 2,744 | 3,966 | 2,908 | 2,040 | 2,040 |
| 135-5300 | CONTRACT SERVICES | 1,500 | 1,209 | 0 | 500 | 0 |
| | | 75,728 | 50,375 | 50,664 | 51,729 | 47,669 |
| **139** | **MUNICIPAL AUDIT** | | | | | |
| 139-5300 | CONTRACT SERVICE - Municipal Audit | 16,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| **141** | **ASSESSORS** | | | | | |
| 141-5100 | SALARY & WAGES | 56,124 | 71,636 | 74,778 | 77,937 | 74,858 |
| | Chief Assessor @ ($58,096/year + $200 longevity) | | | | | |
| | Assessing Clerk @ ($19.712 / hr, 16 hrs /wk + $100 longevity) | | | | | |
| 141-5200 | EXPENSES | 15,735 | 11,056 | 8,007 | 9,450 | 9,450 |
| 141-5800 | CAPITAL | | | | | |
| | | 71,859 | 82,692 | 82,785 | 87,387 | 84,308 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| **145** | **FINANCE DIRECTOR, TREASURER / COLLECTOR** | | | | | |
| 145-5100 | SALARY & WAGES | 73,916 | 97,483 | 105,510 | 108,660 | 104,108 |
| | (Finance Director, Treasurer / Collector @ $63,203/year ) | | | | | |
| | (Asst. Collector @ $40,905/yr ) | | | | | |
| 145-5200 | EXPENSES | 6,030 | 11,449 | 8,973 | 9,450 | 7,675 |
| 145-5200 | TAX TITLE | | 891 | 583 | 4,000 | 4,000 |
| 145-5300 | GASB 45 ACTUARIAL STUDY | 2,723 | | | 8,000 | |
| 145-5300 | CONTRACT SERVICE | 12,010 | 11,843 | 11,848 | 14,700 | 14,700 |
| 145-5710 | OTHER - Borrowing Costs | | | | | |
| | | 94,679 | 121,666 | 126,914 | 144,810 | 130,483 |
| **151** | **TOWN COUNSEL / LEGAL** | | | | | |
| 151-5200 | EXPENSES | | | | | |
| 151-5210 | CONTRACT SERVICE - RETAINER | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| 151-5220 | CONTRACT SERVICE - OUTSIDE COUNSEL | 41,574 | 41,515 | 10,637 | 15,000 | 15,000 |
| 151-5700 | OTHER | 0 | 0 | 0 | 0 | 0 |
| | | 48,574 | 48,515 | 17,637 | 22,000 | 22,000 |
| **155** | **INFORMATION TECHNOLOGY** | | | | | |
| 155-5100 | SALARY & WAGES | | | | | 0 |
| 155-5200 | EXPENSES | 15,745 | 16,550 | 16,375 | 22,050 | 17,750 |
| 155-5300 | CONTRACT SERVICE | 46,895 | 47,590 | 48,205 | 45,790 | 40,133 |
| 155-5700 | OTHER (GIS Programs; Web Page Host) | 14,441 | 4,992 | 5,000 | 3,000 | 3,000 |
| 155-5800 | CAPITAL | | | 4,500 | 4,500 | 4,500 |
| | | 77,081 | 69,132 | 74,080 | 75,340 | 65,383 |
| **160** | **TOWN HALL** | | | | | |
| 160-5100 | SALARY & WAGES | 87,423 | 89,209 | 99,233 | 98,035 | 97,389 |
| | (Permit Office @ $40,068/yr + $400 longevity) | | | | | |
| | (Admin. Asst. @ $40,818/yr + $100 longevity) | | | | | |
| | (Maint Suprvsr @ 15 hrs/wk @ $19.51/hr + $728 ) | | | | | |
| 160-5200 | EXPENSES | 41,097 | 47,474 | 59,941 | 57,800 | 54,100 |
| 160-5300 | CONTRACT SERVICE | | | | | |
| 160-5310 | Minutes Clerk & Grant Writer | 8,000 | 8,600 | 7,175 | 10,000 | 2,500 |
| 160-5320 | Cleaning Service | | | | 25,000 | 25,000 |
| 160-5700 | OTHER | 0 | 0 | | 0 | 0 |
| 160-5800 | CAPITAL | 0 | 0 | | | 0 |
| 160-5810 | Town Hall Zoning Article | | | 13,000 | | |
| 160-5823 | Regional Operation Study | | | 1,000 | | |
| | | 136,520 | 145,283 | 180,349 | 190,835 | 178,989 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| **161** | **TOWN CLERK** | | | | | |
| 161-5100 | SALARY (@ $44,622/yr + $300 longevity) | 41,961 | 43,001 | 44,733 | 46,066 | 44,922 |
| 161-5200 | EXPENSES | 308 | 1,881 | 1,136 | 1,400 | 1,300 |
| | | 42,269 | 44,882 | 45,869 | 47,466 | 46,222 |
| **162** | **ELECTIONS & REGISTRATION** | | | | | |
| 162-5100 | WAGES | 3,147 | 2,897 | 2,950 | 2,950 | 2,950 |
| 162-5200 | EXPENSES | 8,207 | 8,782 | 7,599 | 18,025 | 11,975 |
| 162-5700 | OTHER | | | | | |
| | | 11,353 | 11,679 | 10,549 | 20,975 | 14,925 |
| **171** | **CONSERVATION COMMISSION** | | | | | |
| 171-5100 | WAGES (@ $20.96/hour - 19.5 hrs. per wk) | 16,046 | 15,217 | 19,498 | 21,965 | 21,416 |
| 171-5200 | EXPENSES | 3,340 | 4,029 | 5,675 | 3,759 | 2,645 |
| | WATER RESOURCE & WETLAND PROT. BY-LAW | | | ? | | |
| | | 19,386 | 19,246 | 25,173 | 25,724 | 24,061 |
| **175** | **PLANNING BOARD** | | | | | |
| 175-5100 | WAGES (Stipend - Clerk) | 1,515 | 1,545 | 1,545 | 1,545 | 1,545 |
| 175-5200 | EXPENSES | 925 | 187 | 0 | 500 | 500 |
| | | 2,440 | 1,732 | 1,545 | 2,045 | 2,045 |
| **176** | **BOARD OF APPEALS** | | | | | |
| 176-5100 | WAGES (Stipend - Clerk) | 515 | 515 | 515 | 515 | 515 |
| 176-5200 | EXPENSES | 0 | 19 | 0 | 500 | 500 |
| | | 515 | 534 | 515 | 1,015 | 1,015 |
| **195** | **TOWN REPORT** | | | | | |
| 195-5200 | EXPENSES | 7,240 | 7,784 | 7,200 | 7,000 | 5,000 |
| **198** | **COMMUNITY/REC BUILDING** | | | | | |
| 198-5100 | WAGES | | | | | |
| 198-5200 | EXPENSES | 4,649 | 3,653 | 7,140 | 4,000 | 4,000 |
| 198-5310 | CONTRACT SERVICES - Cleaning | | | | | |
| | | 4,649 | 3,653 | 7,140 | 4,000 | 4,000 |
| **199** | **IRON RAIL PROPERTY** | | | | | |
| 199-5100 | SALARY & WAGES | 4,986 | 0 | 0 | 1,882 | 5,875 |
| 199-5200 | EXPENSES | 5,018 | 22,490 | 28,095 | 29,250 | 29,250 |
| 199-5300 | CONTRACT SERVICE | 5,858 | 12,846 | 16,787 | 17,307 | 10,882 |
| 199-5800 | CAPITAL | 0 | 0 | 0 | 5,000 | |
| | | 15,862 | 35,336 | 44,881 | 53,439 | 46,007 |
| | **TOTAL GENERAL GOVERNMENT** | 829,630 | 907,760 | 832,285 | 1,010,833 | 946,643 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **PROTECTION OF PERSONS AND PROPERTY** | | | | | |
| **210** | **POLICE** | | | | | |
| 210-5100 | SALARIES & WAGES | 859,461 | 870,513 | 908,695 | 933,772 | 832,094 |
| | (Chief @ $78,447 - base/year + $300 longevity) | | | | | |
| 210-5200 | EXPENSES | 61,028 | 66,218 | 66,726 | 98,661 | 76,243 |
| 210-5800 | CAPITAL | 31,346 | 32,806 | 20,840 | 0 | 0 |
| | | 951,835 | 969,537 | 996,261 | 1,032,433 | 908,337 |
| **215** | **POLICE STATION** | | | | | |
| 215-5200 | EXPENSES | | | 9,464 | 30,500 | 25,500 |
| 215-5800 | CAPITAL | | | | 0 | 0 |
| | | | | 9,464 | 30,500 | 25,500 |
| **220** | **FIRE** | | | | | |
| 220-5100 | SALARIES & STIPENDS | 146,393 | 149,065 | 170,431 | 177,988 | 176,256 |
| | (Chief @ $55,699 per ,year) | | | | | |
| | (Fire Prevention Officer @ $56,325/year) | | | | | |
| 220-5110 | ON-CALL WAGES | 147,840 | 170,139 | 154,557 | 150,000 | 172,000 |
| 220-5200 | EXPENSES | 47,379 | 58,191 | 83,721 | 63,350 | 44,850 |
| 220-5700 | TRAINING (Wages & Expenses) | 39,121 | 38,293 | 47,346 | 40,773 | 27,260 |
| 220-5800 | CAPITAL | 0 | 0 | 0 | 0 | 0 |
| | | 380,733 | 415,688 | 456,055 | 432,111 | 420,366 |
| **225** | **FIRE STATION** | | | | | |
| 225-5200 | EXPENSES | | | | 30,705 | 30,425 |
| 225-5800 | CAPITAL | | | | 0 | 0 |
| | | | | 0 | 30,705 | 30,425 |
| **231** | **AMBULANCE SERVICE** | | | | | |
| 231-5300 | CONTRACT SERVICES | 41,480 | 43,980 | 46,480 | 48,980 | 48,000 |
| **241** | **BUILDING INSPECTOR** | | | | | |
| 241-5100 | SALARIES | 16,419 | 18,095 | 19,343 | 19,876 | 19,419 |
| | (Building Inspector @ $17,818/year) | | | | | |
| | (Asst. Building Inspector @ $1,600/year) | | | | | |
| 241-5200 | EXPENSES | 0 | 0 | 125 | 200 | 350 |
| | | 16,419 | 18,095 | 19,468 | 20,076 | 19,769 |
| **243** | **PLUMBING & GAS INSPECTOR** | | | | | |
| 243-5100 | SALARY (@ $4,219/year) | 3,979 | 4,079 | 4,200 | 4,327 | 4,219 |
| 243-5200 | EXPENSES | 300 | 149 | 76 | 300 | 300 |
| | | 4,279 | 4,228 | 4,276 | 4,627 | 4,519 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| **245** | **ELECTRICAL INSPECTOR** | | | | | |
| 245-5100 | SALARY & WAGES | 8,793 | 9,014 | 10,484 | 10,799 | 10,529 |
| | (Electrical Inspector @ $10,529/year) | | | | | |
| 245-5200 | EXPENSES | 40 | 300 | 0 | 450 | 450 |
| | | 8,833 | 9,314 | 10,484 | 11,249 | 10,979 |
| **249** | **MUNICIPAL FIRE ALARM SYSTEMS** | | | | | |
| 249-5200 | EXPENSES | 768 | 522 | 0 | 1,500 | 1,500 |
| 249-5300 | CONTRACT SERVICE | 175 | 721 | 1,500 | 1,500 | 1,500 |
| 249-5800 | CAPITAL | | | | 0 | 0 |
| | | 943 | 1,243 | 1,500 | 3,000 | 3,000 |
| **291** | **EMERGENCY MANAGEMENT SERVICE** | | | | | |
| 291-5200 | EXPENSES | 1,689 | 471 | 1,885 | 1,500 | 3,300 |
| 291-5810 | Retrofit Elementary School | | | 9,921 | | |
| | | | 471 | 11,806 | 1,500 | 3,300 |
| **292** | **ANIMAL CONTROL** | | | | | |
| 292-5100 | SALARIES | 8,561 | 8,616 | 12,623 | 12,981 | 12,981 |
| | (Animal Control Officer @ $6,775/year) | | | | | |
| | (Deer Officer @ $3,116/year) | | | | | |
| | (Beaver Control @ $3,090/year) | | | | | |
| 292-5200 | EXPENSES | 522 | 530 | 100 | 750 | 750 |
| | | 9,083 | 9,146 | 12,723 | 13,731 | 13,731 |
| **294** | **TREE WARDEN** | | | | | |
| 294-5100 | SALARY (@ $1,466/year) | 1,348 | 1,382 | 1,423 | 1,466 | 1,466 |
| 294-5200 | EXPENSES | 1,800 | 1,800 | 1,560 | 1,800 | 1,800 |
| 294-5300 | CONTRACT SERVCE | 26,509 | 26,650 | 18,851 | 20,000 | 17,000 |
| 294-5700 | OTHER - Tree Planting/Replacement - Spraying | 1,760 | 1,461 | 1,166 | 1,461 | 1,500 |
| | | 31,417 | 31,293 | 23,000 | 24,727 | 21,766 |
| **298** | **POLICE & FIRE STATION** | | | | | |
| 298-5100 | SALARIES & WAGES | | | | | |
| 298-5200 | EXPENSES | 19,350 | 27,575 | 31,636 | 0 | 0 |
| 298-5700 | OTHER | | | | | |
| 298-5800 | CAPITAL | | | | 0 | 0 |
| | | 19,350 | 27,575 | 31,636 | 0 | 0 |
| **299** | **EMERGENCY COMMUNICATION CENTER** | | | | | |
| 299-5200 | EXPENSES (Includes Administration Fee to Hamilton of $14,821) | 153,585 | 159,208 | 187,962 | 178,096 | 182,120 |
| 299-5700 | OTHER | | | | | |
| 299-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | 153,585 | 159,208 | 187,962 | 178,096 | 182,120 |
| | **TOTAL PROTECTION OF PERSONS & PROPERTY** | 1,619,646 | 1,689,778 | 1,801,193 | 1,831,735 | 1,691,812 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **SCHOOLS** | | | | | |
| **310** | **REGIONAL SCHOOL DISTRICT** | | | | | |
| 310-5200 | ASSESSMENT - Wenham Share | 5,408,166 | 5,787,292 | 6,203,385 | 7,024,859 | 7,260,009 |
| | (FY 09 base = $6,423,592 plus $601,267 override) | | | | | |
| **315** | **SCHOOL DEBT** | | | | | |
| 315-5900 | PRINCIPAL & INTEREST (1991 School Addition/Repairs) | 66,285 | 64,533 | 67,281 | 67,682 | 58,053 |
| 315-5910 | PRINCIPAL & INTEREST (1997 New Middle School) | 212,951 | 212,053 | 259,056 | 262,235 | 267,603 |
| 315-5920 | PRINCIPAL & INTEREST (2002 Boiler) | 49,441 | 48,653 | 47,953 | 47,467 | 46,627 |
| | | 328,677 | 325,239 | 374,290 | 377,384 | 372,283 |
| | **Total Hamilton/Wenham Regional School** | 5,736,843 | 6,112,531 | 6,577,675 | 7,402,243 | 7,632,292 |
| **320** | **REGIONAL VOCATIONAL SCHOOL DISTRICT** | | | | | |
| 320-5200 | EXPENSES (WENHAM'S SHARE) | 44,978 | 37,530 | 26,311 | 33,564 | 35,313 |
| | **TOTAL SCHOOLS** | 5,781,821 | 6,150,061 | 6,603,986 | 7,435,807 | 7,667,605 |
| | **DEPARTMENT OF PUBLIC WORKS** | | | | | |
| **422** | **HIGHWAY DEPARTMENT** | | | | | |
| 422-5100 | SALARIES & WAGES | 387,489 | 409,036 | 442,723 | 465,189 | 425,884 |
| | (DPW Director @ $77,267/yr.) | | | | | |
| | (Foreman @ $61,622 + $400 longevity) | | | | | |
| | (Other Wages @ $16.77-$24.12/hour) | | | | | |
| 422-5200 | EXPENSES | 26,854 | 33,606 | 35,000 | 33,400 | 29,900 |
| 422-5700 | STREET MAINTENANCE EXPENSE (Inc. Catch Basins) | 60,379 | 53,924 | 71,514 | 76,320 | 45,320 |
| 422-5710 | OTHER - SIDEWALKS/BIKE PATHS | 12,057 | 29,107 | 1,247 | 0 | 0 |
| 422-5800 | CAPITAL | 26,833 | 12,239 | 41,863 | 0 | 60,000 |
| 422-5810 | Dump Truck Art 11 | | | 27,000 | | |
| | | 513,612 | 537,912 | 619,347 | 574,909 | 561,104 |
| **423** | **SNOW REMOVAL** | | | | | |
| 423-5100 | WAGES | 33,616 | 27,836 | 33,779 | 36,050 | 36,050 |
| 423-5200 | EXPENSES | 54,000 | 54,000 | 75,791 | 62,300 | 62,300 |
| 423-5800 | CAPITAL | | | | | |
| | | 87,616 | 81,836 | 109,570 | 98,350 | 98,350 |
| **424** | **STREET LIGHTING** | | | | | |
| 424-5200 | EXPENSES | 36,838 | 43,288 | 38,898 | 48,000 | 40,000 |
| **429** | **VEHICLE MAINTENANCE** | | | | | |
| 429-5200 | EXPENSES | 42,080 | 39,908 | 49,691 | 47,500 | 45,000 |
| | | 42,080 | 39,908 | 49,691 | 47,500 | 45,000 |
| **433** | **REFUSE COLLECTION AND DISPOSAL** | | | | | |
| 433-5300 | EXPENSES | 223,762 | 258,532 | 253,502 | 256,500 | 209,525 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| **491** | **CEMETERY** | | | | | |
| 491-5100 | SALARIES & WAGES | 2,002 | 2,052 | 2,182 | 2,177 | 0 |
| 491-5200 | EXPENSES (Includes Burial Agent Salary) | 3,980 | 3,265 | 3,101 | 3,500 | 3,500 |
| 491-5300 | CONTRACT SERVICE - BURIALS | | | | | 5,000 |
| 491-5700 | OTHER - MEMORIAL DAY EXPENSE | 500 | 500 | 0 | 500 | 500 |
| 491-5710 | OTHER - VETERAN'S GRAVES EXPENSE | 0 | 200 | 0 | 200 | 200 |
| 422-5800 | CAPITAL | | | | 0 | 0 |
| | | 6,482 | 6,017 | 5,283 | 6,377 | 9,200 |
| **495** | **GASOLINE & OIL** | | | | | |
| 495-5200 | EXPENSES | 56,118 | 57,931 | 86,253 | 70,500 | 68,500 |
| | | 56,118 | 57,931 | 86,253 | 70,500 | 68,500 |
| | **TOTAL DEPARTMENT OF PUBLIC WORKS** | 966,508 | 1,025,424 | 1,162,544 | 1,102,136 | 1,031,679 |
| | **HEALTH AND HUMAN SERVICES** | | | | | |
| **510** | **BOARD OF HEALTH** | | | | | |
| 510-5100 | SALARIES | 2,050 | 2,102 | 2,165 | 2,350 | 2,350 |
| | (Inspector of Animals @ $2,230/year. Bd Memebers @ $40/yr | | | | | |
| 510-5200 | EXPENSES | 1,814 | 827 | 1,346 | 3,300 | 3,650 |
| 510-5300 | CONTRACT SERVICE - Health Agent @ $60/hr | 10,500 | 10,550 | 10,610 | 16,300 | 16,465 |
| 510-5700 | OTHER | 0 | 0 | 0 | 2,500 | 3,300 |
| | | 14,364 | 13,479 | 14,121 | 24,450 | 25,765 |
| **541** | **COUNCIL ON AGING** | | | | | |
| 541-5100 | SALARIES (14 hrs/wk @ $15.21/hr - COA Grant $3,741) | 4,606 | 6,963 | 7,075 | 9,067 | 8,866 |
| | (Outreach Coordinator - $1000 + grant) | | | | | |
| 541-5200 | EXPENSES | 4,455 | 5,854 | 6,876 | 7,300 | 7,300 |
| | | 9,061 | 12,817 | 13,951 | 16,367 | 16,166 |
| **542** | **COUNCIL ON AGING VAN** | | | | | |
| 542-5100 | SALARIES | 42,897 | 41,584 | 40,979 | 46,392 | 46,392 |
| | Supervisor (19 hrs/wk @ $15.60/hr) | | | | | |
| | Dispatcher & Drivers (@ $11.15-$11.37/hr.) | | | | | |
| 542-5200 | EXPENSES | 6,750 | 8,700 | 7,456 | 9,800 | 9,800 |
| 542-5300 | CONTRACT SERVICES | | | | | |
| 542-5800 | CAPITAL | | | | | 0 |
| | | 49,647 | 50,284 | 48,435 | 56,192 | 56,192 |
| **543** | **VETERAN'S BENEFITS** | | | | | |
| 543-5200 | EXPENSES | 0 | 472 | 0 | 750 | 750 |
| 543-5210 | REGIONAL DISTRICT ASSESSMENT | 14,234 | 14,743 | 15,346 | 16,882 | 18,570 |
| | | 14,234 | 15,215 | 15,346 | 17,632 | 19,320 |
| | **TOTAL HEALTH & HUMAN SERVICES** | 87,306 | 91,795 | 91,853 | 114,641 | 117,443 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **CULTURE and RECREATION** | | | | | |
| **620** | **JOINT LIBRARY** | | | | | |
| 620-5100 | SALARIES & WAGES | | | | | |
| 5101 | Director (Salary @ $63,006./yr) | 56,010 | 58,523 | 61,171 | 63,006 | 63,006 |
| | Prof Library Generalist/Grants Administrator | 0 | | 0 | | |
| | Subtotal Administration | 56,010 | 58,523 | 61,171 | 63,006 | 63,006 |
| 5102 | Head Reference (@ $36,634/year) | 31,411 | 32,256 | 33,558 | 36,327 | 35,634 |
| 5103 | Circulation / ILL ( @ $34,902/year + $200 longevity) | 30,026 | 30,955 | 32,873 | 35,311 | 35,102 |
| 5104 | Young Adult Librarian (@ $35,331/year ) | 34,427 | 31,502 | 32,783 | 35,316 | 35,331 |
| 5105 | Childrens (@ $35,213/year + $100 longevity) | 31,004 | 31,752 | 32,965 | 35,313 | 35,313 |
| 5106 | Circulation ( @ $34,774/yr.) | 34,427 | 35,450 | 37,501 | 40,115 | 34,774 |
| 5107 | Administrative Librarian ( @ $34,902/year & $100 longevity) | 29,811 | 31,073 | 32,773 | 35,107 | 35,002 |
| 5108 | Technical Services ( @ $45,883/year + $400 longevity) | 41,392 | 42,369 | 44,128 | 46,283 | 46,283 |
| | Subtotal Professional | 232,498 | 235,357 | 246,581 | 263,772 | 257,439 |
| 5110 | Support Staff - 8 Part-time Positions ($12.06-$16.08/hr) | 58,283 | 68,016 | 67,280 | 75,952 | 75,220 |
| | Clerical Assistance (19 hrs x $15 = $14,934) | | | 13,363 | 14,934 | 15,158 |
| | Maint. Suprvsr - 25 hrs/wk. @ $19.71/hr. | 19,302 | 19,708 | 20,300 | 31,597 | 22,406 |
| | Custodian - 62.5 % of $650 clothing allowance | 0 | 406 | 406 | 488 | 406 |
| | 2-3 Shelvers - total 20 hrs/wk. @ $8.24/hr. | 9,051 | 8,861 | 9,123 | 8,636 | 9,808 |
| | Subtotal Support | 86,636 | 96,991 | 110,472 | 131,606 | 122,998 |
| | Total Salaries | 375,144 | 390,871 | 418,224 | 458,384 | 443,444 |
| 620-5200 | EXPENSES | | | | | |
| 5201 | Library Books | 88,351 | 92,000 | 97,842 | 99,750 | 97,859 |
| 5202 | Subscriptions & Periodicals | 8,000 | 8,000 | 8,950 | 8,950 | 8,950 |
| 5203 | Furniture & Equipment | | | | | |
| 5204 | Technology | 35,518 | 35,674 | 36,414 | 38,088 | 37,418 |
| 5205 | General Supplies | 13,191 | 13,265 | 11,010 | 13,265 | 9,265 |
| 5206 | Memberships, Conference & Travel | 1,070 | 1,070 | 815 | 1,070 | 415 |
| 5207 | Programs | 994 | 1,000 | 999 | 1,000 | 500 |
| 5208 | Heat & Utilities | 59,284 | 55,077 | 56,000 | 56,000 | 53,000 |
| 5209 | Maintenance of Building & Grounds | 20,820 | 20,820 | 23,153 | 19,820 | 18,820 |
| 5210 | Other | | | | 0 | 0 |
| | Total Expenses | 227,228 | 226,906 | 235,183 | 237,943 | 226,227 |
| 620-5800 | CAPITAL | 0 | 0 | 5,028 | 4,900 | 0 |
| | Total Capital | 0 | 0 | 5,028 | 4,900 | 0 |
| | TOTAL LIBRARY | 602,372 | 617,777 | 658,435 | 701,227 | 669,671 |
| **640** | **JOINT RECREATION PROGRAM** | | | | | |
| 640-5200 | OTHER - JT. RECREATION PROGRAM EXPENSE (Includes $3,725 Administrative Fee to Hamilton) | 54,419 | 54,958 | 59,428 | 48,722 | 46,708 |
| | | 54,419 | 54,958 | 59,428 | 48,722 | 46,708 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| 650 | **PARK DEPARTMENT** | | | | | |
| 650-5100 | WAGES ( Gatekeeper) | | | 3,800 | 3,800 | 0 |
| 650-5200 | EXPENSES | 2,440 | 2,522 | 2,792 | 3,050 | 3,050 |
| 650-5300 | CONTRACT SERVICES | 0 | 260 | 0 | 0 | 0 |
| 650-5700 | OTHER | | | | 0 | 0 |
| | | 2,440 | 2,782 | 6,592 | 6,850 | 3,050 |
| 691 | **HISTORIC DISTRICT COMMISSION** | | | | | |
| 691-5200 | EXPENSES | 0 | 144 | 0 | 300 | 200 |
| 693 | **TOWN CLOCK** | | | | | |
| 693-5100 | SALARY (Clockwinder) | 1,064 | 1,091 | 1,124 | 1,158 | 1,158 |
| | | 1,064 | 1,091 | 1,124 | 1,158 | 1,158 |
| 699 | **BAND** | | | | | |
| 699-5200 | EXPENSES | 325 | 325 | 400 | 500 | 500 |
| | **TOTAL CULTURE AND RECREATION** | 660,620 | 677,077 | 725,979 | 758,757 | 721,287 |
| | **FIXED CHARGES** | | | | | |
| 911 | **RETIREMENT** | | | | | |
| 911-5200 | ESSEX REGIONAL RETIREMENT ASSESSMENT | 295,843 | 308,782 | 327,060 | 338,730 | 374,148 |
| 911-5220 | FORMER EMPLOYEE PENSION | 2,288 | 2,720 | 2,288 | 2,856 | 2,500 |
| | | 298,131 | 311,502 | 329,348 | 341,586 | 376,648 |
| 914 | **EMPLOYEE BENEFITS** | | | | | |
| 914-5200 | GROUP INSURANCE (Health & Life - Town Share) | 442,653 | 533,147 | 523,819 | 578,318 | 512,845 |
| 914-5220 | UNEMPLOYMENT | 38 | | 209 | 500 | 7,975 |
| 914-5230 | MERIT ADJUSTMENT | | | | | 0 |
| 914-5710 | OTHER - BUY-BACK | | | 49,684 | 35,000 | 35,000 |
| | | 442,691 | 533,147 | 573,712 | 613,818 | 555,820 |
| 916 | **FICA / MEDICARE** | | | | | |
| 916-5200 | EXPENSES | 27,348 | 28,634 | 33,062 | 35,761 | 37,549 |
| 945 | **GENERAL INSURANCE** | | | | | |
| 945-5200 | EXPENSES | 89,623 | 124,682 | 93,122 | 108,496 | 112,496 |
| 945-5201 | EXPENSES - Town Hall Insurance | 11,000 | 4,183 | 0 | 18,673 | |
| 945-5700 | DEDUCTIBLE FUND | 0 | 1,000 | 1,000 | 1,000 | 0 |
| | | 100,623 | 129,865 | 94,122 | 128,169 | 112,496 |
| | **TOTAL FIXED CHARGES** | 868,793 | 1,003,148 | 1,030,244 | 1,119,334 | 1,082,513 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **TOWN DEBT - PRINCIPAL & INTEREST** | | | | | |
| **710** | **PRINCIPAL** | | | | | |
| 710-5910-1 | PRINCIPAL - ROAD CONSTRUCTION | | | | | |
| 710-5910-2 | PRINCIPAL - FIRE ENGINE (Non-Debt Exclusion) | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710-5910-3 | PRINCIPAL - JOINT LIBRARY | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| 710-5910-4 | PRINCIPAL - LIBRARY LEASE/PURCHASE | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710-5910-5 | PRINCIPAL - TOWN HALL PROJ ($244,000) | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 710-5910-6 | PRINCIPAL- TOWN HALL / POLICE PROJECT | | 246,000 | 232,079 | 225,000 | 235,000 |
| 710-5910-7 | PRINCIPAL - IRON RAIL BOILER | | 23,000 | 9,500 | 10,000 | 10,000 |
| 710-5910-8 | PRINCIPAL - FIRE ENGINE (Qunit - Debt Exclusion) | | 40,000 | 50,000 | 55,000 | 45,000 |
| 710-5910-9 | PRINCIPAL - Culverts BANS | | | | 0 | 25,000 |
| | **Subtotal - Principal** | 125,000 | 434,000 | 416,579 | 415,000 | 440,000 |
| **751** | **INTEREST** | | | | | |
| 751-5915-1 | INTEREST - ROAD CONSTRUCTION | | | | | |
| 751-5915-2 | INTEREST - FIRE ENGINE (Non-Debt Exclusion) | 6,983 | 6,183 | 5,383 | 4,583 | 3,763 |
| 751-5915-3 | INTEREST - JOINT LIBRARY | 45,658 | 42,858 | 40,058 | 37,258 | 34,388 |
| 751-5915-4 | INTEREST - LIBRARY LEASE/PURCHASE | 12,088 | 11,288 | 10,488 | 9,688 | 8,868 |
| 751-5915-5 | INTEREST - TOWN HALL PROJ ($244,000) | 8,935 | 8,335 | 7,735 | 7,135 | 6,520 |
| 751-5915-6 | INTEREST - TOWN HALL / POLICE PROJECT | 1,621 | 12,894 | 185,178 | 160,248 | 149,898 |
| 751-5915-7 | INTEREST - IRON RAIL BOILER | 2,295 | 1,593 | 1,685 | 1,100 | 650 |
| 751-5915-8 | INTEREST - FIRE ENGINE (Quint - Debt Exclusion) | 16,211 | 11,857 | 20,691 | 16,650 | 14,400 |
| 751-5915-9 | INTEREST - Culverts BANS | | | 65,479 | 20,000 | 14,500 |
| | **Subtotal - Interest** | 93,789 | 95,008 | 336,697 | 256,662 | 232,987 |
| | **TOTAL TOWN DEBT** | 218,789 | 529,008 | 753,276 | 671,662 | 672,987 |
| | **Subtotal General Fund** | **11,033,112** | **12,074,051** | **13,001,360** | **14,044,905** | **13,931,969** |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **WATER DEPARTMENT (SPECIAL REVENUE FUND)** | | | | | |
| 29 | **WATER DEPARTMENT** | | | | | |
| 29-5100 | SALARIES & WAGES | 113,639 | 119,635 | 125,323 | 151,357 | 140,800 |
| | (Superintendant's Salary @ $68,096/year) | | | | | |
| | (Asst. Supt. @ $50,396 + $400 longevity) | | | | | |
| | (Other Wages (from $16.77 to $22.84/hour) | | | | | |
| | (COMMISSIONERS' SALARIES 1 @ $2, 2 @ $1) | | | | | |
| 29-5200 | EXPENSES | 143,291 | 96,979 | 92,997 | 139,838 | 116,962 |
| 29-5300 | CONTRACT SERVICE | 16,625 | 7,390 | 20,260 | 8,680 | 5,375 |
| 29-5800 | CAPITAL | 50,951 | 72,162 | 78,696 | 87,000 | 218,000 |
| | **Subtotal Water Expense** | 324,506 | 296,166 | 317,276 | 386,875 | 481,137 |
| | **WATER TANK** | | | | | |
| 29-5910 | PRINCIPAL | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 29-5915 | INTEREST | 52,085 | 49,085 | 46,085 | 43,085 | 40,010 |
| 29-5916 | Debt Service Painting Lord's Hill Tank (BAN - $270,189) | | | 0 | 6,200 | 5,950 |
| | **Subtotal Water Tank** | 127,085 | 124,085 | 121,085 | 124,285 | 120,960 |
| | **TOTAL WATER DEPARTMENT** | 451,591 | 420,251 | 438,361 | 511,160 | 602,097 |
| | **TOTAL ARTICLE 2** | **11,484,703** | **12,494,302** | **13,439,721** | **14,556,065** | **14,534,066** |

| | |
|---|---|
| WAGES | 2834851 |
| TOWN EXPENSES | 3749110 |
| H W Reg SCHOOL EXPENSES | 7260009 |
| H W Reg SCHOOL DEBT | 372283 |
| Reg Vocational School | 35313 |
| CAPITAL | 282500 |
| **TOTAL ARTICLE 2** | **14,534,066** |

## ARTICLE 3: Cemetery and Other Trust Funds

To accept the Cemetery and other Trust Funds received in FY2009, as printed in Part I of the Town Reports, and on file with the Town Clerk.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 4: Road Work - Chapter 90 Funding

To vote from available funds under Chapter 246B of the Acts of 2002, a sum of money for work on Town Roads, subject to conditions detailed by the Massachusetts Highway Department, pursuant to Chapter 30, Section 39M; Chapter 149, Section 44J; Chapter 149, Section 26-27F; said work to conform to the requirements of the Massachusetts Highway Department.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 5: Cemetery Perpetual Care Funds

To see if the Town will vote to authorize the Treasurer to withdraw a sum of money, not to exceed $10,000, from the Cemetery Perpetual Care trust fund, after July 1, 2009 and before June 30, 2010, and transfer and deposit said funds into the General Fund. The purpose of the transfer is to subsidize the Highway Department expenditures for the care and operation of the two cemeteries in the Town of Wenham, or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 6: CPA Appropriations

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2009 Community Preservation budget; to appropriate from the Community Preservation Fund a sum of money to meet the necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2010; and to approve the appropriation to expend or set aside the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space, a sum of money for recreational use, a sum of money for the preservation of historic resources, and a sum of money for the creation, preservation and support of community housing; or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 7: Capital Override – Town of Wenham

To see if the Town will appropriate a sum of money, said sum to be raised contingent upon the passage of a referendum question pursuant to Massachusetts General Laws, Chapter 59, Section 21C, paragraph (i-1/2), to be used to fund capital purchases and improvements, consisting of the purchase of computers, catch basin work, a plow, and a DPW truck, or take any other action relative thereto; such referendum question to be voted upon by ballot at the Special Town Election to be held on Thursday, May 14, 2009 at the Buker School in said Town between the hours of 7:00 a.m. and 8:00 p.m. on the following question: "Shall the Town of Wenham be allowed to assess an additional $64,500 in real estate and personal property taxes for the purposes of funding capital purchases and improvements, consisting of the purchase of computers, catch basin work, a plow, and a DPW truck, for the fiscal year beginning July 1, 2009?"

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen will offer a recommendation at Town Meeting.*

## ARTICLE 8: Capital Override – Regional School District.

To see if the Town will vote to approve the $1,241,000 debt authorized by vote of the Hamilton-Wenham Regional School District on March 31, 2009 to pay costs of purchasing various pieces of capital equipment and costs of other improvements to the facilities of the District, including the payment of all other costs incidental and related thereto, provided that such approval shall be contingent upon the Town voting to exempt the principal of and interest on the amount of such borrowing from the provisions of Proposition 2-1/2 so called, by the passage of a referendum question under paragraph (k) of MGL Chapter 59, Section 21C, or to take any other action relative thereto. The ballot vote on approval of this appropriation will take place on Thursday, May 14, 2009, at the Buker School from 7:00 am to 8:00 pm on the following question: "Shall the Town of Wenham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay its share of the bond issued by the Hamilton-Wenham Regional School District for the purpose of paying costs of purchasing various pieces of capital equipment and costs of other improvements to the facilities of the District, including the payment of all other costs incidental and related thereto?"

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen will offer a recommendation at Town Meeting.*

## ARTICLE 9: Regional Agreement Amend. – Citizen Petition

To see if the Town will vote to amend the Agreement relating to the Hamilton Wenham Regional School District, as last amended effective July 1, 2000, in the manner that may be noticed to the Board of Selectmen in accordance with the terms of Section VI prior to the Annual Meeting to be held in May, 2009.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen recommends that no action be taken.*

## ARTICLE 10: Regional Emergency Communication Center

To see if the Town will vote to authorize the Board of Selectmen to enter into an intergovernmental agreement for a period of ten years to provide emergency and non-emergency police, fire and emergency medical services dispatch with other municipalities in Essex County based on a per capita chargeback through the cherry sheet, and to determine the timing and terms for terminating the current intergovernmental agreement with the Town of Hamilton for operation of the Hamilton-Wenham Emergency Communications Center, or take any other action in relation thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 11: Municipal Affordable Housing Trust

To see if the Town will vote to authorize the Board of Selectmen to accept the provisions of Massachusetts General Laws Chapter 44, Section 55C, and to establish a trust to be known as the Wenham Affordable Housing Trust Fund, whose purpose shall be to provide for the creation and preservation of affordable housing in the Town of Wenham for the benefit of low and moderate income households, substantially in a form which is on file with the Town Clerk and available for inspection, and to appropriate from the Community Preservation Fund a sum of money as recommended by the Community Preservation Committee for Fiscal Year 2010; or take any other action in relation thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 12: Water Department – Capital Expenditure

To see if the Town will vote to transfer a sum of money, not to exceed $187,000, from the Water Fund to a Water Capital Project Fund for capital expenditures of the Water Department, including the raising of the Well 1 and 2 casings, pursuant to Chapter 41, Section 69B of the Massachusetts General Laws; or take any other action in relation thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 13: Liquor License Amendment – Wine and Malt Beverage – Legislative Petition

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act amending Chapter 381 of the Acts of 2006 entitled "AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGES NOT TO BE DRUNK ON THE PREMISES" by making the revisions substantially as set forth in Attachment A to the Warrant, or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen will offer a recommendation at Town Meeting.*

## ARTICLE 14: Leveling Tax Rate

To see what sum of money, if any, the Town will vote from Available Funds or Overlay Surplus to be used by the Board of Assessors to level the tax rate for the period July 1, 2009, to June 30, 2010.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 15: To Act on Any Other Business That May Legally Come Before This Meeting.

## ATTACHMENT "A"

## ARTICLE 16: Liquor License Amendment – Wine and Malt Beverage Legislative Petition.

# Chapter _____ of the Acts of 2009

## AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGE BEVERAGES NOT TO BE DRUNK ON THE PREMISES.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

**SECTION 1.** Notwithstanding sections 15 and 17 of chapter 138 of the General Laws, the licensing authority of the town of Wenham may grant 4 licenses for the sale of all alcoholic beverages to be drunk on the premises under section 12 of said chapter 138 to restaurants having seating capacities of less than 100 and not containing a lounge or bar and for the sale at retail of wines and malt beverages only not to be drunk on the premises under section 15 of said chapter 138. The serving of alcoholic beverages by a licensee under this section shall be incidental to the serving of meals. The licenses shall be subject to all of said chapter 138, except said section 17 and the first paragraph of said section 15. Once issued, a license granted under this section shall not be transferred to any other location and no license shall be re-issued to the same location within 6 months from the date the prior license terminated unless the applicant files a letter in writing from the department of revenue with the local licensing authority indicating the prior licensee's good standing with said department.

**SECTION 2.** Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the town of Wenham may grant 10 one day special licenses for the sale of all alcoholic beverages to be drunk on the premises under section 14 of said chapter 138. The special licenses shall be subject to all of said chapter 138 except said section 17. Once issued, a license granted under this section shall not be transferred to any other location .

Notwithstanding any general or special law to the contrary, the licensing authority of the town of Wenham shall not approve the transfer of the above licenses to any other location. The licenses may be reissued by the licensing authority at the same location if an applicant for the license files with the licensing authority a letter in writing from the department of revenue indicating that the license is in good standing with the department and that all applicable taxes have been paid.

If the license granted under section 1 is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority of the town of Wenham. Notwithstanding section 17 of chapter 138 of the General Laws or any other general or special law to the contrary, the licensing authority may then grant the license to a new applicant at the same location and under the same conditions as specified in the preceding paragraph.

**SECTION 3.** This act shall take effect upon its passage.

# APPENDICES

| Appendix Number | Subject |
|---|---|
| 1. | Recommended Capital Expenditures by Department |
| 2. | Regional School District |
| 3. | Bond Repayment Schedule |
| 4. | Median Home Assessed Value & Real Estate Tax |
| 5. | Reserve Fund, Free Cash & New Growth Summaries |
| 6. | Expenditure Graphs |
| 7. | Municipal Finance Terminology |

# APPENDIX NO. 1

# RECOMMENDED CAPITAL EXPENDITURES BY DEPARTMENT

# RECOMMENDED FY2010 CAPITAL EXPENDITURES BY DEPARTMENT

| DEPARTMENT | | DESCRIPTION | FINANCE & ADVISORY COMMITTEE RECOMMENDATIONS ARTICLE 2 | SPECIAL ARTICLE | # |
|---|---|---|---|---|---|
| 450 | Water | Hydrant and Meter Replacement | 31,000 | | |
| 450 | Water | Well Enclosure & Improvements | 187,000 | | |
| 155 | IT | Computer Replacement Master Plan | | 4,500 | 8 |
| 422 | Highway | Catch Basins | | 17,000 | 8 |
| 422 | Highway | 12' Plow for Large Dump Truck | | 8,000 | 8 |
| 422 | Highway | New 2500 HD Chevy Pickup w/ Plow | | 35,000 | 8 |
| | | | **$218,000** | **$64,500** | |

# APPENDIX NO. 2

# REGIONAL SCHOOL DISTRICT

TOWN OF WENHAM
FINANCE AND ADVISORY COMMITTEE

BASIS FOR FY2010 PAYMENTS TO REGIONAL SCHOOL DISTRICT
AS RECOMMENDED IN ARTICLE 2, ITEM 310

## I. FY2009 PAYMENTS TO REGIONAL SCHOOL DISTRICT (Including Overrides)

| | HAMILTON | | WENHAM | | | TOTAL |
|---|---|---|---|---|---|---|
| Allocation by Enrollment for FY 2009 | 68.18% | 15,116,018 | 31.82% | 7,024,859 | = | 22,140,877 |

## II. FY2010 PROPOSED PAYMENTS TO REGIONAL SCHOOL DISTRICT
(Within Levy Limit - No Override)

| | HAMILTON | | WENHAM | | | TOTAL |
|---|---|---|---|---|---|---|
| Allocation by Enrollment for FY 2010 | 67.76% | 15,302,712 | 32.24% | 7,280,983 | = | 22,583,695 |
| | | 20,974 | | (20,974) | = | 0 |
| **Net Payments for FY 10** | | **15,323,686** | | **7,260,009** | = | **22,583,695** |
| Change from FY 09 | | 207,668 | | 235,150 | = | 442,818 |
| Percent Change from FY 09 | | 1.37% | | 3.35% | = | 2.00% |

NOTE: The two Towns share the total annual budget for the Regional School District on the basis of enrollment. As was the case last year, the number of students from Wenham has continued to increase relative to the number of students from Hamilton.

Hamilton-Wenham Regional School District
School Committee FY10 Budget
Approved March 31, 2009

| Category | 09 Appvd Bdgt | Change | % Chng | 09-10 Base | Change | % Chng |
|---|---|---|---|---|---|---|
| Admin. Salaries/Expenses | $1,255,371 | -$30,025 | -2.3% | $1,179,365 | -$76,006 | -6.1% |
| Clerical Salaries | $723,367 | $67,213 | 10.2% | $733,265 | $9,898 | 1.4% |
| Instructional Salaries | $9,905,464 | $462,411 | 4.9% | $10,113,262 | $207,798 | 2.1% |
| Intramural/Ath/X-Curr Salaries | $148,896 | -$1,506 | -1.0% | $145,390 | -$3,506 | -2.4% |
| Custodial & Maintenance Salaries | $639,054 | $35,307 | 5.8% | $663,800 | $24,746 | 3.9% |
| Health Sevices | $188,799 | $17,655 | 10.3% | $244,240 | $55,441 | 29.4% |
| Instructional Expenses | $601,735 | $43,923 | 7.9% | $584,718 | -$17,017 | -2.8% |
| Maintenance Expense | $595,013 | $135,989 | 29.6% | $592,010 | -$3,003 | -0.5% |
| SPED Instructional Salaries | $4,521,671 | $1,114,109 | 32.7% | $4,757,990 | $236,319 | 5.2% |
| SPED Contracted Services | $341,487 | -$54,089 | -13.7% | $455,833 | $114,346 | 33.5% |
| SPED Transportation | $376,630 | -$1,462 | -0.4% | $388,822 | $12,192 | 3.2% |
| SPED Tuition Out | $1,579,840 | $251,163 | 18.9% | $1,039,731 | -$540,109 | -34.2% |
| Utility Expense | $930,574 | $321,601 | 52.8% | $997,586 | $67,012 | 7.2% |
| Legal Expense | $122,100 | $12,490 | 11.4% | $133,000 | $10,900 | 8.9% |
| School Committee Expenses | $35,766 | $7,831 | 28.0% | $37,015 | $1,249 | 3.5% |
| Central Office Expenses | $165,174 | $17,021 | 11.5% | $212,121 | $46,947 | 28.4% |
| Technology Expenses | $349,208 | $154,051 | 78.9% | $317,090 | -$32,118 | -9.2% |
| Staff Professional Development | $163,202 | $46,786 | 40.2% | $240,415 | $77,213 | 47.3% |
| Insurance Expense | $2,851,484 | $669,911 | 30.7% | $2,986,191 | $134,707 | 4.7% |
| Pension & Taxes | $800,947 | $68,348 | 9.3% | $848,170 | $47,223 | 5.9% |
| Transportation-Regular Education | $628,832 | $13,056 | 2.1% | $645,764 | $16,932 | 2.7% |
| Salaries Other | $106,953 | $7,649 | 7.7% | $108,023 | $1,070 | 1.0% |
| Total Gross Budget | $27,031,567 | $3,359,433 | 14.2% | $27,423,801 | $392,234 | 1.5% |
| | | | | | | |
| Revenue Source | 08-09 Budget | Change | % Chng | 09-10 Proj'td | Change | % Chng |
| State Aid: Chapter 70 | $3,506,180 | $135,787 | 4.0% | $3,506,180 | $0 | 0.0% |
| State Aid: Transportation | $400,943 | $69,659 | 21.0% | $490,586 | $89,643 | 22.4% |
| School Choice | $581,566 | $1,566 | 0.3% | $557,740 | -$23,826 | -4.1% |
| Early Childhood Tuition | $40,000 | -$18,647 | -31.8% | $0 | -$40,000 | -100.0% |
| Special Needs Tuition | $28,000 | $0 | 0.0% | $54,600 | $26,600 | 95.0% |
| Circuit Breaker | $220,000 | $0 | 0.0% | $132,000 | -$88,000 | -40.0% |
| Medicaid | $40,000 | -$20,300 | -33.7% | $40,000 | $0 | 0.0% |
| Interest Income | $40,000 | $0 | 0.0% | $30,000 | -$10,000 | -25.0% |
| Parking Fees | $30,000 | $0 | 0.0% | $25,000 | -$5,000 | -16.7% |
| Rental Income | $4,000 | $0 | 0.0% | $4,000 | $0 | 0.0% |
| Total Revenues | $4,890,689 | $168,065 | 3.6% | $4,840,106 | -$50,583 | -1.0% |
| | | | | | | |
| Net Budget Total | $22,140,878 | $ 3,191,368 | 16.8% | $22,583,695 | $442,817 | 2.0% |
| | | | | | | |
| Town Appropriations | 08-09 Budget | $$ Change | % Chng | 09-10 Proj'td | $$ Change | % Chng |
| Hamilton Operational Share (by enrollment .6776/Fy10) | $15,095,651 | $706,709 | 5.54% | $15,302,712 | $207,061 | 1.37% |
| Wenham Operational Share (by enrollment .3224/Fy10) | $7,045,227 | $417,324 | 7.18% | $7,280,983 | $235,756 | 3.35% |
| Hamilton Debt Offset | $20,368 | | | $20,974 | | |
| Wenham Debt Offset | -$20,368 | | | -$20,974 | | |
| Hamilton Total Assessment | $15,116,018 | $707,941 | 5.54% | $15,323,686 | $207,668 | 1.37% |
| Wenham Total Assessment | $7,024,859 | $416,092 | 7.19% | $7,260,009 | $235,150 | 3.35% |

Hamilton-Wenham Regional School District
SCHOOL COMMITTEE FY10 BUDGET
Approved March 31, 2009

| BUKER SCHOOL | 08-09 Adpt'd | 09-10 Bud. | | $$ Change | % Change |
|---|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 101,684 | $ 103,305 | | $ 1,621 | 1.6% |
| CLERICAL SALARIES | $ 37,007 | $ 40,141 | | $ 3,134 | 8.5% |
| INSTRUCTIONAL SALARIES | $ 969,964 | $ 1,050,424 | | $ 80,460 | 8.3% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 87,810 | $ 83,311 | | $ (4,499) | -5.1% |
| HEALTH SERVICES | $ 29,569 | $ 47,929 | | $ 18,360 | 62.1% |
| INSTRUCTIONAL EXPENSE | $ 50,296 | $ 54,280 | | $ 3,984 | 7.9% |
| MAINTENANCE EXPENSE | $ 56,130 | $ 39,660 | | $ (16,470) | -29.3% |
| SPED INSTRUCTIONAL SALARIES | $ 502,022 | $ 595,428 | | $ 93,407 | 18.6% |
| UTILITY EXPENSE | $ 108,516 | $ 116,746 | | $ 8,230 | 7.6% |
| TECHNOLOGY EXPENSES | $ 8,800 | $ 8,000 | | $ (800) | -9.1% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 1,184 | $ 1,800 | | $ 616 | 52.0% |
| SALARIES OTHER | $0 | $ 7,940 | | $ 7,940 | 100.0% |
| BUKER SCHOOL SUBTOTAL | $ 1,952,982 | $ 2,148,963 | | $ 195,981 | 10.0% |

| CUTLER SCHOOL | 08-09 Adpt'd | 09-10 Bud. | | $$ Change | % Change |
|---|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 100,629 | $ 102,217 | | $ 1,588 | 1.6% |
| CLERICAL SALARIES | $ 39,007 | $ 42,266 | | $ 3,259 | 8.4% |
| INSTRUCTIONAL SALARIES | $ 1,374,924 | $ 1,365,311 | | $ (9,613) | -0.7% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 84,471 | $ 83,311 | | $ (1,160) | -1.4% |
| HEALTH SERVICES | $ 30,199 | $ 31,023 | | $ 824 | 2.7% |
| INSTRUCTIONAL EXPENSE | $ 50,239 | $ 58,243 | | $ 8,004 | 15.9% |
| MAINTENANCE EXPENSE | $ 64,760 | $ 58,525 | | $ (6,235) | -9.6% |
| SPED INSTRUCTIONAL SALARIES | $ 510,433 | $ 515,738 | | $ 5,305 | 1.0% |
| UTILITY EXPENSE | $ 99,063 | $ 108,440 | | $ 9,377 | 9.5% |
| TECHNOLOGY EXPENSES | $ 9,605 | $ 7,505 | | $ (2,100) | -21.9% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 1,184 | $ 1,800 | | $ 616 | 52.0% |
| SALARIES OTHER | $0 | $ 11,590 | | $ 11,590 | 100.0% |
| CUTLER SCHOOL SUBTOTAL | $ 2,364,514 | $ 2,385,968 | | $ 21,454 | 0.9% |

| WINTHROP SCHOOL | 08-09 Adpt'd | 09-10 Bud. | | $$ Change | % Change |
|---|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 97,178 | $ 98,185 | | $ 1,007 | 1.0% |
| CLERICAL SALARIES | $ 38,757 | $ 42,016 | | $ 3,259 | 8.4% |
| INSTRUCTIONAL SALARIES | $ 1,230,947 | $ 1,385,192 | | $ 154,245 | 12.5% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 81,181 | $ 83,311 | | $ 2,130 | 2.6% |
| HEALTH SERVICES | $ 32,919 | $ 51,220 | | $ 18,301 | 55.6% |
| INSTRUCTIONAL EXPENSE | $ 44,338 | $ 62,702 | | $ 18,364 | 41.4% |
| MAINTENANCE EXPENSE | $ 72,936 | $ 45,565 | | $ (27,371) | -37.5% |
| SPED INSTRUCTIONAL SALARIES | $ 876,585 | $ 1,286,581 | | $ 409,996 | 46.8% |
| UTILITY EXPENSE | $ 134,735 | $ 145,015 | | $ 10,280 | 7.6% |
| TECHNOLOGY EXPENSES | $ 7,850 | $ 7,100 | | $ (750) | -9.6% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 1,184 | $ 1,804 | | $ 620 | 52.4% |
| SALARIES OTHER | $0 | $ 7,620 | | $ 7,620 | 100.0% |
| WINTHROP SCHOOL SUBTOTAL | $ 2,618,611 | $ 3,216,310 | | $ 597,699 | 22.8% |

Hamilton-Wenham Regional School District
SCHOOL COMMITTEE FY10 BUDGET
Approved March 31, 2009

| MIDDLE SCHOOL | 08-09 Adpt'd | 09-10 Bud. | | $$ Change | % Change |
|---|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 187,952 | $ 195,859 | | $ 7,907 | 4.2% |
| CLERICAL SALARIES | $ 72,803 | $ 46,705 | | $ (26,098) | -35.8% |
| INSTRUCTIONAL SALARIES | $ 2,083,572 | $ 2,111,569 | | $ 27,997 | 1.3% |
| INTRAMURAL/ATH/X-CURR SALARIES | $ 8,028 | $ 8,118 | | $ 90 | 1.1% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 120,081 | $ 123,484 | | $ 3,403 | 2.8% |
| HEALTH SERVICES | $ 47,639 | $ 50,464 | | $ 2,825 | 5.9% |
| INSTRUCTIONAL EXPENSE | $ 115,817 | $ 82,718 | | $ (33,099) | -28.6% |
| MAINTENANCE EXPENSE | $ 60,210 | $ 55,735 | | $ (4,475) | -7.4% |
| SPED INSTRUCTIONAL SALARIES | $ 941,097 | $ 958,373 | | $ 17,276 | 1.8% |
| UTILITY EXPENSE | $ 217,690 | $ 235,514 | | $ 17,824 | 8.2% |
| TECHNOLOGY EXPENSES | $ 67,100 | $ 12,500 | | $ (54,600) | -81.4% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 4,650 | $ 7,786 | | $ 3,136 | 67.4% |
| MIDDLE SCHOOL SUBTOTAL | $ 3,926,640 | $ 3,888,824 | | $ (37,816) | -1.0% |

| HIGH SCHOOL | 08-09 Adpt'd | 09-10 Bud. | | $$ Change | % Change |
|---|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 207,910 | $ 111,529 | | $ (96,381) | -46.4% |
| CLERICAL SALARIES | $ 148,460 | $ 156,054 | | $ 7,594 | 5.1% |
| INSTRUCTIONAL SALARIES | $ 4,117,370 | $ 4,057,196 | | $ (60,174) | -1.5% |
| INTRAMURAL/ATH/X-CURR SALARIES | $ 140,868 | $ 137,272 | | $ (3,596) | -2.6% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 160,024 | $ 183,202 | | $ 23,178 | 14.5% |
| HEALTH SERVICES | $ 46,223 | $ 61,356 | | $ 15,133 | 32.7% |
| INSTRUCTIONAL EXPENSE | $ 257,716 | $ 256,967 | | $ (749) | -0.3% |
| MAINTENANCE EXPENSE | $ 101,660 | $ 150,305 | | $ 48,645 | 47.9% |
| SPED INSTRUCTIONAL SALARIES | $ 1,007,558 | $ 1,104,993 | | $ 97,435 | 9.7% |
| UTILITY EXPENSE | $ 321,940 | $ 347,906 | | $ 25,966 | 8.1% |
| TECHNOLOGY EXPENSES | $ 5,600 | $ 24,386 | | $ 18,786 | 335.5% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 16,472 | $ 17,635 | | $ 1,163 | 7.1% |
| HIGH SCHOOL SUBTOTAL | $ 6,531,802 | $ 6,608,800 | | $ 76,998 | 1.2% |

| ADMINISTRATIVE OFFICES | 08-09 Adpt'd | 09-10 Bud. | | $$ Change | % Change |
|---|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 420,159 | $ 463,825 | | $ 43,666 | 10.4% |
| CLERICAL SALARIES | $ 285,420 | $ 302,905 | | $ 17,485 | 6.1% |
| INSTRUCTIONAL SALARIES | $ 128,687 | $ 143,571 | | $ 14,884 | 11.6% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 105,486 | $ 107,180 | | $ 1,694 | 1.6% |
| HEALTH SERVICES | $ 2,250 | $ 2,250 | | $ - | 0.0% |
| INSTRUCTIONAL EXPENSE | $ 38,178 | $ 53,683 | | $ 15,505 | 40.6% |
| MAINTENANCE EXPENSE | $ 228,090 | $ 230,600 | | $ 2,510 | 1.1% |
| UTILITY EXPENSE | $ 33,680 | $ 28,465 | | $ (5,215) | -15.5% |
| LEGAL EXPENSE | $ 62,100 | $ 64,000 | | $ 1,900 | 3.1% |
| SCHOOL COMMITTEE EXPENSES | $ 35,766 | $ 37,015 | | $ 1,249 | 3.5% |
| CENTRAL OFFICE EXPENSES | $ 165,174 | $ 212,122 | | $ 46,948 | 28.4% |
| TECHNOLOGY EXPENSES | $ 225,453 | $ 231,549 | | $ 6,096 | 2.7% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 118,208 | $ 201,240 | | $ 83,032 | 70.2% |
| INSURANCE EXPENSE | $ 2,851,484 | $ 2,986,191 | | $ 134,707 | 4.7% |
| PENSION & TAXES | $ 800,947 | $ 848,170 | | $ 47,223 | 5.9% |
| TRANSPORTATION-REGULAR EDUCATION | $ 628,832 | $ 645,764 | | $ 16,932 | 2.7% |
| SALARIES OTHER | $ 57,785 | $ 22,957 | | $ (34,828) | -60.3% |
| ADMINISTRATIVE OFFICES SUBTOTAL | $ 6,187,698 | $ 6,581,487 | | $ 393,789 | 6.4% |

Hamilton-Wenham Regional School District
SCHOOL COMMITTEE FY10 BUDGET
Approved March 31, 2009

| SPECIAL NEEDS | 08-09 Adpt'd | 09-10 Bud. | | $$ Change | % Change |
|---|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 139,859 | $ 104,445 | | $ (35,414) | -25.3% |
| CLERICAL SALARIES | $ 101,912 | $ 103,179 | | $ 1,267 | 1.2% |
| INSTRUCTIONAL SALARIES | $ 45,151 | $ 16,125 | | $ (29,026) | -64.3% |
| MAINTENANCE EXPENSE | $ 11,227 | $ 11,620 | | $ 393 | 3.5% |
| SPED INSTRUCTIONAL SALARIES | $ 683,975 | $ 296,877 | | $ (387,098) | -56.6% |
| SPED CONTRACTED SERVICES | $ 341,487 | $ 455,833 | | $ 114,346 | 33.5% |
| SPED TRANSPORTATION | $ 376,630 | $ 388,822 | | $ 12,192 | 3.2% |
| SPED TUITION OUT | $ 1,579,840 | $ 1,039,731 | | $ (540,109) | -34.2% |
| UTILITY EXPENSE | $ 14,950 | $ 15,500 | | $ 550 | 3.7% |
| LEGAL EXPENSE | $ 60,000 | $ 69,000 | | $ 9,000 | 15.0% |
| TECHNOLOGY EXPENSES | $ 24,800 | $ 26,050 | | $ 1,250 | 5.0% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 20,320 | $ 8,350 | | $ (11,970) | -58.9% |
| SALARIES OTHER | $ 49,168 | $ 57,915 | | $ 8,747 | 17.8% |
| SPECIAL NEEDS SUBTOTAL | $ 3,449,319 | $ 2,593,447 | | $ (855,872) | -24.8% |

| | | | | | |
|---|---|---|---|---|---|
| DISTRICT GRAND TOTAL | $ 27,031,567 | $ 27,423,801 | | $ 392,234 | 1.5% |

# APPENDIX NO. 3

# BOND REPAYMENT SCHEDULE

# BOND REPAYMENT SCHEDULE

FY10 est. values
$853,767,317

| FY | * $4,550,000 ** School 91 Project | * $24,781,000 ** School 97 Project | * $1,300,000 ** School Boiler | * 4.54% $1,294,000 Joint Library | * 4.54% $350,000 Lease Buy-out | 4.54% 245,000 Fire Truck | * 4.54% $244,000 Town Hall | * 3.969% $4,207,079 Town Hall | * 3.969% $2,151,421 Town Hall | 3.969% $39,500 Iron Rail Boiler | 3.969% $465,000 Fire Truck | Total Payments | Tax Rate Impact | 4.54% $1,471,000 Water Tank |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2010 | 58,053 | 267,597 | 46,627 | 104,388 | 28,868 | 23,763 | 21,520 | 384,898 | 187,253 | 10,650 | 59,400 | 1,193,016 | 1.40 | 115,010 |
| 2011 | 52,219 | 267,810 | 45,055 | 101,448 | 28,028 | 22,923 | 20,890 | 374,616 | 182,440 | 10,213 | 57,431 | 1,163,073 | 1.36 | 111,860 |
| 2012 | 0 | 269,955 | 43,484 | 103,438 | 27,168 | 17,062 | 20,245 | 359,735 | 177,765 | 0 | 55,519 | 1,074,371 | 1.26 | 108,635 |
| 2013 | | 270,640 | 0 | 100,063 | 26,268 | 16,388 | 19,570 | 340,173 | 173,090 | | 53,606 | 999,798 | 1.17 | 105,260 |
| 2014 | | 271,535 | | 96,613 | 25,348 | 15,698 | 18,880 | 330,823 | 168,415 | | 51,694 | 979,005 | 1.15 | 101,810 |
| 2015 | | 271,194 | | 88,125 | 19,418 | 0 | 18,183 | 321,473 | 163,740 | | 49,781 | 931,914 | 1.09 | 98,323 |
| 2016 | | 273,171 | | 84,800 | 18,705 | | 12,470 | 312,123 | 159,065 | | 47,869 | 908,202 | 1.06 | 99,760 |
| 2017 | | 274,871 | | 71,440 | 17,985 | | 11,990 | 302,773 | 154,390 | | 45,956 | 879,405 | 1.03 | 95,920 |
| 2018 | | 276,901 | | 68,500 | 17,250 | | 11,500 | 268,954 | 144,821 | | 0 | 787,926 | 0.92 | 92,000 |
| 2019 | | 277,467 | | 60,500 | 16,500 | | 11,000 | 261,032 | 140,556 | | | 767,055 | 0.90 | 88,000 |
| 2020 | | 0 | | 57,750 | 15,750 | | 10,500 | 253,476 | 136,487 | | | 473,963 | 0.56 | 84,000 |
| 2021 | | | | 0 | 0 | | 0 | 245,846 | 132,379 | | | 378,225 | 0.44 | 0 |
| 2022 | | | | | | | | 238,144 | 128,231 | | | 366,375 | 0.43 | |
| 2023 | | | | | | | | 230,393 | 124,058 | | | 354,450 | 0.42 | |
| 2024 | | | | | | | | 222,593 | 119,858 | | | 342,450 | 0.40 | |
| 2025 | | | | | | | | 214,744 | 115,631 | | | 330,375 | 0.39 | |
| 2026 | | | | | | | | 206,846 | 111,379 | | | 318,225 | 0.37 | |
| 2027 | | | | | | | | 198,949 | 107,126 | | | 306,075 | 0.36 | |
| | | | | | | | | 0 | 0 | | | 0 | 0.00 | |
| Totals | 110,272 | 2,721,141 | 135,166 | 937,065 | 241,288 | 95,834 | 176,748 | 5,067,586 | 2,626,683 | 20,863 | 421,256 | 12,553,901 | 0.91 Avg. Impact | 1,100,578 |

* Debt Exclusion

** School Debt is estimated based on current statistical information
(this will change from year to year as statistical data changes.)

NOTE: Bond Anticipation Notes

| | |
|---|---|
| Culverts | 656,811 |
| Water Tank Painting | 270,189 |
| | 927,000 |

BAN issued 2/6/09 for 1 yr @ 2.20%

# APPENDIX NO. 4

# MEDIAN HOME ASSESSED VALUE AND MEDIAN REAL ESTATE TAX

# MEDIAN HOME
# ASSESSED VALUE & REAL ESTATE TAX

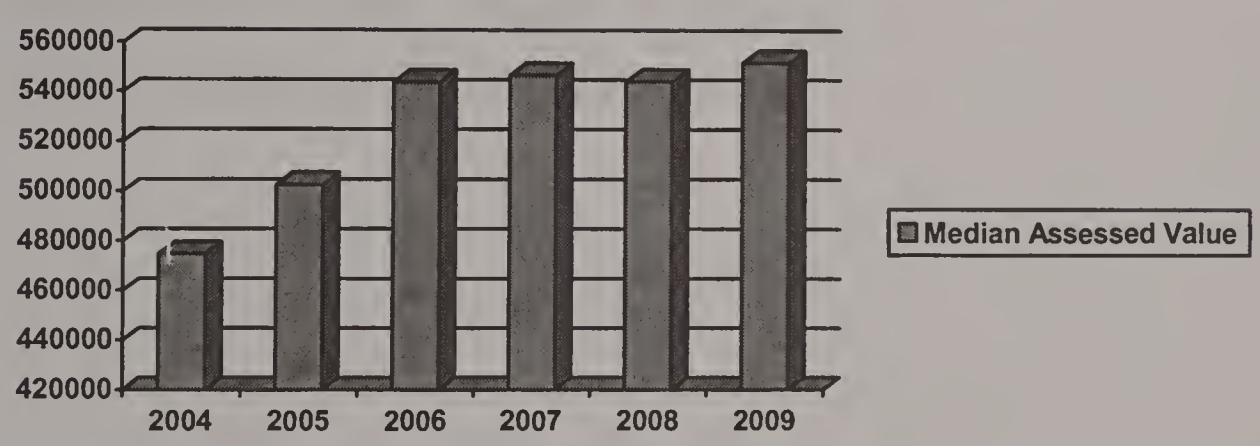
MEDIAN HOME ASSESSED VALUE
2004-2009

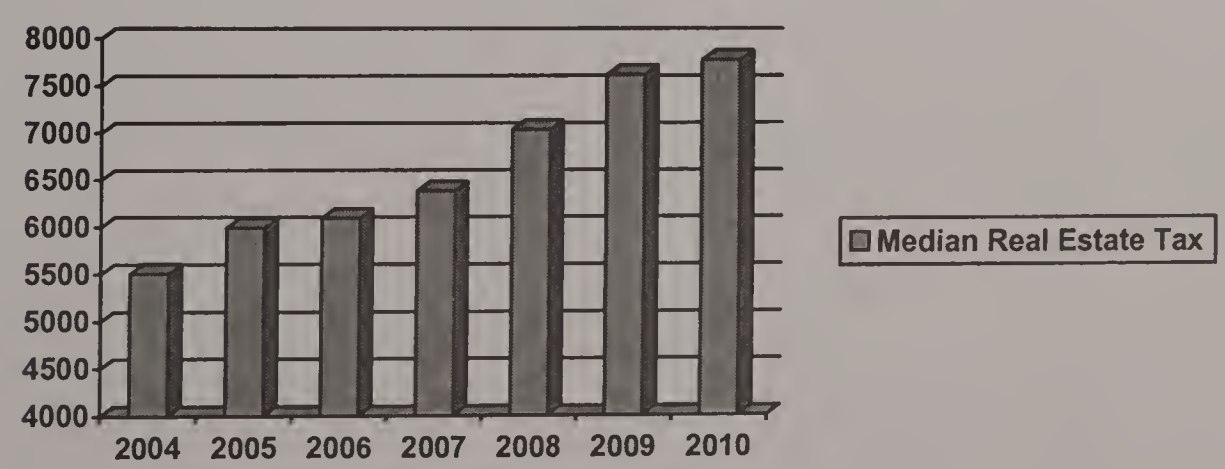
| | |
|---|---|
| 2009 | $551,900 |
| 2008 | 544,200 |
| 2007 | 546,700 |
| 2006 | 543,900 |
| 2005 | 502,700 |
| 2004 | 474,800 |

MEDIAN HOME REAL ESTATE TAX
2004-2010

| | | |
|---|---|---|
| Proposed 2010 | 7,771 | * ** |
| 2009 | 7,567 | |
| 2008 | 7,031 | |
| 2007 | 6,380 | |
| 2006 | 6,092 | |
| 2005 | 5,987 | |
| 2004 | 5,503 | |

* Assumes no assessment increase
** Assumes all overrides pass



# APPENDIX NO. 5

# RESERVE FUND, FREE CASH & NEW GROWTH SUMMARIES

# RESERVE FUND, FREE CASH & NEW GROWTH SUMMARIES

## RESERVE FUND FY 2009

Listed are the transfers voted by your Finance and Advisory Committee from July 1, 2008 through March 31, 2009 from the Reserve Fund of $150,000 created at the Annual Town Meeting

| | | |
|---|---|---|
| Emergency Management – Connect CTY | $ | 1,650.00 |
| Water Dept. Well Repair | | 10,000.00 |
| Cemetery Expense | | 3,000.00 |
| Legal – Outside Counsel | | 30,000.00 |
| Legal – Outside Counsel | | 950.70 |
| Water Dept. Chemicals | | 5,400.00 |
| Legal – Outside Counsel | | 2,265.00 |
| Legal – Outside Counsel | | 2,615.27 |
| TOTAL TRANSFERS | $ | 55,880.97 |
| Sub-Total Reserve Fund less transfers | $ | 94,119.03 |
| Special Town Meeting, March 10, 2009 | | |
| Water Fund Reimburse Reserve Fund | $ | 15,400.00 |
| BALANCE AS OF 3-31-09 | $ | 109,519.03 |

CERTIFIED FREE CASH
2000-2008

| | |
|---|---|
| 2008 | $497,002 |
| 2007 | 886,645 |
| 2006 | 661,685 |
| 2005 | 421,546 |
| 2004 | 631,437 |
| 2003 | 803,578 |
| 2002 | 687,915 |
| 2001 | 691,247 |
| 2000 | 996,102 |

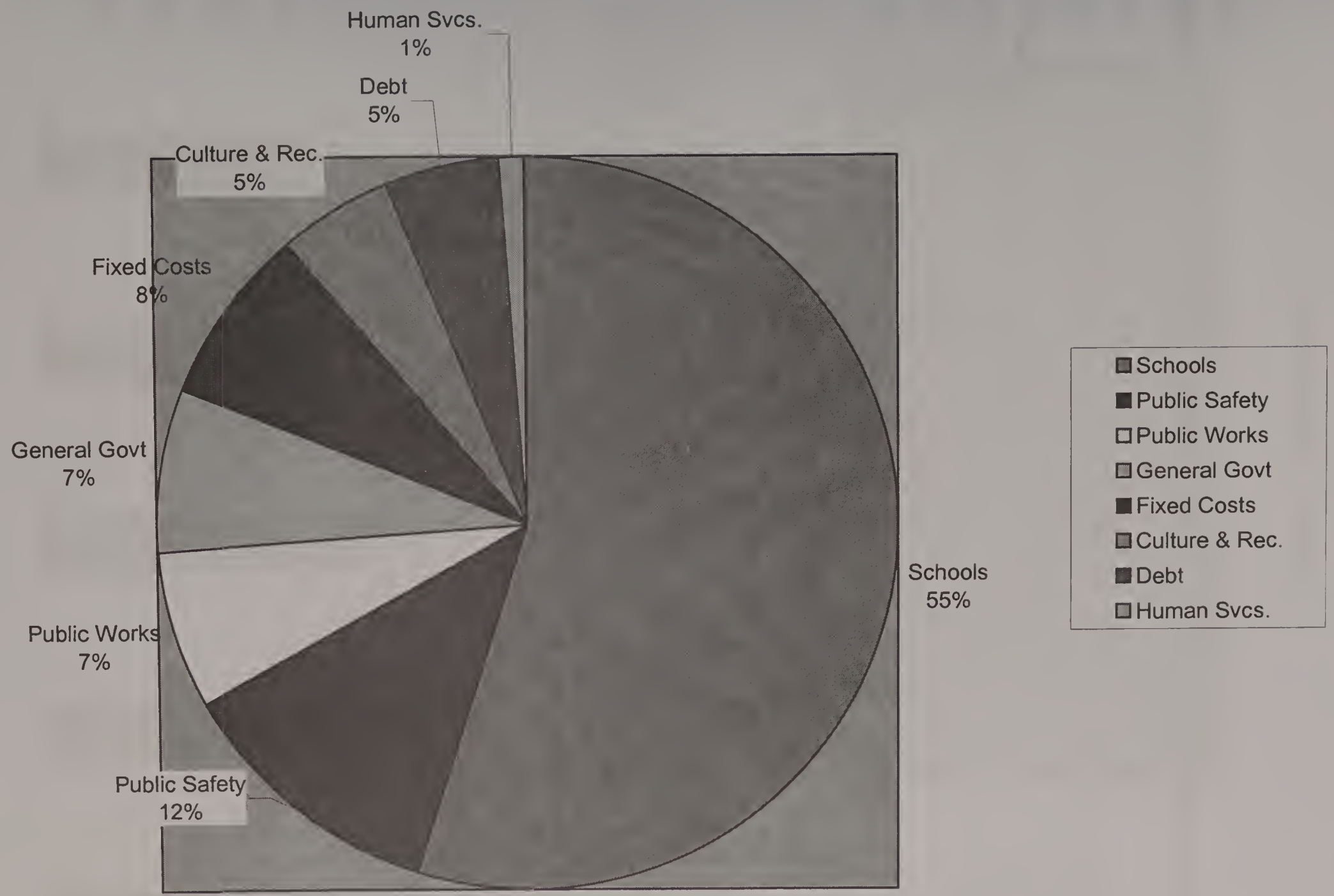
NEW GROWTH
2000-2010

| | |
|---|---|
| Estimated 2010 | $ 50,000 |
| 2009 | 190,910 |
| 2008 | 171,769 |
| 2007 | 116,948 |
| 2006 | 88,558 |
| 2005 | 112,870 |
| 2004 | 79,274 |
| 2003 | 51,322 |
| 2002 | 94,429 |
| 2001 | 84,358 |
| 2000 | 210,303 |

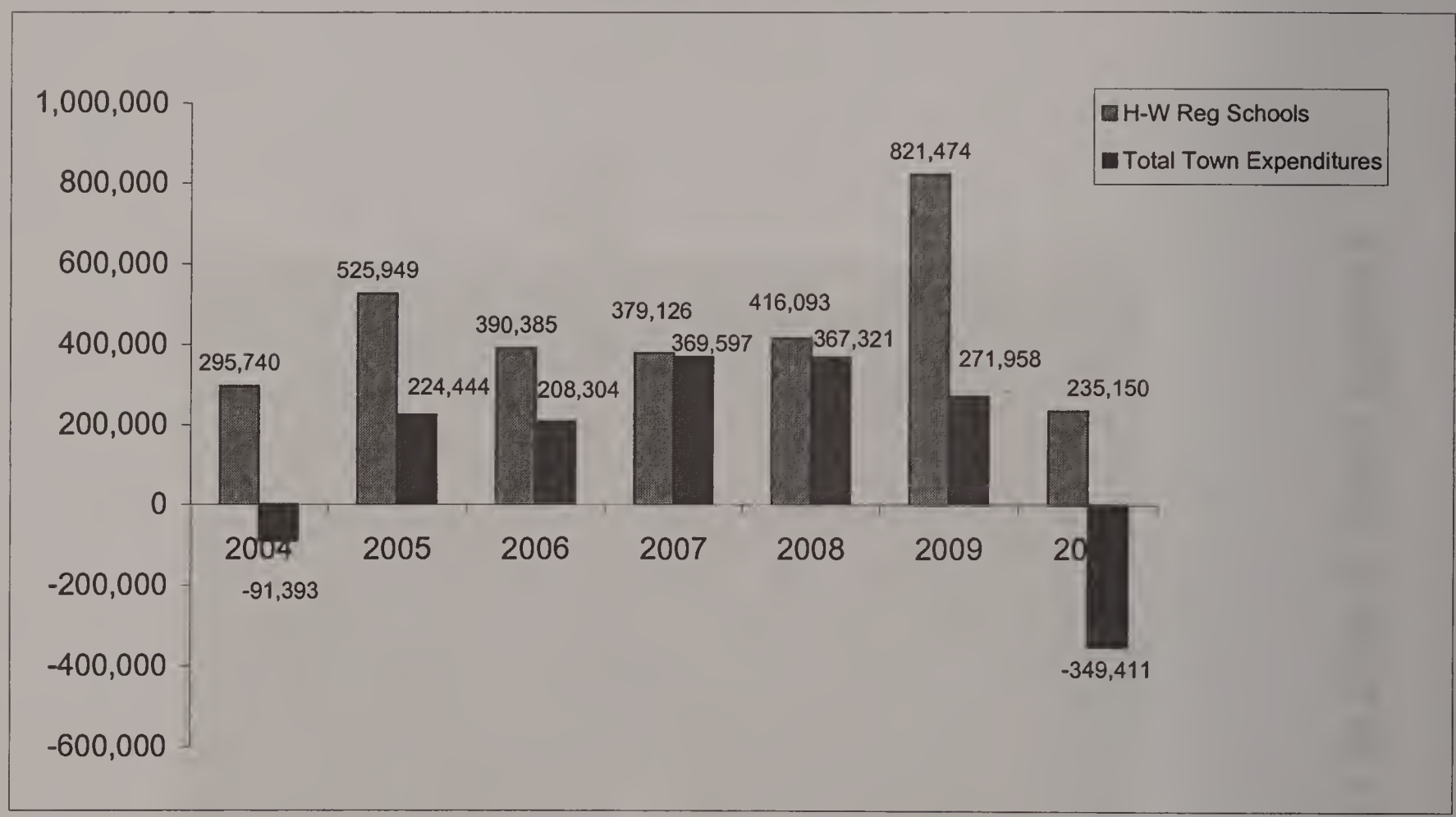
# APPENDIX NO. 6

# EXPENDITURE GRAPHS

# Proposed FY 10 Article 2 (less Water)

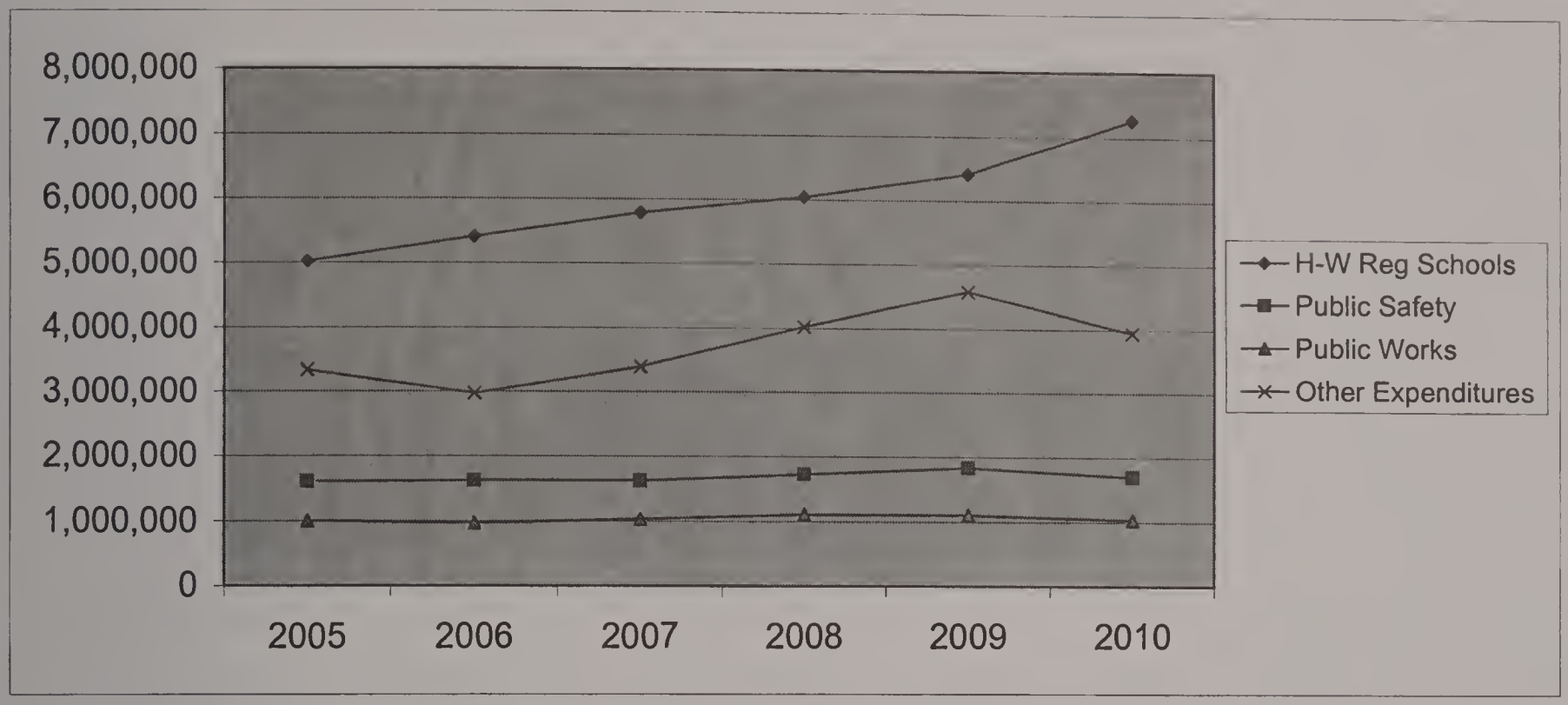


## Increase or Decrease of Town Expenditures vs. HWRSD Expenditures by year



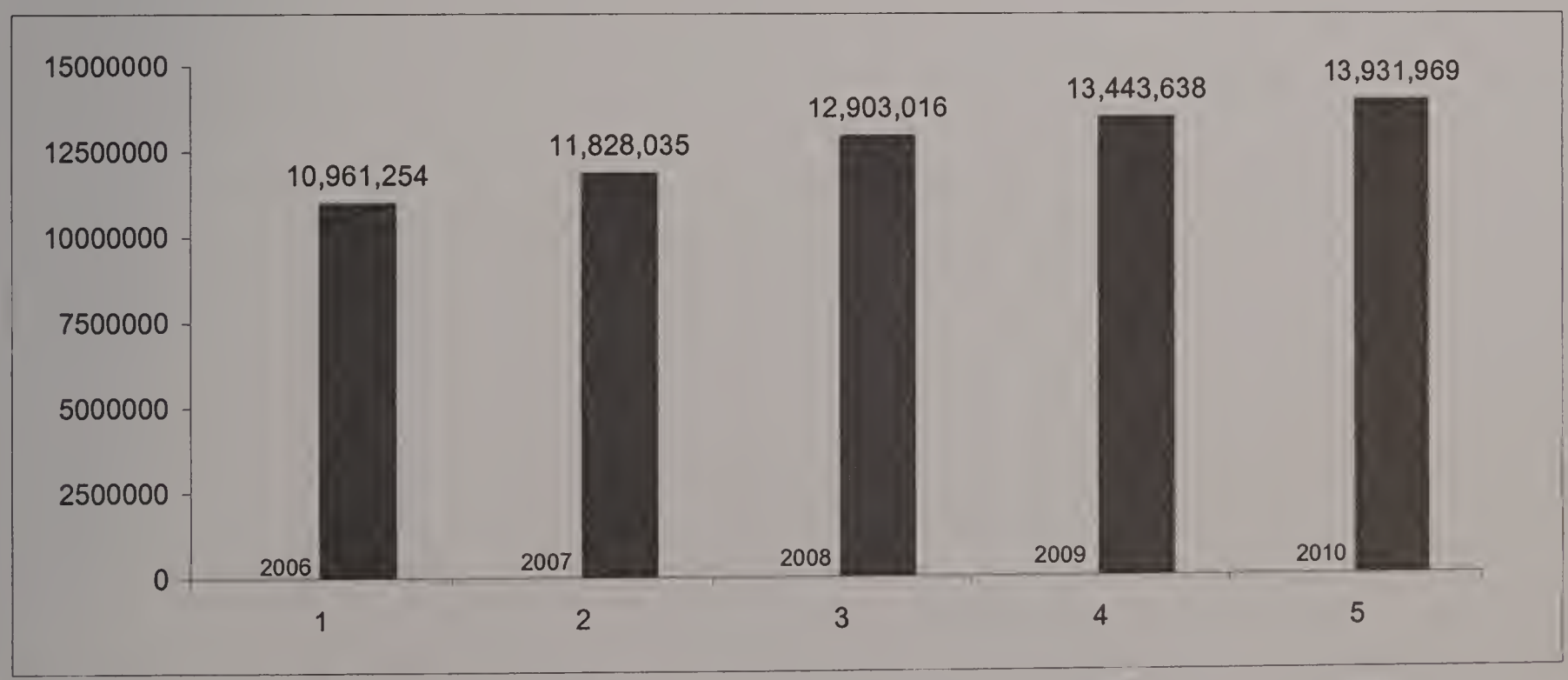

Town Expenditures do not include HWRSD Assessments or Debt

## EXPENDITURES BY CATEGORY




| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|---|---|---|---|---|---|---|
| H-W Reg Schools | 5,017,781 | 5,408,166 | 5,787,292 | 6,226,088 | 6,423,592 | 7,260,009 |
| Public Safety | 1,603,246 | 1,619,646 | 1,617,383 | 1,721,253 | 1,831,735 | 1,691,812 |
| Public Works | 1,002,712 | 966,508 | 1,031,664 | 1,104,862 | 1,102,136 | 1,031,679 |
| Other Expenditures | 3,330,612 | 2,966,934 | 3,391,696 | 3,850,813 | 4,086,175 | 3,948,469 |

## TOTAL EXPENDITURES BY FISCAL YEAR




| % Increase | 0.06% | 7.91% | 9.09% | 4.19% | 3.63% |
|---|---|---|---|---|---|

# APPENDIX NO. 7

# MUNICIPAL FINANCE TERMINOLOGY

# MUNICIPAL FINANCE TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided:

**Balance as of 3-31-09**

**FREE CASH:** **$497,002**

Free cash is a community's unrestricted available funds that may be used as a funding source for appropriations. Free Cash is generated when actual revenue collections exceeds budgeted estimates and when actual expenditures are less than budgeted appropriations, or a combination of both.

**OVERLAY: (Allowance for Abatements and Exemptions)** **$203,173**

An account established annually to fund anticipated property tax abatements, exemptions, and uncollected taxes in that year. This amount is provided by the Board of Assessors and is raised on the tax recapitulation sheet.

**STABILIZATION FUND:** **$473,224**

A fund designed to accumulate funds for capital and other future spending purposes. A community may appropriate in any year an amount not exceeding 10% of the tax levy of the preceding year for the purpose of funding the Stabilization Fund. Amounts from this fund may be appropriated by a two-thirds vote, at a Town Meeting, for any lawful purpose.

**RESERVE FUND:** **$109,519**

An amount set aside annually within the budget of a Town, not to exceed 5% of the tax levy for the preceding year. Transfers from this fund are within the exclusive control of the Finance and Advisory Committee and are for "extraordinary and unforeseen expenditures."

**CHERRY SHEET:**

An official notification from the State (originally printed on cherry-colored paper), which itemizes State Aid due to communities, as well as State and County charges assessed to communities. The resulting net receipt of funds is used by the Town to offset the "Amount to be Raised". The Cherry Sheet is usually received from the State in the Fall and is necessary before the Board of Assessors can set the tax rate.

# Notes

# Notes

# Notes

PRESORT STD
US POSTAGE
PAID
WENHAM, MA
PERMIT 135

POSTAL PATRON
WENHAM, MA 01984

**PLEASE ATTEND THE ANNUAL TOWN MEETING**

SATURDAY, MAY 2, 2009
1:00 P.M.

AT THE BESSIE BUKER SCHOOL

# TOWN OF WENHAM

2009
ANNUAL TOWN REPORT
PART 1

# TOWN REPORTS

PART I 2009

To All the Citizens of Wenham:

Your Board of Selectmen is pleased to submit this report of our Town's activities in 2009, the twenty-ninth year under Proposition 2 ½ and the ninth of the new millennium.

The Annual Town Meeting will be held on **Saturday, May 1, 2010**. The Warrant for this meeting along with the recommendations of the Finance and Advisory Committee and this Board, will be found in the separate booklet, Part II. We hope you will study it before the hearing on the budget, which will be held at **Buker School** on **Monday, April 26, 2010 at 7:30 P.M**. We trust you will give this budget your consideration and come to the meetings prepared to participate actively in our deliberations.

LAWRENCE D. SWARTZ, Chairman
HARRIET P. DAVIS
JOHN A. CLEMENZI

Cover Photo: Wreaths Across America Convoy

# ANNUAL REPORT

**BOARD OF SELECTMEN**
**HARRIET DAVIS, CHAIRMAN LAWRENCE SWARTZ, JOHN CLEMENZI**

## REPORT OF TOWN CLERK
## REPORTS OF TOWN BOARDS, DEPARTMENTS, COMMISSIONS, AND COMMITTEES
## FOR THE YEAR ENDING DECEMBER 31, 2009

# ELECTED OFFICIALS 2009 – 2010

ASSESSORS, BOARD OF
Thomas Tanous, Chairman (2010)
Lisa Craig (2011)
Richard W. Fleming (2012)

CEMETERY COMMISSIONERS
Dr. Bryant Barnard, Chairman (2012)
Richard T. Caves (2010)
Dorothy Maciejoswski (2011)

HEALTH, BOARD OF
Gerald T. Donnellan, Chairman (2012)
Dr. Miguel A. Martinez (2010)
Dorothy D. Maciejowski (2011)

LIBRARY TRUSTEES, HAMILTON-WENHAM PUBLIC LIBRARY
Wendy Waller, Chairman (2011) Wenham
Doris Gallant (2010) Wenham
Madelyn Liberti (2010) Hamilton
Janice Pappas (2011) Hamilton
Jean Buckley (2012) at-large
Annette Janes (2012) at-large

MODERATOR
Paul D. Weaver (2010)

PLANNING, BOARD OF
David E. Geikie, Chairman (2013)
Donald J. Killam, Jr. (2010)
Minot Frye (2011)
Virginia L. Rogers (2012)
Ernest S. Dodge (2014)

REGIONAL SCHOOL DISTRICT
Lisa Gaquin, Chairman (2010) Hamilton
Donald E. Gallant (2010) Wenham
Richard L. Boroff (2011) Hamilton
Theresa F. Leary (2011) Hamilton
Lauren Prior (2011) Hamilton
Alexa McCloughan (2012) Hamilton
John J. O'Keefe (2012) Hamilton
Dacia Rubel (2012) Wenham

SELECTMEN, BOARD OF
Lawrence D. Swartz, Chairman (2010)
Harriet P. Davis (2011)
John A. Clemenzi (2012)

TOWN CLERK
Frances Harte Young (2010)

TREE WARDEN
Pierre Erhard (2010)

WATER COMMISSIONERS
Ernest C. Ashley, Chairman (2010)
Robert W. Moroney (Appt. 2009), resigned
Richard K. Quateman (2011)
Paul E. Mendonca (2012)

WENHAM HOUSING AUTHORITY
Elizabeth A. Armington, Chairman (2014)
Ann M. Shaw, Assistant Chairman (2012)
Gail MacLean (2011)
James J. Stelline (2013)
Elizabeth Craig-McCormack (State Appointee)

# ELECTED STATE AND NATIONAL SENATORS AND REPRESENTATIVES

MASSACHUSETTS GENERAL COURT

Representative (4th Essex District)
Bradford Hill

Senator (1st Essex & Middlesex District)
Bruce E. Tarr

UNITED STATES CONGRESS

Representative (6th District)
John F. Tierney

Senators
Edward M. Kennedy (died August 25, 2009)
Paul G. Kirk, Interim Senator
John F. Kerry

Wreaths Across America

# TOWN OFFICERS APPOINTED 2009 - 2010

**OFFICERS:**

ADA COORDINATOR
Bruce D. Blanchard

ANIMAL CONTROL
Stephen Kavanagh
Laura Ktistes, Assistant

ANIMAL CONTROL, INDIGENOUS
Stephen Kavanagh

ANIMAL INSPECTOR
Anne Jackman

ASSESSOR
Stephen Gasperoni

ASSESSOR'S ASSISTANT
Shirley Cashman

BUILDINGS INSPECTOR
Charles Brett

HEALTH AGENT, BOARD OF
Gregory P. Bernard

HOUSING AUTHORITY
Marian Linden, Exec. Director

LUMBER, SURVEYOR OF & MEASURER OF WOOD & BARK
Harold W. Boothroyd

MOTH WORK, SUPERINTENDENT OF
A. Winslow Dodge

OIL BURNER INSPECTOR
Jeffrey Baxter

PERMITTING COORDINATOR
Kathleen Teel, retired
Mary Crowley

PLUMBING AND GAS INSPECTOR
Kevin Dash

PUBLIC WORKS DIRECTOR
William Tyack

TOWN ACCOUNTANT
Catherine Gabriel

TOWN ADMINISTRATOR
Jeffrey A. Chelgren

TOWN ADMINISTRATOR'S ASSISTANT
Nichole Hagstrom

TOWN COUNSEL
Paul D. Weaver

TREASURER-COLLECTOR/FINANCE DIRECTOR
Sarah F. Johnson

TREASURER-COLLECTOR'S ASSISTANT
Bethany Bodengraven

VETERANS' SERVICES, EASTERN ESSEX DISTRICT
Terrance Hart, Director

WATER DEPARTMENT SUPERINTENDENT
Erik Mansfield

WATERSHED DISTRICT DESIGNEE
Erik Mansfield

WIRING INSPECTOR
Robert B. Brown, Jr.

**BOARDS, COMMITTEES & DEPARTMENTS:**

AUDIT COMMITTEE
Jeff Chelgren
Catherine Gabriel
Sarah Johnson
Richard Jones
Lawrence D. Swartz
John O. Wilhelm

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE
Frances de Lacvivier, Chairman
Patty Cavanaugh
Bill Charman
Tisha Charman
Albert W. Dodge, Jr.
Sue Evans
Peter Hersee
Mary Hull
Betsy Miller
Conrad Willeman

CAPITAL MANAGEMENT COMMITTEE
Eric Lustig, Chairman
David Carey
Daniel Chansky
Jeff Chelgren
Steve Loeper
Rick Shruhan
Paul Syzmanski
William Tyack
Candace Wheeler

COMMUNITY PRESERVATION ACT COMMITTEE
Patrick Wilson, Chairman
Don Bannon
Herbert Cheeseman
Gregory Heppner
Renee MacDonald
Susan Quateman
Virginia Rogers
Jamie White

CONSERVATION COMMISSION
Patrick Wilson, Chairman (2011)
Robert Burnett (2010)
Philip Colarusso (2010)
Malcolm Reid (2010)
Kenneth Whittaker (2011)
Jeffrey Fotta (2012)
Leo Maestranzi (2012)

CONSERVATION COORDINATOR
Emilie Cademartori

COUNCIL ON AGING
Roseann Brozenske (2010)
Jean Eddy (2010)
Lucille Lynch (2010)
Richard Eddy (2011)
Mary Kelly (2011)
Paul Mendonca (2011)
Cecile Moscatiello (2011)
Susan Carp (2012)
Merle E. Welsh (2012)

COUNCIL ON AGING DIRECTOR
Trudy L. Reid

BOARD OF ELECTION REGISTRARS
David Lund (2010)
Helen Mulry (2011)
Trudy L. Reid (2012)
Frances H. Young, Registrar Ex Officio

ELECTION OFFICERS
Bryan J. Armington
Elizabeth A. Armington
Michelle Lanae Bailey
Polly B. Beyer
Barbara R. Black
Margaret W. Bode
Roseann Brozenske
Lisa M. Craig
Juliana F. Dodge
Elizabeth F. Ferris
Marilyn E. Flynn
Doris L. Gallant
Monique B. Greilich
Peter A. Hersee
Carol E. Kelley
Ruth W. Kingsley
William B. Longval
Jo-Ann F. Lund
Donald Luxton
Lucille G. Lynch
Dorothy D. Maciejowski
Gail Maclean
Paul E. Mendonca
Debra A. Morong
Patricia K. Purdy
Jane Richardson
Lauren M. Swartz
Thomas Tanous

EMERGENCY CENTER OPERATIONS BOARD
Robert A. Blanchard, Wenham
Anne-Marie Cullen, Hamilton
Harriet P. Davis, Wenham
Philip Stevens, Hamilton
Russell Stevens, Hamilton
John Tomasz, Hamilton
William Tyack, Wenham
Kenneth M. Walsh, Wenham

EMERGENCY MANAGEMENT, DIRECTOR OF
Kenneth M. Walsh

EMERGENCY MANAGEMENT, DEPUTY DIRECTOR OF
Robert Blanchard

FENCE VIEWERS
John A. Clemenzi
Harriet P. Davis
Lawrence D. Swartz

FINANCE AND ADVISORY COMMITTEE
John O. Wilhelm, Chairman (2011)
Roger A. Kuebel (2010)
Brett G. McKechnie (2010)
Susan L. Mehlin (2011)

HAMILTON-WENHAM CULTURAL COUNCIL
Meredith Gisness, Chairman, Hamilton
Lorrie Berry, Wenham (2010)
Mary Buntin, Wenham (2011)
Prudy Pilkanis, Wenham (2012)
Beth McLeod, Hamilton
Roberta Perkins, Hamilton
Elizabeth Roberts, Hamilton

HAMILTON-WENHAM LIBRARY
Jan Dempsey, Director
Kim Claire
Jeannine Curtis
Karen D'Ambrosio
Nancy Day
Lorraine Der
Sarah Lauderdale
Tara Mansfield
Julie Preston

HAMILTON-WENHAM JOINT RECREATION
Patrick Shea, Chairman, Wenham (2010)
Renee LaForce-MacDonald, Wenham (2011)
Denis Curran, Jr., Wenham (2012)
Jay Butler, Hamilton
John Cusolito, Hamilton
Lindle Willnow, Hamilton

HAMILTON-WENHAM JOINT RECREATION DIRECTOR
Melissa Roy

HISTORIC DISTRICT COMMISSION
James Howard, Chairman (2011)
David Mehlin (2010)
Jennifer Tymann (2010)
Thomas Zampell (2011)
Don Bannon (2012)
Sissi Finn (2012)
Lanse Robb (2012)

IRON RAIL COMMISSION
Edward Batchelder, Chairman (2011)
William P. Hidden (2010)
James Perkins (2010)
Philip Blanchette (2011)
A. Winslow Dodge (2012)

FIRE DEPARTMENT
Robert A. Blanchard, Chief
Stephen Kavanagh, Deputy Chief
Jeffrey Baxter, Captain and Fire Prevention Officer
Daniel Sullivan, Captain
Robert Brown, Lieutenant
Thomas Curran, Lieutenant
Jeffrey A. O'Brien, Lieutenant
David Raymond, Lieutenant
Thomas Raymond, Lieutenant
Michael Binns, Senior Firefighter
Joseph Cloutier, Senior Firefighter
Christopher Jones, Senior Firefighter
William Jones, Senior Firefighter
Robert Wallace, Senior Firefighter
Richard Bertone
Gary Blaney
Robert J. Brown
Mark Gates
Frank Halpin
Christian Hassel
John Joyce
Kevin MacDonald
Sean McCarthy
William Pantos
Richard Sweeney, Jr.
Leonard Tuneburg
Robert Viel
William Wildes
Benjamin Blanchette, Provisional Firefighter
Ryan Comeau, Provisional Firefighter
Jonathan Granz, Provisional Firefighter
Roberto A. Reyes, Provisional Firefighter

POLICE
Kenneth M. Walsh, Chief
Captain Thomas C. Perkins
Sergeant Mark S. Fraser
Sergeant Jeffrey W. Tobey
Detective Jonathan B. Gray
Patrolman Shane Kavanagh
Patrolman Christopher J. Machain
Patrolman David Marsh
Patrolman Michael Mscisz
Susan M. Hersee, Secretary
Timothy H. Ingraham, Keeper of the Lock-up
Chad Labrie, Keeper of the Lock-up
Brent T. Morong, Keeper of the Lock-up
Kenneth M. Walsh, Keeper of the Lock-up
Paul Mendonca, Constable
Brent T. Morong, Constable
Dean Pedersen, Chaplain
Kenneth M. Walsh, Liquor Agent

RESERVE POLICE OFFICERS
Matthew Almeida
Robert C. Breaker
Mark Brewer
Joy Fleck
William J. Foley
Timothy H. Ingraham
Laura Ktistes
Chad Labrie
Brent T. Morong
Michael F. Perry
Brian J. Pratt
Paul B. Rideout
Richard Sherry

POLICE MATRONS
Janice M. Benevento
Judy Faustino
Joy Fleck
Susan Hersee
Laura Ktistes
Joanne Lennon
Heather Osborn
Theresa Poste
Cynthia Shaw
Caroline Wilichoski

MAPC
Thomas Tanous (2012)

MBTA
Don Costin (2010)

NORTH SHORE TECHNICAL HIGH SCHOOL
William O. Nichols (2011)

RECYCLING COMMITTEE
Frances de Lacvivier, Chairman
Elizabeth R. Colt
Kathryn Mansfield
Betsy Miller

WENHAM AFFORDABLE HOUSING TRUST
Molly Martins, Chairman
Peggy McNamara
David Mehlin
Lawrence Swartz
Jared Ward
Kenneth Whittaker
Patrick Wilson

WENHAM ISSUES OF SOCIAL SERVICE HELP (WISSH)
Patricia Purdy, Chairman (2010)
Donald Killam (2010)
Thomas Tanous (2010)
Sue Bannon (2011), resigned
Susan M. Harnisch (2011)
Donald F. Luxton (2011)
Jane L. Pedersen (2011)
Ann Mulry Shaw (2011), resigned
Susan Carp (2012)
Calvin Perkins (2012)

BOARD OF ZONING APPEALS
Anthony M. Feeherry, Chairman (2012)
Timothy Mansfield (2010)
Jonathan A. Stringer (2011)
*Associate Member(s)*
Francis J. McNamara III

**AD HOC COMMITTEES:**

BORDER TO BOSTON TRAIL COMMITTEE (5/2009)
John Clemenzi
Albert W. Dodge, Jr.
Gerald Donnellan
Conrad Willeman

BYLAW REVIEW COMMITTEE (5/2009)
Gary Cheeseman
David Geikie
David Mehlin
Judy LeBlanc
Eric Lustig
Martin Pomeroy
Paul Weaver
Kenneth Whittaker

HAMILTON-WENHAM-REGIONAL SCHOOL DISTRICT BLUE RIBBON COMMITTEE (8/2008)
Lisa Kane, Chairman, Hamilton
David Reid, Vice-Chairman, Wenham
Robert Bullivant, Hamilton
Margo Druschel, Hamilton
Elizabeth Dunbar, Hamilton
Lynnette Fallon, Hamilton, resigned
Donald Gallant, Wenham
Roger Kuebel, Wenham

**AD HOC COMMITTEES (Cont.):**

TOWN HALL & POLICE STATION BUILDING COMMITTEE (5/2002)

John Darling, Chairman
Donald Bannon
Jeff Chelgren
John Clemenzi
Harriet Davis
James Howard
Judy LeBlanc
David Mehlin
William Nichols
Benjamin Tymann
Kenneth Walsh
Kenneth Whittaker, resigned

TRAFFIC LIGHT COMMITTEE (5/2009)

Gerald Donnellan
Don Killam
Thomas Tanous
William Tyack

WAR MEMORIAL COMMITTEE (11/2007)

Bruce Blanchard
Robert Blanchard
Stuart Corning
Peter A. Hersee
Stephen Kavanagh
Donald Luxton
Howard Morong
John Perkin
Thomas Tanous
Kenneth M. Walsh

Council on Aging Expo

## BOARD OF SELECTMEN

2009 was a year of global economic disruption and uncertainty which dramatically affected Wenham. Wenham experienced reductions in revenues as local aid dropped; the State was also dealing with growing deficits and rapid increases in unemployment placing significant pressure on the tax structure. This crisis was most apparent in the early stages of the FY10 budget development process when the Selectmen and the Finance Committee began to adjust town spending to reflect our new financial reality. When the dust had settled, the FY10 budget showed a reduction of over $400,000 from the budget set in FY09. This dramatic budget reduction was accomplished through the guidance of both the Finance Committee and the Board of Selectmen and with the hard work and cooperation of Town departments, and will create future challenges as the town strives to maintain levels of service with dramatically reduced resources.

There were two major changes this past year: 1.) the creation of the new Municipal Affordable Housing Trust (MAHT); and 2.) the transition of the Town's health benefit package from Massachusetts Inter-local Insurance Agency (MIIA) to the General Insurance Commission (GIC). The MAHT was approved at the May, 2009, Annual Town Meeting, the members were appointed by vote of the Board of Selectmen, and they began to meet in June. The Trust is charged with promoting the development of affordable housing units throughout our community, and has been provided approximately $1.2 million from of a combination of Community Preservation Act funds and over $700,000 previously designated for use in the purchase of the Dearborn property for affordable housing development.

Our employee health insurance has been moved from MIIA to the GIC. This move saved the Town between $75,000-$90,000 annually and helped to offset the massive State Aid and revenue cuts we experienced in 2009. Transition to GIC required the cooperation of all union personnel and is generally felt to be a cost savings action that benefits both the Town and the employees. GIC is the state-wide insurance consortium that maintains lower rates by spreading the overall risk over a much larger pool of insured employees. GIC also provides greater control over future costs by offering a broader selection of health care networks and programs that can be customized to better fit the needs of each employee.

In 2009, the Town lost our largest non-residential tax generating business, Mullen Advertising. In June, Mullen Advertising moved out of the Essex Street property and relocated to Boston. As of December 31st, the property remained vacant, and the owner, Jim Mullen, continued to market the property for sale and re-use. The property has drawn strong interest from organizations seeking to re-develop the facility for uses ranging from a senior care facility to a conference center.

The towns of Hamilton and Wenham began discussions regarding the potential consolidation of aspects of their Police Departments. This rare study opportunity came about due to multiple vacancies in the Hamilton Police Department. Simultaneously, the State Division of Local Services performed an analysis regarding the potential benefits of merging the two towns. Upon the completion of both studies, the two towns elected to take no action at this time.

In 2009, the Town lost several long time staff members through retirements: Kathy Teel (Permitting Office); Maggie Whitesell (H-W Joint Recreation); Donald Woodbury (Police Department); and Donald Maidment (Highway Department). Due to projected budget short falls, the positions in the Police and Highway Departments were held open until such time as the Town believes it prudent to re-hire in these areas. We were pleased to welcome a new Recreation Director, Melissa Roy, and a new Permitting Office Coordinator, Mary Crowley. We wish our retiring employees the best, and we thank them for their many years of service to the Town of Wenham.

This year a Hamilton and Wenham Buildings and Grounds maintenance master plan began to take shape. The first step was to hire David Pereen as the new shared Facility Maintenance Technician. The concept has been under discussion by the H-W Capital Management Committee (CMC) for over 4 years. They ultimately envision the development of a single, shared department that will maintain all buildings and grounds within the inventory of both Hamilton and Wenham. Mr. Pereen's position is jointly funded and he is responsible for the supervision of all contracted cleaning services and the maintenance and repair of all capital assets. He and the two DPW Directors also work to provide technical assistance to the H-W CMC as it develops and implements capital planning in both communities.

Wenham has a proud history of fiscal conservatism and regionalization, both of which were put to the test in this year of financial upheaval. As we look forward to our future and potentially deepening financial difficulties, we must begin to consider how best to redefine what "sustainability" means to us and all other communities throughout the Commonwealth of Massachusetts. These challenges are sobering and our success will require the dedicated work of our Town boards and committees, personnel, and volunteers. In this we are blessed as we have an abundance of committed and resourceful staff and volunteers who we believe will provide us with the resources needed to weather whatever economic storms we may experience.

Board of Selectmen

Lawrence Swartz, Chairman
John Clemenzi
Harriet Davis

# TOWN OF WENHAM

MASSACHUSETTS 01984

## OFFICE OF THE TOWN CLERK

## TOWN CLERK REPORT

The year 2009 was a very productive year for all of us, especially for those who are part of the election process.

Special Town Meeting, Tuesday, March 10, 2009
Annual Town Election, Saturday, May 2, 2009
Annual Town Meeting, Saturday, May 2, 2009
Special Town Election, Thursday, May 14, 2009
Special Town Meeting, Tuesday, October 13, 2009
Special Town Meeting, Thursday, November 12, 2009
Special State Primary, Tuesday, December 8, 2009
Special Town Election, Thursday, December 17, 2009

Many thanks are due to the Board of Registrars; David Lund, Helen Mulry, and Trudy Reid for their availability and professional help during the busy election and town meeting(s) preparations.

The election staff are to be commended for their careful, pleasant and efficient manner and "being there," when needed, in assisting with the elections and town meetings.

The Buker School custodians play a significant part in the election and town meeting process and they are extremely helpful in the setting up of each event, the delivery and returning items to the office of the Town Clerk.

A special thank you to the Police Details who are required by State Law to keep law and order at the polling location.

The Town Clerk's Office is responsible for all elections, all town meetings, the certification of town meeting and election votes, conducts voter registration sessions, updates the voter list, certifies petitions, certifies nomination papers, records birth, marriage and death records, records marriage intentions, prepares monthly reports to Vital Statistics in Boston, conducts the annual town census, certifies the residency of veterans who qualify for state bonuses, receives board and committee meeting postings, submits zoning by-law and town by-law changes to the Attorney General, and sends the Jury List to the Secretary of State.

In addition, the Town Clerk issues dog tag licenses, fish and game licenses, storage of flammables permits, business certificates, raffle permits, recycling receipts, and recycle bins.

POPULATION AS OF JUNE 2009
Total Residents 5181

| | | |
|---|---|---|
| REGISTERED VOTERS: | Democrat | 523 |
| | Libertarian | 4 |
| | Republican | 707 |
| | Un-enrolled | 1460 |
| | TOTAL | 2694 |

| | |
|---|---|
| BIRTHS | 28 |
| MARRIAGES | 13 |
| DEATHS | 28 |

FEES TO THE TOWN OF WENHAM FROM JANUARY TO DECEMBER 2009: $6582.00

FEES TO THE TOWN OF WENHAM AND TO THE COMMONWEALTH OF MASSACHUSETTS FROM JANURY TO DECEMBER 2009:

| | |
|---|---|
| Reimbursement to the Commonwealth | $ 372.00 |
| Reimbursement to the Town of Wenham | $ 8.00 |

Town Clerk

Frances Harte Young

# WARRANT FOR THE SPECIAL TOWN MEETING
# WENHAM, MASSACHUSETTS
# March 10, 2009

Essex, ss.

To either of the Constables of Wenham, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of said Town qualified to vote in the elections and Town affairs to meet in the Perkins Auditorium in the Bessie Buker School in said Town on Tuesday the tenth of March, 2009, at seven-thirty in the evening, then and there to act on the following articles.

## ARTICLE 1: Water Surplus Fund Transfer

To see if the Town will vote to authorize the transfer of $15,400 from the water surplus account to the reserve fund (acct. 01-132-5700) to reimburse the reserve fund for unanticipated water department costs incurred in fiscal year 2009, or take any other action relative thereto.

## ARTICLE 2: Cemetery Capital Project Funds – Road Const.

To see if the Town will vote to authorize the Treasurer to withdraw funds from the Cemetery Capital Project Fund – Road Construction, to return said funds back into the Cemetery Perpetual Care Trust Fund, and to close the Road Construction Fund, or take any other action relative thereto.

## ARTICLE 3: Cemetery Capital Project Funds – Design Development of Road Construction

To see if the Town will vote to authorize the Treasurer to withdraw the remaining funds from the Cemetery Capital Project Fund – Design Development of Road Construction, to return said funds back into the Cemetery Sale of Lots, and to close the Development of Road Construction Fund, or take any other action relative thereto.

## ARTICLE 4: Cemetery Perpetual Care Funds

To see if the Town will vote to authorize the Treasurer to transfer a sum of money from the Expendable Cemetery Perpetual Care Fund into a new Cemetery Construction and Maintenance Fund for the purpose of maintaining and improving both cemeteries; or take any other action relative thereto.

## ARTICLE 5: Release of Authorized and Un-issued Debt – Water Tank

To see if the Town will vote to authorize the release of a portion of the previous authorization of debt approved under Article 7 of the 2004 Annual Town Meeting and Article 14 of the 2007 Annual Town Meeting for the painting of the Lord's Hill water tank, or take any other action relative thereto.

## ARTICLE 6: Amended Zoning Ordinance By-Law

To see if the Town will vote to amend the zoning by-law by deleting in its entirety the Wenham Protective Zoning Bylaw and replacing it with a new Zoning Bylaw in a form which is on file with the town Clerk and available for inspection; or take any other action in relation thereto.

## ARTICLE 7: Ratification of Approval of MBTA Lease and Deed

To see if the Town will vote to ratify, confirm and authorize the approval by the Board of Selectmen and the execution by the Town Administrator of the Alternative Transportation Corridor Lease Agreement between the Massachusetts Bay Transportation Authority (MBTA) and the Town under which the MBTA leased, for a term of ninety-nine (99) years, the Newbury Branch Railroad right-of-way to the Town for use as a publicly owned, improved and maintained corridor for bicycle, pedestrian and other non-motorized public transportation and recreation; and to authorize the Town Administrator and the Board of Selectmen to execute and deliver on behalf of the Town any and all documents that may be necessary or appropriate to confirm or carry out such transactions, or take any other action relative thereto.

## ARTICLE 8: Waste Reduction Plan (WRP)

To see if the Town will vote to authorize the Selectmen to implement a new recycling and solid waste reduction program substantially as described in Attachment A to the Warrant; or take any other action relative thereto.

## ARTICLE 9: Excavation and Trench Safety Bylaw

To see if the Town will vote to amend the General Bylaws by adding a new Chapter XXIV, entitled "Excavation and Trench Safety Bylaw (520CMR 14.00)" in a form which is on file with the Town Clerk and is shown in Attachment "B", or take any other action relative thereto.

## ARTICLE 10: Daniels Road Right-of-Way Discontinuance

To see if the Town will vote pursuant to Mass. General Laws, Chapter 82, Section 21 to discontinue a portion of right-of-way located off of Daniels Road, situated between lots 2 and 3 on Assessors Map 10, as a public way; or take any other action relative thereto.

## ARTICLE 11: To Act on Any Other Business That May Legally Come Before This Meeting

And you are hereby directed to serve this warrant by posting attested copies thereof: one at the junction of Friend Court and Main Street; one at the junction of Topsfield Road and Maple Street; one at the junction of Larch Row, Walnut Road and Dodge's Row; and one at the junction of Grapevine Road and Hull Street seven days at least before the time of the meeting aforesaid.

THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this 17th day of FEBRUARY, 2009.

John A. Clemenzi

Lawrence D. Swartz

Harriet P. Davis

"In pursuance of the above written warrant I have this ~~02~~ day of ~~24~~, 2009, posted the attested copies thereof as directed therein."
24 Feb. BTM

**A TRUE COPY**
**ATTEST:**

**Constable of the Town of Wenham**

**Date:**

02/24/09

## ATTACHMENT "A"

### Proposed Wenham Recycling Policy

The Board of Selectmen shall establish and/or modify a recycling program rules and policies as are necessary from time to time to ensure that the Town encourages recycling and provides for municipal collection of rubbish in an effective and efficient manner and in compliance with all state and federal laws, regulations, waste bans and policies. The Board of Selectmen may establish fees as deemed appropriate to offset some or all of the costs of municipal collection and proper disposal of rubbish and non-recyclable items and the collection and recycling or marketing of recyclable materials. A listing of specific rules and regulations and items that can be and must be recycled shall be available from the Town.

Preamble

In 1993 the State established waste bans for recyclable metal, glass and plastic containers. Later additions included paper, cardboard, and cathode ray tubes.

Wenham previously offered unlimited weekly trash collection, bi-weekly recycling collection as well as collection of bulky items, CRT's, and white goods. The Town also offers approximately 6-8 weeks of leaf and yard waste collection.

New Program

In order to continue to provide cost-effective municipal trash and recycling services to the Town, the Town will adopt a new program as of May 18, 2009.

1. The new program limits residential trash collection to one 36-gallon unit of trash (either in a bag or barrel) per week. Any additional amounts of trash must be placed in one of the Official Trash Bags.
2. Official Trash Bags will be available for sale at various retail establishments throughout the Greater Wenham area and additional locations upon request. The fee for the bags will be set by the Selectmen to reflect the actual cost of trash disposal and may change from year to year.
3. Curbside service will be offered to all single, 2-family, 3-family and 4-family residences in Town. In addition, small businesses, non-profit organizations and religious organizations may utilize the curbside service on the same basis as a single-family residence. In-law apartments will be considered single-family if not otherwise designated as multi-family units by the Assessor's office. Any residence may choose to utilize a private hauler service instead of the municipal service but the Town reserves the right to require proof that a residence or business has a legal form of disposal.
4. The recycling collection will remain a dual stream: Glass, plastic and metal containers may be combined in a recycle bin. Cardboard bundles may be placed next to bin or mixed with paper of all types. (No mixing of loose paper with plastic/glass/metal containers).
5. Residents are encouraged to use common trash barrels for bottles and cans recycling if they are labeled clearly. The DPW offers "BOTTLES AND CANS" stickers, free of charge, which can be used to identify the barrels.
6. The Town's hauler will continue to collect no more than one bulky item per week per household. Residents are encouraged to seek donation opportunities and recycling options for these items.
7. The Town will continue to offer annual collection opportunities for leaves.

## ATTACHMENT "B"

## EXCAVATION AND TRENCH SAFETY BYLAW

Section 1 Pursuant to the provisions of M.G.L. c. 82A, the Town hereby adopts and incorporates by reference the regulations of the Division of Occupational Safety as promulgated under 520CMR14.00 as same may be from time to time amended. The Building Inspector, for work on private property, and the Director of the Department of Public Works, for work within the public right-of-way or on public lands, shall serve as the permitting authorities and may promulgate additional regulations consistent with such state enactments. The Board of Selectmen shall promulgate a reasonable fee to defray the cost of the issuance and administration of said permit.

Section 2 If either the Building Inspector or the Director of the Department of Public Works is notified of an unattended trench during a time when the permit holder is unavailable, and the Inspector or Director determines that a police detail is required to make the trench safe for the protection of the general public, the permit holder shall be assessed and be responsible to the Town for the cost of providing the police detail.

Section 3 In the event that the Town determines that a trench is unattended and unsafe, the Building Inspector or Director of Public Works may take such action to backfill, barricade or cover the trench and the permit holder shall be assessed the costs associated with the action, including any overtime costs for Department of Public Works employees or the Town-authorized contractors.

Section 4. Whenever a permit holder is making multiple trenches over the course of a single project, the Town may choose to issue a blanket permit allowing the permit holder to add to the list of trench locations as the permit holder becomes aware that a trench is required. The permit holder shall advise the Inspector and/or Director of the addition of each new trench.

Section 5. If any of the foregoing provisions are held invalid such invalidity shall not affect the validity of any remaining provision.

# TOWN OF WENHAM

## MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

ARTICLE ONE  Water Surplus Fund Transfer

To see if the Town will vote to authorize the transfer of $15,400 from the water surplus account to the reserve fund (Acct. 01-132-5700) to reimburse the reserve fund for unanticipated water department costs incurred in fiscal year 2009.

MOTION  THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO AUTHORIZE THE TRANSFER OF $15,400 FROM THE WATER SURPLUS ACCOUNT TO THE RESERVE FUND (ACCT. 01-132-5700) TO REIMBURSE THE RESERVE FUND FOR UNANTICIPATED WATER DEPARTMENT COSTS INCURRED IN FISCAL YEAR 2009.

Moved as part of a cluster of Articles 1 - 4 as agreed upon by the Town by Stephen K. Fischer, Finance and Advisory Committee member

SIMPLE MAJORITY REQUIRED
REGISTERED VOTERS: 2734
QUORUM:  2% = 55
VOTERS PRESENT:  90

VOTER CARDS
NO TELLERS

MOTION DECLARED UNANIMOUSLY PASSED

ATTEST: Frances Harte Young
Frances Harte Young, Town Clerk

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

ARTICLE TWO  Cemetery Capital Project Funds - Road Construction

To see if the Town will vote to authorize the Treasurer to withdraw funds from the Cemetery Capital Project Fund - Road Construction, to return said funds back into the Cemetery Perpetual Care Trust Fund, and to close the Road Construction Fund.

MOTION  THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO AUTHORIZE THE TREASURER TO WITHDRAW FUNDS FROM THE CEMETERY CAPITAL PROJECT FUND - ROAD CONSTRUCTION, TO RETURN SAID FUNDS BACK INTO THE CEMETARY PERPETUAL CARE TRUST FUND, AND TO CLOSE THE ROAD CONSTRUCTION FUND.

Moved as part of a cluster of Articles 1 - 4 as agreed upon by the Town by Stephen K. Fischer, Finance and Advisory Committee member

SIMPLE MAJORITY REQUIRED
REGISTERED VOTERS: 2734
QUORUM:  2% = 55
VOTERS PRESENT:  90

VOTER CARDS
NO TELLERS

MOTION DECLARED UNANIMOUSLY PASSED

ATTEST: Frances Harte Young
Frances Harte Young, Town Clerk

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

ARTICLE THREE Cemetery Capital Project Funds - Design Development of Road Construction

To see if the Town will vote to authorize the Treasurer to withdraw the remaining funds from the Cemetery Capital Project Fund - Design Development of Road Construction, to return said funds back into the Cemetery Sale of Lots, and to close the Development of Road Construction Fund.

MOTION THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO AUTHORIZE THE TREASURER TO WITHDRAW THE REMAINING FUNDS FROM THE CEMETERY CAPITAL PROJECT FUND - DESIGN DEVELOPMENT OF ROAD CONSTRUCTION, TO RETURN SAID FUNDS BACK INTO THE CEMETERY SALE OF LOTS, AND TO CLOSE THE DEVELOPMENT OF ROAD CONSTRUCTION FUND.

Moved as part of a cluster of Articles 1 - 4 as agreed upon by the Town by Stephen K. Fischer, Finance and Advisory Committee member

SIMPLE MAJORITY REQUIRED
REGISTERED VOTERS: 2734
QUORUM: 2% = 55
VOTERS PRESENT: 90

VOTER CARDS
NO TELLERS

MOTION DECLARED UNANIMOUSLY PASSED

ATTEST: Frances Harte Young
Frances Harte Young, Town Clerk

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

ARTICLE FOUR  Cemetery Perpetual Care Funds

To see if the Town will vote to authorize the Treasurer to transfer a sum of money from the Expendable Cemetery Perpetual Care Fund into a new Cemetery Construction and Maintenance Fund for the purpose of maintaining and improving both cemeteries.

MOTION  THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO AUTHORIZE THE TREASURER TO TRANSFER $8,000 FROM THE EXPENDABLE CEMETERY PERPETUAL CARE FUND AND $12,000 FROM CEMETERY SALE OF LOTS INTO A NEW CEMETERY CONSTRUCTION AND MAINTENANCE FUND FOR THE PURPOSE OF MAINTAINING AND IMPROVING ALL CEMETERIES.

Moved as part of a cluster of Articles 1 - 4 as agreed upon by the Town by Stephen K. Fischer, Finance and Advisory Committee member

SIMPLE MAJORITY REQUIRED
REGISTERED VOTERS:  2734
QUORUM:  2% = 55
VOTERS PRESENT:  90

VOTER CARDS
NO TELLERS

ATTEST: Frances Harte Young
Frances Harte Young, Wenham Clerk

# TOWN OF WENHAM

## MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

ARTICLE FIVE  Release of Authorized and Un-issued Debt - Water Tank

To see if the Town will vote to authorize the release of a portion of the previous authorization of debt approved under Article Seven of the 2004 Annual Town Meeting and Article 14 of the 2007 Annual Town Meeting for the painting of the Lord's Hill water tank.

MOTION  THE BOARD OF SELECTMEN RECOMMENDS THAT THE TOWN MEETING PASS OVER ARTICLE FIVE AND TAKE NO ACTION.

The Moderator directed the Town Clerk to record that Article Five was passed over.

ATTEST: Frances Harte Young
Frances Harte Young, Town Clerk

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

ARTICLE SIX  Amended Zoning Ordinance By-Law

To see if the Town will vote to amend the zoning by-law by deleting in its entirety the Wenham Protective Zoning Bylaw and replacing it with a new Zoning Bylaw which is on file with the Town Clerk and available for inspection.

MOTION  THE PLANNING BOARD MOVES THAT THE TOWN VOTE TO AMEND THE ZONING BY-LAW BY DELETING IN ITS ENTIRETY THE WENHAM PROTECTIVE ZONING BYLAW AND REPLACING IT WITH A NEW ZONING BYLAW IN THE FORM ON FILE WITH THE TOWN CLERK, AND TO PLACE A COPY WITH THE RECORDS OF THIS VOTE.

Floor amendment to the Zoning Ordinance By-Law

Moved by Lawrence Swartz, Selectman, and seconded from the Meeting floor that Section 4.4 of the proposed Zoning By-law Amendment be changed to read NONCONFORMING USES AND STRUCTURES as opposed to just Nonconforming Uses.

SIMPLE MAJORITY REQUIRED
REGISTERED VOTERS: 2734
QUORUM:  2% = 55
VOTERS PRESENT:  90

VOTER CARDS
NO TELLERS

MOTION TO AMEND DECLARED PASSED UNANIMOUSLY

Original motion as amended was reread by the Moderator.

TWO-THIRDS MAJORITY REQUIRED
REGISTERED VOTERS: 2734
QUORUM:  2% = 55
VOTERS PRESENT:  90

VOTER CARDS
NO TELLERS

MOTION DECLARED UNANIMOUSLY APPROVED

ATTEST: Frances Harte Young
Frances Harte Young, Town Clerk

# TOWN OF WENHAM

## MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

ARTICLE SEVEN  Ratification of Approval of MBTA Lease and Deed

To see if the Town will vote to ratify, confirm and authorize the approval by the Board of Selectmen and the execution by the Town Administrator of the Alternative Transportation Corridor Lease Agreement between the Massachusetts Bay Transportation Authority (MBTA) and the Town under which the MBTA leased, for a term of ninety-nine (99) years, the Newbury Branch Railroad right-of-way to the Town for use as a publicly owned, improved and maintained corridor for bicycle, pedestrian and other non-motorized public transportation and recreation; and to authorize the Town Administrator and the Board of Selectmen to execute and deliver on behalf of the Town any and all documents that may be necessary or appropriate to confirm or carry out such transactions.

MOTION  THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO RATIFY, CONFIRM AND AUTHORIZE THE APPROVAL BY THE SELECTMEN AND THE EXECUTION BY THE TOWN ADMINISTRATOR OF THE ALTERNATIVE TRANSPORTATION CORRIDOR LEASE AGREEMENT BETWEEN THE MASSACHUSETTS BAY TRANSPORTATION AUTHORITY (MBTA) AND THE TOWN UNDER WHICH THE MBTA LEASED, FOR A TERM OF NINETY-NINE (99) YEARS, THE NEWBURY BRANCH RAILROAD RIGHT-OF-WAY TO THE TOWN FOR USE AS A PUBLICLY OWNED, IMPROVED AND MAINTAINED CORRIDOR FOR BICYCLE, PEDESTRIAN AND OTHER NON-MOTORIZED PUBLIC TRANSPORTATION AND RECREATION; AND TO AUTHORIZE THE TOWN ADMINISTRATOR AND THE BOARD OF SELECTMEN TO EXECUTE AND DELIVER ON BEHALF OF THE TOWN ANY AND ALL DOCUMENTS THAT MAY BE NECESSARY OR APPROPRIATE TO CONFIRM OR CARRY OUT SUCH TRANSACTIONS.

Moved by John Clemenzi, Selectman, and seconded by the Board

SIMPLE MAJORITY REQUIRED
REGISTERED VOTERS: 2734
QUORUM:  2% = 55
VOTERS PRESENT:  90

VOTER CARDS
NO TELLERS

MOTION DECLARED PASSED UNANIMOUSLY

ATTEST: Frances Harte Young
Frances Harte Young, Town Clerk

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

ARTICLE EIGHT Waste Reduction Play (WRP)

To see if the Town will vote to authorize the Selectmen to implement a new recycling and solid waste reduction program substantially as described in Attachment A to the Warrant.

MOTION THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO AUTHORIZE THE SELECTMEN TO IMPLEMENT A NEW RECYCLING AND SOLID WASTE REDUCTION PROGRAM SUBSTANTIALLY AS DESCRIBED IN ATTACHMENT A TO THE WARRANT.

The Board of Selectmen shall establish and/or modify a recycling program rules and policies as are necessary from time to time to ensure that the Town encourages recycling and provides for municipal collection of rubbish in an effective and efficient manner and in compliance with all state and federal laws, regulations, waste bans and policies. The Board of Selectmen may establish fees as deemed appropriate to offset some or all of the costs of municipal collection and proper disposal of rubbish and non-recyclable items and the collection and recycling or marketing of recyclable materials. A listing of specific rules and regulations and items that can be and must be recycled shall be available from the Town.

Preamble

In 1993 the State established waste bans for recyclable metal, glass and plastic containers. Later additions included paper, cardboard, and cathode ray tubes.

Wenham previously offered unlimited weekly trash collection, bi-weekly recycling collection as well as collection of bulky items, CRT's, and white goods. The Town also offered approximately 6-8 weeks of leaf and yard waste collection.

New Program

In order to continue to provide cost-effective municipal trash and recycling services to the Town, the Town will adopt a new program as of May 18, 2009.

1. The new program limits residential trash collection to one 36-gallon unit of trash (either in a bag or barrel) per week. Any additional amounts of trash must be placed in one of the Official Trash Bags.
2. Official Trash Bags will be available for sale at various retail establishments throughout the Greater Wenham area and additional locations upon request. The fee for the bags will be set by the Selectmen to reflect the actual cost of trash disposal and may change from year to year.

3. Curbside service will be offered to all single, 2-family, 3-family and 4-family residences in Town. In addition, small businesses, non-profit organizations and religious organizations may utilize the curbside service on the same basis as a single-family residence. In-law apartments will be considered single-family if not otherwise designated as multi-family units by the Assessors' office. Any residence may choose to utilize a private hauler service instead of the municipal service but the Town reserves the right to require proof that a residence or business has a legal form of disposal.

4. The recycling collection will remain a dual stream: Glass, plastic and metal containers may be combined in a recycle bin. Cardboard bundles may be placed next to bin or mixed with paper of all types. (No mixing of loose paper with plastic/glass/metal containers).

5. Residents are encouraged to use common trash barrels for bottles and cans recycling if they are labeled clearly. The DPW offers "BOTTLES AND CANS" stickers, free of charge, which can be used to identify the barrels.

6. The Town's hauler will continue to collect no more than one bulky item per week per household. Residents are encouraged to seek donation opportunities and recycling options for these items.

7. The Town will continue to offer annual collection opportunities for leaves.

Moved by Lawrence Swartz, Board of Selectman, and seconded by the Board

SIMPLE MAJORITY REQUIRED
REGISTERED VOTERS: 2734
QUORUM: 2% = 55
VOTERS PRESENT: 90

VOTER CARDS
NO TELLERS

A FOUR TO ONE MAJORITY DECLARED ACHIEVED

ATTEST: Frances Harte Young
Frances Harte Young, Town Clerk

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30AM
BUKER SCHOOL

ARTICLE NINE  Excavation and Trench Safety Bylaw

To see if the Town will vote to amend the General Bylaws by adding a new Chapter XXIV, entitled "Excavation and Trench Safety Bylaw" in a form which is on file with the Town Clerk and is shown in Attachment "B".

MOTION  THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO AMEND THE GENERAL BYLAWS BY ADDING A NEW CHAPTER XXIV ENTITLED "EXCAVATION AND TRENCH SAFETY BYLAW" IN THE FORM ON FILE WITH THE TOWN CLERK, AND TO PLACE A COPY WITH THE RECORDS OF THIS VOTE.

Excavation and Trench Safety Bylaw

Section 1. Pursuant to the provisions of M.G.L. c. 82A, the Town hereby adopts and incorporates by reference the regulations of the Division of Occupational Safety as promulgated under 520CMR14.00 as same may be from time to time amended. The Building Inspector, for work on private property, and the Director of the Department of Public Works, for work within the public right-of-way or on public lands, shall serve as the permitting authorities and may promulgate additional regulations consistent with such state enactments. The Board of Selectmen shall promulgate a reasonable fee to defray the cost of the issuance and administration of said permit.

Section 2. If either the Building Inspector or the Director of the Public Works is notified of an unattended trench during a time when the permit holder is unavailable, and the Inspector or Director determines that a police detail is required to make the trench safe for the protection of the general public, the permit holder shall be assessed and be responsible to the Town for the cost of providing the police detail.

Section 3. In the event that the Town determines that a trench is unattended and unsafe, the Building Inspector or Director of Public Works may take such action to backfill, barricade or cover the trench and the permit holder shall be assessed the costs associated with the action, including any overtime costs for Department of Public Works employees or the Town-authorized contractors

Section 4. Whenever a permit holder is making multiple trenches over the course of a single project, the Town may choose to issue a blanket permit allowing the

permit holder to add to the list of trench locations as the permit holder becomes aware that a trench is required. The permit holder shall advise the Inspector and/or Director of the addition of each new trench.

Section 5. If any of the foregoing provisions are held invalid such invalidity shall not affect the validity of any remaining provision.

The Moderator read the article to the Meeting and explained that the Board of Selectmen consider the Bylaw proposal premature, in need of more consideration.

NO ACTION WAS TAKEN

ATTEST: Frances Harte Young
Frances Harte Young, Town Clerk

Ice Cream Social - Senior Center

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

ARTICLE TEN  Daniels Road Right-of-Way Discontinuance

To see if the Town will vote pursuant to Mass. General Laws, Chapter 82, Section 21 to discontinue a portion of right-of-way located off Daniels Road, situated between lots 2 and 3 on Assessors May 10, as a public way.

MOTION  THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE PURSUANT TO MASS. GENERAL LAWS, CHAPTER 82, SECTION 21 TO DISCONTINUE A PORTION OF RIGHT-OF-WAY LOCATED OFF OF DANIELS ROAD, SITUATED BETWEEN LOTS 2 AND 3 ON ASSESSORS MAP 10, AS A PUBLIC WAY.

Moved by Lawrence Swartz, Selectman, and seconded by the Board of Selectmen

SIMPLE MAJORITY REQUIRED
REGISTERED VOTERS: 2734
QUORUM:  2% = 55
VOTERS PRESENT:  90

VOTER CARDS
NO TELLERS

MOTION DECLARED UNANIMOUSLY PASSED

ATTEST: Frances Harte Young
Frances Harte Young, Town Clerk

# TOWN OF WENHAM

## MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING
TUESDAY, MARCH 10, 2009
7:30PM
BUKER SCHOOL

There being no further business to come before the Special Town Meeting, the Moderator entertained a motion and second to dissolve the meeting.

The Meeting was declared dissolved at 9:05PM.

ATTEST: Frances Harte Young

Frances Harte Young, Town Clerk

# WARRANT FOR THE ANNUAL TOWN MEETING
# WENHAM, MASSACHUSETTS
# May 2, 2009

Essex, ss.

To either of the Constables of Wenham, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of said Town qualified to vote in the elections and Town affairs to meet in the Perkins Auditorium in the Bessie Buker School in said Town on Saturday the second of May, 2009, at eight o'clock in the forenoon, then and there to act on the following articles. "Article One," the election of officers to be by official ballot from 8:00 A.M. until 12:00 NOON; the remaining articles to be acted upon at 1:00 P.M., and if not completed, the meeting to be reconvened on Monday, May 4, 2009 at 7:30 P.M., at the Bessie Buker School; and to vote on ballot questions at the Special Election on Thursday, May 14, 2009, at the Buker School in said town between the hours of 7:00 A.M. and 8:00 P.M.

## ARTICLE 1: Election of Town Officers

Moderator for one year; Town Clerk for one year; one Selectman for three years; one Assessor for three years; one Cemetery Commissioner for three years; one Board of Health member for three years; one Housing Authority member for two years, one Housing Authority member for five years, Tree Warden for one year; one Planning Board member for five years; one Water Commissioner for three years; two At-large Hamilton Wenham Library Trustees for three years; one Hamilton Wenham School Committee member for three years; and one Hamilton Wenham School Committee member for two years; or take any other action relative thereto.

## ARTICLE 2: Budget Appropriations

To see if the Town will determine what sum of money may be necessary to defray the Town expense of the twelve month period (Fiscal Year 2010) beginning July 1, 2009 and ending June 30, 2010 and to make appropriations for the same and to determine the source thereof.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 3: Cemetery and Other Trust Funds

To accept the Cemetery and other Trust Funds received in FY2009, as printed in Part I of the Town Reports, and on file with the Town Clerk.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 4: Road Work - Chapter 90 Funding

To vote from available funds under Chapter 246B of the Acts of 2002, a sum of money for work on Town Roads, subject to conditions detailed by the Massachusetts Highway Department, pursuant to Chapter 30, Section 39M; Chapter 149, Section 44J; Chapter 149, Section 26-27F; said work to conform to the requirements of the Massachusetts Highway Department.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 5: Cemetery Perpetual Care Funds

To see if the Town will vote to authorize the Treasurer to withdraw a sum of money, not to exceed $10,000, from the Cemetery Perpetual Care trust fund, after July 1, 2009 and before June 30, 2010, and transfer and deposit said funds into the General Fund. The purpose of the transfer is to subsidize the Highway Department expenditures for the care and operation of the two cemeteries in the Town of Wenham, or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 6: CPA Appropriations

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2009 Community Preservation budget; to appropriate from the Community Preservation Fund a sum of money to meet the necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2010; and to approve the appropriation to expend or set aside the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space, a sum of money for recreational use, a sum of money for the preservation of historic resources, and a sum of money for the creation, preservation and support of community housing; or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 7: Capital Override – Town of Wenham

To see if the Town will appropriate a sum of money, said sum to be raised contingent upon the passage of a referendum question pursuant to Massachusetts General Laws, Chapter 59, Section 21C, paragraph (i-1/2), to be used to fund capital purchases and improvements, consisting of the purchase of computers, catch basin work, a plow, and a DPW truck, or take any other action relative thereto; such referendum question to be voted upon by ballot at the Special Town Election to be held on Thursday, May 14, 2009 at the Buker School in said Town between the hours of 7:00 a.m. and 8:00 p.m. on the following question: "Shall the Town of Wenham be allowed to assess an additional $64,500 in real estate and personal property taxes for the purposes of funding capital purchases and improvements, consisting of the purchase of computers, catch basin work, a plow, and a DPW truck, for the fiscal year beginning July 1, 2009?"

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen will offer a recommendation at Town Meeting.*

## ARTICLE 8: Capital Override – Regional School District.

To see if the Town will vote to approve the $1,241,000 debt authorized by vote of the Hamilton-Wenham Regional School District on March 31, 2009 to pay costs of purchasing various pieces of capital equipment and costs of other improvements to the facilities of the District, including the payment of all other costs incidental and related thereto, provided that such approval shall be contingent upon the Town voting to exempt the principal of and interest on the amount of such borrowing from the provisions of Proposition 2-1/2 so called, by the passage of a referendum question under paragraph (k) of MGL Chapter 59, Section 21C, or to take any other action relative thereto. The ballot vote on approval of this appropriation will take place on Thursday, May 14, 2009, at the Buker School from 7:00 am to 8:00 pm on the following question: "Shall the Town of Wenham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay its share of the bond issued by the Hamilton-Wenham Regional School District for the purpose of paying costs of purchasing various pieces of capital equipment and costs of other improvements to the facilities of the District, including the payment of all other costs incidental and related thereto?"

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen will offer a recommendation at Town Meeting.*

## ARTICLE 9: Regional Agreement Amend. – Citizen Petition

To see if the Town will vote to amend the Agreement relating to the Hamilton Wenham Regional School District, as last amended effective July 1, 2000, in the manner that may be noticed to the Board of Selectmen in accordance with the terms of Section VI prior to the Annual Meeting to be held in May, 2009.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen recommends that no action be taken.*

## ARTICLE 10: Regional Emergency Communication Center

To see if the Town will vote to authorize the Board of Selectmen to enter into an intergovernmental agreement for a period of ten years to provide emergency and non-emergency police, fire and emergency medical services dispatch with other municipalities in Essex County based on a per capita chargeback through the cherry sheet, and to determine the timing and terms for terminating the current intergovernmental agreement with the Town of Hamilton for operation of the Hamilton-Wenham Emergency Communications Center, or take any other action in relation thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 11: Municipal Affordable Housing Trust

To see if the Town will vote to authorize the Board of Selectmen to accept the provisions of Massachusetts General Laws Chapter 44, Section 55C, and to establish a trust to be known as the Wenham Affordable Housing Trust Fund, whose purpose shall be to provide for the creation and preservation of affordable housing in the Town of Wenham for the benefit of low and moderate income households, substantially in a form which is on file with the Town Clerk and available for inspection, and to appropriate from the Community Preservation Fund a sum of money as recommended by the Community Preservation Committee for Fiscal Year 2010; or take any other action in relation thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 12: Water Department – Capital Expenditure

To see if the Town will vote to transfer a sum of money, not to exceed $187,000, from the Water Fund to a Water Capital Project Fund for capital expenditures of the Water Department, including the raising of the Well 1 and 2 casings, pursuant to Chapter 41, Section 69B of the Massachusetts General Laws; or take any other action in relation thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 13: Liquor License Amendment – Wine and Malt Beverage – Legislative Petition

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act amending Chapter 381 of the Acts of 2006 entitled "AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGES NOT TO BE DRUNK ON THE PREMISES" by making the revisions substantially as set forth in Attachment A to the Warrant, or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen will offer a recommendation at Town Meeting.*

## ARTICLE 14: Leveling Tax Rate

To see what sum of money, if any, the Town will vote from Available Funds or Overlay Surplus to be used by the Board of Assessors to level the tax rate for the period July 1, 2009, to June 30, 2010.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 15: To Act on Any Other Business That May Legally Come Before This Meeting.

And you are hereby directed to serve this warrant by posting attested copies thereof: one at the junction of Friend Court and Main Street; one at the junction of Topsfield Road and Maple Street; one at the junction of Larch Row, Walnut Road and Dodge's Row; and one at the junction of Grapevine Road and Hull Street seven days at least before the time of the meeting aforesaid.

THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this 31st day of March, 2009.

John A. Clemenzi

Lawrence Swartz

Harriet Davis

"In pursuance of the above written warrant I have this 24 day of April, 2009, posted the attested copies thereof as directed therein."

**A TRUE COPY**
**ATTEST:** Frances Harte Young

**Constable of the Town of Wenham**

**Date:** 04/24/09

# ATTACHMENT "A"

## ARTICLE 16: Liquor License Amendment – Wine and Malt Beverage Legislative Petition.

## Chapter _____ of the Acts of 2009

## AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGE BEVERAGES NOT TO BE DRUNK ON THE PREMISES.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

**SECTION 1.** Notwithstanding sections 15 and 17 of chapter 138 of the General Laws, the licensing authority of the town of Wenham may grant 4 licenses for the sale of all alcoholic beverages to be drunk on the premises under section 12 of said chapter 138 to restaurants having seating capacities of less than 100 and not containing a lounge or bar and for the sale at retail of wines and malt beverages only not to be drunk on the premises under section 15 of said chapter 138. The serving of alcoholic beverages by a licensee under this section shall be incidental to the serving of meals. The licenses shall be subject to all of said chapter 138, except said section 17 and the first paragraph of said section 15. Once issued, a license granted under this section shall not be transferred to any other location and no license shall be re-issued to the same location within 6 months from the date the prior license terminated unless the applicant files a letter in writing from the department of revenue with the local licensing authority indicating the prior licensee's good standing with said department.

**SECTION 2.** Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the town of Wenham may grant 10 one day special licenses for the sale of all alcoholic beverages to be drunk on the premises under section 14 of said chapter 138. The special licenses shall be subject to all of said chapter 138 except said section 17. Once issued, a license granted under this section shall not be transferred to any other location .

Notwithstanding any general or special law to the contrary, the licensing authority of the town of Wenham shall not approve the transfer of the above licenses to any other location. The licenses may be reissued by the licensing authority at the same location if an applicant for the license files with the licensing authority a letter in writing from the department of revenue indicating that the license is in good standing with the department and that all applicable taxes have been paid.

If the license granted under section 1 is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority of the town of Wenham. Notwithstanding section 17 of chapter 138 of the General Laws or any other general or special law to the contrary, the licensing authority may then grant the license to a new applicant at the same location and under the same conditions as specified in the preceding paragraph.

**SECTION 3.** This act shall take effect upon its passage.

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

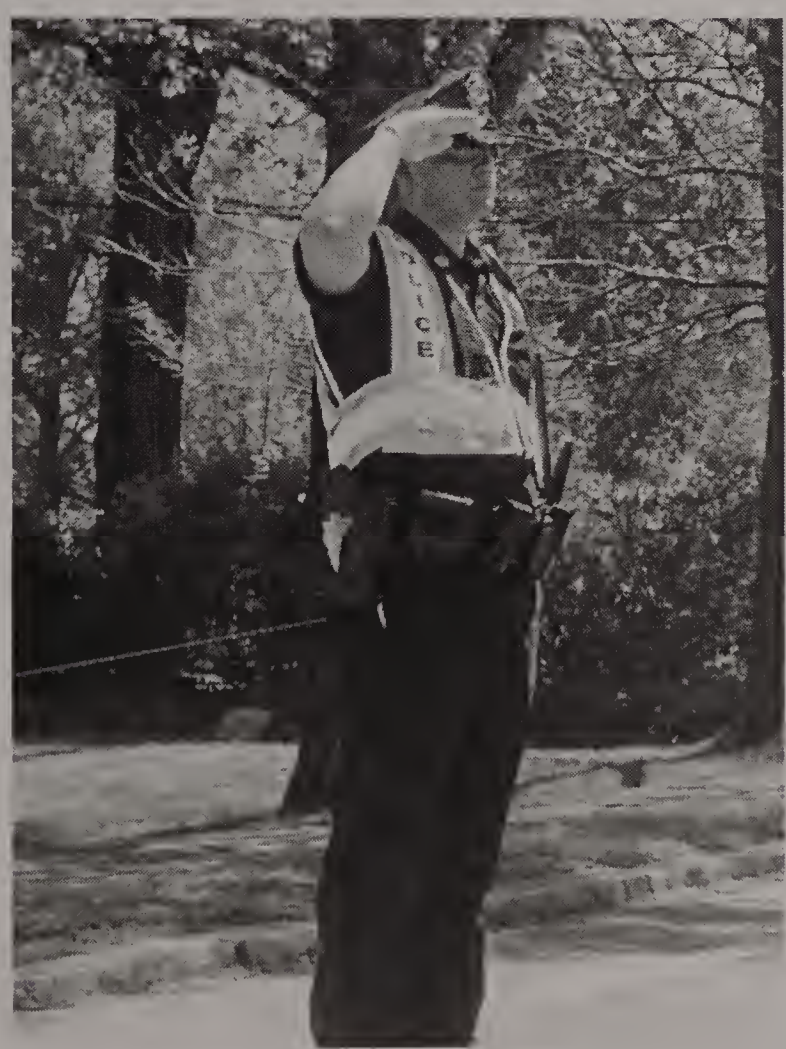
Annual Town Election, Special Town Elections and Special State Primary.

Annual Town Election, May 2, 2009

| Office | Votes |
|---|---|
| Moderator, One Year Term | |
| Paul D. Weaver | 561* |
| | |
| Town Clerk, One Year Term | |
| Frances Harte Young | 562* |
| | |
| Selectman, Three Year Term | |
| John A. Clemenzi | 357* |
| William C. Clifford | 202 |
| Donald E. Costin | 112 |
| | |
| Assessor, Three Year Term | |
| Write-Ins | |
| Richard Fleming | 12* |
| Lori R. Bucci | 2 |
| Vivian Hislop | 2 |
| (One Vote Each) | 12 |
| | |
| Planning Board, Five Year Term | |
| Write-Ins | |
| Stan Dodge | 57* |
| Steve Doroff | 2 |
| Richard Caves | 2 |
| (One Vote Each) | 9 |
| | |
| Tree Warden, One Year Term | |
| Pierre B. Erhard, II | 521* |
| | |
| Board of Health, Three Year Term | |
| Gerald T. Donnellan | 507* |
| | |
| Cemetery Commissioner, Three Year Term | |
| Bryant Barnard | 498* |

Annual Town Election, May 2, 2009

| Office | Votes |
|---|---|
| Water Commissioner, Three Year Term | |
| Write-Ins | |
| Paul Mendonca | 3* |
| Bruce Blanchard | 2 |
| (One Vote Each) | 9 |
| | |
| Housing Authority, Five Year Term | |
| Elizabeth A. Armington | 491* |
| | |
| Housing Authority, Two Year Term | |
| Gail McLean | 484* |



Memorial Day Parade

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE TWO Budget Appropriations

To see if the Town will determine what sum of money may be necessary to defray the Town expense of the twelve month period (Fiscal Year 2010) beginning July 1, 2009 and ending June 30, 2010 and to make appropriations for the same and to determine the source thereof.

MOTION: THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN RAISE AND APPROPRIATE, OR TRANSFER FROM AVAILABLE FUNDS, THE FOLLOWING SUMS FOR THE SPECIFIC PURPOSES DESIGNATED, AND THAT THE SAME BE EXPENDED ONLY FOR SUCH PURPOSES FOR THE FISCAL YEAR ENDING JUNE 30, 2010; PROVIDED IN THE CASE OF SUMS DESIGNATED TO FUND THE TOWN'S SHARE OF OPERATING JOINT REGIONAL AND INTER-MUNICIPAL PROGRAMS WITH THE TOWN OF HAMILTON, THAT HAMILTON VOTES TO APPROVE AND FUND ITS SHARE AS PROVIDED IN THE APPLICABLE AGREEMENTS; ALL SAID EXPENDITURES TO BE UNDER THE DIRECTION OF THE RESPECTIVE OFFICERS, BOARDS AND COMMITTEES OF THE TOWN.

Moved by: John O. Wilhelm, Jr., Chairman of the Finance and Advisory Committees.

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS

MOTION DECLARED: COMFORTABLY APPROVED.

ATTEST: SARAH F. JOHNSON
ASSISTANT TOWN CLERK

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **GENERAL GOVERNMENT** | | | | | |
| 114 | MODERATOR | | | | | |
| 114-5200 | EXPENSES | 0 | 0 | 0 | 50 | 50 |
| 122 | SELECTMEN | | | | | |
| 122-5100 | SALARIES | 10,812 | 10,812 | 10,812 | 10,812 | 10,542 |
| | (Chairman @ $4,160/year, 2 Members @ $3,191/year) | | | | | |
| 122-5200 | EXPENSES | 1,934 | 2,000 | 1,368 | 2,000 | 2,000 |
| | | 12,746 | 12,812 | 12,180 | 12,812 | 12,542 |
| 123 | TOWN ADMINISTRATOR | | | | | |
| 123-5100 | SALARY (@ $91,194/year) | 85,855 | 87,825 | 90,821 | 93,456 | 91,194 |
| 123-5200 | EXPENSES | 2,490 | 2,500 | 2,285 | 2,500 | 2,500 |
| | | 88,345 | 90,325 | 93,106 | 95,956 | 93,694 |
| 131 | FINANCE & ADVISORY COMMITTEE | | | | | |
| 131-5200 | EXPENSES | 195 | 152 | 149 | 250 | 250 |
| 132 | RESERVE FUND MGL C.40, S.6 | | | | | |
| 132-5700 | RESERVE FUND | 104,188 | 143,962 | 33,550 | 150,000 | 150,000 |
| 135 | TOWN ACCOUNTANT | | | | | |
| 135-5100 | SALARY & WAGES | 71,484 | 45,200 | 47,756 | 49,189 | 45,629 |
| | (Town Acct. $34.125/hr & Asst. $18.04/ hr.) | | | | | |
| 135-5200 | EXPENSES | 2,744 | 3,966 | 2,908 | 2,040 | 2,040 |
| 135-5300 | CONTRACT SERVICES | 1,500 | 1,209 | 0 | 500 | 0 |
| | | 75,728 | 50,375 | 50,664 | 51,729 | 47,669 |
| 139 | MUNICIPAL AUDIT | | | | | |
| 139-5300 | CONTRACT SERVICE - Municipal Audit | 16,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| 141 | ASSESSORS | | | | | |
| 141-5100 | SALARY & WAGES | 56,124 | 71,636 | 74,778 | 77,937 | 74,858 |
| | Chief Assessor @ ($58,096/year + $200 longevity) | | | | | |
| | Assessing Clerk @ ($19.712 / hr, 16 hrs /wk + $100 longevity) | | | | | |
| 141-5200 | EXPENSES | 15,735 | 11,056 | 8,007 | 9,450 | 9,450 |
| 141-5800 | CAPITAL | | | | | |
| | | 71,859 | 82,692 | 82,785 | 87,387 | 84,308 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| 145 | FINANCE DIRECTOR, TREASURER / COLLECTOR | | | | | |
| 145-5100 | SALARY & WAGES | 73,916 | 97,483 | 105,510 | 108,660 | 104,108 |
| | (Finance Director, Treasurer / Collector @ $63,203/year ) | | | | | |
| | (Asst. Collector @ $40,905/yr ) | | | | | |
| 145-5200 | EXPENSES | 6,030 | 11,449 | 8,973 | 9,450 | 7,675 |
| 145-5200 | TAX TITLE | | 891 | 583 | 4,000 | 4,000 |
| 145-5300 | GASB 45 ACTUARIAL STUDY | 2,723 | | | 8,000 | |
| 145-5300 | CONTRACT SERVICE | 12,010 | 11,843 | 11,848 | 14,700 | 14,700 |
| 145-5710 | OTHER - Borrowing Costs | | | | | |
| | | 94,679 | 121,666 | 126,914 | 144,810 | 130,483 |
| 151 | TOWN COUNSEL / LEGAL | | | | | |
| 151-5200 | EXPENSES | | | | | |
| 151-5210 | CONTRACT SERVICE - RETAINER | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| 151-5220 | CONTRACT SERVICE - OUTSIDE COUNSEL | 41,574 | 41,515 | 10,637 | 15,000 | 15,000 |
| 151-5700 | OTHER | 0 | 0 | 0 | 0 | 0 |
| | | 48,574 | 48,515 | 17,637 | 22,000 | 22,000 |
| 155 | INFORMATION TECHNOLOGY | | | | | |
| 155-5100 | SALARY & WAGES | | | | | 0 |
| 155-5200 | EXPENSES | 15,745 | 16,550 | 16,375 | 22,050 | 17,750 |
| 155-5300 | CONTRACT SERVICE | 46,895 | 47,590 | 48,205 | 45,790 | 40,133 |
| 155-5700 | OTHER (GIS Programs; Web Page Host) | 14,441 | 4,992 | 5,000 | 3,000 | 3,000 |
| 155-5800 | CAPITAL | | | 4,500 | 4,500 | 0 |
| | | 77,081 | 69,132 | 74,080 | 75,340 | 60,883 |
| 160 | TOWN HALL | | | | | |
| 160-5100 | SALARY & WAGES | 87,423 | 89,209 | 99,233 | 98,035 | 97,389 |
| | (Permit Office @ $40,068/yr + $400 longevity) | | | | | |
| | (Admin. Asst. @ $40,818/yr + $100 longevity) | | | | | |
| | (Maint Suprvsr @ 15 hrs/wk @ $19.51/hr + $728 ) | | | | | |
| 160-5200 | EXPENSES | 41,097 | 47,474 | 59,941 | 57,800 | 54,100 |
| 160-5300 | CONTRACT SERVICE | | | | | |
| 160-5310 | Minutes Clerk & Grant Writer | 8,000 | 8,600 | 7,175 | 10,000 | 2,500 |
| 160-5320 | Cleaning Service | | | | 25,000 | 25,000 |
| 160-5700 | OTHER | 0 | 0 | | 0 | 0 |
| 160-5800 | CAPITAL | 0 | 0 | | | 0 |
| 160-5810 | Town Hall Zoning Article | | | 13,000 | | |
| 160-5823 | Regional Operation Study | | | 1,000 | | |
| | | 136,520 | 145,283 | 180,349 | 190,835 | 178,989 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| 161 | TOWN CLERK | | | | | |
| 161-5100 | SALARY (@ $44,622/yr + $300 longevity) | 41,961 | 43,001 | 44,733 | 46,066 | 44,922 |
| 161-5200 | EXPENSES | 308 | 1,881 | 1,136 | 1,400 | 1,300 |
| | | 42,269 | 44,882 | 45,869 | 47,466 | 46,222 |
| 162 | ELECTIONS & REGISTRATION | | | | | |
| 162-5100 | WAGES | 3,147 | 2,897 | 2,950 | 2,950 | 2,950 |
| 162-5200 | EXPENSES | 8,207 | 8,782 | 7,599 | 18,025 | 11,975 |
| 162-5700 | OTHER | | | | | |
| | | 11,353 | 11,679 | 10,549 | 20,975 | 14,925 |
| 171 | CONSERVATION COMMISSION | | | | | |
| 171-5100 | WAGES (@ $20.96/hour - 19.5 hrs. per wk) | 16,046 | 15,217 | 19,498 | 21,965 | 21,416 |
| 171-5200 | EXPENSES | 3,340 | 4,029 | 5,675 | 3,759 | 2,645 |
| | WATER RESOURCE & WETLAND PROT. BY-LAW | | | ? | | |
| | | 19,386 | 19,246 | 25,173 | 25,724 | 24,061 |
| 175 | PLANNING BOARD | | | | | |
| 175-5100 | WAGES (Stipend - Clerk) | 1,515 | 1,545 | 1,545 | 1,545 | 1,545 |
| 175-5200 | EXPENSES | 925 | 187 | 0 | 500 | 500 |
| | | 2,440 | 1,732 | 1,545 | 2,045 | 2,045 |
| 176 | BOARD OF APPEALS | | | | | |
| 176-5100 | WAGES (Stipend - Clerk) | 515 | 515 | 515 | 515 | 515 |
| 176-5200 | EXPENSES | 0 | 19 | 0 | 500 | 500 |
| | | 515 | 534 | 515 | 1,015 | 1,015 |
| 195 | TOWN REPORT | | | | | |
| 195-5200 | EXPENSES | 7,240 | 7,784 | 7,200 | 7,000 | 5,000 |
| 198 | COMMUNITY/REC BUILDING | | | | | |
| 198-5100 | WAGES | | | | | |
| 198-5200 | EXPENSES | 4,649 | 3,653 | 7,140 | 4,000 | 4,000 |
| 198-5310 | CONTRACT SERVICES - Cleaning | | | | | |
| | | 4,649 | 3,653 | 7,140 | 4,000 | 4,000 |
| 199 | IRON RAIL PROPERTY | | | | | |
| 199-5100 | SALARY & WAGES | 4,986 | 0 | 0 | 1,882 | 5,875 |
| 199-5200 | EXPENSES | 5,018 | 22,490 | 28,095 | 29,250 | 29,250 |
| 199-5300 | CONTRACT SERVICE | 5,858 | 12,846 | 16,787 | 17,307 | 10,882 |
| 199-5800 | CAPITAL | 0 | 0 | 0 | 5,000 | |
| | | 15,862 | 35,336 | 44,881 | 53,439 | 46,007 |
| | TOTAL GENERAL GOVERNMENT | 829,630 | 907,760 | 832,285 | 1,010,833 | 942,143 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **PROTECTION OF PERSONS AND PROPERTY** | | | | | |
| 210 | POLICE | | | | | |
| 210-5100 | SALARIES & WAGES | 859,461 | 870,513 | 908,695 | 933,772 | 832,094 |
| | (Chief @ $78,447 - base/year + $300 longevity) | | | | | |
| 210-5200 | EXPENSES | 61,028 | 66,218 | 66,726 | 98,661 | 76,243 |
| 210-5800 | CAPITAL | 31,346 | 32,806 | 20,840 | 0 | 0 |
| | | 951,835 | 969,537 | 996,261 | 1,032,433 | 908,337 |
| 215 | POLICE STATION | | | | | |
| 215-5200 | EXPENSES | | | 9,464 | 30,500 | 25,500 |
| 215-5800 | CAPITAL | | | | 0 | 0 |
| | | | | 9,464 | 30,500 | 25,500 |
| 220 | FIRE | | | | | |
| 220-5100 | SALARIES & STIPENDS | 146,393 | 149,065 | 170,431 | 177,988 | 176,256 |
| | (Chief @ $55,699 per ,year) | | | | | |
| | (Fire Prevention Officer @ $56,325/year) | | | | | |
| 220-5110 | ON-CALL WAGES | 147,840 | 170,139 | 154,557 | 150,000 | 172,000 |
| 220-5200 | EXPENSES | 47,379 | 58,191 | 83,721 | 63,350 | 44,850 |
| 220-5700 | TRAINING (Wages & Expenses) | 39,121 | 38,293 | 47,346 | 40,773 | 27,260 |
| 220-5800 | CAPITAL | 0 | 0 | 0 | 0 | 0 |
| | | 380,733 | 415,688 | 456,055 | 432,111 | 420,366 |
| 225 | FIRE STATION | | | | | |
| 225-5200 | EXPENSES | | | | 30,705 | 30,425 |
| 225-5800 | CAPITAL | | | | 0 | 0 |
| | | | | 0 | 30,705 | 30,425 |
| 231 | AMBULANCE SERVICE | | | | | |
| 231-5300 | CONTRACT SERVICES | 41,480 | 43,980 | 46,480 | 48,980 | 48,000 |
| 241 | BUILDING INSPECTOR | | | | | |
| 241-5100 | SALARIES | 16,419 | 18,095 | 19,343 | 19,876 | 19,419 |
| | (Building Inspector @ $17,818/year) | | | | | |
| | (Asst. Building Inspector @ $1,600/year) | | | | | |
| 241-5200 | EXPENSES | 0 | 0 | 125 | 200 | 350 |
| | | 16,419 | 18,095 | 19,468 | 20,076 | 19,769 |
| 243 | PLUMBING & GAS INSPECTOR | | | | | |
| 243-5100 | SALARY (@ $4,219/year) | 3,979 | 4,079 | 4,200 | 4,327 | 4,219 |
| 243-5200 | EXPENSES | 300 | 149 | 76 | 300 | 300 |
| | | 4,279 | 4,228 | 4,276 | 4,627 | 4,519 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| 245 | ELECTRICAL INSPECTOR | | | | | |
| 245-5100 | SALARY & WAGES | 8,793 | 9,014 | 10,484 | 10,799 | 10,529 |
| | (Electrical Inspector @ $10,529/year) | | | | | |
| 245-5200 | EXPENSES | 40 | 300 | 0 | 450 | 450 |
| | | 8,833 | 9,314 | 10,484 | 11,249 | 10,979 |
| 249 | MUNICIPAL FIRE ALARM SYSTEMS | | | | | |
| 249-5200 | EXPENSES | 768 | 522 | 0 | 1,500 | 1,500 |
| 249-5300 | CONTRACT SERVICE | 175 | 721 | 1,500 | 1,500 | 1,500 |
| 249-5800 | CAPITAL | | | | 0 | 0 |
| | | 943 | 1,243 | 1,500 | 3,000 | 3,000 |
| 291 | EMERGENCY MANAGEMENT SERVICE | | | | | |
| 291-5200 | EXPENSES | 1,689 | 471 | 1,885 | 1,500 | 3,300 |
| 291-5810 | Retrofit Elementary School | | | 9,921 | | |
| | | | 471 | 11,806 | 1,500 | 3,300 |
| 292 | ANIMAL CONTROL | | | | | |
| 292-5100 | SALARIES | 8,561 | 8,616 | 12,623 | 12,981 | 12,981 |
| | (Animal Control Officer @ $6,775/year) | | | | | |
| | (Deer Officer @ $3,116/year) | | | | | |
| | (Beaver Control @ $3,090/year) | | | | | |
| 292-5200 | EXPENSES | 522 | 530 | 100 | 750 | 750 |
| | | 9,083 | 9,146 | 12,723 | 13,731 | 13,731 |
| 294 | TREE WARDEN | | | | | |
| 294-5100 | SALARY (@ $1,466/year) | 1,348 | 1,382 | 1,423 | 1,466 | 1,466 |
| 294-5200 | EXPENSES | 1,800 | 1,800 | 1,560 | 1,800 | 1,800 |
| 294-5300 | CONTRACT SERVCE | 26,509 | 26,650 | 18,851 | 20,000 | 17,000 |
| 294-5700 | OTHER - Tree Planting/Replacement - Spraying | 1,760 | 1,461 | 1,166 | 1,461 | 1,500 |
| | | 31,417 | 31,293 | 23,000 | 24,727 | 21,766 |
| 298 | POLICE & FIRE STATION | | | | | |
| 298-5100 | SALARIES & WAGES | | | | | |
| 298-5200 | EXPENSES | 19,350 | 27,575 | 31,636 | 0 | 0 |
| 298-5700 | OTHER | | | | | |
| 298-5800 | CAPITAL | | | | 0 | 0 |
| | | 19,350 | 27,575 | 31,636 | 0 | 0 |
| 299 | EMERGENCY COMMUNICATION CENTER | | | | | |
| 299-5200 | EXPENSES (Includes Administration Fee to Hamilton of $14,821) | 153,585 | 159,208 | 187,962 | 178,096 | 182,120 |
| 299-5700 | OTHER | | | | | |
| 299-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | 153,585 | 159,208 | 187,962 | 178,096 | 182,120 |
| | TOTAL PROTECTION OF PERSONS & PROPERTY | 1,619,646 | 1,689,778 | 1,801,193 | 1,831,735 | 1,691,812 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **SCHOOLS** | | | | | |
| 310 | REGIONAL SCHOOL DISTRICT | | | | | |
| 310-5200 | ASSESSMENT - Wenham Share | 5,408,166 | 5,787,292 | 6,203,385 | 7,024,859 | 7,260,009 |
| | (FY 09 base = $6,423,592 plus $601,267 override) | | | | | |
| 315 | SCHOOL DEBT | | | | | |
| 315-5900 | PRINCIPAL & INTEREST (1991 School Addition/Repairs) | 66,285 | 64,533 | 67,281 | 67,682 | 58,053 |
| 315-5910 | PRINCIPAL & INTEREST (1997 New Middle School) | 212,951 | 212,053 | 259,056 | 262,235 | 267,603 |
| 315-5920 | PRINCIPAL & INTEREST (2002 Boiler) | 49,441 | 48,653 | 47,953 | 47,467 | 46,627 |
| | | 328,677 | 325,239 | 374,290 | 377,384 | 372,283 |
| | Total Hamilton/Wenham Regional School | 5,736,843 | 6,112,531 | 6,577,675 | 7,402,243 | 7,632,292 |
| 320 | REGIONAL VOCATIONAL SCHOOL DISTRICT | | | | | |
| 320-5200 | EXPENSES (WENHAM'S SHARE) | 44,978 | 37,530 | 26,311 | 33,564 | 35,313 |
| | TOTAL SCHOOLS | 5,781,821 | 6,150,061 | 6,603,986 | 7,435,807 | 7,667,605 |
| | **DEPARTMENT OF PUBLIC WORKS** | | | | | |
| 422 | HIGHWAY DEPARTMENT | | | | | |
| 422-5100 | SALARIES & WAGES | 387,489 | 409,036 | 442,723 | 465,189 | 425,884 |
| | (DPW Director @ $77,267/yr.) | | | | | |
| | (Foreman @ $61,622 + $400 longevity) | | | | | |
| | (Other Wages @ $16.77-$24.12/hour) | | | | | |
| 422-5200 | EXPENSES | 26,854 | 33,606 | 35,000 | 33,400 | 29,900 |
| 422-5700 | STREET MAINTENANCE EXPENSE (Inc. Catch Basins) | 60,379 | 53,924 | 71,514 | 76,320 | 45,320 |
| 422-5710 | OTHER - SIDEWALKS/BIKE PATHS | 12,057 | 29,107 | 1,247 | 0 | 0 |
| 422-5800 | CAPITAL | 26,833 | 12,239 | 41,863 | 0 | 0 |
| 422-5810 | Dump Truck Art 11 | | | 27,000 | | |
| | | 513,612 | 537,912 | 619,347 | 574,909 | 501,104 |
| 423 | SNOW REMOVAL | | | | | |
| 423-5100 | WAGES | 33,616 | 27,836 | 33,779 | 36,050 | 36,050 |
| 423-5200 | EXPENSES | 54,000 | 54,000 | 75,791 | 62,300 | 62,300 |
| 423-5800 | CAPITAL | | | | | |
| | | 87,616 | 81,836 | 109,570 | 98,350 | 98,350 |
| 424 | STREET LIGHTING | | | | | |
| 424-5200 | EXPENSES | 36,838 | 43,288 | 38,898 | 48,000 | 40,000 |
| 429 | VEHICLE MAINTENANCE | | | | | |
| 429-5200 | EXPENSES | 42,080 | 39,908 | 49,691 | 47,500 | 45,000 |
| | | 42,080 | 39,908 | 49,691 | 47,500 | 45,000 |
| 433 | REFUSE COLLECTION AND DISPOSAL | | | | | |
| 433-5300 | EXPENSES | 223,762 | 258,532 | 253,502 | 256,500 | 209,525 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| 491 | CEMETERY | | | | | |
| 491-5100 | SALARIES & WAGES | 2,002 | 2,052 | 2,182 | 2,177 | 0 |
| 491-5200 | EXPENSES (Includes Burial Agent Salary) | 3,980 | 3,265 | 3,101 | 3,500 | 3,500 |
| 491-5300 | CONTRACT SERVICE - BURIALS | | | | | 5,000 |
| 491-5700 | OTHER - MEMORIAL DAY EXPENSE | 500 | 500 | 0 | 500 | 500 |
| 491-5710 | OTHER - VETERAN'S GRAVES EXPENSE | 0 | 200 | 0 | 200 | 200 |
| 422-5800 | CAPITAL | | | | 0 | 0 |
| | | 6,482 | 6,017 | 5,283 | 6,377 | 9,200 |
| 495 | GASOLINE & OIL | | | | | |
| 495-5200 | EXPENSES | 56,118 | 57,931 | 86,253 | 70,500 | 68,500 |
| | | 56,118 | 57,931 | 86,253 | 70,500 | 68,500 |
| | TOTAL DEPARTMENT OF PUBLIC WORKS | 966,508 | 1,025,424 | 1,162,544 | 1,102,136 | 971,679 |
| | HEALTH AND HUMAN SERVICES | | | | | |
| 510 | BOARD OF HEALTH | | | | | |
| 510-5100 | SALARIES | 2,050 | 2,102 | 2,165 | 2,350 | 2,350 |
| | (Inspector of Animals @ $2,230/year. Bd Memebers @ $40/yr | | | | | |
| 510-5200 | EXPENSES | 1,814 | 827 | 1,346 | 3,300 | 3,650 |
| 510-5300 | CONTRACT SERVICE - Health Agent @ $60/hr | 10,500 | 10,550 | 10,610 | 16,300 | 16,465 |
| 510-5700 | OTHER | 0 | 0 | 0 | 2,500 | 3,300 |
| | | 14,364 | 13,479 | 14,121 | 24,450 | 25,765 |
| 541 | COUNCIL ON AGING | | | | | |
| 541-5100 | SALARIES (14 hrs/wk @ $15.21/hr - COA Grant $3,741) | 4,606 | 6,963 | 7,075 | 9,067 | 8,866 |
| | (Outreach Coordinator - $1000 + grant) | | | | | |
| 541-5200 | EXPENSES | 4,455 | 5,854 | 6,876 | 7,300 | 7,300 |
| | | 9,061 | 12,817 | 13,951 | 16,367 | 16,166 |
| 542 | COUNCIL ON AGING VAN | | | | | |
| 542-5100 | SALARIES | 42,897 | 41,584 | 40,979 | 46,392 | 46,392 |
| | Supervisor (19 hrs/wk @ $15.60/hr) | | | | | |
| | Dispatcher & Drivers (@ $11.15-$11.37/hr.) | | | | | |
| 542-5200 | EXPENSES | 6,750 | 8,700 | 7,456 | 9,800 | 9,800 |
| 542-5300 | CONTRACT SERVICES | | | | | |
| 542-5800 | CAPITAL | | | | | 0 |
| | | 49,647 | 50,284 | 48,435 | 56,192 | 56,192 |
| 543 | VETERAN'S BENEFITS | | | | | |
| 543-5200 | EXPENSES | 0 | 472 | 0 | 750 | 750 |
| 543-5210 | REGIONAL DISTRICT ASSESSMENT | 14,234 | 14,743 | 15,346 | 16,882 | 18,570 |
| | | 14,234 | 15,215 | 15,346 | 17,632 | 19,320 |
| | TOTAL HEALTH & HUMAN SERVICES | 87,306 | 91,795 | 91,853 | 114,641 | 117,443 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **CULTURE and RECREATION** | | | | | |
| 620 | JOINT LIBRARY | | | | | |
| 620-5100 | SALARIES & WAGES | | | | | |
| 5101 | Director (Salary @ $63,006 /yr) | 56,010 | 58,523 | 61,171 | 63,006 | 63,006 |
| | Prof Library Generalist/Grants Administrator | 0 | | 0 | | |
| | Subtotal Administration | 56,010 | 58,523 | 61,171 | 63,006 | 63,006 |
| 5102 | Head Reference (@ $36,634/year) | 31,411 | 32,256 | 33,558 | 36,327 | 35,634 |
| 5103 | Circulation / ILL ( @ $34,902/year + $200 longevity) | 30,026 | 30,955 | 32,873 | 35,311 | 35,102 |
| 5104 | Young Adult Librarian (@ $35,331/year ) | 34,427 | 31,502 | 32,783 | 35,316 | 35,331 |
| 5105 | Childrens (@ $35,213/year + $100 longevity) | 31,004 | 31,752 | 32,965 | 35,313 | 35,313 |
| 5106 | Circulation ( @ $34,774/yr.) | 34,427 | 35,450 | 37,501 | 40,115 | 34,774 |
| 5107 | Administrative Librarian ( @ $34,902/year & $100 longevity) | 29,811 | 31,073 | 32,773 | 35,107 | 35,002 |
| 5108 | Technical Services ( @ $45,883/year + $400 longevity) | 41,392 | 42,369 | 44,128 | 46,283 | 46,283 |
| | Subtotal Professional | 232,498 | 235,357 | 246,581 | 263,772 | 257,439 |
| 5110 | Support Staff - 8 Part-time Positions ($12.06-$16.08/hr) | 58,283 | 68,016 | 67,280 | 75,952 | 75,220 |
| | Clerical Assistance (19 hrs x $15 = $14,934) | | | 13,363 | 14,934 | 15,158 |
| | Maint. Suprvsr - 25 hrs/wk. @ $19.71/hr. | 19,302 | 19,708 | 20,300 | 31,597 | 22,406 |
| | Custodian - 62.5 % of $650 clothing allowance | 0 | 406 | 406 | 488 | 406 |
| | 2-3 Shelvers - total 20 hrs/wk. @ $8.24/hr. | 9,051 | 8,861 | 9,123 | 8,636 | 9,808 |
| | Subtotal Support | 86,636 | 96,991 | 110,472 | 131,606 | 122,998 |
| | Total Salaries | 375,144 | 390,871 | 418,224 | 458,384 | 443,444 |
| 620-5200 | EXPENSES | | | | | |
| 5201 | Library Books | 88,351 | 92,000 | 97,842 | 99,750 | 97,859 |
| 5202 | Subscriptions & Periodicals | 8,000 | 8,000 | 8,950 | 8,950 | 8,950 |
| 5203 | Furniture & Equipment | | | | | |
| 5204 | Technology | 35,518 | 35,674 | 36,414 | 38,088 | 37,418 |
| 5205 | General Supplies | 13,191 | 13,265 | 11,010 | 13,265 | 9,265 |
| 5206 | Memberships, Conference & Travel | 1,070 | 1,070 | 815 | 1,070 | 415 |
| 5207 | Programs | 994 | 1,000 | 999 | 1,000 | 500 |
| 5208 | Heat & Utilities | 59,284 | 55,077 | 56,000 | 56,000 | 53,000 |
| 5209 | Maintenance of Building & Grounds | 20,820 | 20,820 | 23,153 | 19,820 | 18,820 |
| 5210 | Other | | | | 0 | 0 |
| | Total Expenses | 227,228 | 226,906 | 235,183 | 237,943 | 226,227 |
| 620-5800 | CAPITAL | 0 | 0 | 5,028 | 4,900 | 0 |
| | Total Capital | 0 | 0 | 5,028 | 4,900 | 0 |
| | TOTAL LIBRARY | 602,372 | 617,777 | 658,435 | 701,227 | 669,671 |
| 640 | JOINT RECREATION PROGRAM | | | | | |
| 640-5200 | OTHER - JT. RECREATION PROGRAM EXPENSE (Includes $3,725 Administrative Fee to Hamilton) | 54,419 | 54,958 | 59,428 | 48,722 | 46,708 |
| | | 54,419 | 54,958 | 59,428 | 48,722 | 46,708 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| 650 | PARK DEPARTMENT | | | | | |
| 650-5100 | WAGES ( Gatekeeper) | | | 3,800 | 3,800 | 0 |
| 650-5200 | EXPENSES | 2,440 | 2,522 | 2,792 | 3,050 | 3,050 |
| 650-5300 | CONTRACT SERVICES | 0 | 260 | 0 | 0 | 0 |
| 650-5700 | OTHER | | | | 0 | 0 |
| | | 2,440 | 2,782 | 6,592 | 6,850 | 3,050 |
| 691 | HISTORIC DISTRICT COMMISSION | | | | | |
| 691-5200 | EXPENSES | 0 | 144 | 0 | 300 | 200 |
| 693 | TOWN CLOCK | | | | | |
| 693-5100 | SALARY (Clockwinder) | 1,064 | 1,091 | 1,124 | 1,158 | 1,158 |
| | | 1,064 | 1,091 | 1,124 | 1,158 | 1,158 |
| 699 | BAND | | | | | |
| 699-5200 | EXPENSES | 325 | 325 | 400 | 500 | 500 |
| | TOTAL CULTURE AND RECREATION | 660,620 | 677,077 | 725,979 | 758,757 | 721,287 |
| | FIXED CHARGES | | | | | |
| 911 | RETIREMENT | | | | | |
| 911-5200 | ESSEX REGIONAL RETIREMENT ASSESSMENT | 295,843 | 308,782 | 327,060 | 338,730 | 374,148 |
| 911-5220 | FORMER EMPLOYEE PENSION | 2,288 | 2,720 | 2,288 | 2,856 | 2,500 |
| | | 298,131 | 311,502 | 329,348 | 341,586 | 376,648 |
| 914 | EMPLOYEE BENEFITS | | | | | |
| 914-5200 | GROUP INSURANCE (Health & Life - Town Share) | 442,653 | 533,147 | 523,819 | 578,318 | 512,845 |
| 914-5220 | UNEMPLOYMENT | 38 | | 209 | 500 | 7,975 |
| 914-5230 | MERIT ADJUSTMENT | | | | | 0 |
| 914-5710 | OTHER - BUY-BACK | | | 49,684 | 35,000 | 35,000 |
| | | 442,691 | 533,147 | 573,712 | 613,818 | 555,820 |
| 916 | FICA / MEDICARE | | | | | |
| 916-5200 | EXPENSES | 27,348 | 28,634 | 33,062 | 35,761 | 37,549 |
| 945 | GENERAL INSURANCE | | | | | |
| 945-5200 | EXPENSES | 89,623 | 124,682 | 93,122 | 108,496 | 112,496 |
| 945-5201 | EXPENSES - Town Hall Insurance | 11,000 | 4,183 | 0 | 18,673 | |
| 945-5700 | DEDUCTIBLE FUND | 0 | 1,000 | 1,000 | 1,000 | 0 |
| | | 100,623 | 129,865 | 94,122 | 128,169 | 112,496 |
| | TOTAL FIXED CHARGES | 868,793 | 1,003,148 | 1,030,244 | 1,119,334 | 1,082,513 |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **TOWN DEBT - PRINCIPAL & INTEREST** | | | | | |
| 710 | PRINCIPAL | | | | | |
| 710-5910-1 | PRINCIPAL - ROAD CONSTRUCTION | | | | | |
| 710-5910-2 | PRINCIPAL - FIRE ENGINE (Non-Debt Exclusion) | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710-5910-3 | PRINCIPAL - JOINT LIBRARY | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| 710-5910-4 | PRINCIPAL - LIBRARY LEASE/PURCHASE | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710-5910-5 | PRINCIPAL - TOWN HALL PROJ ($244,000) | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 710-5910-6 | PRINCIPAL- TOWN HALL / POLICE PROJECT | | 246,000 | 232,079 | 225,000 | 235,000 |
| 710-5910-7 | PRINCIPAL - IRON RAIL BOILER | | 23,000 | 9,500 | 10,000 | 10,000 |
| 710-5910-8 | PRINCIPAL - FIRE ENGINE (Qunit - Debt Exclusion) | | 40,000 | 50,000 | 55,000 | 45,000 |
| 710-5910-9 | PRINCIPAL - Culverts BANS | | | | 0 | 25,000 |
| | **Subtotal - Principal** | 125,000 | 434,000 | 416,579 | 415,000 | 440,000 |
| 751 | INTEREST | | | | | |
| 751-5915-1 | INTEREST - ROAD CONSTRUCTION | | | | | |
| 751-5915-2 | INTEREST - FIRE ENGINE (Non-Debt Exclusion) | 6,983 | 6,183 | 5,383 | 4,583 | 3,763 |
| 751-5915-3 | INTEREST - JOINT LIBRARY | 45,658 | 42,858 | 40,058 | 37,258 | 34,388 |
| 751-5915-4 | INTEREST - LIBRARY LEASE/PURCHASE | 12,088 | 11,288 | 10,488 | 9,688 | 8,868 |
| 751-5915-5 | INTEREST - TOWN HALL PROJ ($244,000) | 8,935 | 8,335 | 7,735 | 7,135 | 6,520 |
| 751-5915-6 | INTEREST - TOWN HALL / POLICE PROJECT | 1,621 | 12,894 | 185,178 | 160,248 | 149,898 |
| 751-5915-7 | INTEREST - IRON RAIL BOILER | 2,295 | 1,593 | 1,685 | 1,100 | 650 |
| 751-5915-8 | INTEREST - FIRE ENGINE (Quint - Debt Exclusion) | 16,211 | 11,857 | 20,691 | 16,650 | 14,400 |
| 751-5915-9 | INTEREST - Culverts BANS | | | 65,479 | 20,000 | 14,500 |
| | **Subtotal - Interest** | 93,789 | 95,008 | 336,697 | 256,662 | 232,987 |
| | **TOTAL TOWN DEBT** | 218,789 | 529,008 | 753,276 | 671,662 | 672,987 |
| | **Subtotal General Fund** | **11,033,112** | **12,074,051** | **13,001,360** | **14,044,905** | **13,867,469** |

| ITEM NO. | ITEM | Actual 7/1/05 6/30/06 | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Budget 7/1/08 6/30/09 | Finance Comm. Recommends 7/1/09 6/30/10 |
|---|---|---|---|---|---|---|
| | **WATER DEPARTMENT (SPECIAL REVENUE FUND)** | | | | | |
| 29 | **WATER DEPARTMENT** | | | | | |
| 29-5100 | SALARIES & WAGES | 113,639 | 119,635 | 125,323 | 151,357 | 140,800 |
| | (Superintendant's Salary @ $68,096/year) | | | | | |
| | (Asst. Supt. @ $50,396 + $400 longevity) | | | | | |
| | (Other Wages (from $16.77 to $22.84/hour) | | | | | |
| | (COMMISSIONERS' SALARIES 1 @ $2, 2 @ $1) | | | | | |
| 29-5200 | EXPENSES | 143,291 | 96,979 | 92,997 | 139,838 | 116,962 |
| 29-5300 | CONTRACT SERVICE | 16,625 | 7,390 | 20,260 | 8,680 | 5,375 |
| 29-5800 | CAPITAL | 50,951 | 72,162 | 78,696 | 87,000 | 218,000 |
| | **Subtotal Water Expense** | 324,506 | 296,166 | 317,276 | 386,875 | 481,137 |
| | **WATER TANK** | | | | | |
| 29-5910 | PRINCIPAL | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 29-5915 | INTEREST | 52,085 | 49,085 | 46,085 | 43,085 | 40,010 |
| 29-5916 | Debt Service Painting Lord's Hill Tank (BAN - $270,189) | | | 0 | 6,200 | 5,950 |
| | **Subtotal Water Tank** | 127,085 | 124,085 | 121,085 | 124,285 | 120,960 |
| | **TOTAL WATER DEPARTMENT** | 451,591 | 420,251 | 438,361 | 511,160 | 602,097 |
| | **TOTAL ARTICLE 2** | **11,484,703** | **12,494,302** | **13,439,721** | **14,556,065** | **14,469,566** |

| | |
|---|---|
| WAGES | 2834851 |
| TOWN EXPENSES | 3749110 |
| H W Reg SCHOOL EXPENSES | 7260009 |
| H W Reg SCHOOL DEBT | 372283 |
| Reg Vocational School | 35313 |
| CAPITAL | 218000 |
| **TOTAL ARTICLE 2** | **14,469,566** |

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE THREE Cemetery and Other Trust Funds

To accept the Cemetery and other Trust Funds received in FY2009, as printed in Part I of the Town Reports, and on file with the Town Clerk.

MOTION: THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO ACCEPT THE CEMETERY AND OTHER TRUST FUNDS RECEIVED IN FY2009, AS PRINTED IN PART I OF THE TOWN REPORT.

Moved by: John O. Wilhelm, Jr., Chairman of the Finance and Advisory Committees

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS

MOTION DECLARED: UNANIMOUSLY APPROVED

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE FOUR Road Work - Chapter 90 Funding

To vote from available funds under Chapter 246B of the Acts of 2002, a sum of money for work on Town Roads, subject to conditions detailed by the Massachusetts Highway Department, pursuant to Chapter 30, Section 39M; Chapter 149, Section 44J; Chapter 149, Section 26-27F; said work to conform to the requirements of the Massachusetts Highway Department.

MOTION: THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO APPROPRIATE FROM AVAILABLE FUNDS UNDER CHAPTER 246B OF THE ACTS OF 2002, THE SUM OF $117,977 FOR WORK ON TOWN ROADS, SUBJECT TO CONDITIONS DETAILED BY THE MASSACHUSETTS HIGHWAY DEPARTMENT, PURSUANT TO CHAPTER 30, SECTION 39M; CHAPTER 149, SECTION 44J; CHAPTER 149, SECTION 26-27F; SAID WORK TO CONFORM TO THE REQUIREMENTS OF THE MASSACHUSETTS HIGHWAY DEPARTMENT.

Moved by: John O. Wilhelm, Jr., Chairman of the Finance and Advisory Committees.

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS

MOTION DECLARED: DECLARED PASSED WITH ONE VOTER IN OPPOSITION.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE FIVE Cemetery Perpetual Care Funds

To see if the Town will vote to authorize the Treasurer to withdraw a sum of money, not to exceed $10,000, from the Cemetery Perpetual Care trust fund, after July 1, 2009 and before June 30, 2010, and transfer and deposit said funds into the General Fund. The purpose of the transfer is to subsidize the Highway Department expenditures for the care and operation of the two cemeteries in the Town of Wenham

MOTION: THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO AUTHORIZE THE TREASURER TO WITHDRAW THE SUM OF $10,000 FROM THE CEMETERY PERPETUAL CARE TRUST FUND, AFTER JULY 1, 2009 AND BEFORE JUNE 30, 2010, AND TRANSFER AND DEPOSIT SAID FUNDS INTO THE GENERAL FUND IN ORDER TO SUBSIDIZE THE HIGHWAY DEPARTMENT EXPENDITURES FOR THE CARE AND OPERATION OF THE TWO CEMETERIES IN THE TOWN OF WENHAM.

Moved by: John O. Wilhelm, Jr., Chairman of the Finance and Advisory Committees

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS

MOTION DECLARED: UNANIMOUS

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE SIX CPA Appropriations

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2009 Community Preservation budget; to appropriate from the Community Preservation Fund a sum of money to meet the necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2010; and to approve the appropriation to expend or set aside the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space, a sum of money for recreational use, a sum of money for the preservation of historic resources, and a sum of money for the creation, preservation and support of community housing.

MOTION: THE COMMUNITY PRESERVATION COMMITTEE MOVES THAT:

A. THE TOWN VOTE TO APPROVE THE FOLLOWING TRANSFERS OF CPA FUNDS: 1. THE SUM OF $127,500 FROM THE "ESTIMATED FY 2010 CPA REVENUE" TRANSFERRED AS FOLLOWS: $42,500 TO THE "FUND BALANCE RESERVED FOR HISTORIC RESOURCES", $42,500 TO THE "FUND BALANCE RESERVED FOR OPEN SPACE" AND $42,500 TO THE "FUND BALANCE RESERVED FOR COMMUNITY HOUSING" FOR THE PURPOSE OF RESERVING A MINIMUM 10% OF THE TOTAL FY 2010 CPA REVENUE IN THE AFOREMENTIONED RESERVES; 2. THE SUM OF $160,000 FROM THE "ESTIMATED FY 2010 CPA REVENUE" TRANSFERRED TO THE "FUND BALANCE RESERVED FOR HISTORIC RESOURCES" FOR THE PURPOSE OF FUNDING HISTORIC RESOURCE EXPENDITURES; AND 3. THE SUM OF $125,000 TO BE TRANSFERRED FROM THE "ESTIMATED FY 2010 CPA REVENUE" TO THE CPA BUDGETARY RESERVE; AND

B. THE TOWN VOTE FOR FISCAL YEAR 2010 THE FOLLOWING SUMS TO BE EXPENDED FROM THE INDICATED CPA SOURCES FOR THE FOLLOWING PURPOSES:

1. THE SUM OF $3,000 FOR THE PURPOSE OF REHABILITATION AND RESTORATION OF THE PORTICO IN THE HAMILTON-WENHAM COMMUNITY HOUSE IN ACCORDANCE WITH THE PLANS SUBMITTED BY COMMUNITY SERVICE

OF HAMILTON AND WENHAM, INC., THE FUNDS TO BE TRANSFERRED FROM THE FUND BALANCE RESERVED FOR HISTORIC RESOURCES.

2. THE SUM OF $7,500 FOR THE PURPOSE OF REHABILITATION AND RESTORATION OF THE FENCE SURROUNDING THE CIVIL WAR MONUMENT IN ACCORDANCE WITH THE PLANS SUBMITTED BY THE BOARD OF SELECTMEN AND THE HISTORIC DISTRICT COMMISSION, THE FUNDS TO BE TRANSFERRED FROM THE FUND BALANCE RESERVED FOR HISTORIC RESOURCES.

3. THE SUM OF $187,252.50 FOR THE PURPOSE OF PAYING DEBT SERVICE FOR FY 2010 ON THE $2,151,421 SUPPLEMENTAL BORROWING UNDER MASSACHUSETTS GENERAL LAWS, CHAPTER 44 AND 44B FOR THE REHABILITATION OF THE 152 YEAR OLD WENHAM TOWN HALL BUILDING LOCATED AT 138 MAIN STREET IN ACCORDANCE WITH PLANS DEVELOPED AND ADMINISTERED BY THE WENHAM TOWN HALL AND POLICE STATION BUILDING COMMITTEE, THE FUNDS TO BE TRANSFERRED FROM THE FUND BALANCE RESERVED FOR HISTORIC RESOURCES.

4. THE SUM OF $750 FOR THE PURPOSE OF FUNDING COMMUNITY PRESERVATION COALITION MEMBERSHIP FEES, THE FUNDS TO BE TRANSFERRED FROM THE ESTIMATED FY 2010 CPA REVENUES.

5. THE SUM OF $2,500 FOR THE PURPOSE OF FUNDING COMMUNITY PRESERVATION COMMITTEE ADMINISTRATIVE EXPENSES, THE FUNDS TO BE TRANSFERRED FROM THE ESTIMATED FY 2010 CPA REVENUES.

Moved by: Patrick Wilson

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS
NO TELLERS

MOTION DECLARED: UNANIMOUS FOR SECTION A.
TO APPROVE THE TRANSFERS OF CPA FUNDS.

VOTER CARDS FOR THE FOLLOWING FIVE (5) ITEMS.

MOTION DECLARED: UNANIMOUS FOR B.1.
MOTION DECLARED: COMFORTABLY PASSED FOR B.2.
MOTION DECLARED: SUSTANTIALLY APPROVED FOR B.3.
MOTION DECLARED: UNANIMOUS FOR B.4.
MOTION DECLARED: PASSED, ONE (1) OPPOSED, FOR B.5

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE SEVEN Capital Override - Town of Wenham

To see if the Town will appropriate a sum of money, said sum to be raised contingent upon the passage of a referendum question pursuant to Massachusetts General Laws, Chapter 59, Section 21C, paragraph (i-1/2), to be used to fund capital purchases and improvements, consisting of the purchase of computers, catch basin work, a plow, and a DPW truck, or take any other action relative thereto; such referendum question to be voted upon by ballot at the Special Town Election to be held on Thursday, May 14, 2009 at the Buker School in said Town between the hours of 7:00 a.m. and 8:00 p.m. on the following question: "Shall the Town of Wenham be allowed to assess an additional $64,500 in real estate and personal property taxes for the purposes of funding capital purchases and improvements, consisting of the purchase of computers, catch basin work, a plow, and a DPW truck, for the fiscal year beginning July 1, 2009?"

MOTION: THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN APPROPRIATE $64,500 CONTINGENT UPON THE PASSAGE OF A REFERENDUM QUESTION PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 59, SECTION 21C, PARAGRAPH (i-1/2), TO BE USED TO FUND CAPITAL PURCHASES AND IMPROVEMENTS, CONSISTING OF THE PURCHASE OF COMPUTERS, CATCH BASIN WORK, A PLOW, AND A DPW TRUCK, SUCH REFERENDUM QUESTION TO BE VOTED UPON BY BALLOT AT THE SPECIAL TOWN ELECTION TO BE HELD ON THURSDAY, MAY 14, 2009 AT THE BUKER SCHOOL IN SAID TOWN BETWEEN THE HOURS OF 7:00 A.M. AND 8:00 P.M. ON THE FOLLOWING QUESTION: "SHALL THE TOWN OF WENHAM BE ALLOWED TO ASSESS AN ADDITIONAL $64,500 IN REAL ESTATE AND PERSONAL PROPERTY TAXES FOR THE PURPOSES OF FUNDING CAPITAL PURCHASES AND IMPROVEMENTS, CONSISTING OF THE PURCHASE OF COMPUTERS, CATCH BASIN WORK, A PLOW, AND A DPW TRUCK, FOR THE FISCAL YEAR BEGINNING JULY 1, 2009?"

Moved by: The Board of Selectmen Recommended.

TWO-THIRDS MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137

VOTERS PRESENT: 257

VOTER CARDS
NO TELLERS

MOTION DECLARED: COMFORTABLY PASSED.
SEVEN (7) NO'S.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

Winter on Pleasant Pond

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE EIGHT Capital Override - Regional School District

To see if the Town will vote to approve the $1,241,000 debt authorized by vote of the Hamilton-Wenham Regional School District on March 31, 2009 to pay costs of purchasing various pieces of capital equipment and costs of other improvements to the facilities of the District, including the payment of all other costs incidental and related thereto, provided that such approval shall be contingent upon the Town voting to exempt the principal of and interest on the amount of such borrowing from the provisions of Proposition 2-1/2 so called, by the passage of a referendum question under paragraph (k) of MGL Chapter 59, Section 21C, or to take any other action relative thereto. The ballot vote on approval of this appropriation will take place on Thursday, May 14, 2009, at the Buker School from 7:00 am to 8:00 pm on the following question: "Shall the Town of Wenham be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay its share of the bond issued by the Hamilton-Wenham Regional School District for the purpose of paying costs of purchasing various pieces of capital equipment and costs of other improvements to the facilities of the District, including the payment of all other costs incidental and related thereto?"

MOTION: THE SCHOOL COMMITTEE MOVES THAT THE TOWN VOTE TO APPROVE THE $1,241,000 DEBT AUTHORIZED BY VOTE OF THE HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT ON MARCH 31, 2009 TO PAY COSTS OF PURCHASING VARIOUS PIECES OF CAPITAL EQUIPMENT AND COSTS OF OTHER IMPROVEMENTS TO THE FACILITIES OF THE DISTRICT, INCLUDING THE PAYMENT OF ALL OTHER COSTS INCIDENTAL AND RELATED THERETO, PROVIDED THAT SUCH APPROVAL SHALL BE CONTINGENT UPON THE PASSAGE OF A REFERENDUM QUESTION PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 59, SECTION 21C, PARAGRAPH K, AND ALSO

CONTINGENT UPON THE TOWN OF HAMILTON APPROPRIATING ITS PROPORATIONATE SHARE. THE BALLOT VOTE ON APPROVAL OF THIS APPROPRIATION WILL TAKE PLACE ON THURSDAY, MAY 14, 2009, AT THE BUKER SCHOOL FROM 7:00 AM TO 8:00 PM ON THE FOLLOWING QUESTION: "SHALL THE TOWN OF WENHAM BE ALLOWED TO EXEMPT FROM THE PROVISIONS OF PROPOSITION TWO AND ONE-HALF, SO-CALLED, THE AMOUNTS REQUIRED TO

PAY ITS SHARE OF THE BOND ISSUED BY THE HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT FOR THE PURPOSE OF PAYING COSTS OF PURCHASING VARIOUS PIECES OF CAPITAL EQUIPMENT AND COSTS OF OTHER IMPROVEMENTS TO THE FACILITIES OF THE DISTRICT, INCLUDING THE PAYMENT OF ALL OTHER COSTS INCIDENTAL AND RELATED THERETO?"

Moved by: The Finance Committee recommended approval.
The Board of Selectmen concurred.

TWO-THIRDS MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

It was motioned and seconded to terminate discussion and this motion Passed.

TELLERS

MOTION DECLARED: PASSED
167 IN FAVOR, 56 AGAINST

148 = 2/3'S

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE NINE Regional Agreement Amend. - Citizen Petition

To see if the Town will vote to amend the Agreement relating to the Hamilton Wenham Regional School District, as last amended effective July 1, 2000, in the manner that may be noticed to the Board of Selectmen in accordance with the terms of Section VI prior to the Annual Meeting to be held in May, 2009.

MOTION: THE BOARD OF SELECTMEN MOVES, UPON A REQUEST MADE BY THE CITIZEN PETITIONERS, THAT TOWN MEETING PASS OVER ARTICLE NINE (9) AND TAKE NO ACTION.

Moved by: The Board of Selectmen by request of the citizen petitioners that Town Meeting Pass Over Article Nine and Take No Action.

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

MOTION DECLARED: TO TAKE NO ACTION.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE TEN Regional Emergency Communication Center

To see if the Town will vote to authorize the Board of Selectmen to enter into an intergovernmental agreement for a period of ten years to provide emergency and non-emergency police, fire and emergency medical services dispatch with other municipalities in Essex County based on a per capita chargeback through the cherry sheet, and to determine the timing and terms for terminating the current intergovernmental agreement with the Town of Hamilton for operation of the Hamilton-Wenham Emergency Communications Center.

MOTION: THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR A PERIOD OF TEN YEARS TO PROVIDE EMERGENCY AND NON-EMERGENCY POLICE, FIRE AND EMERGENCY MEDICAL SERVICES DISPATCH WITH OTHER MUNICIPALITIES IN ESSEX COUNTY BASED ON A PER CAPITA CHARGEBACK THROUGH THE CHERRY SHEET, AND TO DETERMINE THE TIMING AND TERMS FOR TERMINATING THE CURRENT INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF HAMILTON FOR OPERATION OF THE HAMILTON-WENHAM EMERGENCY COMMUNICATIONS CENTER.

Moved by: Selectman Lawrence Swartz.
John O. Wilhelm, Jr., Chairman of the Finance and Advisory Committees, unanimously support.

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS

MOTION DECLARED: COMFORTABLY PASSED, TWO (2) IN OPPOSITION.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM
MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE ELEVEN Municipal Affordable Housing Trust

To see if the Town will vote to authorize the Board of Selectmen to accept the provisions of Massachusetts General Laws Chapter 44, Section 55C, and to establish a trust to be known as the Wenham Affordable Housing Trust Fund, whose purpose shall be to provide for the creation and preservation of affordable housing in the Town of Wenham for the benefit of low and moderate income households, substantially in a form which is on file with the Town Clerk and available for inspection, and to appropriate from the Community Preservation Fund a sum of money as recommended by the Community Preservation Committee for Fiscal Year 2010.

MOTION: THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO ACCEPT THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 55C, AND TO AUTHORIZE THE BOARD OF SELECTMEN TO ESTABLISH A TRUST TO BE KNOWN AS THE WENHAM AFFORDABLE HOUSING TRUST FUND, WHOSE PURPOSE SHALL BE TO PROVIDE FOR THE CREATION AND PRESERVATION OF AFFORDABLE HOUSING IN THE TOWN OF WENHAM FOR THE BENEFIT OF LOW AND MODERATE INCOME HOUSEHOLDS, IN A FORM WHICH IS ON FILE WITH THE TOWN CLERK AND AVAILABLE FOR INSPECTION, AND TO APPROPRIATE FROM THE COMMUNITY PRESERVATION FUND $208,292.63 AS RECOMMENDED BY THE COMMUNITY PRESERVATION COMMITTEE FOR FISCAL YEAR 2010.

Moved by: Selectman Harriet Davis. Seconded by Patrick Wilson.

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS

MOTION DECLARED: COMFORTABLY PASSED. THREE (3) OPPOSED.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE TWELVE Water Department - Capital Expenditure

To see if the Town will vote to transfer a sum of money, not to exceed $187,000, from the Water Fund to a Water Capital Project Fund for capital expenditures of the Water Department, including the raising of the Well 1 and 2 casings, pursuant to Chapter 41, Section 69B of the Massachusetts General Laws.

MOTION: THE WATER COMMISSIONERS MOVE THAT THE TOWN VOTE TO TRANSFER UP TO $187,000 FROM THE WATER FUND TO A WATER CAPITAL PROJECT FUND FOR CAPITAL EXPENDITURES OF THE WATER DEPARTMENT, INCLUDING THE RAISING OF WELL 1 AND 2 CASINGS AND BUILDING AN ENCLOSURE, WORK TO COMMENCE AS SOON AS POSSIBLE EVEN IN FISCAL 2009, PURSUANT TO CHAPTER 41, SECTION 69B OF THE MASSACHUSETTS GENERAL LAWS.

Moved by: Ernest Ashley, Water Commission Chairman.

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS

MOTION DECLARED: COMFORTABLY PASSED. TWO (2) NEGATIVE VOTES.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE THIRTEEN Liquor License Amendment - Wine and Malt Beverage - Legislative Petition

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act amending Chapter 381 of the Acts of 2006 entitled "AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGES NOT TO BE DRUNK ON THE PREMISES" by making the revisions substantially as set forth in Attachment A to the Warrant.

MOTION: THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO PETITION THE GENERAL COURT OF THE COMMONWEALTH OF MASSACHUSETTS TO ENACT A SPECIAL ACT AMENDING CHAPTER 381 OF THE ACTS OF 2006 ENTITLED "AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGES NOT TO BE DRUNK ON THE PREMISES" BY MAKING THE REVISIONS SUBSTANTIALLY AS SET FORTH IN ATTACHMENT A TO THE WARRANT.

Moved by: John Clemenzi, chairman of the Board of Selectmen

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS

MOTION DECLARED: SUBSTANTIAL MAJORITY, SOME NEGATIVES.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 2, 2009
1:00PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE FOURTEEN Leveling Tax Rate

To see what sum of money, if any, the Town will vote from Available Funds or Overlay Surplus to be used by the Board of Assessors to level the tax rate for the period July 1, 2009, to June 30, 2010.

MOTION: THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO TRANSFER FROM AVAILABLE FUNDS (FREE CASH) THE SUM OF $247,000 TO BE USED BY THE BOARD OF ASSESSORS TO LEVEL THE TAX RATE FOR THE PERIOD OF JULY 1, 2009 TO JUNE 30, 2010.

Moved by: John O. Wilhelm, Jr., Chairman of the Finance and Advisory Committees.

SIMPLE MAJORITY REQUIRED
TOTAL REGISTERED VOTERS: 2740
QUORUM: 5% = 137
VOTERS PRESENT: 257

VOTER CARDS
NO TELLERS

MOTION DECLARED: UNANIMOUSLY PASSED.

The May 2, 2009, Annual Town Meeting Adjourned to May 19, 2009 and then to June 2, 2009 to Dissolve.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS 01984

## OFFICE OF THE TOWN CLERK

**CLOSING OF THE MAY 2, 2009 ANNUAL TOWN MEETING**

June 2, 2009

At a duly posted meeting, the Wenham Board of Selectmen, on June 2, 2009, Moderator Paul D. Weaver, reconvened the May 2, 2009 Annual Town Meeting.

Present: Selectmen John Clemenzi, Harriet Davis and Lawrence Swartz.
Moderator Paul D. Weaver
Jeff A. Chelgren, Town Administrator
Fran Young, Town Clerk

Mr. Weaver stated the Town Meeting was adjourned and the ballot voting has been completed and there is no further action that can come before the meeting and he asked for a motion to dissolve the Annual Town Meeting.

MOTION: Selectman Lawrence Swartz motioned to Dissolve the May 2, 2009, Annual Town Meeting and this motion was seconded.

VOTED: UNANIMOUSLY TO DISSOLVE.

ATTEST: ELIZABETH A. CAREY
INTERIM TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

Special Town Election
Thursday, May 14, 2009
7AM – 8 PM
Buker School

QUESTION ONE
Shall the Town of Wenham be allowed to assess an additional $64,500 in real estate and personal property taxes for the purposes of funding capital purchases and improvements, consisting of the purchase of computers, catch basin work, a plow, and a Department of Public Works truck, for the fiscal year beginning July 1, 2009?

| | |
|---|---|
| YES | 250* |
| NO | 36 |
| Blanks | 0 |
| Write-In | 0 |
| Total Vote | 286 |

QUESTION TWO
Shall the Town of Wenham be allowed to exempt from the provisions of Proposition Two and One-Half, so called, the amounts required to pay its share of the bond issued by the Hamilton-Wenham Regional School district for the purpose of paying costs of purchasing various pieces of capital equipment and costs of other improvements to the facilities of the District including the payments of all other costs incidental and related there to?

| | |
|---|---|
| YES | 72 |
| NO | 127* |
| Blanks | 86 |
| Write-In | 0 |
| Total Vote | 285 |

# WARRANT FOR THE SPECIAL TOWN MEETING
# WENHAM, MASSACHUSETTS
# October 13, 2009

Essex, ss.

To either of the Constables of Wenham, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of said Town qualified to vote in the elections and Town affairs to meet in the Perkins Auditorium in the Bessie Buker School in said Town on Tuesday the thirteenth of October, 2009, at seven-thirty in the evening, then and there to act on the following articles.

## ARTICLE 1: FY10 Budget Appropriation Adjustments

To see if the Town will vote to reduce the previously authorized appropriation of the Employee Benefits, Group Insurance expense line from the Annual Town Meeting of May 2, 2009 appropriation of $512,845 to $474,663; or take any other action relative thereto.

## ARTICLE 2: Workers' Compensation - Adoption of M.G.L. Ch. 152, Sec. 69

To see if the Town will vote to adopt Massachusetts General Law Chapter 152, Section 69 relative to providing Workers' Compensation Benefits to elected and/or appointed officials; or take any other action relative thereto.

## ARTICLE 3: Police Merger Study – Citizen Petition

To see if the Town will vote to authorize the Town to work expeditiously with the Town of Hamilton to investigate in a timely fashion and prepare a written report containing recommendations as to the sharing of police services between the towns, as follows: (a) the investigation and report shall be under the oversight of a new committee comprised of the chairperson of the Select Boards of each of the towns and a representative from the Capital Management Advisory Board (chosen by the Capital Management Advisory Board); and (b) the investigation and report shall include a study of the costs and benefits to the towns of shared police services, both as an initial matter and in terms of the on-going capital and operating costs of a single police force rather than the continuation of two separate forces, including an assessment of the most appropriate location for headquarters and satellite offices of such a shared police force; and (c) the report and its recommendations shall be presented to the Selectmen at an additional Special Town Meeting, to be held no later than forty-five days after the date of the initial Special Town Meeting, as a warrant article calling for a vote on the question of whether the towns shall share police services going forward; or take any other action relative thereto.

## ARTICLE 4: To Act on Any Other Business That May Legally Come Before This Meeting

And you are hereby directed to serve this warrant by posting attested copies thereof: one at the junction of Friend Court and Main Street; one at the junction of Topsfield Road and Maple Street; one at the junction of Larch Row, Walnut Road and Dodge's Row; and one at the junction of Grapevine Road and Hull Street seven days at least before the time of the meeting aforesaid.

THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this 22nd day of SEPTEMBER, 2009.

Lawrence D. Swartz

Harriet P. Davis

John A. Clemenzi

"In pursuance of the above written warrant I have this 28 day of 09, 2009, posted the attested copies thereof as directed therein."

**A TRUE COPY ATTEST:** Frances Harte Young

**Constable of the Town of Wenham**

**Date:** 09/28/09

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
SPECIAL TOWN MEETING
TUESDAY, OCTOBER 13, 2009
7:30PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE ONE FY10 Budget Appropriation Adjustments

To see if the Town will vote to reduce the previously authorized appropriation of the Employee Benefits, Group Insurance expense line from the Annual Town Meeting of May 2, 2009 appropriation of $512,845 to $474,663.

MOTION: THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO REDUCE THE PREVIOUSLY AUTHORIZED APPROPRIATION OF THE EMPLOYEE BENEFITS, GROUP INSURANCE EXPENSE LINE FROM THE ANNUAL TOWN MEETING OF MAY 2, 2009 APPROPRIATION OF $512,845 TO $474,663.

Moved by: John O. Wilhelm, Jr., Chairman Finance and Advisory Committees.

SIMPLE MAJORITY REQUIRED
QUORUM: 2% = 54
VOTERS PRESENT: 201

VOTER CARDS

MOTION DECLARED: UNANIMOUSLY PASSED.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
SPECIAL TOWN MEETING
TUESDAY, OCTOBER 13, 2009
7:30PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE TWO Workers' Compensation - Adoption of M.G.L. Ch. 152, Sec. 69

To see if the Town will vote to adopt Massachusetts General Law Chapter 152, Section 69 relative to providing Workers' Compensation Benefits to elected and/or appointed officials.

MOTION: THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO ADOPT MASSACHUSETTS GENERAL LAW CHAPTER 152, SECTION 69 RELATIVE TO PROVIDING WORKERS' COMPENSATION BENEFITS TO ELECTED AND/OR APPOINTED OFFICIALS.

Moved by: Selectman Lawrence Swartz

SIMPLE MAJORITY REQUIRED
QUORUM: 2% = 54
VOTERS PRESENT: 201

VOTER CARDS

MOTION DECLARED: COMFORTABLY PASSED, NORMAL OPPOSITION.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
SPECIAL TOWN MEETING
TUESDAY, OCTOBER 13, 2009
7:30PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE THREE Police Merger Study - Citizen Petition

To see if the Town will vote to authorize the Town to work expeditiously with the Town of Hamilton to investigate in a timely fashion and prepare a written report containing recommendations as to the sharing of police services between the towns, as follows: (a) the investigation and report shall be under the oversight of a new committee comprised of the chairperson of the Select Boards of each of the towns and a representative from the Capital Management Advisory Board (chosen by the Capital Management Advisory Board); and (b) the investigation and report shall include a study of the costs and benefits to the towns of shared police services, both as an initial matter and in terms of the on-going capital and operating costs of a single police force rather than the continuation of two separate forces, including an assessment of the most appropriate location for headquarters and satellite offices of such a shared police force; and (c) the report and its recommendations shall be presented to the Selectmen at an additional Special Town Meeting, to be held no later than forty-five days after the date of the initial Special Town Meeting, as a warrant article calling for a vote on the question of whether the towns shall share police services going forward.

MOTION: THE PETITIONERS MOVE THAT THE TOWN VOTE TO AUTHORIZE THE TOWN TO WORK EXPEDITIOUSLY WITH THE TOWN OF HAMILTON TO INVESTIGATE IN A TIMELY FASHION AND PREPARE A WRITTEN REPORT CONTAINING RECOMMENDATIONS AS TO THE SHARING OF POLICE SERVICES BETWEEN THE TOWNS, AS FOLLOWS: (A) THE INVESTIGATION AND REPORT SHALL BE UNDER THE OVERSIGHT OF A NEW COMMITTEE COMPRISED OF THE CHAIRPERSON OF THE SELECT BOARDS OF EACH OF THE TOWNS AND A REPRESENTATIVE FROM THE CAPITAL MANAGEMENT ADVISORY BOARD (CHOSEN BY THE CAPITAL MANAGEMENT ADVISORY BOARD); AND (B) THE INVESTIGATION AND REPORT SHALL INCLUDE A STUDY OF THE COSTS AND BENEFITS TO THE TOWNS OF SHARED POLICE SERVICES, BOTH AS AN INITIAL MATTER AND IN TERMS OF THE ON-GOING CAPITAL AND OPERATING COSTS OF A SINGLE POLICE FORCE RATHER THAN THE CONTINUATION OF TWO SEPARATE FORCES, INCLUDING AN ASSESSMENT OF THE MOST APPROPRIATE LOCATION FOR HEADQUARTERS AND SATELLITE OFFICES OF SUCH A SHARED POLICE FORCE; AND (C) THE REPORT AND ITS RECOMMENDATIONS SHALL BE

PRESENTED TO THE SELECTMEN AT AN ADDITIONAL SPECIAL TOWN MEETING, TO BE HELD NO LATER THAN FORTY-FIVE DAYS AFTER THE DATE OF THE INITIAL SPECIAL TOWN MEETING, AS A WARRANT ARTICLE CALLING FOR A VOTE ON THE QUESTION OF WHETHER THE TOWNS SHALL SHARE POLICE SERVICES GOING FORWARD.

Moved by: Michelle bailey and Seconded from the floor.
Thomas Tanous moved to make the Report presented at the 2010 Annual Town Meeting and this motion was seconded.
YES, May 2010

Judy LeBlanc moved to make the Report public by March 31, 2010 and this motion was seconded.
YES, with a small opposition. 10 to 1 In Favor

Gary Cheeseman moved to Amend Sect A. and this motion was seconded.
Tellers: YES 88 NO 78
Stated declared Passed.

MOTION, AS AMENDED: YES 88 NO 102
MOTION FAILED

SIMPLE MAJORITY REQUIRED
QUORUM: 2% = 54
VOTERS PRESENT: 201

VOTER CARDS AND NO TELLERS

MOTION DECLARED: PETITION HAS NOT PASSED.

Moved and seconded: No other business, October 13, 2009, Special Town Meeting Dissolved at 9:34 PM.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# WARRANT FOR THE SPECIAL TOWN MEETING
# WENHAM, MASSACHUSETTS
# November 12, 2009

Essex, ss.

To either of the Constables of Wenham, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of said Town qualified to vote in the elections and Town affairs to meet in the Perkins Auditorium in the Bessie Buker School in said Town on Thursday the twelfth of November, 2009, at seven-thirty in the evening, then and there to act on the following articles.

## ARTICLE 1: FY10 Budget Appropriation Adjustments

To see if the Town will offset reductions in State Aid and other revenue sources by voting to amend prior appropriations and make new appropriations as necessary to re-balance the FY 2010 operating Budget of the Town, or take any other action relative thereto.

## ARTICLE 2: H-W Reg. School Dist. – Cutler School HVAC Project

To see if the Town will approve the $1,531,720 borrowing authorized by vote of the Hamilton-Wenham Regional School District on October 1, 2009, for the purpose of paying costs of remodeling, reconstructing and making extraordinary repairs to the HVAC System at the Cutler Elementary School, conditioned upon the approval of a partial grant from the Massachusetts School Building Authority, and further conditioned upon the passage of a referendum question to exempt the amounts necessary to repay the Town's respective share of any debt authorized by this vote from the limitations on taxes imposed by M.G.L. Ch. 59, Sec. 21C (k) (Debt Exclusion), or take any action relative thereto.

## ARTICLE 3: Dearborn Property – Amendment of January 22, 2008 Special Town Meeting Authorizations

To see if the Town will vote to revoke the appropriation under section 2 of the vote under Article 1 of the of January 22, 2008 Special Town Meeting, which authorized use of a $703,000 affordable housing contribution to purchase 13.46 acres of land locate off of Topsfield Road at the Beverly line, commonly referred to as the Dearborn Property, and to appropriate the sum of $703,000, and any investment income, from said account to the Wenham Affordable Housing Trust Fund created pursuant to the vote under Article 1 of the 2009 Annual Town Meeting for affordable housing purposes to be determined by the Trust, or take any other action relative thereto.

## ARTICLE 4: No. Shore Technical High School and Essex Agricultural School Consolidation

To see if the Town will vote to authorize the Town of Wenham to become a member of the Essex North Shore Agricultural and Technical School District (the "District") in accordance with Chapter 463 of the Acts of 2004 (as amended); and to further authorize the Town to appropriate, borrow, or transfer from available funds, its proportioned share of $133,000,000 dollars, based on the Town's projected percentage of enrollment for the proposed Essex North Shore Agricultural and Technical High School, to be expended under the direction of the District for construction of the Essex North Shore Agricultural and Technical High School, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement discretionary program based on need, as determined by the MSBA, and any project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District. Any grant that the District may receive from the MSBA for the Project shall be based on a total project budget of $125,000,000 and shall not exceed the lesser of (1) sixty-two percent (62.00%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount as determined by the MSBA. The MSBA's grant is conditioned upon the election by cities and towns representing at least 75 percent of the October 1, 2004 foundation enrollment of the North Shore Vocational Regional School District to become a member municipality of the District; or take any other action relative thereto.

## ARTICLE 5: CPA Funding Requests

To see if the Town will vote to hear and act on a report by the Community Preservation Committee on various appropriations from the Community Preservation Fund; and to approve the appropriation(s) to expend or set aside the amounts as recommended by the Community Preservation Committee; or take any other action relative thereto.

## ARTICLE 6: To Act on Any Other Business That May Legally Come Before This Meeting

And you are hereby directed to serve this warrant by posting attested copies thereof: one at the junction of Friend Court and Main Street; one at the junction of Topsfield Road and Maple Street; one at the junction of Larch Row, Walnut Road and Dodge's Row; and one at the junction of Grapevine Road and Hull Street seven days at least before the time of the meeting aforesaid.

THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this 20th day of October, 2009.

Lawrence D. Swartz

Harriet P. Davis

John A. Clemenzi

"In pursuance of the above written warrant I have this 21 day of 10, 2009, posted the attested copies thereof as directed therein."

**A TRUE COPY ATTEST:** Frances Harte Young

**Constable of the Town of Wenham**

**Date:** 10/23/09

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
SPECIAL TOWN MEETING
THURSDAY, NOVEMBER 12, 2009
7:30PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE ONE FY10 Budget Appropriation Adjustments

To see if the Town will offset reductions in State Aid and other revenue sources by voting to amend prior appropriations and make new appropriations as necessary to re-balance the FY 2010 operating Budget of the Town.

MOTION: THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO REDUCE THE PREVIOUSLY AUTHORIZED APPROPRIATION OF THE AMBULANCE SERVICE, CONTRACT SERVICES LINE FROM THE ANNUAL TOWN MEETING OF MAY 2, 2009 APPROPRIATION OF $48,000 TO $30,095 AND INCREASE THE FOLLOWING APPROPRIATIONS FROM THE ANNUAL TOWN MEETING OF MAY 2, 2009 AS FOLLOWS:

| | | ATM | Change | STM |
|---|---|---|---|---|
| 122 | Board of Selectmen | | | |
| 122-5100 | Salaries | 10,542 | 270 | 10,812 |
| 123 | Town Administrator | | | |
| 123-5100 | Salaries | 91,194 | 2,262 | 93,456 |
| 141 | Assessors | | | |
| 141-5100 | Salaries | 74,858 | 3,547 | 78,405 |
| 145 | Finance Director, Treasurer/Collector | | | |
| 145-5100 | Salaries | 104,108 | 1,622 | 105,730 |
| 160 | Town Hall | | | |
| 160-5100 | Salaries | 97,389 | 1,391 | 98,780 |
| 161 | Town Clerk | | | |
| 161-5100 | Salaries | 44,922 | 1,144 | 46,066 |
| 171 | Conservation | | | |
| 171-5100 | Salaries | 21,416 | 550 | 21,966 |
| 210 | Police | | | |
| 210-5100 | Salaries | 832,094 | 2,505 | 834,599 |
| 220 | Fire | | | |
| 220-5100 | Salaries | 176,256 | 852 | 177,108 |

Article 1
Continued

| | | ATM | Change | STM |
|---|---|---|---|---|
| 241 | Building Inspector | | | |
| 241-5100 | Salaries | 19,419 | 457 | 19,876 |
| 243 | Plumbing and Gas Inspector | | | |
| 243-5100 | Salaries | 4,219 | 108 | 4,327 |
| 245 | Electrical Inspector | | | |
| 245-5100 | Salaries | 10,529 | 271 | 10,800 |
| 422 | Highway Department | | | |
| 422-5100 | Salaries | 425,884 | 2,421 | 428,305 |

Moved by: John Clemenzi, Chairman of the Board of Selectmen, moved that Article 1 be Passed Over and to take no action.
Selectman Harriet Davis concurred and the Finance Committee agreed with the majority of the Board of Selectmen to Pass Over Article 1.
Selectman Lawrence Swartz requested the assembly vote nay on this Pass Over motion.

VOTED: To Take No Action. Declared Passed by a 2 to 1 vote.
The motion to Pass Over Article 1 was Defeated.

ALTERNATIVE MOTION: Selectman Lawrence Swartz moved and seconded to restore $17,635 in the FY 2010 annual budget, which was voted at the May 2, 2009 Annual Town Meeting, by transferring said amount from the ambulance account to fund specific salaries.

VOTED: YES – Article 1 Alternative Motion was declared Passed. 3 to 1
NO - 1

SIMPLE MAJORITY REQUIRED
QUORUM: 54 = 2%
VOTERS PRESENT: 173

VOTER CARDS

ALTERNATIVE MOTION DECLARED: PASSED

ATTEST: SARAH F. JOHNSON
ASSISTANT TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

SPECIAL TOWN MEETING

NOVEMBER 12, 2009

## ARTICLE 2: H-W Reg. School Dist. – Cutler School HVAC Project

To see if the Town will approve the $1,531,720 borrowing authorized by vote of the Hamilton-Wenham Regional School District on October 1, 2009, for the purpose of paying costs of remodeling, reconstructing and making extraordinary repairs to the HVAC System at the Cutler Elementary School, conditioned upon the approval of a partial grant from the Massachusetts School Building Authority, and further conditioned upon the passage of a referendum question to exempt the amounts necessary to repay the Town's respective share of any debt authorized by this vote from the limitations on taxes imposed by M.G.L. Ch. 59, Sec. 21C (k) (Debt Exclusion), or take any action relative thereto.

TWO THIRDS VOTE REQUIRED.

MOVED AND SECONDED BY DON GALLANT.

MOTION DECLARED PASSED WITH ONE IN OPPOSITION.

ATTEST: Sarah F. Johnson
SARAH F. JOHNSON, ASSISTANT TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
SPECIAL TOWN MEETING
THURSDAY, NOVEMBER 12, 2009
7:30PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE THREE Dearborn Property - Amendment of January 22, 2008 Special Town Meeting Authorizations

To see if the Town will vote to revoke the appropriation under section 2 of the vote under Article 1 of the of January 22, 2008 Special Town Meeting, which authorized use of a $703,000 affordable housing contribution to purchase 13.46 acres of land locate off of Topsfield Road at the Beverly line, commonly referred to as the Dearborn Property, and to appropriate the sum of $703,000, and any investment income, from said account to the Wenham Affordable Housing Trust Fund created pursuant to the vote under Article 1 of the 2009 Annual Town Meeting for affordable housing purposes to be determined by the Trust.

MOTION: THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO REVOKE THE APPROPRIATION UNDER SECTION 2 OF THE VOTE UNDER ARTICLE 1 OF THE OF JANUARY 22, 2008 SPECIAL TOWN MEETING, WHICH AUTHORIZED USE OF A $703,000 AFFORDABLE HOUSING CONTRIBUTION TO PURCHASE 13.46 ACRES OF LAND LOCATE OFF OF TOPSFIELD ROAD AT THE BEVERLY LINE, COMMONLY REFERRED TO AS THE DEARBORN PROPERTY, AND TO APPROPRIATE THE SUM OF $703,000, AND ANY INVESTMENT INCOME, FROM SAID ACCOUNT TO THE WENHAM AFFORDABLE HOUSING TRUST FUND CREATED PURSUANT TO THE VOTE UNDER ARTICLE 1 OF THE 2009 ANNUAL TOWN MEETING FOR AFFORDABLE HOUSING PURPOSES TO BE DETERMINED BY THE TRUST.

Moved by: Selectman Lawrence Swartz moved to approve Article 3.

SIMPLE MAJORITY REQUIRED
QUORUM: 54 = 2%
VOTERS PRESENT: 173

VOTER CARDS

MOTION DECLARED: YES – Article 3 was declared Passed
NO - 3

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
SPECIAL TOWN MEETING
THURSDAY, NOVEMBER 12, 2009
7:30PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE FOUR No. Shore Technical High School and Essex Agricultural School Consolidation

To see if the Town will vote to authorize the Town of Wenham to become a member of the Essex North Shore Agricultural and Technical School District (the "District") in accordance with Chapter 463 of the Acts of 2004 (as amended); and to further authorize the Town to appropriate, borrow, or transfer from available funds, its proportioned share of $133,000,000 dollars, based on the Town's projected percentage of enrollment for the proposed Essex North Shore Agricultural and Technical High School, to be expended under the direction of the District for construction of the Essex North Shore Agricultural and Technical High School, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement discretionary program based on need, as determined by the MSBA, and any project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District. Any grant that the District may receive from the MSBA for the Project shall be based on a total project budget of $125,000,000 and shall not exceed the lesser of (1) sixty-two percent (62.00%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount as determined by the MSBA. The MSBA's grant is conditioned upon the election by cities and towns representing at least 75 percent of the October 1, 2004 foundation enrollment of the North Shore Vocational Regional School District to become a member municipality of the District.

MOTION: THE BOARD OF SELECTMEN MOVES THAT THE TOWN BECOME A MEMBER OF THE ESSEX NORTH SHORE AGRICULTURAL AND TECHNICAL SCHOOL DISTRICT (THE "DISTRICT") IN ACCORDANCE WITH CHAPTER 463 OF THE ACTS OF 2004 (AS AMENDED); AND THAT THE TOWN APPROPRIATE ITS PROPORTIONED SHARE OF $133,000,000 OF THE CONSTRUCTION COSTS OF THE ESSEX NORTH SHORE AGRICULTURAL AND TECHNICAL HIGH SCHOOL, BASED ON THE TOWN'S PROJECTED PERCENTAGE OF ENROLLMENT FOR THE PROPOSED ESSEX NORTH SHORE AGRICULTURAL AND TECHNICAL HIGH SCHOOL, WHICH SCHOOL FACILITY SHALL HAVE AN ANTICIPATED USEFUL LIFE AS AN EDUCATIONAL FACILITY FOR THE INSTRUCTION OF SCHOOL CHILDREN FOR AT LEAST 50 YEARS,

ARTICLE FOUR - CONTINUED

SAID SUM TO BE EXPENDED UNDER THE DIRECTION OF THE ESSEX NORTH SHORE AGRICULTURAL AND TECHNICAL SCHOOL DISTRICT IN ACCORDANCE WITH CHAPTER 463 OF THE ACTS OF 2004 (AS AMENDED), AND TO MEET SAID APPROPRIATION THE TREASUER/COLLECTOR IS AUTHORIZED TO BORROW SAID SUM UNDER M.G.L. CHAPTER 44, M.G.L. CHAPTER 71, OR ANY OTHER ENABLING AUTHORITY; THAT THE TOWN ACKNOWLEDGES THAT THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY'S ("MSBA") GRANT PROGRAM IS A NON-ENTITLEMENT, DISCRETIONARY PROGRAM BASED ON NEED, AS DETERMINED BY THE MSBA, AND ANY PROJECT COSTS THE DISTRICT INCURS IN EXCESS OF ANY GRANT APPROVED BY AND RECEIVED FROM THE MSBA SHALL BE THE SOLE RESPONSIBILITY OF THE DISTRICT; PROVIDED FURTHER THAT ANY GRANT THAT THE DISTRICT MAY RECEIVE FROM THE MSBA FOR THE PROJECT SHALL BE BASED ON A TOTAL PROJECT BUDGET OF $125,000,000 AND SHALL NOT EXCEED THE LESSER OF (1) SIXTY-TWO PERCENT (62.00%) OF ELIGIBLE, APPROVED PROJECT COSTS, AS DETERMINED BY THE MSBA, OR (2) THE TOTAL MAXIMUM GRANT AMOUNT AS DETERMINED BY THE MSBA; [PROVIDED THAT ANY APPROPRIATION HEREUNDER SHALL BE SUBJECT TO AND CONTINGENT UPON AN AFFIRMATIVE VOTE OF THE TOWN TO EXEMPT THE AMOUNTS REQUIRED FOR THE PAYMENT OF INTEREST AND PRINCIPAL ON SAID BORROWING FROM THE LIMITATIONS ON TAXES IMPOSED BY M.G.L. CHAPTER 59, SECTION 21C (PROPOSITION 2 ½)]; AND THAT THE AMOUNT OF BORROWING AUTHORIZED PURSUANT TO THIS VOTE SHALL BE REDUCED BY ANY GRANT AMOUNT SET FORTH IN THE PROJECT FUNDING AGREEMENT THAT MAY BE EXECUTED BETWEEN THE DISTRICT AND THE MSBA; AND FURTHER PROVIDED THAT THE MSBA'S GRANT IS CONDITIONED UPON THE ELECTION BY CITIES AND TOWNS REPRESENTING AT LEAST 75 PERCENT OF THE OCTOBER 1, 2004 FOUNDATION ENROLLMENT OF THE NORTH SHORE VOCATIONAL REGIONAL SCHOOL DISTRICT TO BECOME A MEMBER MUNICIPALITY OF THE DISTRICT.

Moved by: Selectman Harriet Davis moved to approve Article 4.
The Board of Selectmen and the Finance Committee concurred.

VOTED: YES – Article was declared substantially approved.
NO - 3

SIMPLE MAJORITY REQUIRED
QUORUM: 54 = 2%
VOTERS PRESENT: 173

VOTER CARDS

MOTION DECLARED: Substantially Approved

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
SPECIAL TOWN MEETING
THURSDAY, NOVEMBER 12, 2009
7:30PM
PERKINS AUDITORIUM, BUKER SCHOOL

CERTIFICATION OF VOTE

ARTICLE FIVE CPA Funding Requests

To see if the Town will vote to hear and act on a report by the Community Preservation Committee on various appropriations from the Community Preservation Fund; and to approve the appropriation(s) to expend or set aside the amounts as recommended by the Community Preservation Committee.

MOTION: THE COMMUNITY PRESERVATION COMMITTEE MOVES THAT THE TOWN VOTE FOR FISCAL YEAR 2010 THE FOLLOWING SUMS TO BE EXPENDED FROM THE INDICATED CPA SOURCES OR SET ASIDE FOR THE FOLLOWING PURPOSES:

1. THE SUM OF CPC $9,000 FOR THE PURPOSE OF REHABILITATION AND RESTORATION OF THE FENCE SURROUNDING THE CIVIL WAR MONUMENT IN ACCORDANCE WITH THE PLANS SUBMITTED BY THE BOARD OF SELECTMEN AND THE HISTORIC DISTRICT COMMISSION, THE FUNDS TO BE TRANSFERRED FROM TH EFUND BALANCE RESERVED FOR HISTORIC RESOURCES.

Moved by: Patrick Wilson

SIMPLE MAJORITY REQUIRED
QUORUM: 54 = 2%
VOTERS PRESENT: 173

VOTER CARDS

MOTION DECLARED: Substantially Approved. Two (2) dissenting votes.

ATTEST: FRANCES H. YOUNG
TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

The following is a certified copy of the vote of the Special Town Election which was held on December 17, 2009 from 7:00 A.M. to 8:00 P.M. at the Bessie Buker School. A total of 216 ballots were cast out of 2729 registered voters.

QUESTION

Shall the Town of Wenham be allowed to exempt from the provisions of Proposition Two and One-half, so called, the amounts required to pay for the bond issued in order to pay for the costs of remodeling, re-constructing and making extraordinary repairs to the HVAC System at the Cutler Elementary School, located at 237 Asbury Street, Hamilton, including the payment of all other costs incidental and related thereto?

| | |
|---|---|
| Blanks | 0 |
| **YES** | **194** |
| No | 22 |

A TRUE COPY ATTEST:

Sarah F. Johnson, Assistant Town Clerk

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

**CLOSING OF THE NOVEMBER 12, 2009 SPECIAL TOWN MEETING.**

January 12, 2010.

At a duly posted meeting the Wenham Board of Selectmen on January 12, 2010 at 7:08 PM, Moderator Paul D. Weaver, reconvened the November 12, 2009 Special Town Meeting.

Present: Selectmen John A. Clemenzi, Harriet Davis and Lawrence Swartz.
Moderator Paul D. Weaver
Jeff A. Chelgren, Town Administrator
Interim Town Clerk Elizabeth A. Carey

There being no further business to come before the November 12, 2009 Special Town Meeting and the December 17, 2009 Special Town Election was certified as approved, the Moderator asked for a motion to dissolve the meeting. Lawrence Swartz made the motion and it was seconded by Harriet Davis.

The November 12, 2009, Special Town Meeting and the December 12, 2009, Special Town Election were declared unanimously dissolved at 7:10 PM.

ATTEST: Elizabeth A. Carey
ELIZABETH A. CAREY, INTERIM TOWN CLERK

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

Special State Primary
Tuesday, December 8, 2009
7AM – 8PM
Buker School

Senator in Congress
Democrat

| | |
|---|---|
| Michael E. Capuano | 90 |
| Martha Coakley | 201* |
| Alan A Khazei | 106 |
| Stephen G. Pagliuca | 34 |
| Blanks | 0 |
| Write-Ins | 0 |
| Total Votes | 431 |

## TREASURER'S REPORT JUNE 30, 2009

| | |
|---|---|
| Eastern Bank - Vendor Account | $0.00 |
| Eastern Bank - Payroll Account | $0.00 |
| Eastern Bank - Payroll Tax Account | $0.00 |
| Eastern Bank - Operating Account | $465,266.25 |
| Salem Five - CPA Money Market Account | $1,258,735.90 |
| Eastern Bank - Planning Bd. Contingency Fund | $5,105.65 |
| Eastern Bank - Burley St. Contingency Fund | $358.25 |
| Eastern Bank - Iron Rail Security Deposit | $6,819.77 |
| Eastern Bank - Town Hall/Police Station Money Market | $210,340.98 |
| Century Bank - Money Market Acct. | $952,127.08 |
| Unibank - Operating Acct. | $319,322.74 |
| Bartholomew - Trust & Misc. Fund Investment Account | $1,387,621.59 |
| Citizen's Bank - Affordable Housing Acct CD | $719,944.46 |
| TD Banknorth - Contingency Investment Acct. | $333,988.03 |
| **Total Bank Balance as of June 30, 2009** | **$5,659,630.70** |

2nd Annual Council on Aging Fall Fling

Powers & Sullivan
Certified Public Accountants

100 Quannapowitt Parkway
Suite 101
Wakefield, MA 01880
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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Selectmen
Town of Wenham, Massachusetts

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Wenham, Massachusetts, as of and for the fiscal year ended June 30, 2009, which collectively comprise the Town of Wenham, Massachusetts' basic financial statements and have issued our report thereon dated October 15, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Town of Wenham, Massachusetts' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town's financial statements that is more than inconsequential will not be prevented or detected by the Town's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town of Wenham, Massachusetts' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

We noted certain other matters that we reported to management of the Town of Wenham, Massachusetts in a separate letter dated October 15, 2009.

This report is intended solely for the information and use of management of the Town of Wenham, Massachusetts, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Powers + Sullivan

October 15, 2009

Wenham Police

*TOWN OF WENHAM, MASSACHUSETTS*

*REPORT ON EXAMINATION OF*
*BASIC FINANCIAL STATEMENTS*

*FISCAL YEAR ENDED JUNE 30, 2009*

# TOWN OF WENHAM, MASSACHUSETTS

# REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

# JUNE 30, 2009

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**Independent Auditors' Report**

To the Honorable Board of Selectmen
Town of Wenham, Massachusetts

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Wenham, Massachusetts, as of and for the fiscal year ended June 30, 2009, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Wenham, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Wenham, Massachusetts, as of June 30, 2009, and the respective changes in financial position, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 15, 2009, on our consideration of the Town of Wenham, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and the schedule of revenues, expenditures and changes in fund balance – general fund and community preservation fund – budgetary basis, schedule of funding progress, and schedule of employer contributions located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Powers + Sullivan

Wakefield, Massachusetts
October 15, 2009

# *Management's Discussion and Analysis*

# *Management's Discussion and Analysis*

## *Overview of the Financial Statements*

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. These basic financial statements comprise of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows.* Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities)* from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities).* The governmental activities include general government, public safety, education, public works, human services, culture and recreation, community preservation, and interest. The Town's business-type activities relate to the water activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

***Governmental funds.*** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities.*

The Town adopts an annual appropriated budget for its general fund and community preservation fund. Budgetary comparison schedules have been provided as required supplementary information after the notes to the financial statements to demonstrate compliance with these budgets.

***Proprietary funds.*** *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town maintains one proprietary fund to account for its water activities.

***Fiduciary funds.*** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for propriety funds. The Town does not report any fiduciary funds.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the Town's budgetary basis of accounting as well as pension obligations.

## *Government-wide Financial Analysis*

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The Town's governmental assets exceeded liabilities by $11.2 million at the close of FY2009. Key components of the Town's governmental financial position are listed below.

| | Governmental Activities | |
|---|---|---|
| | FY09 | FY08 |
| **Assets:** | | |
| Current assets | $ 6,462,988 | $ 6,424,664 |
| Noncurrent assets (excluding capital) | 241,893 | 236,318 |
| Capital assets | 12,811,924 | 12,913,941 |
| **Total assets** | **19,516,805** | **19,574,923** |
| **Liabilities:** | | |
| Current liabilities (excluding debt) | 382,657 | 351,999 |
| Noncurrent liabilities (excluding debt) | 107,000 | 115,000 |
| Current debt | 1,181,811 | 1,181,811 |
| Noncurrent debt | 6,685,000 | 7,210,000 |
| **Total liabilities** | **8,356,468** | **8,858,810** |
| **Net Assets:** | | |
| Capital assets net of related debt | 4,945,113 | 4,522,130 |
| Restricted | 3,631,988 | 3,642,137 |
| Unrestricted | 2,583,236 | 2,551,846 |
| **Total net assets** | $ **11,160,337** | $ **10,716,113** |

Net assets of $4.9 million (44%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

A restricted portion of the net assets totaling $3.6 million (33%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* totaling $2.6 million (23%) may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets.

***Governmental Activities***

The governmental activities of the Town are detailed below. The governmental activities net assets increased by $444,000 during the current fiscal year which is primarily the result of capital grants received for state highway projects, totaling approximately $233,000, and the state's matching share recorded under the community preservation act as a capital grant, totaling approximately $265,000.

| | FY09 | FY08 |
|---|---|---|
| **Program revenues:** | | |
| Charges for services | $ 1,161,889 | $ 1,037,124 |
| Operating grants and contributions | 212,692 | 940,460 |
| Capital grants and contributions | 501,900 | 1,321,539 |
| **General Revenues:** | | |
| Real estate and personal property taxes | 11,639,994 | 10,709,759 |
| Motor vehicle and other excise taxes | 526,401 | 574,638 |
| Community preservation surcharge | 281,175 | 264,430 |
| Nonrestricted grants | 380,261 | 556,416 |
| Unrestricted investment income | 93,833 | 238,430 |
| Other revenues | 83,189 | 63,164 |
| **Total revenues** | **14,881,334** | **15,705,960** |
| **Expenses:** | | |
| General Government | 1,452,020 | 1,128,379 |
| Public Safety | 2,565,683 | 2,516,640 |
| Education | 7,435,481 | 6,614,986 |
| Public Works | 1,472,141 | 1,360,997 |
| Human Services | 136,570 | 122,213 |
| Culture and Recreation | 1,001,394 | 1,181,897 |
| Community preservation | 48,451 | 70,059 |
| Interest | 325,370 | 406,181 |
| **Total expenses** | **14,437,110** | **13,401,352** |
| **Change in net assets** | $ **444,224** | $ **2,304,608** |

*Business-type Activities*

The Town's business-type activities reflect the operations of the Town's water enterprise fund. Business-type assets exceeded liabilities by $895,000 at the close of fiscal year 2009. The following table identifies key elements of the net assets of the Town's business-type activities.

| | FY09 | FY08 |
|---|---|---|
| **Assets:** | | |
| Current assets | $ 413,505 | $ 718,823 |
| Capital assets | 1,648,351 | 1,598,363 |
| **Total assets** | **2,061,856** | **2,317,186** |
| **Liabilities:** | | |
| Current liabilities (excluding debt) | 46,524 | 263,986 |
| Noncurrent liabilities (excluding debt) | - | 23,000 |
| Current debt | 345,189 | 370,189 |
| Noncurrent debt | 775,000 | 850,000 |
| **Total liabilities** | **1,166,713** | **1,507,175** |
| **Net Assets:** | | |
| Capital assets net of related debt | 528,162 | 140,223 |
| Unrestricted | 366,981 | 669,788 |
| **Total net assets** | **$ 895,143** | **$ 810,011** |

The Town's business type activities net assets increased by $85,000 during the current fiscal year. The results reflect the Town's intention to recover (100%) of its costs of operations through rates. Within the categories of net assets, the Town did report an increase in the capital assets net of related debt of approximately $150,000, while unrestricted net assets dropped by approximately $65,000. This was mainly due to investments made on capital assets and the payments made of outstanding debt.

| | FY09 | FY08 |
|---|---|---|
| **Program revenues:** | | |
| Charges for services | $ 452,899 | $ 487,354 |
| **Expenses:** | | |
| Water expenses | 324,682 | 311,922 |
| Interest | 43,085 | 46,085 |
| **Total expenses** | **367,767** | **358,007** |
| **Change in net assets** | **$ 85,132** | **$ 129,347** |

## *Financial Analysis of the Government's Funds*

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

***Governmental funds***. The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of $4.5 million, a net decrease of $49,000 from the prior year.

The General Fund is the Town's chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund totaled $904,000, while total fund balance totaled $954,000 million. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 6% of total general fund expenditures, while total fund balance represents 7% of that same amount. The General Fund's results of operation resulted in an approximately $409,000 decrease in fund balance.

The Town voted to establish a community preservation fund in fiscal year 2006, which is funded by a combination of real estate surcharges to tax payers and a matching grant from the Commonwealth. At the end of fiscal year 2009, the fund had a positive balance of $1.3 million, which is recorded in the Community Preservation major governmental fund. As funds accumulate, the Town expects to appropriate funds in accordance with the legislation and in the best interest of the Town of Wenham.

The Town Hall and Police Station major governmental fund is used to account for the Town's major capital project for the renovation of Town Hall and the Police Station. The projects were substantially completed prior to fiscal year 2009. The Town expended $21,000 during fiscal year 2009 for the completion of the Town Hall and Police Station renovation projects. At year end there remained $180,000 of unexpended bond funds.

The Emergency Culvert Repair major governmental fund had no activity during fiscal year 2009. The fund had a year end deficit balance of $476,000 because the project has been financed through short term borrowing. The deficit balance should be removed once the Town obtains permanent financing for the project.

During fiscal year 2008, the Town received a gift of $703,000 to purchase land for the purpose of providing space to build affordable housing. The gift is accounted for in the Affordable Housing major governmental fund. No land has been purchased as of June 30, 2009.

## *General Fund Budgetary Highlights*

The Town adopted a $14.3 million dollar fiscal year 2009 operating budget for the General Fund. The budget was financed through current revenues and prior year reserves. Actual revenues came in approximately $13,000 under budget, while actual expenditures came in approximately $288,000 under budget, resulting in a net budget to actual positive variance of $275,000. Consequently, rather than the budgeted $697,000 decrease in fund balance, the Town experienced a $421,000 decrease in fund balance on a budgetary basis, including current year encumbrances.

The Town's Community Preservation Special Revenue fund adopted a $560,000 revenue budget and a $241,000 expenditure budget for fiscal year 2009. The fund increased its fund balance by $319,000 during fiscal year 2009.

## *Capital Asset and Debt Administration*

Outstanding long-term debt of governmental activities, as of June 30, 2009, totaled $7.2 million and bond anticipation notes of $657,000. The Water Enterprise Fund has $850,000 of long-term debt and bond anticipation notes of $270,000 outstanding at year end which are fully supported by water rates.

During the fiscal year, the Town acquired $513,000 in new capital assets. Significant additions consisted of $185,000 for road construction, $75,000 for a backhoe, and $100,000 for library books.

Please refer to the Notes to the Basic Financial Statements for further discussion of the debt and capital activity.

### *Requests for Information*

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, Wenham Town Hall, 138 Main Street, Wenham, MA 01984.

Severe rain and wind storms occured throughout 2009.
Damage to the back of The Iron Rail Boy Scouts Barn.

# *Basic Financial Statements*

## STATEMENT OF NET ASSETS

JUNE 30, 2009

| | Primary Government | | |
|---|---|---|---|
| | Governmental Activities | Business-type Activities | Total |
| **ASSETS** | | | |
| CURRENT: | | | |
| Cash and cash equivalents | $ 4,700,692 | $ 239,789 | $ 4,940,481 |
| Investments | 724,207 | - | 724,207 |
| Receivables, net of allowance for uncollectibles: | | | |
| Real estate and personal property taxes | 292,757 | - | 292,757 |
| Community preservation fund surtax | 6,948 | - | 6,948 |
| Tax liens | 34,303 | - | 34,303 |
| Motor vehicle excise taxes | 40,715 | - | 40,715 |
| Water fees | - | 173,716 | 173,716 |
| Departmental and other | 25,829 | - | 25,829 |
| Intergovernmental | 214,603 | - | 214,603 |
| Community preservation fund state share | 125,927 | - | 125,927 |
| Tax foreclosures | 297,007 | - | 297,007 |
| NONCURRENT: | | | |
| Receivables, net of allowance for uncollectibles: | | | |
| Real estate tax deferrals | 241,893 | - | 241,893 |
| Capital assets, nondepreciable | 486,680 | 17,361 | 504,041 |
| Capital assets, net of accumulated depreciation | 12,325,244 | 1,630,990 | 13,956,234 |
| TOTAL ASSETS | 19,516,805 | 2,061,856 | 21,578,661 |
| **LIABILITIES** | | | |
| CURRENT: | | | |
| Warrants payable | 244,855 | 46,524 | 291,379 |
| Accrued payroll | 2,500 | - | 2,500 |
| Accrued interest | 98,662 | - | 98,662 |
| Other liabilities | 15,640 | - | 15,640 |
| Compensated absences | 21,000 | - | 21,000 |
| Bonds and notes payable | 1,181,811 | 345,189 | 1,527,000 |
| NONCURRENT: | | | |
| Compensated absences | 107,000 | - | 107,000 |
| Bonds and notes payable | 6,685,000 | 775,000 | 7,460,000 |
| TOTAL LIABILITIES | 8,356,468 | 1,166,713 | 9,523,181 |
| **NET ASSETS** | | | |
| Invested in capital assets, net of related debt | 4,945,113 | 528,162 | 5,473,275 |
| Restricted for: | | | |
| Permanent funds: | | | |
| Expendable | 108,075 | - | 108,075 |
| Nonexpendable | 546,205 | - | 546,205 |
| Other purposes | 2,977,708 | - | 2,977,708 |
| Unrestricted | 2,583,236 | 366,981 | 2,950,217 |
| TOTAL NET ASSETS | $ 11,160,337 | $ 895,143 | $ 12,055,480 |

See notes to basic financial statements.

## STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2009

| Functions/Programs | Expenses | Program Revenues: Charges for Services | Program Revenues: Operating Grants and Contributions | Program Revenues: Capital Grants and Contributions | Net (Expense) Revenue |
|---|---|---|---|---|---|
| **Primary Government:** | | | | | |
| *Governmental Activities:* | | | | | |
| General government | $ 1,452,020 | $ 169,385 | $ 16,227 | $ - | $ (1,266,408) |
| Public safety | 2,565,683 | 353,305 | 97,331 | 3,897 | (2,111,150) |
| Education | 7,435,481 | - | - | - | (7,435,481) |
| Public works | 1,472,141 | 25,538 | 5,020 | 233,432 | (1,208,151) |
| Human services | 136,570 | 33,731 | 20,589 | - | (82,250) |
| Culture and recreation | 1,001,394 | 579,930 | 73,525 | - | (347,939) |
| Community preservation | 48,451 | - | - | 264,571 | 216,120 |
| Interest | 325,370 | - | - | - | (325,370) |
| Total Governmental Activities | 14,437,110 | 1,161,889 | 212,692 | 501,900 | **(12,560,629)** |
| *Business-Type Activities:* | | | | | |
| Water | 367,767 | 452,899 | - | - | **85,132** |
| Total Primary Government | $ 14,804,877 | $ 1,614,788 | $ 212,692 | $ 501,900 | $ **(12,475,497)** |

See notes to basic financial statements.

(Continued)

## STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2009

| | Primary Government | | |
|---|---|---|---|
| | Governmental Activities | Business-Type Activities | Total |
| **Changes in net assets:** | | | |
| Net (expense) revenue from previous page | $ (12,560,629) | $ 85,132 | $ (12,475,497) |
| *General revenues:* | | | |
| Real estate and personal property taxes, net of tax refunds payable | 11,639,994 | - | 11,639,994 |
| Motor vehicle excise taxes | 526,401 | - | 526,401 |
| Community preservation surcharge | 281,175 | - | 281,175 |
| Grants and contributions not restricted to specific programs | 380,261 | - | 380,261 |
| Unrestricted investment income | 93,833 | - | 93,833 |
| Miscellaneous | 83,189 | - | 83,189 |
| Total general revenues and transfers | 13,004,853 | - | 13,004,853 |
| Change in net assets | 444,224 | 85,132 | 529,356 |
| *Net Assets:* | | | |
| Beginning of year | 10,716,113 | 810,011 | 11,526,124 |
| End of year | $ 11,160,337 | $ 895,143 | $ 12,055,480 |

(Concluded)

**GOVERNMENTAL FUNDS**
BALANCE SHEET

JUNE 30, 2009

| ASSETS | General | Community Preservation | Town Hall and Police Station | Emergency Culvert Repair |
|---|---|---|---|---|
| Cash and cash equivalents | $ 1,153,338 | $ 1,259,223 | $ 180,114 | $ 180,533 |
| Investments | - | - | - | - |
| Receivables, net of uncollectibles: | | | | |
| Real estate and personal property taxes | 292,757 | - | - | - |
| Real estate tax deferrals | 241,893 | - | - | - |
| Community preservation fund surtax | - | 6,948 | - | - |
| Tax liens | 34,303 | - | - | - |
| Motor vehicle excise taxes | 40,715 | - | - | - |
| Departmental and other | 25,829 | - | - | - |
| Intergovernmental | 17,590 | - | - | - |
| Community preservation fund state share | - | 125,927 | - | - |
| Tax foreclosures | 297,007 | - | - | - |
| TOTAL ASSETS | $ 2,103,432 | $ 1,392,098 | $ 180,114 | $ 180,533 |
| **LIABILITIES AND FUND BALANCES** | | | | |
| LIABILITIES: | | | | |
| Warrants payable | $ 226,340 | $ 750 | $ - | $ - |
| Accrued payroll | 2,500 | - | - | - |
| Other liabilities | 9,184 | - | - | - |
| Deferred revenues | 911,568 | 132,875 | - | - |
| Notes payable | - | - | - | 656,811 |
| TOTAL LIABILITIES | 1,149,592 | 133,625 | - | 656,811 |
| FUND BALANCES: | | | | |
| Reserved for: | | | | |
| Encumbrances and continuing appropriations | 49,311 | - | - | - |
| Perpetual permanent funds | - | - | - | - |
| Unreserved: | | | | |
| Undesignated, reported in: | | | | |
| General fund | 904,529 | - | - | - |
| Special revenue funds | - | 1,258,473 | - | - |
| Capital projects funds | - | - | 180,114 | (476,278) |
| Permanent funds | - | - | - | - |
| TOTAL FUND BALANCES | 953,840 | 1,258,473 | 180,114 | (476,278) |
| TOTAL LIABILITIES AND FUND BALANCES | $ 2,103,432 | $ 1,392,098 | $ 180,114 | $ 180,533 |

See notes to basic financial statements.

| Affordable Housing | Nonmajor Governmental Funds | Total Governmental Funds |
|---|---|---|
| $ 719,788 | $ 1,207,696 | $ 4,700,692 |
| - | 724,207 | 724,207 |
| - | - | 292,757 |
| - | - | 241,893 |
| - | - | 6,948 |
| - | - | 34,303 |
| - | - | 40,715 |
| - | - | 25,829 |
| - | 197,013 | 214,603 |
| - | - | 125,927 |
| - | - | 297,007 |
| $ 719,788 | $ 2,128,916 | $ 6,704,881 |
| $ - | $ 17,765 | $ 244,855 |
| - | - | 2,500 |
| - | 6,456 | 15,640 |
| - | 197,013 | 1,241,456 |
| - | - | 656,811 |
| - | 221,234 | 2,161,262 |
| - | - | 49,311 |
| - | 546,205 | 546,205 |
| - | - | 904,529 |
| 719,788 | 1,186,200 | 3,164,461 |
| - | 67,202 | (228,962) |
| - | 108,075 | 108,075 |
| 719,788 | 1,907,682 | 4,543,619 |
| $ 719,788 | $ 2,128,916 | $ 6,704,881 |

## RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

JUNE 30, 2009

| | | |
|---|---|---|
| Total governmental fund balances | | $ 4,543,619 |
| Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds | | 12,811,924 |
| Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds | | 1,241,456 |
| In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due | | (98,662) |
| Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds | | |
| Bonds and notes payable | (7,210,000) | |
| Compensated absences | (128,000) | |
| Net effect of reporting long-term liabilities | | (7,338,000) |
| Net assets of governmental activities | | $ 11,160,337 |

See notes to basic financial statements.

**GOVERNMENTAL FUNDS**

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2009

| | General | Community Preservation | Town Hall and Police Station | Emergency Culvert Repair |
|---|---|---|---|---|
| REVENUES: | | | | |
| Real estate and personal property taxes, net of tax refunds | $ 11,495,097 | $ - | $ - | $ - |
| Motor vehicle excise taxes | 552,821 | - | - | - |
| Community preservation surcharge | - | 281,175 | - | - |
| Intergovernmental | 1,125,497 | - | - | - |
| Departmental and other | 397,236 | - | - | - |
| Contributions | - | - | - | - |
| Investment income | 33,692 | 14,389 | - | - |
| Community preservation state match | - | 264,571 | - | - |
| Miscellaneous | 10,258 | - | - | - |
| TOTAL REVENUES | 13,614,601 | 560,135 | - | - |
| EXPENDITURES: | | | | |
| Current: | | | | |
| General government | 906,081 | - | 20,517 | - |
| Public safety | 1,810,875 | - | - | - |
| Education | 7,435,481 | - | - | - |
| Public works | 1,222,009 | - | - | - |
| Human services | 103,271 | - | - | - |
| Culture and recreation | 725,914 | - | - | - |
| Community preservation | - | 48,451 | - | - |
| Pension benefits | 341,018 | - | - | - |
| Property and liability insurance | 105,305 | - | - | - |
| Employee benefits | 617,857 | - | - | - |
| State and county charges | 120,165 | - | - | - |
| Debt service: | | | | |
| Principal | 415,000 | 110,000 | - | - |
| Interest | 250,344 | 82,203 | - | - |
| TOTAL EXPENDITURES | 14,053,320 | 240,654 | 20,517 | - |
| EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES | (438,719) | 319,481 | (20,517) | - |
| OTHER FINANCING SOURCES (USES): | | | | |
| Transfers in | 45,400 | - | - | - |
| Transfers out | (15,400) | - | - | - |
| TOTAL OTHER FINANCING SOURCES (USES) | 30,000 | - | - | - |
| NET CHANGE IN FUND BALANCES | (408,719) | 319,481 | (20,517) | - |
| FUND BALANCES AT BEGINNING OF YEAR | 1,362,559 | 938,992 | 200,631 | (476,278) |
| FUND BALANCES AT END OF YEAR | $ 953,840 | $ 1,258,473 | $ 180,114 | $ (476,278) |

See notes to basic financial statements.

| Affordable Housing | Nonmajor Governmental Funds | Total Governmental Funds |
|---|---|---|
| $ - | $ - | $ 11,495,097 |
| - | - | 552,821 |
| - | - | 281,175 |
| - | 327,569 | 1,453,066 |
| - | 229,379 | 626,615 |
| - | 63,139 | 63,139 |
| 8,892 | 36,274 | 93,247 |
| - | - | 264,571 |
| - | - | 10,258 |
| 8,892 | 656,361 | 14,839,989 |
| - | 26,771 | 953,369 |
| - | 194,902 | 2,005,777 |
| - | - | 7,435,481 |
| - | 244,684 | 1,466,693 |
| - | 13,142 | 116,413 |
| - | 95,280 | 821,194 |
| - | - | 48,451 |
| - | - | 341,018 |
| - | - | 105,305 |
| - | - | 617,857 |
| - | - | 120,165 |
| - | - | 525,000 |
| - | - | 332,547 |
| - | 574,779 | 14,889,270 |
| 8,892 | 81,582 | (49,281) |
| - | - | 45,400 |
| - | (30,000) | (45,400) |
| - | (30,000) | - |
| 8,892 | 51,582 | (49,281) |
| 710,896 | 1,856,100 | 4,592,900 |
| $ 719,788 | $ 1,907,682 | $ 4,543,619 |

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2009

| | | |
|---|---|---|
| Net change in fund balances - total governmental funds | | $ (49,281) |
| Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. | | |
| Capital outlay | 513,443 | |
| Depreciation expense | (615,460) | |
| Net effect of reporting capital assets | | (102,017) |
| Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue | | 41,345 |
| The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities. | | |
| Debt service principal payments | 525,000 | |
| Net effect of reporting long-term debt | | 525,000 |
| Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. | | |
| Net change in compensated absences accrual | 22,000 | |
| Net change in accrued interest on long-term debt | 7,177 | |
| Net effect of recording long-term liabilities and amortizing deferred losses | | 29,177 |
| Change in net assets of governmental activities | | $ 444,224 |

See notes to basic financial statements.

**PROPRIETARY FUNDS**
STATEMENT OF NET ASSETS

JUNE 30, 2009

| | | Water Enterprise Fund |
|---|---|---|
| **ASSETS** | | |
| CURRENT: | | |
| Cash and cash equivalents | $ | 239,789 |
| Receivables, net of allowance for uncollectibles: | | |
| Water fees | | 173,716 |
| Total current assets | | 413,505 |
| NONCURRENT: | | |
| Capital assets, nondepreciable | | 17,361 |
| Capital assets, net of accumulated depreciation | | 1,630,990 |
| Total noncurrent assets | | 1,648,351 |
| TOTAL ASSETS | | 2,061,856 |
| **LIABILITIES** | | |
| CURRENT: | | |
| Warrants payable | | 46,524 |
| Bonds and notes payable | | 345,189 |
| Total current liabilities | | 391,713 |
| NONCURRENT: | | |
| Bonds and notes payable | | 775,000 |
| Total noncurrent liabilities | | 775,000 |
| TOTAL LIABILITIES | | 1,166,713 |
| **NET ASSETS** | | |
| Invested in capital assets, net of related debt | | 528,162 |
| Unrestricted | | 366,981 |
| TOTAL NET ASSETS | $ | 895,143 |

See notes to basic financial statements.

**PROPRIETARY FUNDS**

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2009

| | | Water Enterprise Fund |
|---|---|---|
| OPERATING REVENUES: | | |
| Charges for services | $ | 452,899 |
| TOTAL OPERATING REVENUES | | 452,899 |
| OPERATING EXPENSES: | | |
| Cost of services and administration | | 272,328 |
| Depreciation | | 52,354 |
| TOTAL OPERATING EXPENSES | | 324,682 |
| OPERATING INCOME (LOSS) | | 128,217 |
| NONOPERATING REVENUES (EXPENSES): | | |
| Interest expense | | (43,085) |
| TOTAL NONOPERATING REVENUES (EXPENSES), NET | | (43,085) |
| INCOME (LOSS) BEFORE OPERATING TRANSFERS | | 85,132 |
| OPERATING TRANSFERS: | | |
| Transfers in | | 15,400 |
| Transfers out | | (15,400) |
| TOTAL OPERATING TRANSFERS | | - |
| CHANGE IN NET ASSETS | | 85,132 |
| NET ASSETS AT BEGINNING OF YEAR | | 810,011 |
| NET ASSETS AT END OF YEAR | $ | 895,143 |

See notes to basic financial statements.

**PROPRIETARY FUNDS**
STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2009

| | | Water Enterprise Fund |
|---|---|---|
| CASH FLOWS FROM OPERATING ACTIVITIES: | | |
| Receipts from customers and users | $ | 432,841 |
| Payments to vendors | | (141,318) |
| Payments to employees | | (143,911) |
| NET CASH FROM OPERATING ACTIVITIES | | 147,612 |
| CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES: | | |
| Transfers in | | 15,400 |
| Transfers out | | (15,400) |
| NET CASH FROM NONCAPITAL FINANCING ACTIVITIES | | - |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES: | | |
| Proceeds from the issuance of bonds and notes | | 270,189 |
| Acquisition and construction of capital assets | | (329,903) |
| Principal payments on bonds and notes | | (370,189) |
| Interest expense | | (43,085) |
| NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES | | (472,988) |
| NET CHANGE IN CASH AND CASH EQUIVALENTS | | (325,376) |
| CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR | | 565,165 |
| CASH AND CASH EQUIVALENTS AT END OF YEAR | $ | 239,789 |
| RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES: | | |
| Operating income (loss) | $ | 128,217 |
| Adjustments to reconcile operating income (loss) to net Cash from operating activities: | | |
| Depreciation | | 52,354 |
| Changes in assets and liabilities: | | |
| Water fee receivable | | (20,058) |
| Warrants payable | | 10,099 |
| Accrued compensated absences | | (23,000) |
| Total adjustments | | 19,395 |
| NET CASH FROM OPERATING ACTIVITIES | $ | 147,612 |

See notes to basic financial statements.

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Wenham, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described herein.

### A. Reporting Entity

The Town is a municipal corporation governed by an elected three member Board of Selectmen and an appointed Town Administrator.

For financial reporting purposes, the Town has included all funds, organizations, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. The Town has no Component Units that require inclusion in these basic financial statements.

The Town has an agreement with the Town of Hamilton to operate a Joint Public Library under the direction of a Joint Board of Library Trustees. The Town is the administrator for all matters associated with the management of the Joint Public Library. All revenues and expenditures related to the operation of the Joint Public Library are accounted for in the Town's General Fund. Reimbursements from the Town of Hamilton for their apportioned share of expenditures are recorded as intergovernmental revenue. In fiscal year 2009 operating expenses were approximately $806,000 of which the Town's share was $234,000 and Hamilton's share was $572,000. The $572,000 is reported as intergovernmental revenue.

The Town is a member of the Hamilton-Wenham Regional School District (the District) which provides educational services to both communities. This joint venture assesses each community its share of operating and debt service costs based on student population and other factors. In fiscal year 2009, Wenham's share of the operating expense was $7,024,859 and its share of the debt service expense was $377,000. There is no equity interest required to be reported in the basic financial statements. Complete audited financial statements can be obtained directly from the District's administrative office located at 5 School Street, Wenham, MA 01984.

### B. Government-Wide and Fund Financial Statements

*Government-Wide Financial Statements*

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

*Fund Financial Statements*

The GASB requires separate financial statements be provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

*Major Fund Criteria*

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*

- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

*Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.

- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.

- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. However, the effect of interfund services provided and used between functions is not eliminated as the elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

*Fund Financial Statements*

***Governmental*** fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *community preservation fund* is used to account for the proceeds of a surcharge to real estate taxes along with a matching state grant. These funds must be spent in accordance with state law.

The *town hall and police station fund* is used to account for the construction costs of the renovation of these facilities.

The *emergency culvert repair fund* is used to account for the construction costs of the repair of culverts damaged during flooding.

The *affordable housing fund* is used to account for a gift to be used for the purchase of land to use to develop affordable housing.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprise and trust funds).

The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

***Proprietary*** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Town of Wenham reports the following proprietary fund:

The *water enterprise fund* is used to account for the Town's water activities.

***Fiduciary*** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The Town does not currently have any funds that are required to be reported as fiduciary funds.

*Government-Wide and Fund Financial Statements*

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The Town has elected not to follow subsequent private-sector guidance.

D. Cash and Investments

*Government-Wide and Fund Financial Statements*

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable

*Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

***Real Estate, Personal Property Taxes and Tax Liens***

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate tax liens are processed after the close of the valuation year on delinquent properties and are recorded as receivables in the fiscal year they are processed.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

***Motor Vehicle Excise***

Motor vehicle excise taxes are assessed annually for each vehicle registered and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by $25 per $1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

***Water Fees***

Water user fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Unbilled user fees are estimated at year-end and are recorded as revenue in the current period. Water liens are processed after year end and included as a lien on the property owner's tax bill.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

***Intergovernmental***

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

F. Inventories

*Government-Wide and Fund Financial Statements*

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide financial statements.

G. Capital Assets

*Government-Wide and Proprietary Fund Financial Statements*

Capital assets, which include land, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, and similar items), are reported in the applicable governmental activity column of the government-wide financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date

of donation. Capital assets of the governmental activities column in the government-wide financial statements do not include construction period interest.

All purchases and construction costs in excess of $5,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

| Capital Asset Type | Estimated Useful Life (in years) |
|---|---|
| Buildings | 40 |
| Machinery and equipment | 5-50 |
| Infrastructure | 10-60 |

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

*Governmental Fund Financial Statements*

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

*Fund Financial Statements*

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

*Government Wide Financial Statements*

Transactions of a buyer/seller nature between and within governmental funds are eliminated from the governmental activities in the statement of net assets.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

*Fund Financial Statements*

Transfers between and within funds are *not* eliminated from the individual fund statements and are reported as transfers in and transfers out.

*Government-Wide Financial Statements*

Transfers between and within governmental funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the Statement of Activities as "Transfers, net".

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity

*Government-Wide Financial Statements (Net Assets)*

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Permanent funds - expendable" represents amounts held in trust for which the expenditures are restricted by various trust agreements.

"Permanent funds - nonexpendable" represents amounts held in trust for which only investment earnings may be expended.

"Other purposes" represents restrictions placed on assets from outside parties.

*Fund Financial Statements (Fund Balances)*

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Perpetual permanent funds" represents amounts held in trust for which only investment earnings may be expended.

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2010 operating budget.

L. Long-term debt

*Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

*Government-Wide and Proprietary Fund Financial Statements*

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

*Governmental Fund Financial Statements*

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

O. Post Retirement Benefits

*Government-Wide and Fund Financial Statements*

In addition to providing pension benefits, the Town provides health insurance coverage for retired employees and their survivors. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums in the General Fund in the fiscal year paid. For the fiscal year ended June 30, 2009, this expenditure totaled approximately $129,000. There were 26 participants eligible to receive benefits at June 30, 2009.

P. Use of Estimates

*Government-Wide and Fund Financial Statements*

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

Q. Total Column

*Fund Financial Statements*

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

**NOTE 2 – CASH AND INVESTMENTS**

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's investment pool (the Pool). In addition, there are various restrictions limiting the amount and length of deposits and investments.

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the balance sheet as "Cash and Cash Equivalents". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

Custodial credit risk for deposits is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Town has not formally adopted a policy for custodial credit risk of deposits. At fiscal year-end, the carrying amount of deposits totaled $4,691,706 and the bank balance totaled $4,786,290. Of the bank balance, $1,750,000 was covered by Federal Depository Insurance, $1,078,933 was covered by Depositors Insurance Fund, $154,180 was covered by the Securities Investor Protector Corporation, $1,100,537 was collateralized and $702,640 was uninsured and uncollateralized.

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## Investments and Credit Risk

The Town has not adopted a formal policy related to credit risk. As of June 30, 2009, the Town had the following investments:

| Investment Type | Fair Value | Maturity: Under 1 Year | Maturity: 1-5 Years | Moody's Rating |
|---|---|---|---|---|
| Debt Securities | | | | |
| Government Sponsored Enterprises: | | | | |
| Federal Home Loan Mortgage Corporation | $ 135,332 | $ - | $ 135,332 | Aaa |
| Federal Farm Credit Backs Global | 35,000 | - | 35,000 | Aaa |
| Federal Home Loan Banks | 267,314 | - | 267,314 | Aaa |
| Federal National Mortgage Association | 134,131 | - | 134,131 | Aaa |
| Corporate Bonds: | | | | |
| Verizon Penn Notes | 78,580 | - | 78,580 | Baa1 |
| International Lease Finance Corporation | 39,383 | - | 39,383 | Baa2 |
| Total Debt Securities | 689,740 | $ - | $ 689,740 | |
| Other Investments: | | | | |
| Equity Securities: | | | | |
| Federal Home Loan Mortgage Corporation | 636 | | | |
| Federal National Mortgage Association | 349 | | | |
| Money Market Mutual Funds | 248,775 | | | |
| Mutual Funds | 33,482 | | | |
| Total Investments | $ 972,982 | | | |

## Interest Rate Risk

The government does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

## Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer.

More than 5 percent of the Town's investments are in the following securities:

| Issuer | Percentage of Total Investments |
|---|---|
| Federal National Mortgage Association | 14% |
| Federal Home Loan Mortgage Corporation | 14% |
| Federal Home Loan Banks | 27% |
| Verizon Penn Notes | 8% |

## NOTE 3 – RECEIVABLES

At June 30, 2009, receivables for the governmental funds, in the aggregate, including the applicable allowance for uncollectibles, are as follows:

| Governmental Funds | Gross Amount | Allowance for Uncollectibles | Net Amount |
|---|---|---|---|
| Receivables: | | | |
| Real estate and personal property taxes | $ 292,757 | $ - | $ 292,757 |
| Real estate tax deferrals | 241,893 | - | 241,893 |
| Community preservation fund surtax | 6,948 | - | 6,948 |
| Tax liens | 34,303 | - | 34,303 |
| Motor vehicle excise taxes | 43,015 | (2,300) | 40,715 |
| Departmental and other | 25,829 | - | 25,829 |
| Intergovernmental | 214,603 | - | 214,603 |
| Community preservation fund state share | 125,927 | - | 125,927 |
| Total | $ 985,275 | $ (2,300) | $ 982,975 |

At June 30, 2009, receivables for the water enterprise consist of the following:

| Enterprise Funds | Gross Amount | Allowance for Uncollectibles | Net Amount |
|---|---|---|---|
| Receivables: | | | |
| Water fees | $ 173,716 | $ - | $ 173,716 |

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of deferred revenue reported in the governmental funds were as follows:

| | General Fund | Other Governmental Funds | Total |
|---|---|---|---|
| Receivable type: | | | |
| Real estate and personal property taxes | $ 271,821 | $ - | $ 271,821 |
| Real estate tax deferrals | 241,893 | - | 241,893 |
| Community preservation fund surtax | - | 6,948 | 6,948 |
| Tax liens | 34,303 | - | 34,303 |
| Motor vehicle excise taxes | 40,715 | - | 40,715 |
| Departmental and other | 25,829 | - | 25,829 |
| Intergovernmental | - | 197,013 | 197,013 |
| Community preservation fund state share | - | 125,927 | 125,927 |
| Other asset type: | | | |
| Tax foreclosures | 297,007 | - | 297,007 |
| Total | $ 911,568 | $ 329,888 | $ 1,241,456 |

## NOTE 4 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2009, was as follows:

| Governmental Activities: | Beginning Balance | Increases | Decreases | Ending Balance |
|---|---|---|---|---|
| Capital assets not being depreciated: | | | | |
| Land | $ 486,680 | $ - | $ - | $ 486,680 |
| Capital assets being depreciated: | | | | |
| Buildings | 9,724,160 | 7,806 | (11,720) | 9,720,246 |
| Machinery and equipment | 4,011,308 | 292,366 | (191,224) | 4,112,450 |
| Infrastructure | 2,382,248 | 213,271 | - | 2,595,519 |
| Total capital assets being depreciated | 16,117,716 | 513,443 | (202,944) | 16,428,215 |
| Less accumulated depreciation for: | | | | |
| Buildings | (893,180) | (240,829) | 11,720 | (1,122,289) |
| Machinery and equipment | (2,680,930) | (305,103) | 191,224 | (2,794,809) |
| Infrastructure | (116,345) | (69,528) | - | (185,873) |
| Total accumulated depreciation | (3,690,455) | (615,460) | 202,944 | (4,102,971) |
| Total capital assets being depreciated, net | 12,427,261 | (102,017) | - | 12,325,244 |
| Total governmental activities capital assets, net | $ 12,913,941 | $ (102,017) | $ - | $ 12,811,924 |

| Business-Type Activities: | Beginning Balance | Increases | Decreases | Ending Balance |
|---|---|---|---|---|
| Capital assets not being depreciated: | | | | |
| Land | $ 17,361 | $ - | $ - | $ 17,361 |
| Construction in progress | 220,590 | - | (220,590) | - |
| Total capital assets not being depreciated | 237,951 | - | (220,590) | 17,361 |
| Capital assets being depreciated: | | | | |
| Machinery and equipment | 727,271 | 114,309 | (37,992) | 803,588 |
| Infrastructure | 916,147 | 208,623 | - | 1,124,770 |
| Total capital assets being depreciated | 1,643,418 | 322,932 | (37,992) | 1,928,358 |
| Less accumulated depreciation for: | | | | |
| Machinery and equipment | (145,646) | (26,329) | 37,992 | (133,983) |
| Infrastructure | (137,360) | (26,026) | - | (163,386) |
| Total accumulated depreciation | (283,006) | (52,354) | 37,992 | (297,368) |
| Total capital assets being depreciated, net | 1,360,412 | 270,578 | - | 1,630,990 |
| Total business-type activities capital assets, net | $ 1,598,363 | $ 270,578 | $ (220,590) | $ 1,648,351 |

Depreciation expense was charged to functions/programs of the primary government as follows:

| | | |
|---|---|---|
| **Governmental Activities:** | | |
| General government | $ | 204,981 |
| Public safety | | 170,453 |
| Public works | | 111,666 |
| Culture and recreation | | 128,360 |
| Total depreciation expense - governmental activities | $ | 615,460 |
| **Business-Type Activities:** | | |
| Water | $ | 52,354 |

## NOTE 5 – INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2009, are summarized as follows:

| | Transfers In: | | | |
|---|---|---|---|---|
| Transfers Out: | Nonmajor Governmental Funds | Water Enterprise Fund | Total | |
| General Fund | $ - | $ 15,400 | $ 15,400 | (a) |
| Nonmajor Governmental Funds | 30,000 | - | 30,000 | (b) |
| Water Enterprise Fund | 15,400 | - | 15,400 | (c) |
| | $ 45,400 | $ 15,400 | $ 60,800 | |

(a) Represents a voted transfer from the Reserve Fund to the Water Enterprise Fund.
(b) Represents transfers from the Cemetery Perpetual Care Fund to the General Fund to fund the Town's operating budget.
(c) Represents a voted transfer from the Water Enterprise Fund to the General Fund to reimburse for the initial use of the Reserve Fund.

## NOTE 6 – SHORT-TERM FINANCING

The Town is authorized to borrow on a temporary basis to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations of the Town and carry maturity dates that are limited by statute. Interest expenditures for short-term borrowings are accounted for in the General Fund.

At June 30, 2009, the Town had the following short-term debt outstanding:

| Fund/Purpose | Type | Rate % | Issue Date | Due Date | Balance at 6/30/2008 | Renewed/ Issued | Retired/ Redeemed | Balance 6/30/2009 |
|---|---|---|---|---|---|---|---|---|
| ***Governmental Funds*** | | | | | | | | |
| Drainage..... | BAN | 2.10% | 2/8/2008 | 2/6/2009 | $ 656,811 | $ - | $ 656,811 | $ - |
| Drainage..... | BAN | 2.20% | 2/6/2009 | 2/5/2010 | - | 656,811 | - | 656,811 |
| **Total Governmental Funds.....** | | | | | $ 656,811 | $ 656,811 | $ 656,811 | $ 656,811 |
| ***Enterprise Funds*** | | | | | | | | |
| Water Tower..... | BAN | 2.10% | 2/8/2008 | 2/6/2009 | $ 295,189 | $ - | $ 295,189 | $ - |
| Water Tower..... | BAN | 2.20% | 2/6/2009 | 2/5/2010 | - | 270,189 | - | 270,189 |
| **Total Enterprise Fund.....** | | | | | $ 295,189 | $ 270,189 | $ 295,189 | $ 270,189 |

## NOTE 7 – LONG-TERM DEBT

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the Town's outstanding indebtedness at June 30, 2009, and the debt service requirements follow.

**Bonds and Notes Payable Schedule**

| Project | Interest Rate (%) | Outstanding at June 30, 2008 | Issued | Redeemed | Oustanding at June 30, 2009 |
|---|---|---|---|---|---|
| Fire Truck | 4.00 - 6.50 | $ 105,000 | $ - | $ 20,000 | $ 85,000 |
| Library | 4.00 - 5.00 | 805,000 | - | 70,000 | 735,000 |
| Lease Buyback | 4.00 - 5.00 | 210,000 | - | 20,000 | 190,000 |
| Town Hall/Police Station | 4.00 - 5.00 | 155,000 | - | 15,000 | 140,000 |
| Town Hall/Police Station | 3.875 - 4.5 | 6,015,000 | - | 335,000 | 5,680,000 |
| Iron Rail Boiler | 4.25 - 4.50 | 30,000 | - | 10,000 | 20,000 |
| Fire Truck | 4.25 - 4.50 | 415,000 | - | 55,000 | 360,000 |
| Total Governmental Debt | | 7,735,000 | - | 525,000 | 7,210,000 |
| Water Tower | 4.00 - 5.00 | 925,000 | - | 75,000 | 850,000 |
| Total Debt | | $ 8,660,000 | $ - | $ 600,000 | $ 8,060,000 |

Debt service requirements for principal and interest for Governmental Bonds payable in future fiscal years are as follows:

| Fiscal Year | Principal | Interest | Total |
|---|---|---|---|
| 2010 | $ 525,000 | $ 295,738 | $ 820,738 |
| 2011 | 525,000 | 272,988 | 797,988 |
| 2012 | 510,000 | 250,931 | 760,931 |
| 2013 | 500,000 | 229,157 | 729,157 |
| 2014 | 500,000 | 207,470 | 707,470 |
| 2015 | 475,000 | 185,721 | 660,721 |
| 2016 | 470,000 | 165,032 | 635,032 |
| 2017 | 460,000 | 144,535 | 604,535 |
| 2018 | 385,000 | 126,025 | 511,025 |
| 2019 | 380,000 | 109,588 | 489,588 |
| 2020 | 380,000 | 93,963 | 473,963 |
| 2021 | 300,000 | 78,226 | 378,226 |
| 2022 | 300,000 | 66,377 | 366,377 |
| 2023 | 300,000 | 54,452 | 354,452 |
| 2024 | 300,000 | 42,452 | 342,452 |
| 2025 | 300,000 | 30,377 | 330,377 |
| 2026 | 300,000 | 18,226 | 318,226 |
| 2027 | 300,000 | 6,075 | 306,075 |
| Total | $ 7,210,000 | $ 2,377,333 | $ 9,587,333 |

**Bonds and Notes Payable Schedule – Enterprise Fund**

Debt service requirements for principal and interest for enterprise fund bonds and notes payable in future fiscal years are as follows:

| Fiscal Year | Principal | Interest | Total |
|---|---|---|---|
| 2010 | $ 75,000 | $ 40,010 | $ 115,010 |
| 2011 | 75,000 | 36,860 | 111,860 |
| 2012 | 75,000 | 33,635 | 108,635 |
| 2013 | 75,000 | 30,260 | 105,260 |
| 2014 | 75,000 | 26,810 | 101,810 |
| 2015 | 75,000 | 23,323 | 98,323 |
| 2016 | 80,000 | 19,760 | 99,760 |
| 2017 | 80,000 | 15,920 | 95,920 |
| 2018 | 80,000 | 12,000 | 92,000 |
| 2019 | 80,000 | 8,000 | 88,000 |
| 2020 | 80,000 | 4,000 | 84,000 |
| Total | $ 850,000 | $ 250,578 | $ 1,100,578 |

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2009, the Town had $425,000 of Water Tower projects and $656,811 of Drainage/Road Repair in authorized and unissued debt.

General Long-Term Liabilities

The Town records its liability for long-term bonds and notes in the Government-wide financial statements. Other general long-term obligations recognized by the Town are its obligations for compensated absence benefits (sick and vacation pay) and other post employment benefits.

During the fiscal year ended June 30, 2009, the following changes occurred in long-term liabilities:

| | Balance June 30, 2008 | Bonds and Notes Issued | Bonds and Notes Redeemed | Other Net Increase (Decrease) | Balance June 30, 2009 | Current Portion |
|---|---|---|---|---|---|---|
| **Governmental Activities:** | | | | | | |
| Long-Term Bonds and Notes | $ 7,735,000 | $ - | $ (525,000) | $ - | $ 7,210,000 | $ 525,000 |
| Compensated Absences | 150,000 | - | - | (22,000) | 128,000 | 21,000 |
| Total | $ 7,885,000 | $ - | $ (525,000) | $ (22,000) | $ 7,338,000 | $ 546,000 |
| **Business-Type Activities:** | | | | | | |
| Long-Term Bonds and Notes | $ 925,000 | $ - | $ (75,000) | $ - | $ 850,000 | $ 75,000 |
| Compensated Absences | 23,000 | - | - | (23,000) | - | - |
| Total | $ 948,000 | $ - | $ (75,000) | $ (23,000) | $ 850,000 | $ 75,000 |

## NOTE 8 – PENSION PLAN

*Plan Description* - The Town contributes to the Essex Regional Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Essex Regional Retirement Board. Substantially all employees are members of the System.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth during those years are borne by the Commonwealth. Cost-of-living adjustments granted after 1997 must be approved by the Board and are borne by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth of Massachusetts Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 491 Maple Street, Danvers, Massachusetts, 01923.

*Funding Policy* - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution which is apportioned among the employers based on active current payroll. The contributions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the fiscal years ended June 30, 2009, 2008 and 2007 totaled $338,730, $327,060, and $308,782 respectively, which equaled its required contribution for each fiscal year.

## NOTE 9 – RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The Town participates in premium-based health care plans for its employees and retirees. The Town participates in a premium-based workers' compensation insurance plan for its employees.

The amount of settlements has not exceeded the coverage in any of the last three fiscal years.

## NOTE 10 – CONTINGENCIES

The Town participates in a number of federal award programs. These programs are subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2009, cannot be ascertained, management believes any resulting liability should not materially affect the financial position of the Town at June 30, 2009.

## NOTE 11 – COMMITMENTS

During fiscal year 2008, the Town received a gift of $703,000 from a real estate developer. The Town is obligated to use this gift for the purchase of land to use for the development of affordable housing. As of June 30, 2009, the Town has not entered into any contracts relating to this project.

## NOTE 12 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During fiscal year 2009, the following GASB pronouncements were implemented.

The GASB issued Statement #55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments.* This pronouncement did not significantly impact the basic financial statements.

The GASB issued Statement #56, *Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards.* This pronouncement did not significantly impact the basic financial statements.

Other Future GASB Pronouncements:

The GASB issued Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions,* which is required to be implemented in fiscal year 2010. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

The GASB issued Statement #54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which is required to be implemented in fiscal year 2011. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

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# *Required Supplementary Information*

GENERAL FUND
SCHEDULE OF REVENUES AND EXPENDITURES
BUDGETARY BASIS - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2009

| | Budgeted Amounts | | |
|---|---|---|---|
| | Amounts Carried Forward From Prior Year | Original Budget | Final Budget |
| REVENUES: | | | |
| Real estate and personal property taxes, net of tax refunds | $ - | $ 11,555,151 | $ 11,555,151 |
| Motor vehicle and other excise taxes | - | 530,000 | 530,000 |
| Intergovernmental | - | 1,199,396 | 1,199,396 |
| Departmental and other | - | 313,003 | 323,003 |
| Investment income | - | 47,000 | 47,000 |
| Miscellaneous | - | 10,000 | 10,000 |
| TOTAL REVENUES | - | 13,654,550 | 13,664,550 |
| EXPENDITURES: | | | |
| Current: | | | |
| General government | 32,282 | 1,043,129 | 974,676 |
| Public safety | 8,337 | 1,893,072 | 1,928,239 |
| Education | - | 7,435,807 | 7,435,807 |
| Public works | 63,000 | 1,202,136 | 1,282,012 |
| Human services | 81 | 114,722 | 113,036 |
| Culture and recreation | 2,393 | 761,150 | 752,060 |
| Pension benefits | - | 341,586 | 341,186 |
| Property and liability insurance | - | 128,169 | 123,344 |
| Employee benefits | - | 649,579 | 648,990 |
| State and county charges | - | 120,165 | 120,165 |
| Debt service: | | | |
| Principal | - | 415,000 | 415,000 |
| Interest | - | 256,662 | 256,662 |
| TOTAL EXPENDITURES | 106,093 | 14,361,177 | 14,391,177 |
| EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES | (106,093) | (706,627) | (726,627) |
| OTHER FINANCING SOURCES (USES): | | | |
| Transfers in | - | 10,000 | 45,400 |
| Transfers out | - | - | (15,400) |
| Prior year carryforward appropriations | 106,093 | 106,106 | 106,106 |
| Free cash | - | 590,664 | 590,664 |
| Overlay surplus | - | 23,963 | 23,963 |
| Other amounts raised | - | (24,106) | (24,106) |
| TOTAL OTHER FINANCING SOURCES (USES) | 106,093 | 706,627 | 726,627 |
| NET CHANGE IN FUND BALANCE | - | - | - |
| BUDGETARY FUND BALANCE, Beginning of year | - | 1,304,559 | 1,304,559 |
| BUDGETARY FUND BALANCE, End of year | $ - | $ 1,304,559 | $ 1,304,559 |

See notes to required supplementary information.

| Actual Budgetary Amounts | Amounts Carried Forward To Next Year | Variance To Final Budget |
|---|---|---|
| $ 11,532,160 | $ - | $ (22,991) |
| 552,821 | - | 22,821 |
| 1,125,497 | - | (73,899) |
| 397,236 | - | 74,233 |
| 33,692 | - | (13,308) |
| 10,258 | - | 258 |
| 13,651,664 | - | (12,886) |
| 906,081 | 14,299 | 54,296 |
| 1,810,875 | 21,938 | 95,426 |
| 7,435,481 | - | 326 |
| 1,222,009 | 12,009 | 47,994 |
| 103,271 | 1,065 | 8,700 |
| 725,914 | - | 26,146 |
| 341,018 | - | 168 |
| 105,305 | - | 18,039 |
| 617,857 | - | 31,133 |
| 120,165 | - | - |
| 415,000 | - | - |
| 250,344 | - | 6,318 |
| 14,053,320 | 49,311 | 288,546 |
| (401,656) | (49,311) | 275,660 |
| 45,400 | - | - |
| (15,400) | - | - |
| - | - | (106,106) |
| - | - | (590,664) |
| - | - | (23,963) |
| - | - | 24,106 |
| 30,000 | - | (696,627) |
| (371,656) | (49,311) | (420,967) |
| 1,304,559 | - | - |
| $ 932,903 | $ (49,311) | $ (420,967) |

COMMUNITY PRESERVATION FUND
SCHEDULE OF REVENUES AND EXPENDITURES
BUDGETARY BASIS - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2009

| | Original and Final Budget | Actual Budgetary Amounts | Variance To Final Budget |
|---|---|---|---|
| REVENUES: | | | |
| Community preservation surcharge | $ 251,755 | $ 281,175 | $ 29,420 |
| Community preservation state match | 243,755 | 264,571 | 20,816 |
| Investment income | 12,500 | 14,389 | 1,889 |
| TOTAL REVENUES | 508,010 | 560,135 | 52,125 |
| EXPENDITURES: | | | |
| Current: | | | |
| Community preservation expenditures | 63,997 | 48,451 | 15,546 |
| Debt service: | | | |
| Principal | 110,000 | 110,000 | - |
| Interest | 82,203 | 82,203 | - |
| TOTAL EXPENDITURES | 256,200 | 240,654 | 15,546 |
| EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES | 251,810 | 319,481 | 67,671 |
| NET CHANGE IN FUND BALANCE | 251,810 | 319,481 | 67,671 |
| BUDGETARY FUND BALANCE, Beginning of year | 938,992 | 938,992 | - |
| BUDGETARY FUND BALANCE, End of year | $ 1,190,802 | $ 1,258,473 | $ 67,671 |

See notes to required supplementary information.

Essex Regional Retirement System
Schedule of Funding Progress

| Actuarial Valuation Date | Actuarial Value of Assets (A) | Actuarial Accrued Liability (AAL) Entry Age (B) | Unfunded AAL (UAAL) (B-A) | Funded Ratio (A/B) | Covered Payroll (C) | UAAL as a Percentage of Covered Payroll ((B-A)/C) |
|---|---|---|---|---|---|---|
| 01/01/92 | $ 61,357,800 | $ 143,785,900 | $ 82,428,100 | 42.7% | $ 52,995,500 | 155.5% |
| 01/01/94 | 80,878,500 | 178,256,800 | 97,378,300 | 45.4% | 62,076,500 | 156.9% |
| 01/01/96 | 106,176,700 | 200,397,500 | 94,220,800 | 53.0% | 72,953,200 | 129.2% |
| 01/01/98 | 151,293,900 | 245,965,100 | 94,671,200 | 61.5% | 85,785,000 | 110.4% |
| 01/01/99 | 180,034,700 | 268,386,000 | 88,351,300 | 67.1% | 89,645,300 | 98.6% |
| 01/01/00 | 190,363,700 | 253,847,100 | 63,483,400 | 75.0% | 69,525,900 | 91.3% |
| 01/01/02 | 218,346,198 | 287,390,715 | 69,044,517 | 76.0% | 85,005,338 | 81.2% |
| 01/01/04 | 229,852,971 | 333,396,222 | 103,543,251 | 68.9% | 93,404,002 | 110.9% |
| 01/01/06 | 261,327,047 | 375,593,562 | 114,266,515 | 69.6% | 98,641,094 | 115.8% |
| 01/01/08 | 301,420,965 | 445,171,554 | 143,750,589 | 67.7% | 111,726,856 | 128.7% |

The Town's share of the UAAL, as of January 1, 2008, is approximately 2%.

See notes to required supplementary information.

Essex Regional Retirement System
Schedule of Employer Contributions

| | System Wide | | | Town of Wenham | |
|---|---|---|---|---|---|
| Fiscal Year Ended June 30 | Annual Required Contributions | (A) Actual Contributions | Percentage Contributed | (B) Actual Contributions | (B/A) Town's Percentage of System Wide Actual Contributions |
| 2005 | $ 13,080,011 | $ 13,080,011 | 100% | $ 276,119 | 2.11% |
| 2006 | 16,622,274 | 16,622,274 | 100% | 295,843 | 1.78% |
| 2007 | 15,788,864 | 15,788,864 | 100% | 308,782 | 1.96% |
| 2008 | 15,601,671 | 15,601,671 | 100% | 327,060 | 2.10% |
| 2009 | 16,652,520 | 16,652,520 | 100% | 338,730 | 2.03% |

The Town's Actual Contributions equaled 100% of its Required Contributions for each year presented.

See notes to required supplementary information.

Ice Cream Social
Senator Tarr & Chief Blanchard

## NOTE A – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

### A. Budgetary Information

Municipal Law requires the Town to adopt a balanced budget that is approved by the Finance Committee (Committee). The Committee presents an annual budget to the Open Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any individual line item, adopts the expenditure budget by majority vote. Increases or decreases subsequent to the approval of the annual budget require a vote at a Special Town Meeting.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote at Town Meeting.

The Town adopts an annual budget for the General Fund in conformity with the guidelines described above. The original fiscal year 2009 budget for the General Fund includes current year appropriations and other amounts to be raised of approximately $14,361,000 and encumbrances and continuing appropriations from prior fiscal years of approximately $106,000.

The Town adopts an annual budget for the Community Preservation Fund in conformity with the guidelines described above. The original and final fiscal year 2009 budget appropriated $256,200 and budgeted revenues of $508,010.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

### B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth of Massachusetts (Commonwealth)) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary basis to GAAP basis results for the General Fund for the fiscal year ended June 30, 2009, is presented below:

| | General Fund | Community Preservation Fund |
|---|---|---|
| Net change in fund balance - budgetary basis..... | $ (371,656) | $ 319,481 |
| Basis of accounting differences: | | |
| Net change in recording 60-day receipts accrual..... | (37,063) | - |
| Net change in fund balances - GAAP basis..... | $ (408,719) | $ 319,481 |

## NOTE B – PENSION PLAN

The Town contributes to the Essex Regional Retirement System ("Retirement System"), a cost-sharing, multiple-employer defined benefit pension plan ("Plan") administered by the Essex Regional Retirement Board. The Retirement System provides retirement, disability, and death benefits to members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the Plan. Plan members are required to contribute to the Retirement System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the Retirement System its share of the system-wide actuarially determined contribution which is apportioned among the employers based on active covered payroll.

The schedule of funding progress, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. Additionally, the schedule of employer contributions, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information for required and actual contributions relating to the cost-sharing plan as a whole, of which the Town is one participating employer, as well as the Town's proportionate share of the plan's annual contributions. This information is designed to be helpful for understanding the scale of the information presented relative to the Town.

The following actuarial methods and assumptions were used in the Retirement System's most recent actuarial valuation:

| | |
|---|---|
| Valuation Date | January 1, 2006 |
| Actuarial Cost Method | Entry Age Normal Cost Method |
| Amortization Method | Increasing at 4.5% per year |
| Remaining Amortization Period | 22 years remaining as of July 1, 2006 |
| Asset Valuation Method | 20% of the difference between the market value of assets and the preliminary actuarial value is added to the preliminary actuarial value and must be within 20% of market value of the assets. |

Actuarial Assumptions:

| | |
|---|---|
| Investment rate of return | 8.25% |
| Projected salary increases | 5.00% |
| Cost of living adjustments | 3.0% for the first $12,000 of retirement income |

Plan Membership:

| | |
|---|---|
| Retired participants and beneficiaries receiving benefits | 1,508 |
| Terminatied participants entitled to a return of their employee contributions | 844 |
| Terminated participants with a vested right to a deferred or immediate benefit | 43 |
| Active participants | 2,949 |
| Total | 5,344 |

## WENHAM AFFORDABLE HOUSING TRUST

During 2009 the Board of Selectmen voted, by Declaration of Trust ("Declaration"), to establish the Town of Wenham Affordable Housing Trust for the purposes of preserving and creating affordable housing in the Town of Wenham for the benefit of low and moderate income households. The Trust was granted a number of powers related to its mission of creating affordable housing units within the Town, including the ability to buy and sell real estate, make appropriate investments to maximize the return on funds held for the purpose of creating affordable housing, to accept donations and real or personal property for these purposes and to make other financial commitments including the hiring of necessary real estate, legal, and financial professionals, all with the approval of the Board of Selectmen. Among its other powers and responsibilities the Trust is directed to monitor and supervise the placement of qualifying individuals into created affordable housing units and monitor the Town's compliance with the state's goals of 10% affordable housing, applicable to all Massachusetts cities and towns.

In July of 2009 the Board of Selectmen voted to appoint the full roster of seven trustees to the Trust in accordance with the provisions of the Declaration. The Declaration requires that one member of the Board of Selectmen serve on the Trust for a one year term. Larry Swartz was appointed for the first year of the Trust as was Patrick Wilson because of his extensive experience with affordable housing issues in the Town. Appointed for two year terms were Molly Martins (subsequently voted Chair of the Committee), Ken Whittaker (Vice Chair), Peggy McNamara, David Mehlin, and Jared Ward. The Trustees were selected to make available a range of expertise of likely benefit for the development of affordable housing, and comprise a banker, an architect, a construction contractor/developer, a real estate broker, a lawyer, and other professionals with specialized expertise.

The Trust has been working for months on a focused effort to expand the opportunities for the conversion or creation of affordable housing units in Wenham. The purpose of this effort is to take proactive steps to increase the inventory of attractive and affordable housing in the Town to 10% of total of total housing stock, the affordable housing goal established by state law. To meet this requirement the Town currently needs approximately 15 units, but this requirement may increase with the results of the most recent housing census. By reaching the 10% goal, the Town will be able to avoid imposition of so-called G.L. c. 40B housing projects which can override local zoning laws and regulations and which, in most cases, result in substantial financial burdens on municipal services. Once the 10% affordable housing goal is reached, further development of housing in the Town will be subject to existing local rules, regulations, and policies independent of whether affordable housing is proposed.

The Trust has been funded from several dedicated sources but not from existing Town revenues. The major source of current funding comes the transfer of funds originally dedicated for purchase of the Dearborn property, and approved at the most recent Town Meeting. (These funds were originally set aside for the creation of affordable housing

however; because all parties were not able to agree on terms for the acquisition of the Dearborn property and the construction of affordable housing thereon, transfer of the funds to the Trust was considered appropriate.) Other sources of funding include transfer of dedicated housing development related funds previously held in WISSH, the so-called Brady Fund, monies from the Community Preservation Fund dedicated for affordable housing development, and affordable housing related funds from the North Shore Home Consortium. Current funds available to the Trust total approximately $1.1 million. To date, little cost has been incurred in the acquisition of affordable housing for the benefit of the Town, including expenses related to the hiring of real estate professionals needed by the Trust to evaluate and make offers for acquisition of real state. These expenditures, as required by the declaration, have been approved by the Board of Selectmen and the amount so authorized has not yet been spent.

Since its initial meetings in July of 2009 the Trust has been pursuing approximately eight residential properties which appear to be potentially suitable for creation of affordable housing, and has evaluated approximately 15 more which have been found to be either unsuitable, not available, or outside the financial limits which the Trust has established as a reasonable per unit acquisition cost. The Trust intends to acquire properties, renovate or refurbish them as necessary, and then sell them to qualified low or moderate income buyers at a price consistent with what state law will allow for these buyers. This arrangement may require that the Trust receive less for the home than the costs of acquisition and renovation, but the subsidy approach is consistent with the mission and operating model, within our current budgetary constraints, and will be, we believe, in the best interests of the Town of Wenham. The Trust currently has one home under agreement, another in which negotiations are ongoing, at least three other properties which are likely to come up for sale or auction in the near future (the trust has been in contact with the relevant financial institution for several of these properties), several more where negotiations are ongoing to assess interest and financial requirements and expectations by exiting owners, and is in the early stages of working with a developer for the creation of two additional units. The Trust continues to look for suitable opportunities for affordable housing and seeks the assistance of every town resident to provide information on any potential opportunities where it could cost-effectively acquire financially or physically stressed properties for the purpose of refurbishing them into attractive and healthful homes for deserving families.

Molly Martins, Chair
Kenneth Whittaker
Peggy McNamara
David Mehlin
Lawrence Swartz
Jared Ward
Patrick Wilson

## BOARD OF ASSESSORS

For fiscal 2010, the total assessed value for real and personal property decreased by $83,516,359.00 or 10.8% over last year from $853,767,317.00 to $770,250,958.00. The reason for the decline in total valuation is the struggling real estate economy. The decline in real estate values also flowed over to a decline in new growth through building permits.

The new growth for FY 2009 was $190,909.95 tax dollars on a value of $14,779,312.00. The fiscal year 2010 value growth was $3,415,554.00 having a corresponding tax dollar growth of $46,827.25. This is a drop of $144,082.70 tax dollars from fiscal year 2009 to fiscal year 2010.

The fiscal year 2010 tax rate increased $1.85 or 13.5% from $13.71 to $15.56 per thousand of assessed valuation from 2009 to 2010. The median assessed valuation for a single family home in Wenham is now assessed for $503,750.00; a decrease of 48,100.00 or a minus 8.7% over last year. The average assessed value for a single family home in Wenham is $591,607.00; a decrease of $64,862.00 or 10.96% from last year.

During Fiscal 2009, we received 75 real estate and 1 personal property abatement applications, of which 37 were fully or partially approved for a total abated assessed value of $2,499,387. We also approved the following real estate tax exemptions:

| Statute | Number | Amount |
|---|---|---|
| Chapter 59, CL 22, 22A, & 22E - Veterans | 15 | $6,950.00 |
| Chapter 59, CL 37A – Blind | 6 | $3,000.00 |
| Chapter 59, CL 41A – Tax Deferral | 8 | $46,794.47 |
| Chapter 59, CL 41C – Senior 65 & over | 16 | $16,000.00 |
| Community Preservation Exemptions | 87 | $10,259.69 |

Three seniors had their taxes reduced by $750 as a result of their participation in the Senior Citizens Property Tax Work-off Abatement Program.

We want to thank the Wenham taxpayers, Board of Selectmen, and other Town Boards and Committees for their support over the past year.

Thomas Tanous Richard Fleming Lisa Craig

## WENHAM BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

This committee was formed in 1997 to oversee the planning and development of safe pathways in Wenham while maintaining the rural character of the town. A Master Plan, completed in 1999, was professionally crafted to conciliate engineering requirements and the rural setting of our town. It identified seven top priority roads: Maple Street, Topsfield Road, Pleasant Street, Larch Row, Grapevine Road, Cedar Street, and Walnut Road. There is a committee member for each of the above roads. Maple, Topsfield, Pleasant, Grapevine, Larch Row, and Walnut Road have been completed.

As of January 29th, there is $137,569.44 in the Wenham Bicycle and Pedestrian bank account. This year we raised $1525.00. The DPW began work on Cedar Street last summer up to Wenham Lake. The Selectmen and our committee have been discussing with the Beverly/Salem Water Board the possibility of putting a path along the lakeside of Cedar Street. If we reach an agreement, work will begin on Cedar Street next summer. Many residents have voiced an interest in putting in a sidewalk from the Topsfield Road sidewalk to the Beverly line, as they would like access to the Hamilton Youth Soccer fields and the Phillips Preserve in Beverly. We also have a future project to do an overlay on the Main Street sidewalks.

Many thanks to everyone who has helped or contributed to the improvement of Wenham roadside paths, and as always, special thanks to the diligent workers in the Department of Public Works.

Respectfully submitted,

Fanny de Lacvivier, Chairman

Committee Members: Bill Charman - Head of Finance, Conrad Willeman, Betsy Miller, Tisha Charman, Sue Evans, Mary Hull, Win Dodge, Peter Hersee, Patty Cavanaugh, DPW Supervisor Bill Tyack, and Selectman Harriet Davis.

## REPORT OF THE BUILDING INSPECTOR

A total of 158 building permits were issued in 2009. The total amount of building permit fees collected amounted to $23,505.50.

A building permit should be obtained for work performed on all buildings. This ensures that the work has been done according to the Mass Building Code and that the contractor has the proper licenses and insurances required.

CHARLES BRETT
Building Inspector

## REPORT OF THE PLUMBING AND GAS INSPECTOR

A total of 120 permits were issued in 2009. The total amount of plumbing and gas permit fees collected amounted to $4,810.00.

Plumbing fees are as follows: $60 for new construction (plus $5 per fixture); $30 replacement fixtures (includes 3 fixtures); minimum fee $30.

Gas fees are as follows: $60 for new residential construction (plus $5 per appliance); $30 minimum fee required.

KEVIN DASH
Gas & Plumbing Inspector

## REPORT OF THE ELECTRICAL INSPECTOR

A total of 103 electrical permits were issued in 2009. The total amount of electrical permit fees collected amounted to $9,799.00.

Permit fees for new construction, additions, and remodeling are $10 for the first $1,000 of estimated building costs as determined by the building inspector and $3 for each additional $1,000.

In order to obtain an electrical permit the licensed electrician must submit proof of liability insurance, including completed operations coverage, or a signed waiver from the building owner.

ROBERT. B. BROWN, JR.
Electrical Inspector

## CEMETERY COMMISSION

The Cemetery Commission had a very busy year. At the Iron Rail Cemetery, several flowering trees and shrubs have been planted and the remainder will be planted in the spring of 2010. At the Main Street Cemetery, planting has begun to replace older shrubs and trees that have been removed, quotes have been received in order to determine the extent of work needed on the building on the grounds, and the possible restoration of older graves will be addressed in the coming year.

The Commission would like to thank A.T. Mscisz & Sons for their services as the town's burial agent, but as of July 1, 2009, our former burial agent, John Pews, has resumed his role.

The Wenham DPW continues with the general upkeep and maintenance of both cemeteries, as well as contributing to the ongoing efforts to finalize the work at the Iron Rail.

In the coming year the Commission will be working on putting together a booklet of all Cemetery Regulations and it will be available at the Town Hall and on our website. Also, they would like to begin the restoration of the Fairfield Cemetery located on William Fairfield Drive.

The Commission would like to thank the estate of Winthrop Perkins for the generous gift that will create a Perpetual Care Trust Fund from which the commission can access a portion of the interest and use it towards upkeep and beautification of our cemeteries. In addition, we would like to thank the anonymous donor who paid for the new stone pillars placed at the entrance of the Iron Rail Cemetery. We are truly fortunate. Anyone who wishes to donate to the Cemetery Gift Fund can do so for something specific as a remembrance or it may be anonymous.

Finally, we would like to thank Bill Tyack, DPW Director, and his staff : John, Shawn, Sean, Bill, Bob, Lenny, and Jay for all the work and help they have provided in the past year, as well as Debi Morong for her assistance with the administrative responsibilities.

Dr. Bryant Barnard, Chairman
Dorothy Dodge Maciejowski
Richard Caves

## COMMUNITY PRESERVATION COMMITTEE

In May of 2005, the Town of Wenham voted to adopt the Community Preservation Act. The Board of Selectmen subsequently appointed a Community Preservation Committee (CPC) consisting of nine volunteer members: one each from the Planning Board, Historic District Commission, Joint Recreation Board, Housing Authority, and Conservation Commission; and four members at-large.

The CPC is charged with reviewing applications for grants from the Community Preservation Fund and making recommendations to Town Meeting for funding approval. The CPC also monitors the use of any funds appropriated by Town Meeting.

The Act provides that Community Preservation Funds may be expended on projects in any of four categories:

1. Open Space
2. Community Housing
3. Historic Preservation
4. Recreation

**Revenues:**

Total CPA revenues are detailed in the tables at the end of this report. Revenues are shown as recorded through December 31st, 2009. With interest, total revenues are $2,125,131.75 since inception. Of this total, $905,879 was received from state matching funds and $72,156.87 is accumulated interest. Unexpended funds are maintained in a Money Market Account overseen by Wenham's Director of Finance.

By law, three separate 10% allotments of total revenue must be set aside or expended annually for each of the following three categories: Open Space, Community Housing, Historic Preservation. The town has consumed the 10% allotment each year for Historic Preservation (Historic Town Hall Renovation). The allotment for Open Space remains unused and stands at $228,292.63. The Community Housing account balance was $208,292.63; however, at the May 2009 Annual Town Meeting these funds were transferred to the Municipal Affordable Housing Trust. The remaining assets have either been appropriated for expenditure by Town Meeting ($69,434) or are held in a budgeted reserve account ($125,000) or an undesignated fund ($732,235). The total of these assets is $1,156,404.

**Expenditures:**

Funds may be appropriated for expenditure by a formal application process consisting of three steps:

1. Submitting an application to the CPC by a given deadline,

2. A majority vote of the CPC in favor of recommending a maximum dollar amount to Town Meeting, and
3. A majority vote by Town Meeting in favor of appropriating an amount not to exceed that recommended by the CPC.

Appropriations and expenditures are detailed in the schedule at the end of this report. As of December 31st, 2009, a total of $691,000 has been expended on CPA projects. The following table summarizes these expenditures:

**CPA Expenditures Since Inception (Source**: Wenham Finance Dept.)

| | | | |
|---|---|---|---|
| Bike Path | Recreation | $50,000 | |
| Ball Park Improvements | Recreation | 1,682 | |
| Pleasant Pond | Recreation | 23,250 | |
| Community Housing Study | Community Housing | 14,821 | |
| Municipal Housing Trust | Community Housing | 208,292 | Transferred to MAHT* |
| Civil War Monument Fence | Historic Preservation | 24,000 | Appropriated, not yet spent |
| Buker Gym Floor | Historic Preservation | 40,000 | |
| Community House Portico | Historic Preservation | 10,100 | |
| Town Hall Debt | Historic Preservation | 548,146 | |
| Administrative Expenses | | 3,000 | |
| **Total** | | $691,000 | Excludes Civil War Fence & MAHT Transfer |

*MAHT – Municipal Affordable Housing Trust

Debt service for the renovation of Town Hall has consumed 80% of total expenditures with another 7% going to other Historic Preservation projects. Community Housing constitutes 2% of spending to date (not including transfers to the MAHT) and 11% went to Recreational projects.

**Matching Fund Results and Forecast:**

Wenham received $179,856 in matching funds from the state in October 2009. This represents a match of 63.3% on the Town's FY '09 surcharge of $283,758. The average match statewide was 40%. Communities with a local property tax surcharge of less than 3% received a 35% match.

This was the first year that Wenham did not receive a 100% match of its surcharge. Declining revenues from transactions at the State Registries of Deeds (the source of the State CPA Trust Fund) and a greater number of communities eligible for a share of those funds led to a lower matching percentage.

According to the Act, because Wenham adopted the maximum 3% surcharge, it received a higher percentage of matching funds than other communities with the lower surcharge. This was due to the formula in Section 10 of the Act that determines matching fund distribution when an insufficient amount is available for a 100% match to all communities.

When this occurs, DOR goes through three rounds of distribution. In the first round, 80% of all funds available for matching are distributed to all CPA communities in amounts proportionate to the revenues raised from the local surcharge. In the second and third rounds, the remaining 20% of available matching funds are distributed only to those communities with a 3% surcharge.

Distribution of matching funds in these final rounds is preferentially weighted toward those communities that are determined by the state to be "more rural" and "less affluent." According to DOR, Wenham is not "less affluent" but it is "more rural." These two factors balanced out, resulting in an additional 28% match of the local surcharge and a net total of a 63.3% match for the year.

The CPC encourages input and feedback from town residents. Please address comments or suggestions to the Wenham Community Preservation Committee, care of Wenham Town Hall.

Respectfully submitted,

The Wenham Community Preservation Committee
Ann Shaw, Wenham Housing Authority
Ted Batchelder, Joint Recreation Board
Virginia Rogers, Planning Board
Don Bannon, Historic District Commission
Patrick Wilson (Chairman), Conservation Commission

At-Large Members:
Herbert Cheeseman
Susan Quateman
Gregory Heppner (Vice-Chairman)
James White

Community Preservation Act
Revenues, Expenditures and Balances
As of December 31, 2009*

| Revenues | FY 2006 | FY 2007 | FY 2008 | FY 2009 | FY 2010 | Total |
|---|---|---|---|---|---|---|
| Surcharge 2006 | $221,321 | $1,193 | $865 | $32 | | $223,412 |
| Surcharge 2007 | | $234,984 | $2,325 | $429 | $242 | $237,980 |
| Surcharge 2008 | | | $261,240 | $(378) | $318 | $261,180 |
| Surcharge 2009 | | | | $281,092 | $1,362 | $282,455 |
| Surcharge 2010 | | | | | $141,623 | $141,623 |
| State Match | | $223,738 | $237,714 | $264,571 | $179,856 | $905,879 |
| Interest | $451 | $22,224 | $29,670 | $14,388 | $5,870 | $72,603 |
| TOTAL | $221,772 | $482,139 | $531,814 | $560,135 | $329,272 | $2,125,132 |

* Source: Wenham Finance Department
Note: Surcharge 2010 reflects first half of annual revenues only.

Veterans Day Parade

**CPA Fund Balance Summary as of 12-31-2009**

| | |
|---|---|
| Revenues since Inception | 2,125,131.75 |
| Less: Expenditures since Inception | (691,000.64) |
| Appropriations unexpended | (69,434.12) |
| Transfer to Housing Trust | (208,292.63) |
| TOTAL CASH | 1,156,404.36 |

Fund Balance Breakdown:

| | |
|---|---|
| Fund Balance Reserved for Open Space | 228,292.63 |
| Fund Balance Reserved for Historic Resources | 1,441.87 |
| Fund Balance Reserved for Community Housing | - |
| Fund Balance Budgetary Reserve | 125,000.00 |
| Fund Balance Reserved for Expenditures (Appropriated but not yet spent) | 69,434.12 |
| Available Undesignated Fund Balance (for CPA) | 732,235.74 |
| | 1,156,404.36 |

## CONSERVATION COMMISSION

Pursuant to the Massachusetts Wetlands Protection Act, the Commonwealth of Massachusetts strictly regulates activities near wetlands in order to:

- Protect ground water supplies
- Provide flood control
- Prevent damage from storm water runoff
- Prevent pollution, and
- Protect fisheries and wildlife habitat

Local Conservation Commissions are charged with implementing the Wetlands Protection Act at the municipal level. The Commission in Wenham consists of seven volunteer members and one part-time paid coordinator. In 1988 the Town of Wenham adopted the Wenham Water Resources Protection Bylaw which is administered concurrently with the state Wetlands Protection Act. Wenham's local wetlands bylaw is more stringent than the state law in that it requires greater setbacks (minimum distances) from wetlands in which activities can occur. The local bylaw was amended in 2007.

Any activity within 100 feet of a wetland resource area requires review by the Conservation Commission, and many activities require a permit. Based on the local bylaw and except for special circumstances, septic systems may be located no closer than 100 ft from a wetland and no construction activity may occur closer than 50 ft. from a wetland. In addition, the bylaw states that no activity or disturbance of any kind may occur closer than 30 ft. from a wetland, with the exception that a driveway or utility line may pass as close as 20 ft. to a wetland.

Information on approximate wetland locations in the Town of Wenham is available through the Conservation Commission office at Town Hall. Moreover, the Conservation Coordinator is available to help residents make preliminary determinations on wetland locations and boundaries. Actual delineation of wetland boundaries for permitting purposes, however, must be performed by licensed wetlands professionals. The Conservation Commission urges Wenham residents with any questions pertaining to wetlands to contact the Conservation Coordinator at Town Hall or via email at ecademartori@wenhamma.gov

In 2009, under the state and local wetland laws, the conservation commission:

- Granted Orders of Condition for nine new projects
- Issued six Certificates of Compliance
- Approved two Orders of Resource Area Delineation
- Provided four Determinations of Applicability
- Accepted a Conservation Restriction on a portion of the Mullen property

In addition, the Commission provided review and input on a proposed subdivision on Arbor Street. We assisted Peter Gibney, the farmer holding the lease on the Reynolds Farmland, with grading and drainage work required by the US Department of Agriculture. Work also continued on an outstanding legal case for a proposed sub-division on Burley Street.

The Conservation Commission and/or its coordinator also made many site visits to monitor construction, confirm wetland boundaries, and assist homeowners with the permitting process. The coordinator worked with town hall staff on the implementation of a new permitting management system and improved inter-department and inter-board communication for project and permitting review. Continued progress was made on computer aided mapping of Town resources.

The Commission encourages all residents to protect Wenham's natural resources by adhering to the state and local wetlands laws and by conserving water, recycling, and composting organic wastes. The Commission also urges residents to limit their use of fertilizer, weed control chemicals and pesticides, and reminds residents that use of these substances is strictly regulated near wetlands. For information or guidance on any of these issues, please contact the Conservation Office.

Philip Colarusso
Kenneth Whittaker
Robert Burnett
Jeffrey Fotta
Leo Maestranzi
Malcolm Reid
Patrick Wilson (Chairman)

## COUNCIL ON AGING

The mission of the Wenham Council on Aging is to provide and advance programs and services to enrich the lives of older adults in the community. The Wenham Council on Aging is a state mandated council with volunteer council members. General meetings of the Council are held at the Wenham Senior Center the second Tuesday of the month, September through June. The meetings are open to the public and Wenham residents are encouraged to attend.

**Following are highlights for the year 2009:**

Monthly newsletters continue to be a big part of senior outreach. The newsletters are mailed to over 800 seniors in our community. Full funding for postage was provided by the Friends of the Wenham COA. Another means of reaching out to seniors is the COA web site. The site is regularly updated with on-going programs, current newsletters, and board minutes. In addition to the Hamilton-Wenham Chronicle, the COA Director also uses the Hamilton-Wenham Local Access Channel to post notices of upcoming events for the seniors.

The Wenham COA through local, state, and federal funding, has on-staff a part-time Outreach Coordinator. Gerry Morenski continues to do an outstanding job, reaching out to our seniors through phone calls and home visits. She currently offers a Monthly Low Vision program and a Friendly Visitor Program. She has also started – through a volunteer – sending birthday cards to Wenham seniors age 90 and over. Partial funding for this position is through SeniorCare, Inc., of Gloucester. SeniorCare, Inc. is Wenham's senior service agency. The outreach service is available to any Wenham senior age 60 and/or their caregiver/family member.

Working with SeniorCare, Inc. and the Hamilton-Wenham Rotary Club, the Wenham COA co-sponsored an Aging Info Expo. This event was a huge success on all accounts. The three organizations worked together lining up several sponsors to assist in funding the expenses for the expo, and 35 exhibitors showcased their services. It was estimated that over 250 attended this event, which brought seniors and their families from different areas of the North Shore.

New for the COA this year was the return of a noontime meal program at Enon Village. For many years this meal program was provided through the Regional School District working with SeniorCare, Inc. Due to inflation and budget cuts, the food service department decided to discontinue their role in the meal program. Grants were requested to the First Church Wenham Special Grants Committee and the Wenham Housing Authority to pay for a meal site coordinator and supplies, and working with SeniorCare, Inc. for the meals, this program was brought back in March. The meals are served on Monday/Wednesday/Friday with an average of 15 in attendance each day. This program could not have happened without the support of First Church, Wenham Housing Authority, and SeniorCare. Maggie Carney is currently the Meal Site Coordinator and does an excellent job in running this program.

The Wenham Council on Aging, the Friends of the Wenham Council on Aging, the H-W Community House, and the Hamilton Council on Aging sponsored a 2nd Annual Fall Fling for area seniors in November. Over 75 attendees enjoyed dancing and music by the Maple Sugar Jazz Band, and a buffet by Casual Catering of Beverly. Desserts were donated by The Hungry Fox, Taylor Made Sweets, Wenham Tea house, and Stop and Shop of N. Beverly.

Holiday plants were distributed to over 185 seniors over the age 80. This program continues to be a big hit with our seniors. Special thanks to Jean Eddy who organizes this program and thanks also to the team of volunteers who deliver the plants.

Other programs/lectures offered through the Wenham COA during the year included the topics of Lyme Disease, Energy Savings, Memory Screening, Stroke Prevention, Prescription Advantage, and History Programs. A special thank you to Jack Hauck for organizing and presenting the History Programs. Computer lessons were held at the Buker Elementary School, and Yoga Lessons were held at the Senior Center. Working with Catherine Donovan, Food Services Manager for the Regional School District, a traditional St. Patrick's Day lunch was served to over 50 area seniors at Enon Village. The Mullen Estate opened its doors on a beautiful spring day to allow seniors to tour the property. A special thank you to Jim Mullen for hosting this tour. We held our Annual Ice Cream Social in August with over 40 attending. We are always fortunate to have local officials assist with this event. Those scooping ice cream included Rep. Brad Hill, Selectmen John Clemenzi and Larry Swartz, and HW Rec Department Director, Melissa Roy. In November, the Wenham COA opened their doors for an Open House, inviting seniors from Hamilton, Essex, and Ipswich to join us for coffee and goodies. Over 50 area residents attended. This was the third in a series of Open Houses started by the Hamilton Council on Aging.

The Arts Committee has done an outstanding job obtaining local artists' work to display at the Senior Center. Local artists can display their work while at the same time beautifying the Senior Center. Local artists have included Ernie Bianco, Madith Mantyla, Patty Boynton, and Dorothy DeMark. If you or someone you know would be interested in displaying artwork, please contact the COA office at 978-468-5529.

The Programs Committee continues to offer an array of ongoing programs for seniors. A *Handyman* program, now into its third year, allows seniors a way of getting small items fixed at no or little cost to them. A special thanks to Dick Eddy for keeping this program running. The H-W School Administration has been kind enough to allow us to use a room in the bottom of their building. In 2009, the COA re-scheduled the monthly Movie Matinees to Tuesdays starting at 10:00 AM. This is a great way for seniors to see a variety of movies for free, in their neighborhood. A special thanks to Roseann Brozenske for coordinating this program. In order to assist seniors with their health, the Wenham Council on Aging continues to offer a monthly *Wellness Clinic*. During this time, staff from Northeast Health Link provides free blood pressure and blood sugar screenings. We also offer a monthly *Podiatry Clinic* simultaneously with the Wellness Clinic. Partial funding support for this wellness comes from the Wenham Board of Health and the Friends of the Wenham COA. *Saturday Coffee socials* continue to run monthly September through June. We invite guest speakers from town and surrounding communities to share information on town issues and activities. We average 20-50 attendees each coffee.

The Friends of the Wenham Council of Aging is into their fourth year. Donations to this group are both state and federal tax deductible. During 2009, the Friends held the Third Annual Kite Flying Day. Over 100 attendees helped to make this a successful day. Kites were made by people of all ages at the Bessie Buker Elementary School, where they later traveled to the grounds of Gordon Conwell to put their kites to flight. The Friends of the Wenham Council on

Aging has started a quilt – a piece of art that will display various Wenham properties. The Wenham Town Hall is saving a place for this quilt to hang.

The Senior Tax Work Off Abatement Program, administered out of the COA office, allows Wenham residents over the age of 60 to perform work for the Town of Wenham at a rate equal to minimum wage in order to earn credit towards their property tax bill and had several participants. Under this program, senior residents are allowed to earn up to $750.00 in credit, which is applied to their property tax bill. For more information regarding this program, please contact the Wenham Council on Aging office at 978-468-5529.

As Director of the COA, I continue to play an active role in TRIAD. TRIAD is a national initiative that began in 1989. TRIAD represents a partnership among a community's senior or retired leaders; its local Chief of Police, the County Sheriff, and the District Attorney; and the Council on Aging or Elder Services. The primary goal is to address crime issues that affect the health and safety of older citizens. The three part TRIAD teams work together to reduce criminal victimization of the elderly and to enhance the delivery of law enforcement services to older persons. I would like to thank Ken Walsh, Wenham Chief of Police, Bob Blanchard, Wenham Fire Chief, Jason Ebacher of the Essex County Sheriff's Department for their continued support and commitment to the Town of Wenham TRIAD Council. I would also like to thank the seniors who serve on the council: Wil Hardy, Ruth Kingsley, Roseann Brozenske and Carol Tyack.

I would like to take this opportunity to thank Jeff Chelgren, Wenham Town Administrator, the Wenham Selectman, and the COA board members for their support and understanding of the importance of our COA programs. As the Town's COA, it is our responsibility to serve the seniors of Wenham and without the Town's support this would not be possible.

Respectfully submitted:
Trudy Reid, Wenham Council on Aging Director

**Council on Aging Board Members:**

| | |
|---|---|
| Richard Eddy | Jean Eddy |
| Luci Lynch | Roseann Brozenski |
| Susan Carp | Cecile Moscatiello |
| Merle Welsh | Paul Mendonca |
| Mary Kelly | Nancy Spofford (*Associate Member)* |

# HAMILTON-WENHAM COUNCIL ON AGING VAN SERVICE

The Hamilton-Wenham Council on Aging Van Service Program went into operation February 2004. The van is a 7-9 passenger van that is handicap-accessible. Ridership has significantly increased with impressive usage being reported each month.

During 2009 we provided over 3,000 rides to Hamilton and Wenham seniors, and signed up 20 new riders. The current van has over 114,000 miles. Many seniors use the service to go to their medical appointments, which may include rides to Beverly Hospital, Beverly Hospital in Danvers, Cummings Center, and Ipswich. Other rides include non–medical trips to adult day care, hairdressers, grocery stores, church, crafts at Enon Village, banks, and train stations.

The van operates 5 days a week from 9:00 AM to 3:00 PM. Reservations can be made up to one month in advance or, if the schedule permits, the van can accommodate last minute calls. The van service is considered curb to curb service. This transportation is free to all Hamilton and Wenham residents age 60 or older, and to any resident that is handicapped. Voluntary donations are accepted which are deposited into a Van Gift Account set up through the Town of Wenham. These monies are used for van expenses not covered by the budget. The van program continues to employ one supervisor, one part-time dispatcher, and three part-time drivers.

As the current van continues to age, a special thanks to Sean Reed of the Wenham Highway Department for all the repairs and maintenance he does to keep the van on the road.

In 2007, Wenham COA submitted a grant request to the Commonwealth of MA, Executive Office of Transportation, on behalf of the joint Hamilton-Wenham COA Van Program for funding for a new van. In May of 2009, we received notice of the grant award, which covers 80% of the cost of a new, state-of-the-art, eight passenger vehicle, including wheelchair access. Additionally, as approved by the Boards of Selectmen of Hamilton and Wenham, the remaining 20% of the cost will be funded from the Van Gift Account, which was established to handle donations to the van program from riders and citizens over the past several years. The vehicle award has been confirmed by the state, and is scheduled for delivery in the first calendar quarter of 2010. As I write this report, we are still waiting for the delivery of the vehicle, but by the time you are reading this report, the new van should be in operation – look for it on the roads of Hamilton and Wenham!

The following Mission Statement is deeply rooted in a philosophy common among and shared by the staff at the COA: "The purpose of the Hamilton-Wenham Van program is to provide transportation services that will not only enrich the lives of our senior population but allow them to maintain a sense of independence as well."

Respectfully submitted,
Trudy Reid
H-W COA Van Supervisor

## THE HAMILTON-WENHAM CULTURAL COUNCIL

The Hamilton-Wenham Cultural Council awarded $8,600 in state funds for the year 2009 to local artists and performers in the arts, humanities and interpretive sciences. The 6 member Council strives to select events that will enrich and appeal to all sectors of the community. There were 26 applications for grants this year. Whole or partial funding was given to 15 applicants:

| | |
|---|---|
| • Phil Buck | Explorers Program |
| • Buker Elementary School | Sharon Kennedy - Story Teller |
| • Cantemus Chamber Chorus | O Music, Sweet Music |
| • Chorus North shore | Lord Nelson's Mass |
| • Community Service of H/W | Libby Fireside Concert Series |
| • Cutler School | Art Quest |
| • Dancers Courageous, Inc. | Legends School Program at Buker School |
| • Friends of Wenham Council on Aging | Wenham Kite Flying Day |
| • Hamilton – Wenham Public Library | Bubblemania and Magic for Non-Believers |
| • New England Light Opera | 2009 Season Performances |
| • Saltbox Gallery | Saltbox senior H.S. Art Exhibition |
| • Sundays in Patton Park | Sundays in Patton Park |
| • The Open Road Theater | Peter Pan |
| • Veterans for Peace | North Shore Peace Poetry Contest |

On November 3, 2009 the Hamilton-Wenham Cultural Council voted on and granted $7,952 for 16 grant applications for the year 2010.

Residents of Hamilton and Wenham with an interest in the arts may want to consider applying for a position on the Council. Council members serve three-year terms and are appointed by the Boards of Selectmen. There are positions open on the Board for the coming year.

**Meredith Gisness, Chairperson**
Council Members:
Lorrie Berry, Roberta Perkins, Elizabeth Roberts, Mary Buntin, Beth McLeod, Prudy Pilkanis

## HAMILTON-WENHAM EMERGENCY CENTER

The Hamilton-Wenham Emergency Center completed another busy year. Our numbers were up in almost every category.

Through two State 9-1-1 grants, we have been able to upgrade our radio system to state-of-the-art, upgrade our computer aided dispatch system, and pay for some personnel costs, as well as continued education for the dispatchers.

Burglar, fire, and medical alarms continue to terminate at the Emergency Center. I feel this is an important service we provide to the citizens of the towns. Informational packets are available at the Emergency Center.

We logged 35,397 calls during 2009. Listed below is a sample of the types and numbers of calls received:

| | |
|---|---|
| Animals | Assistance rendered |
| 767 | 1095 |
| Ambulance | Calls for Hamilton and Wenham police |
| 574 | 3541 |
| Burning permits | General info |
| 1870 | 924 |
| Motor vehicle stops | Bail |
| 2454 | 3013 |
| Police/Fire alarms | Motor vehicle accidents |
| 678 | 238 |

Once again the police officers, firefighters, and dispatchers volunteered their time and vehicles to conduct the 16th annual Public Safety Food Drive for Acord. We are able to supply several months of food thanks to the generosity of the residents of our towns.

The dispatchers, who man the Emergency Center 24 hours per day, 365 days per year, are a nameless group to the public. The people who serve you so well and are very familiar with the communities are Keith Holloran, Joe Achadinha, Brian Pratt, Richard Sherrick, Kenneth Brand, and Andrew Neill.

Thanks to the support of the two towns your communications center is second to none. We continue to strive to serve the citizens of Hamilton and Wenham in the best way possible.

As always, we are happy to conduct tours of the center, by appointment.

The cooperation of town employees, officials, and citizens of Hamilton and Wenham help immeasurably in the performance of this department and is deeply appreciated.

Anne Marie Cullen

Hamilton/Wenham Emergency Communication Operations Staff

Hamilton/Wenham Eco Office

## FINANCE DEPARTMENT

2009 was an eventful year for the Town of Wenham Finance Department. Michelle Cresta, Wenham's Town Accountant from 1997 to 2000, returned to Wenham to work part time as our Town Accountant. Michelle brought her expertise, professionalism, and vast experience to assist in not only her accounting duties but also in managing our human resources as well.

Human Resources required much of Michelle's time this year as the town's health insurance was changed from MIIA to the Commonwealth of Massachusetts Group Insurance Commission (GIC). An Insurance Advisory Commission was formed and included representatives from the Police and AFSCME unions as well as a retiree representative. The decision was made to move to the GIC and the transition went smoothly. The choice saved the town approximately $100,000 in health insurance costs and the premiums were much lower to the employees as well. Also assisting in the transition was Lisa Radtke, our part time Assistant Accountant. Lisa was brought on board to process accounts payable warrants and assist Michelle. Her pleasant demeanor, great customer service, and attention to detail made her a terrific addition to our staff. Unfortunately, Lisa and her family relocated back to Virginia and she left in the fall. Michelle was given a great opportunity to become the Hamilton Wenham Regional School District's Accountant and she gave her notice to take that opportunity. Our new full time Town Accountant is Catherine Gabriel. Catherine is a Certified Governmental Accountant and previously served as a Town Accountant in another community nearby. She is also a consummate professional with great accounting skills.

On the Treasurer and Collector side we have been very busy collecting Real Estate, Personal Property, and Motor Vehicle Excise taxes as well as the Water Department's bills. Bethany Bodengraven is the Assistant Treasurer/Collector and she has been with Wenham over the past 5 years in an Intern capacity with the Library and Town Hall. She too offers great customer service, attention to detail, and has collected comprehensive knowledge of the Finance department. Bethany also processes payroll and assists with cash management.

The other duties of the Treasurer and Collector are to manage the cash, trust funds, and debt of the town. Bond Anticipation Notes were sold in February and the town's bond rating was reassessed by Standard and Poor's. Happily, the town's bond rating was increased from an Aa3 to an Aa +. The Aa+ is the second best bond rating only to an AAA rating.

Another component to my occupation as Finance Director that I enjoy is working cooperatively with the Town of Hamilton's Finance Director, Deborah Mena, and the Hamilton Wenham Regional School District's Assistant Superintendent and Business Manager, Paul Szymanski. We analyze revenues, budget trends, and impacts, and even through the difficult budget process we still share terrific camaraderie.

The FY 2010 budget season was extremely difficult. The global economy declined significantly. Local Aid from the state was cut from $592,643 in FY 09 to $400,898 in FY 10. Local revenue was down dramatically as well. We received less Motor Vehicle Excise tax, investment income, and building permit revenue. The New Growth was reduced by $150,000. There was less Certified Free Cash to offset operating expenses. The town's budget had to be reduced comparatively. I would like to thank Jack Wilhelm, Finance Committee Chairman, and the other members of the Finance Committee: Susan Mehlin, Brett McKechnie, Steve Fischer, and Roger Kuebel, for their service and support during an especially difficult budget year. Town Salaries were cut by $150,000 and the town's expenses were cut by $300,000. Employees from various departments retired or left our employ and their positions were not filled. This left our department heads with less manpower but they have the same volume, and in some cases, a larger volume of work.

I am privileged to have colleagues who take great pride in their departments and also in their successes in these difficult times. I greatly appreciate their assistance and collaboration. I would like to thank Ken Walsh, Bob Blanchard, Bill Tyack, Erik Mansfield, Jan Dempsey, Fran Young, Steve Gasperoni, Trudy Reid, Andy Wood, Emilie Cadematorie, Dave Pereen, Anne Marie Cullen, and Melissa Roy.

I would like to thank the Selectmen, Larry Swartz, Harriet Davis, and John Clemenzi, for their cooperation during the difficult budget season and their encouragement throughout the year. Lastly and most importantly, great management begins at the top, and I would like to thank Jeff Chelgren for his advice, counsel, and mentoring throughout 2009. Wenham truly has a terrific and talented management team.

Respectfully submitted,

Sarah F. Johnson, CGA
Finance Director, Treasurer/Collector

## WENHAM FIRE DEPARTMENT

There were 543 incidents this year, with a breakdown into the following categories (as established by the National and Massachusetts Incident Reporting system):

| Incident Type | Number of incidents | Percent of total calls |
|---|---|---|
| Fire | 19 | 3.49 |
| Overpressure/ overheat rupture/ explosion | 4 | 0.73 |
| Rescue; Emergency Medical Services | 239 | 44.01 |
| Hazardous Condition | 26 | 4.78 |
| Service Call | 63 | 11.60 |
| Good intent | 69 | 12.70 |
| False alarm & False calls | 123 | 22.65 |

In July, the Selectmen appointed two new recruits. We welcomed Ben Blanchette and Roberto Reyes. In October, the selectmen appointed Ryan Comeau and Jonathan Grantz. Ben and Roberto are currently enrolled in the State Fire Academy Program for Firefighter training. We hope that enrollment openings in future classes will allow Ryan and Jonathan to attend as well. The four new recruits bring the Fire Department roster to a total of 31 members, a reduced roster due to budget constraints.

As in past years, the Fire Department coordinated many educational programs. The Department received a S.A.F.E. grant (Student Awareness of Fire Education) of $2965.00 to support educational activities. In August, firefighters hosted the annual Fire Day at the Wenham Village Improvement Society's summer park program. This is always a favorite of the children, combining fire safety education with relays and "foam" (bubble bath) delivered through the fire nozzles. Prior to the start of the school year, the Fire Department led training for the residential staff at Gordon College. The college students rotated through stations of fire-related activities ("smoke filled" dorm rooms, a stove fire, fire extinguisher training). Thanks to Senator Bruce Tarr and Representative Brad Hill for their efforts at the State level to maintain this S.A.F.E. grant program. Without this grant we would not be able to continue our many fire education programs.

Fire Prevention Week in October was extremely busy this year. To enhance our educational programs for children, the new State S.A.F.E. Trailer visited Wenham to teach fire safety. A program was developed for students in the primary grades at Buker

Elementary School. In this activity, children were able to practice "stop-drop-and roll" and evacuation techniques in a controlled environment. Another activity during Fire Prevention Week was the Family Cookout/Open House. This evening event was very well attended, and the school day activities were reinforced with the families. Other educational in programs in 2009 included the local Boy Scouts, Council on Aging, and Enon Village elderly housing. The Wenham Fire Department led CPR / Defibrillator training for staff of the Hamilton Wenham Regional School District. In addition, WFD led CPR / Defibrillator training and First Aid for the Hamilton Wenham Recreation Department.

Training remains the most important aspect of maintaining a Call Fire Department. Three firefighters (Christian Hassel, Chris Jones, and Sean McCarthy) graduated from the State Fire Academy's "Firefighter 1 and 2" course. All of their time and effort is greatly appreciated, as this course represents a significant time commitment. In-house training opportunities for the Department are numerous. Several training sessions were held on Gordon College property and the Wenham canal where firefighters drafted water to practice with the pumps, ladders, and hoses. Several officers completed a NIMS (National Incident Management System) weekend training program to keep the Fire Department compliant with updated procedures. The time spent on training, much of which is unpaid, is very much appreciated.

Once again the Fire Department applied for and received a grant from the State's Department of Conservation and Recreation (DCR) for $1,337,20. This Volunteer Fire Assistance program is funded by the United States Department of Agriculture Forest Service funds. Funds were used toward equipment purchases, primarily for brush fires (suction, hose, back-packs, rubber hose, and a chain saw). This type of grant helps stretch the Town budget.

This year the Fire Department was extremely fortunate to receive a Federal Assistance to Firefighters Grant for $45,766, matched by $2408 from the Wenham Fire Company. Receiving such grants is a competitive process. This grant allowed us to purchase new large diameter hoses and the needed hardware to replace all of our old, out-dated equipment. This larger diameter hose allows us to fill our trucks with an increased water supply from our hydrants. The grant had a significant training component. It included money to fund the training on the new equipment as well as the funds for several members of the Department to attend the State Fire Academy training program. The evening course provides an intense five-month program, developing skills that would take several years to develop through our regular in-house training program. The required match of $2,408 for the AFG grant was contributed by the Wenham Fire Company. The Fire Company has demonstrated its ongoing commitment to assist with fund-raising, but increasing costs reduce the impact of donating items directly. Being able to use Fire Company proceeds to match a federal grant is an exciting and cost-effective way to maximize the effectiveness of the Fire Company donations. We feel that the message sent to the Federal government is that the members of the Department feel so strongly about the Department that they raise the matching money themselves.

The Wenham Fire Company has continued its longstanding tradition of hosting fundraising events for the Department. Thanks to all the Fire Company members and their families for all their hard work. Hosting the Public Safety Day event at Pingree Park allowed the Fire Company to serve its annual barbecue and hold numerous demonstrations and educational activities. The space was particularly well-suited to children. Some of the exhibits included Jaws of Life demonstration, fire extinguisher training, and a ladder truck demonstration. Notable fundraisers this year included the August raffle and calendar raffle. With proceeds from their fundraising efforts, the Wenham Fire Company donated emergency equipment to the Town and has a fund to match Federal grants as needed. We express our gratitude to those in the community who continue to support the Fire Company fundraisers with generous donations, contributions, and attendance.

I would like to thank other departments for their ongoing cooperation: Police, Highway, Emergency Center, Lyons Ambulance, and the Town Hall Staff. This year I would like to especially thank the Water Department, Eric Mansfield, and Lenny Tuneberg for all their assistance in our training sessions. On a personal note, the year 2009 brought with it major heart surgery for me. I would like to thank all those in the community who supported my family and me throughout the whole process. In particular, thanks to the leadership team and all the members of the Fire Department for ensuring the smooth operation of the Department in my absence. All of the firefighters and Sue Hersee, the Police/Fire Administrative Assistant, maintain high standards of professionalism. As in the past, a Call Fire Department model relies on the commitment and hard work of numerous individuals. On behalf of the Town, I thank the WFD officers and firefighters for their energy, enthusiasm, and dedication.

Robert A. Blanchard, Chief
Wenham Fire Department

## BOARD OF HEALTH

The Board of Health continues the review of Title 5 septic upgrades and new construction. During the past year, the upgrading of septic systems in the aquifer protection areas has been a priority.

We continue to partner with the thirteen cities and towns that make up the North Shore Coalition for emergency preparedness. The Town of Wenham continues to be a participant in the Northeast Massachusetts Mosquito Control and Wetlands Management District, an important service which continues to monitor the species of mosquito which inhabit the swamps of Wenham and provides the initial warning to the Health Department of any mosquito-borne disease. We continue to review our participation with the COA Wellness Clinic Programs.

A number of clinics, for both the seasonal and the H1N1 flus, were held both at the Hamilton COA building and at the H/W Community House in conjunction with the Hamilton BOH. A hazardous household waste collection was held at the Town Yard on Grapevine Road. The Board continued testing of water in Pleasant Pond.

Gerald T. Donnellan, Chairman
Dr. Miguel A. Martinez
Dorothy Dodge Maciejowski

Gregory P. Bernard, Health Agent

Frank P. Giacalone, Food Services

## HIGHWAY DEPARTMENT

The Highway Department is staffed by eight dedicated employees who provide excellent service to the Town of Wenham. Our department's responsibilities are extensive and varied. They include burials and maintenance of the cemetery, maintenance of the town's buildings, parks, grounds and beach, maintenance of all roadways and sidewalks, and the repair and upkeep of all town vehicles. Assistance is also provided to the Water Department when the situation warrants.

In early spring the crew was busy preparing the five baseball fields for Little League along with spring cleanup of the parks, Pleasant Pond, and preparing the Cemetery for Memorial Day Ceremonies. Shawn Davis continues to do a fantastic job maintaining our Parks, Beach, and downtown areas.

Catch basins and drainage work was done on Cherry Street and Walnut Road at the four corners.

The Highway Department was also able to reconstruct Burnham Road using a new process which grinds the old pavement and recycles the old road, reducing the amount of new material and keeping costs down. All catch basins and drainage pipes were replaced as part of this project. This was paid for with Chapter 90 funding through the state.

More work was accomplished at Pleasant Pond with the planting of shrubs, seeding the picnic area, and installing a walkway from the parking lot to the beach with the help of volunteers and the Pleasant Pond Committee.

The fall was busy once again with loose leaf pickup, making two passes through the town roadways and then followed up with a bagged leaf pickup organized by the department.

The DPW is actively involved with the Capital Management Committee in regards to capital maintenance and assets. This is a joint venture with Hamilton involving committee members from both towns who have experience in building maintenance, energy conservation, and green technology. This committee will help reduce overrides and help us better maintain Capital assets and prioritize our needs in both towns.

Another joint venture with Hamilton is the solid waste management program, including yard waste, which has been an ongoing problem in Wenham. Both towns, along with D.E.P., through a grant, are looking into this cost-saving program to reduce tipping fees and allow residents to get free compost from Brick Ends Farms for participating.

The Highway Department has downsized with the retiring of long-time Heavy Equipment Operator Donald Maidment, who will be missed by all, and Mechanic Lenny Tuneburg who is moving to the Water Department.

The department changed a job description this year due to the resignation of Jay Fountain, Heavy Equipment Operator, who left Wenham to work for Mass Highway. With this vacancy we created a Heavy Equipment Operator / Group Leader position. This is a more skilled position which requires experience in catch basin work, paving, and drainage work, which we currently

hire contractors to perform. This position will give us more leadership within the department, and responsibilities can be shared with the Foreman.

The Towns of Hamilton and Wenham began a joint venture in the hiring of Dave Pereen as our new Facilities Director, who will head the Buildings and Grounds Maintenance Department in both towns. Dave is a master Plumber and has experience with HVAC, construction, and electrical work.

The hiring of Dave will help both towns better maintain our buildings and rely less on outside contractors, saving money. Dave has already implemented a preventative maintenance plan which will prolong the life of all HVAC equipment. He also built a new office at the Highway Garage where the old greenhouse used to be. It is nice to have that skill set in-house.

Possible projects for 2010 include finishing a sidewalk on Cedar Street and possibly the Borders to Boston Bike Trail on the old MBTA property on Route 97.

I would like to thank the Police, Fire, and Water Departments along with the Town Hall Staff for their help, support, and hard work and dedication of the Highway personnel. Communication and teamwork between departments is vital to the success of the DPW.

Bill Tyack, DPW Director
John Pews, Foreman
Bill Wildes, Driver Operator
Bob Viel, H.E. Operator
Sean Reed, Mechanic/Operator
Shawn Davis, Driver Operator
Debi Morong, Administrative Assistant

## HISTORIC DISTRICT COMMISSION

The Wenham Historic District Commission issued 8 Certificates of Appropriateness for modifications to existing buildings, new construction, and signs within the Historic District in 2009. The certificates included:

1. New copper gutters and downspouts at 188 Main Street
2. New wooden front steps to replace brick front steps at 161 Main Street
3. A cell antenna installation at the First Church including fiberglass louvers in the bell tower, an a/c condenser along the foundation, and a small antenna on top of the clock tower
4. A new dormer for the building in back of 225 Main Street
5. A new façade, new windows, a new door, a new deck, and a modified entranceway for 152 Main Street
6. New energy efficient windows for 123 Main Street
7. A new chimney cap for 149 Main Street
8. Outside lamp and lamp post at 104 Main Street

**Revised Guidelines for Fences and Stone Walls**
The Commission revised the guidelines for fences and stone walls in the Historic District. The guidelines for fences provide more specific descriptions of the types of fences the Commission feels are appropriate for the Historic District and suggest the property owners look at stone walls that are already in place in the District when contemplating building a stone wall.

**Cell Antennas in The First Church**
The Commission worked throughout the year with representatives of the First Church on the proposed installation of two cell antennas in the steeple. The first antenna for T-Mobile called for fiberglass louvers to replace the existing louvers in the bell tower and for a small GPS antenna to be installed on top of the clock tower in the rear. The commission approved this installation and the antenna has been installed. The second proposal is for another antenna in the top portion of the steeple, which is currently sitting on the ground in front of the Church. This proposal currently calls for replacing the wooden portion of the steeple with a fiberglass replica. The commission has not yet received a formal application for this antenna but if and when it does a public hearing will be held to review the proposal.

**Energy Efficient Windows**
Cognizant of the fact that there will be an increasing demand for the installation of energy efficient windows and doors in the Historic District, the Commission has begun working on guidelines that will be both affordable and appropriate for installation in the Historic District. These new guidelines will be completed early in 2010.

Jim Howard, Chairman (District Resident)
David Mehlin (Architect)
Jennifer Tymann (Wenham Resident)
Tom Zampell (Wenham Resident)
Don Bannon (Architect)
Lanse Robb (District Resident and Real Estate Broker)
Sissi Finn (District Resident)

## WENHAM HOUSING AUTHORITY

The Wenham Housing Authority, with the assistance of the Executive Director, is responsible for the administration of Enon Village; the complex for the elderly/disabled on Larch Lane; and the two four-bedroom houses for medically-frail, disabled adults also on Larch Lane. The Wenham Housing Authority works closely with Town authorities. Four of the five Commissioners on the Board are elected at Town Meeting. Each of the elected commissioners serves a five year term; these terms are staggered. The fifth Commissioner is appointed by the Governor. The Board of Commissioners administers operations of Housing Authority properties in accordance with state law and regulations established by the Massachusetts Department of Housing and Community Development.

Both the elderly complex at Enon Village and the two houses for disabled adults were built with state funds. The elderly complex and the disabled housing have received occasional grants from the State of Massachusetts for special projects such as septic system updates and window replacement. However, the elderly housing complex receives no operating expenses from the state and is self-sufficient in that it relies solely on rents for its operation. The disabled housing is leased to the Massachusetts Department of Development Services which pays a monthly rent to the Housing Authority. In return for the rent, the Housing Authority provides assistance from its Executive Director and the Maintenance Mechanic and is responsible for capital maintenance. The Department of Developmental Services provides the staff for the residents' needs and undertakes preventative maintenance of the buildings.

Both the tenants of the disabled residences and the elderly/disabled benefit from beautiful grounds at Larch Lane. These are well maintained by the staff, and the Enon Village Tenants Associations contributes to the beautification through their flower planting and gardening. Each tenant who desires a garden plot is assigned one. Additionally, plots are available to seniors in Wenham and Hamilton depending on availability. There is also a garden and pumpkin patch adjacent to the disabled residences.

**Disabled Housing** - In October of 2009, a motor vehicle accident caused extensive exterior and interior damage to one of the houses for medically-frail disabled residents. Fortunately, no residents were hurt. Although residents had to be temporarily relocated, the damage was repaired in a matter of weeks and the residents were able to be home for Thanksgiving. In 2009, The Housing Authority also installed new vinyl flooring at the other home for the disabled. The Community Room at Enon Village was also made available to the staff and residents of these houses for a Christmas party.

**Enon Village Elderly/Disabled Housing** - As of December 31, 2009, eighty-five (85) residents occupied eighty-two of the eighty-four units. One unit became vacant mid-December and the other unit became vacant at the end of the year. Our present waiting list consists of 41 people, which is slightly larger than last year, but still relatively short in comparison to years past. In most instances, Wenham residents on the list have preference over non-residents. There are a few exceptions, mandated by state regulation,

to this rule. Also, under state regulations, 13.5% of the units are set aside for persons under age 60 who have a qualifying disability. There were twelve (12) vacancies in 2009. Income eligibility for residency in the fall of 2009 remained at $46,300 for one person and $52,950 for two persons.

In 2009, a new lunch program offered by Senior Care and the Wenham Council on Aging replaced the lunch program which had been discontinued by Hamilton-Wenham Regional High School in June 2008. Due to the efforts of Council on Aging Director Trudy Reid and staff at Senior Care, Inc. of Gloucester, lunches are now offered three times a week at Enon Village. These lunches are available to any senior who resides in Wenham. The Housing Authority contributes a portion of the on-site coordinator's stipend.

The Tenants have a very active association and are involved in recreational activities as well as fundraising activities such as their Christmas fair. Proceeds from the fair have been used for local scholarships and similar charities.

**Contributions to life at Larch Lane -** The Council on Aging's van service is well-utilized by the tenants at Enon Village and the number of tenants using the service continues to increase. The Council on Aging, the Hamilton Wenham Garden Club, and the Hamilton-Wenham Public Library are always finding ways to make life more pleasant at Enon Village. We also wish to thank the Wenham Post Office for making stamps purchase available at Christmas time right at Enon Village.

Once again, we express our appreciation to the Police, Fire, and Highway departments for their continued concern and care on behalf of the Enon Village residents. The Executive Director works with the WSSH Committee, the Acord Food Pantry, Senior Care and other agencies to ensure that tenants have access to needed social services.

The Board of Commissioners meets 10 times per year on the second Tuesday of the month in the community building at Enon Village.

If anyone is interested in visiting the facilities at Larch Lane or has questions, please contact the Executive Director, Marian Linden, at 468-1532 Monday through Thursday.

Elizabeth Armington, Chair
Ann Shaw, Asst. Chair
James Stelline, Treasurer
Gail McLean, Commissioner
Elizabeth Craig McCormack, State Appointee and V. Treasurer

Marian Linden, Exec. Director
Christopher Cerino, Maintenance
James Prime, Groundskeeper
Marie DiPietro, Admin. Assistant

## IRON RAIL COMMISSION

No major maintenance or building items occurred at the Iron Rail in the past year. Tenants continue to support the Town with a steady income. The Department of Public Works and the Water Department continue to run a neat and efficient operation out of Iron Rail and help manage the complex. The Cemetery Commission has planted new trees around its area. The Wenham Boy Scouts hold activities at Iron Rail and it should be noted that their bottle and can redemption box has been moved adjacent to their barn. The fields have been regularly maintained by the Youth Soccer Association and Landmark School.

Ted Batchelder, Chair
Albert Dodge
Bill Hidden
Jim Perkins
Phil Blanchette

Council on Aging Expo

## HAMILTON-WENHAM PUBLIC LIBRARY

During 2009 the Hamilton-Wenham Public Library was a busy and vibrant destination for citizens of our two towns. The Library Trustees who served during 2009 were Wendy Daynes, Chair; Doris Gallant, Secretary; Jean Buckley; Annette Janes; Madelyn Liberti; Janice Pappas; and Elizabeth Stanton. Elizabeth Stanton's term ended in May and Jean Buckley was elected to fill the position. Elizabeth Stanton gave countless hours of service and support to this library and we truly thank her. The trustees meet monthly and work hard to support and guide library services and oversee the facility.

Despite budget cutbacks, the Hamilton-Wenham Library staff continued to use their creativity and enthusiasm to provide stellar service and programming. We circulated 249,741 items, which is nearly 10,000 items more than our record of 239,928 items circulated in 2008. Our meeting rooms were used by community groups and library programs a total of 835 times. The library offered 364 adult programs, 102 young adult programs, and 252 children's programs. Our reference department answered 17,256 reference questions and our study rooms were used a total of 1,626 times. In October we installed a Patron Counter which reports that an average of 450 patrons enter our library each day.

During the year we repaired the gym roof, improved the phone system, and installed four new computers for patron use. Ian McGowan painted and repaired our three study rooms for his Eagle Scout project.

Notable events in 2009 include a community viewing of Barack Obama's Inauguration, our first Self-Published Author Fair, lectures by Sean Murphy and Crocker Snow, Jr., and numerous book groups. The Friday morning Koffee Klatch continued to draw seniors from all over the North Shore. During the summer, adults read March by Geraldine Brooks and the Friends sponsored a field trip to Orchard House in Concord. This project was in direct correlation with our *Reader's Advisory* Grant. The staff spent the year studying Historical Fiction and learning reader's advisory skills. Our children's summer reading theme was "Starship Adventure at Your Library." Our patrons eagerly spotted our mascot, *Ham the Space Chimp*, as he visited local businesses throughout Hamilton and Wenham. We had another successful summer reading program complete with special Wednesday night events including Bubblemania; Magician, Peter Boie; and our always popular Vehicle Night. The teens enjoyed many programs including a cooking program, a gaming program, and an intergenerational pastel workshop with Greg Maichek. We also worked with the schools throughout the year to provide homework assistance. Librarians Kim Claire, Lorraine Der, and Dede McManus visited the schools to give book talks and to introduce students and faculty to the resources available on our web site.

We completed three LSTA (Library Service and Technology Act) grants: *Teens and Tweens*, *Reader's Advisory*, and *Equal Access.* We also received a $500 grant from the American Association for the Advancement of Science to purchase new materials and provide programming on skin care, and a Center of Excellence grant. In October, we also received a $7,500 LSTA *Mother Goose on the Loose* Grant to promote literacy skills for our youngest citizens. We will be working on this grant until September 2010.

During 2009 we launched our third Community Read, "Two Books for Two Towns: Exploring the Past…Understanding the Present." Katherine Paterson, author of Bread and Roses, Too gave a wonderful presentation at Gordon College on April 7, 2009 and Louella Bryant, author of While in Darkness There is Light, visited our library on April 22, 2009.

We are currently working on our 2010 community read, "A Treasure of Books for Two Towns." Anita Silvey, editor of Everything I Need to Know I Learned from a Children's Book will be speaking at Gordon College on April 8, 2010. Gordon College continues to be an invaluable partner in these literary events.

Many of our programs are funded by the generous support of the Friends of the Hamilton-Wenham Public Library who work tirelessly to support our library. They held two very profitable book sales, a video sale, and a successful membership drive. The friends purchased a digital camera for the library and hosted the annual NMRLS Friends Meeting in January. They continue to provide the following museum passes for the public to enjoy: Boston by Foot, Children's Museum in Boston, Cape Ann Historical Museum in Gloucester, DeCordova Museum in Lincoln, Department of Conservation and Recreation, House of Seven Gables, Institute of Contemporary Art, JFK Library and Museum, Museum of Fine Arts, Museum of Science, New England Aquarium, Orchard House, Peabody Essex Museum, Roger Williams Park Zoo, and the Wenham Museum. Patrons can call to reserve passes or access the remote sign-up on our website. In 2009 patrons reserved 1638 passes compared with 1495 in 2008.

We continue to owe a debt of gratitude to our dedicated volunteers who assist in all library departments. We also work with volunteers who have school and diversion program community service requirements, tax work-off hours, and those who want to give back to their library. We thank Jean Buckley for making it possible for us to host six excellent art exhibits during the year which attracted many visitors to our facility. We received some very generous donations from patrons which helped us add timely and important items to our collection.

We continue to list our programs and events on our website at *www.hwlibrary.org*. Sarah Lauderdale, our Head of Reference, recently launched a reconstructed website. Patrons can order library materials from home and access many databases using their library cards. Besides the statewide and consortium databases, we offer our Hamilton-Wenham citizens access to Ancestry.com Library Edition, two geography databases, Magill's Medical Guide, Booklist Online and others. We also offer the full Britannica.com which can be used remotely day and night. Most databases can be used remotely using the barcode on the back of your library card or using the user name and password of *hwplpatron*. We also have a collection of E-Books.

The library staff and trustees diligently work to constantly improve collections and services. We greatly appreciate the citizens of Hamilton and Wenham; they are tremendously supportive and value education, learning, and reading. In 2010 a new long-range planning committee will launch an updated five year plan. We look forward to receiving input and advice from our citizens.

Respectfully submitted,
Jan Dempsey, Library Director

## HAMILTON-WENHAM PUBLIC LIBRARY TRUSTEES

First and foremost for this report we wish to sincerely thank our enthusiastic Library Staff. Under the outstanding direction of Director Jan Dempsey the library has circulated more items than ever before; an incredible 239,928. We commend all for the exceptional dedication and hard work that has made the Hamilton-Wenham Library the outstanding cultural center that it is.

Through the efforts of the Director and staff members, many grants were written providing wonderful adult programming, science materials, children's programming, an amazing Two-Town Community Read Program, staff training, and other exciting projects.

Together with funding from grants, the Friends of the Library contributions, and a few other sources the library provided 716 programs for the public! Over 17,256 reference questions were answered and through the statistics generated from our new patron counter it is estimated that on average more than 450 people visit the library each day!

Our extraordinary and hardworking Hamilton-Wenham Friends of the Library group held several successful book sales, the proceeds of which helped provide the rich and diverse calendar of programs and museum passes for the public.

Our outstanding group of volunteers provided many hours of service, shelving and locating needed items for the public, and providing other needed services. Thank you all for your dedication.

We were very sorry to accept the resignation of Trustee Elizabeth Stanton who served so helpfully for several terms. We welcome our newest Trustee Jean Buckley.

The Library facility has been well cared for with the repair of the gym roof, needed repairs to the phone system, the addition of updated computers, and other necessary upkeep. The children's room picture book shelving was expanded using interest money earned from the Katherine Duffy Trust Fund.

Though our exemplary Director Jan Dempsey makes our Trustee work easy, we serve you, the public, so call us with any questions or concerns.

Respectfully submitted by the Trustees of Hamilton-Wenham Library

Wendy Waller, Chair
Doris Gallant, Secretary
Annette V. Janes
Madelyn Liberti
Janice Pappas
Jean Buckley

## PLANNING BOARD

The Zoning Ordinance Rewrite Committee, appointed by the Selectmen and Town Administrator, finished its work in 2009 and presented a completely rewritten document to the March Town Meeting which approved it. This Zoning Bylaw of the Town of Wenham 2009 puts in a modern and concise form a bylaw that has been amended many times over the last fifty years. The new document was designed to be easier to use, consistent in requirements, conforming in structure with other towns, computer friendly, and reflecting the requirements of modern case law. The committee avoided asking the Town to approve any controversial or philosophical changes at this time in the interest of getting the form approved. The Planning Board, as the enforcer of the zoning bylaw, thanks the Zoning Ordinance Rewrite Committee for its good work.

Two new PWS facilities (cell antennae) were approved: one in the First Church steeple and a third in the Gordon College steeple. Both facilities are totally camouflaged and invisible from the street. Cell phone reception in Wenham should be improved by these installations.

A Residential Open Space Community was approved for a new street, Settler's Lane, at 75 Arbor Street. This subdivision would have consisted of eight market houses and an affordable house in Wenham, an acre of open space, and a playing field in an adjoining town. Because of objections from the adjoining town, the proposal was withdrawn and a standard subdivision of six houses on larger lots will be built, without open space, an affordable house or playing field.

A new private way serving three houses was approved at 363 Grapevine Road. The subdivision will allow for two new houses in the back of the hilly lot. The houses will not be visible from Grapevine Road. Extensive drainage structures and approvals were required to protect Grapevine Road and neighbors' properties from potential flooding.

Several "Concept Plans" for development of land on Wenham's borders have been informally submitted to the Board for discussion. These applications arise from time to time either for development of land parcels in two towns or for land with no Wenham frontage. Dealing with these applications correctly is tricky because the laws that govern also change periodically.

There was the usual small number of ANR divisions of land with existing frontage on existing streets. Most were approved.

Kathy Teal, also known as "Kathy at Town Hall," retired this year. Over a thirty year period Kathy served as Wenham's Permitting Agent, Planning Board Secretary, Zoning Board Secretary, Secretary to the Selectmen, Board of Health Secretary, and generally was the Go-To-Lady if you needed to know something about anything at Town Hall. In a town governance structure made-up of mainly volunteers like me, she kept everything together and functioning between monthly board meetings. I called her "La Grande Poo Bah" before bowing respectfully. When I got something right it was often because of

Kathy. When she called and asked, "Are you sure you want to do that?" I knew enough to give pause and rethink the issue. She always knew more about any Planning Board issue than I did, but she was always careful to make me think I was in charge. With Kathy's retirement an era at Wenham Town Hall ends. Good-bye, Mrs. Teal. Thanks for everything.

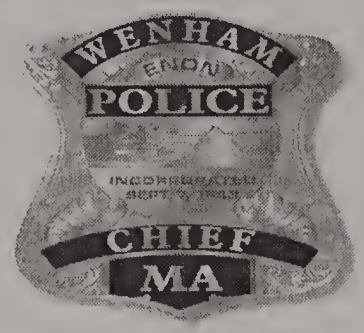
Respectfully submitted,

David Geikie, Chm.
Don Killam
Virginia Rogers
Stan Dodge
Minot Frye

Wreaths Across America Convoy

# Wenham Police Department

# Annual Report 2009




Message from the Chief

To: The Honorable Board of Selectmen and Citizens of the Town of Wenham

Celebrating 50 years

I am pleased to submit my fifth annual report as Chief of Police in the Town of Wenham. The year 2009 would mark the Wenham Police Department's 50th anniversary of full-time service. I would like to take this opportunity to thank Chief Edward Haraden who served as Wenham's first full-time Chief from 1959 to 1984. Chief Haraden's leadership provided the foundation for those who served with him as well as those who served following his retirement. Monday, March 30, 2009, marked the anniversary that Chief Haraden was appointed Wenham's first full-time police officer. He was appointed police chief upon the retirement of Chief Hall, who ended a 36-year tenure. Chief Haraden was recruited from the ranks of the Massachusetts State Police, and had just turned 31 when he was appointed. Chief Haraden had worked for six years with the Massachusetts State Police before assuming the Wenham post. Town Clerk Clara Jones had the honor of swearing him in.

Chief Haraden received $100 per week and had no station or cruiser. The police phone rang in his home when he was out of the office, and on April 1, 1959, the town purchased its first police cruiser, which was also the town ambulance, for $2,583. This innovation was welcomed by at least 46 members of the community, who were transported to area hospitals in the first eight months of the new service. Haraden's wife, Ethel, would answer the phone. She would call Beverly Police, who would radio to Chief Haraden in Car 52 when a call for service would come in. She also had to wash the dirty linen from the stretcher after use, and she did not receive compensation. The police telephone number was 321. The plate number assigned to the town cruiser was 1010, which was also the address on Massachusetts Avenue in Boston for State Police Headquarters. That plate number is still active today on cruiser number 1723.

Chief Haraden was well ahead of his time and was one of the most respected police chiefs in the Commonwealth. I recently had the pleasure of interviewing Chief Haraden on our Cable T.V. Show "Committed to Serve."

Cold Case

In 2009 the Wenham Police Department continued the search for Joseph Astuccio who went missing in 1993. With the assistance of today's computer technology and print and media outlets, a small cold case unit was established consisting of present and past officers including Chief Peter Carnes. As a result we received several ongoing leads which the department continues to follow. The investigation is ongoing.

Grant Opportunities

In light of increasingly difficult financial times, we have continued our efforts to find grant opportunities for the department, including traffic enforcement grants. Unfortunately, it appears that all Community Policing grants have been abolished in the Commonwealth. I would like to thank Sergeant Jeffrey W. Tobey and Detective Jonathan Gray for their continuing efforts in this endeavor.

Proactive Initiatives

Despite the economic times the Wenham Police Department continued to be proactive in 2009. I would like to congratulate Officer David Marsh who is now a Department representative to the N.E.M.L.E.C school response unit. In that position, he provides a great resource in the area of school threat assessments. We have worked closely with the Hamilton-Wenham School System Administration on the issue of school safety and I would like to thank School Superintendent Marinel McGrath and Business Manager Paul Szymanski for their leadership and commitment on this issue.

Officer Shane Kavanagh also became a drug recognition expert which provides a great resource to the Department and to the town. Officer Mike Mscisz received certification as a breathalyzer instructor.

Training

In June the Department participated in a "Mock Crash" at the Beverly Airport. The incident involved police and fire departments from surrounding communities and provided valuable training.

I would like to take this opportunity to thank department members for implementing a fantastic firearms program which included training at the Buker School for an active shooter situation. Sergeant Mark Fraser organized the training with assistance from Sergeant Jeffrey Tobey, Officer Christopher Machain, and Officer Richard Sherry. No ammunition was used or allowed on the property, but officers did carry weapons and different scenarios were utilized. People do not always consider the potential threat to our own schools in Wenham and Hamilton. Potentially we could also be called to an active shooter incident in a domestic situation, a mental health crisis, as well as potential terrorist targets such as the airport, water supply, or a gas line, and similar incidents in the surrounding cities and towns that would request mutual aid.

Wenham police want to remain vigilant on this topic. Fire departments train in schools consistently to protect children, and we need to protect our children against violence as well. Lt. Col. David Grossman, who is one of the world's foremost experts in the field of human aggression and the roots of violence and violent crime, said, "One statistic that most people do not know is that the probability of a student being killed or seriously injured by a violent incident is significantly greater than the probability of being killed or seriously injured in a fire and no child has been killed by a school fire in North America in over a quarter of a century, but in the 2004/2005 school year, 48 people were murdered in American schools."
We hope to conduct more of these trainings in the future, provided we can receive proper funding.

Community Contact

I encourage you to visit our department web site at **www.wenhampolice.com** to keep up-to-date on department activities, news releases, and to identify and access many of the services and various forms provided by the Department. The Department continues to be active in the community by participating in the Rotary Club which includes reading to children during literacy month. We also meet with senior citizen's groups including TRIAD, and we are establishing an active role in the schools with liaison officers. Officer William Foley has done a terrific job dealing with "quality of life" issues in town and has been a valuable resource in dealing with children.

Regional Initiatives

In a year that produced a lot of discussion on the sharing of services I can assure you that the Wenham Police Department continues to be proactive with regional initiatives and the sharing of services. Through our participation in N.E.M.L.E.C. (Northeast Municipal Law Enforcement Council), made up of 50 cities and police departments, we work constantly with other agencies and share resources when possible.

This past year we were able to receive on loan plate readers from N.E.M.L.E.C which was a great resource and a great mechanism in which to share equipment. Detective Jon Gray was instrumental in this endeavor.

We continue to investigate regional dispatch in Essex County which is progressing and we are working closely with Hamilton Police Chief Russ Stevens and his officers on how we can better serve our communities through the use of collaborative efforts.

Remembering Chief MacKenzie

In the end of 2009, the Wenham Police was saddened to hear about the passing of past Chief William MacKenzie. Chief MacKenzie served as a Public Safety official for thirty-four years, eleven as Chief of Police. Chief MacKenzie was caring and compassionate during his career to many troubled young adults who were starting to stray down the wrong path. He was often on a first name basis with the local youth during his days as

D.A.R.E Officer and was a truly dedicated professional. Chief MacKenzie was extremely innovative with computer technology in law enforcement. Bill's talents enabled the Wenham Police Department to become one of the first departments in Essex County and in the Commonwealth to become computerized.

Closing

I would like to take this opportunity to sincerely thank all the Town Departments and employees for their continued support of the Police Department during the past year. I would also like to thank the employees at the Hamilton Wenham Communications Center for the service they provide. I would also like to extend a sincere thank you to my Administrative Assistant, Sue Hersee, for her efforts to keep the administrative function of the Department running smoothly. I would like to extend a special thank you to Captain Thomas C. Perkins who is not only the second in command, but someone that I can continuously depend on.

Lastly, I would like to thank the people of Wenham for their continuing support. Clearly, this has been a trying year financially, but the Department continues to provide the optimum service to the community twenty four hours a day, seven days a week. The Wenham Police Department's work ethic will continue to be reflected in our motto of *"Dedicated to Community, Committed to Serve."*

Thank you for caring about the town of Wenham.

Respectfully Submitted,

Kenneth M. Walsh, Police Chief

**Wenham Police Department Statistics**

| Wenham Police Department Statistics | 2009 | 2008 | 2007 | 2006 |
|---|---|---|---|---|
| Directed Patrols | 6746 | 3744 | 1351 | N/A |
| Total Arrest & Summons | 204 | 187 | 344 | 290 |
| Total Motor Vehicle Stops | 1606 | 1019 | 1352 | 1348 |
| Arrest & Summons Motor Vehicle | 181 | 128 | 255 | 243 |
| Motor Vehicle Accidents | 70 | 70 | 91 | 75 |
| Motor Vehicle Fatalities | 0 | 1 | 0 | 1 |

| | | | | |
|---|---|---|---|---|
| Civil Infraction Citations | 363 | 310 | 438 | 467 |
| Written Warning Citation | 485 | 282 | 332 | 248 |
| Verbal Warnings Issued | 563 | 299 | 324 | 390 |
| Operating Under the Influence Drugs & Alcohol | 32 | 22 | 33 | 30 |
| Protective Custody | 4 | 2 | 10 | 6 |
| Rape | 1 | 2 | 5 | 0 |
| Robbery | 1 | 2 | 0 | 1 |
| Burglary-Breaking Entering | 5 | 3 | 17 | 27 |
| Larceny-Theft | 14 | 25 | 24 | 24 |
| Assault | 11 | 6 | 11 | 12 |
| Officers Assaulted | 0 | 1 | 0 | 2 |
| Drug Law Violations | 5 | 15 | 12 | 21 |
| Motor Vehicle Thefts | 0 | 2 | 4 | 1 |
| Motor Vehicle Recovered | 1 | 2 | 0 | 2 |
| 911 Calls | 85 | 99 | 84 | 102 |
| Medical Aids | 215 | 227 | 200 | 179 |
| Domestic Violence Cases | 8 | 7 | 15 | 16 |
| Retraining Orders Sought and or Issued | 9 | 3 | 16 | 14 |
| Parking Tickets Issued | 14 | 16 | 27 | 78 |
| Civil Citations Issued for Marijuana Possession | 14 | N/A | N/A | N/A |
| Solicitor Permits Issued | 8 | 1 | 0 | 0 |
| Pistol Permits, FID & Restricted FID's Issued | 27 | 33 | 73 | 57 |

## HAMILTON-WENHAM RECREATION DEPARTMENT

The Hamilton-Wenham Recreation Department's mission is to provide a wide variety of programs designed to improve the quality of life for residents by meeting physical and recreational needs. We promote life-long lessons through play, education, and community-wide events. The Hamilton-Wenham Recreation Department is overseen by a Joint Hamilton and Wenham Recreation Board. The Board is comprised of three Hamilton residents and three Wenham residents.

Here are some highlights from the Recreation Department for Calendar Year 2009:

- We redesigned the seasonal brochure used to promote seasonal recreation programs. The brochures now contain more information on all our programs, our new policies and procedures, and important Town contact information. This brochure can be downloaded at our website www.hamiltonma.gov.
- The Town of Hamilton updated its website this year and the Recreation Department took full advantage by updating our webpage to provide better customer service. Currently, you can download all our registration forms, look at our newly updated seasonal brochures, and find much more information regarding the Recreation Department.
- We offered 29 new recreation programs this year.
- Started a new recreation program called "Imagination Station," which is held twice a week for preschool children and their parents. We are averaging 25-30 children each day and the program has been a huge success.
- We worked with the Hamilton Council on Aging to fix up the old library building so that the Recreation Department could use the space to run recreation programs.
- Created a Playing Fields Task Force through the cooperation of the Town Sports leagues, local DPWs, and the School Athletic Director, to help support the Recreation Department in the creation, acquisition, and maintenance of the Town-owned playing fields.
- Updated the Patton Park Summer Park program to reflect the changing needs of the community.
- Hosted the Boston Celtics Championship trophy at the Recreation Department for all residents to visit.
- Participated in the annual Pumpkin Fest 2009 by providing pumpkins, outdoor movie night equipment, and setting up a craft station, as well as helping the Pumpkin Fest Committee.
- Offered extended hours for the Patton Park Pool.
- Held the first annual "Outdoor Movie Night" in July by showing Shrek at Patton Park.

We continue to provide effective customer service to all our participants and strive to reach outside the box looking for new programming ideas.

Respectfully Submitted

Melissa Roy
Recreation Director

ANNUAL REPORT

# HAMILTON-WENHAM

# REGIONAL SCHOOL DISTRICT

For the Year Ending June 30, 2009

# TOWN REPORT 2009

# HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE

| | TERM EXPIRES |
|---|---|
| Lisa S. Gaquin, Chair<br>PO Box 241 - 45 Rock Maple Ave, Hamilton 01936 (468-3412) | 2010 |
| Alexa McCloughan, Vice Chair<br>489 Bridge Street, Hamilton 01982 (468-1743) | 2012 |
| Dacia Rubel, Asst. Treasurer<br>12 Puritan Road, Wenham, MA 01984 (468-0058) | 2012 |
| Lauren S. Prior, Secretary<br>65 Gardner Street, Hamilton 01982 (468-4315) | 2011 |
| Richard L. Boroff<br>40 Moynihan Road, Hamilton 01982 (468-3162) | 2011 |
| Donald E. Gallant<br>28 Mayflower Drive, Wenham 01984 (468-2357) | 2010 |
| Theresa F. Leary<br>209 Bay Road, Hamilton 01982 (468-6636) | 2011 |
| John Joseph (Jack) O'Keefe<br>5 Anthony Road, Hamilton 01982 (468-1494) | 2012 |
| Denise A. Bisaillon<br>(Resigned Oct. 2009 prior to end of term 2010) | October 2009 |

## Hamilton-Wenham Regional School District
## Annual Report ✶ 2008-2009 (FY 09)
***Dr. Marinel D. McGrath, Superintendent of Schools***

I am pleased to present the 2008-2009 Annual Report for the Hamilton-Wenham Regional School District. As you read the school reports, you will note that the strength of our school district is in the quality of our students, teachers, support staff, and our two communities.

During the 2008-2009 school year, the Hamilton-Wenham Regional School District (HWRSD) had an enrollment totaling 2086 students with 871 in the elementary grades pre-kindergarten through grade five, 483 in the middle school grades six through eight, and 732 in the high school grades nine through twelve. The school district goal is to provide an engaging and comprehensive curriculum that challenges all students and raises their achievement level. Our students must meet not only local learning standards, but also the learning standards of the Commonwealth of Massachusetts and those of colleges across the country.

To realize the HWRSD learning goals, teams of teachers and principals provide an academic program for higher student achievement by embedding all state framework requirements within a strong district curriculum. Through state and federal grants and the generosity of the Hamilton and Wenham Ed Fund, teachers availed themselves of quality staff development programs to ensure successful implementation of programs. Through the dedication, commitment, and caring of our teachers and support staff, Hamilton and Wenham students were recognized for their achievements in the academics, arts, athletics, and activities during the 2008-2009 school year. Our elementary students participated in an artists-in-residence program; our middle school College Bowl students won the national competition for their division, and our middle school math team excelled in their New England Mathematics League meets. Middle School students were also recognized for their achievements in band competitions and the *Boston Globe* Art Awards. Our high school students received awards at the local, state, and national level in history, science, drama, and art. Our student-written and produced play "Wake Up Jack" won the state Massachusetts Drama Guild One-Act Festival Title. Ten students were selected to District and All-State Band and Chorus while seven students earned *Boston Globe* Key Art Awards. Our students excelled at both the National History Fair and International Science Fair. Four projects qualified for the National History Fair in Maryland and six students qualified for the state Science Fair, where two students were selected to compete at the International Science Fair held in Reno, Nevada. This year marks the third consecutive year our students have been invited to compete at the International Science Fair. HW athletic teams were very successful in all three seasons. Sixteen teams out of 24 qualified for state tourney action; six were Cape Ann League Champions, four East Regional Champions, one State Finalist, and three were crowned State Champions: in Girls Cross Country, Boys Indoor Track, and Boys Tennis. Further, seven of our coaches earned "Coach of the Year" honors in their sport.

The May 2009 MCAS scores reveal that Hamilton-Wenham students continue to score above the state average in all four subject areas tested *(see Director of Educational Services' report for detail). Every* member of the Class of 2009 has passed both the English and math sections of the MCAS which enabled all of them to graduate in June. The Class of 2009 had combined SAT scores of 1731 and scored better than the state average in Math (572), Critical Reading (581),

and Writing (578). In 2009, 113 students took 177 Advanced Placement (AP) exams in 13 subjects (Calculus AB-4.28, Statistics – 3.0, Computer Science – 5.0, English Literature – 4.39, European History – 2.96, French Language – 2.33, Japanese Language- 5.0, Spanish Language - 3.81, Spanish Literature – 3.37, Microeconomics – 5.0, Macroeconomics - 5.0, U.S. History - 4.0, U.S. Government & Politics-4.0). The average AP score for HW students was 4.01 on a scale of 0-5. Scores of 3-5 qualify the student to be considered for advanced placement in college. Twenty-seven of our students were recognized as AP scholars, receiving scores of 3 or higher on three or more AP Exams. The National Merit Scholarship Program recognized sixteen (16) members of the Class of 2009 as Commended Students (13), Semi-Finalists (3) and one was named a Finalist. Other indicators of district quality and achievement include: (a) 96.2% of our PK-12 students attend school daily, (b) 1.1% high school student dropout rate, and (c) 94% student matriculation to post-secondary education.

The H-W Regional School District continued its collaboration with the Towns of Hamilton and Wenham through the Towns/School Budget Process Committee (T/S BPC). The FY 09 school budget for $27,031,567 included a Proposition 2 ½ Override for $1,889,589 which enabled the district to maintain "level services" for FY 09. As many know, the Chapter 70 state funding was decreased for the 9th consecutive year. In FY 01, the District received 19% of its budget from Chapter 70; in FY 09 the District received only 13% of its funding from Chapter 70 state aid. The School Committee and community members continue to work hard with our legislators to change this formula to relieve the burden on the taxpayers.

Specifically, the FY 09 override funds at the elementary level maintained 4 classroom teachers, 1.5 reading specialists, 6 teaching assistants for reading, and funds for instructional materials and maintenance needs. At the middle school, the override funds maintained 1.8 math and 1.8 social studies teachers, 1 integrated academic teacher in reading and drama, algebra and Spanish textbooks, as well as funds for instructional materials and maintenance needs. The override maintained 9.2 high school teachers and 1 teaching assistant for the alternative program and instructional materials and maintenance needs. Lastly, the override also funded a part-time secretary for special education, a part-time data specialist for state reporting, technology infrastructure and hardware, and funds for district-wide maintenance.

While this budget balanced the education needs of students with economic realities, the FY 09 budget, once again, did not have the full support of our constituents. We had many constituents who believed the budget should have been higher so we could maintain a greater number of our academic programs. We also had just as many constituents who believed the budget should have been lower so as to ease the tax burden.

At the June 11, 2009 School Committee meeting, the District bid farewell to three teachers at the 7th annual "We Honor You" reception. Honored retirees included: Kathleen Brumby (30 years) - Buker School Food and Custodial services; Karen Godfrey, (24 years) Middle School Life Skills; Ken Portnoy (21 years) High School Social Studies; Lyn LeGendre (8 years) High School English; Claudia Frost (16 years) High School Music; Robert Krol (5 years) High School Principal; and Lois MacIntyre (20 years) District Bookkeeper.

I would like to recognize and thank the many people who supported our schools this past year. On behalf of the students, faculty, administration, and School Committee, I thank the Friends of Pre-School, Buker, Cutler, Winthrop, Miles River, and High Schools, Special Education Parent Advisory Board, HW Ed Fund, HW Rotary Club, HWRHS Sports and Activities Alliance, Support our Schools, Friends of the Arts, Pro Musica II, and the many generous parents and community members who contributed time and money to support our schools.

I am also grateful to our faculty, staff, principals, assistant principals, and the District Leadership Team for their devotion to the students of Hamilton and Wenham. Finally, we are most appreciative to the townspeople of Hamilton and Wenham and the Hamilton and Wenham Boards of Selectmen and Finance Committees who have seen us through difficult times and who continue to support our efforts to make the Hamilton-Wenham Schools the very best they can be.

In closing, our initiatives continue to advance the coherence and quality of our educational program. There are many goals yet to realize which are dependent upon continued school funding. Our professional staff must have the resources if we are to continue to be competitive with peer school districts in developing, providing, and maintaining a high quality educational program for our students in the Hamilton-Wenham Regional Schools.

Ice Cream Social - Senior Center

## Department of Student Services

*Allison Brown Collins, Director of Student Services*

The Student Services Department of the Hamilton-Wenham Regional School District provides a wide range of programs for students with disabilities, ages 3 to 22. During the 2008-2009 school year, 352 students in the District (16.9% of the general population) are identified as needing special education services.

Special Education is a required program for all public school districts under both federal law (Individuals with Disabilities Act – IDEA) and state law (Chapter 766). Eligibility for special education services is based upon the presence of (a) a diagnosed disability, (b) the inability to make effective progress in the general curriculum due to the disability, and (c) the need for specially designed instruction or related services. A team of teachers, parents, and other professionals collaborates in making eligibility determinations for each student. Evaluation teams, composed of trained professionals including school psychologists, special education teachers, speech and language pathologists, occupational and physical therapists, and other specialists, utilize a full battery of diagnostic testing instruments to assess the individual needs of the students.

Professional special educators, trained paraprofessionals, and therapists support regular education classroom teachers in meeting the needs of students with learning disabilities, health and sensory disabilities, communication disorders, neurological impairments, cognitive deficits, and emotional and behavioral difficulties. In addition to assisting students with moderate special needs through specialized instruction and inclusion support, the Student Services Department provides a variety of intensive programs for children with complex needs, including the Integrated Preschool, Pre-Kindergarten and Elementary Intensive Learning Program, middle and high school ASPIRE programs, high school Learning Skills, and the STAY alternative program for high school students. In 2008-2009, the District implemented an Intensive Reading and Written Language Program (IRWL), which provides comprehensive academic and reading instruction for students with significant reading disabilities in grades 4-8, and implemented a language-based co-teaching model at the high school.

The Special Education Department is evaluated annually on a three-year rotation between elementary, middle school, and high school programs. These evaluations are required by law of all public schools as a means of ensuring quality programs for students with disabilities. In 2008-2009, the annual evaluation focused on special education programming at the middle school level.

The Student Services Department is proud of its record of service within the District and recognizes that the high quality teaching practices of classroom teachers and the strong District curriculum have established the climate of educational excellence that allows students with disabilities to succeed. The support of the School Committee, the Superintendent, School Administrators, families, and townspeople has been essential in meeting the needs of all learners in the District.

## Office of Educational Services

*Dr. Maryellen Duffy, Director of Educational Services*

As the Director of Educational Services for the Hamilton-Wenham Regional School District (HWRSD), I work with and support the staff and Leadership Team to focus the curriculum, instruction, assessment, and professional development work on the District's goals and strategic plan, and ensure compliance with the policies of the MA Department of Elementary and Secondary Education (DESE).

HWRSD continues to update its instructional program according to the guidelines established and approved in 2004. There are curriculum and instruction task forces established in every subject area and technology. During 2008-2009, the task force committees refined and developed curriculum maps using "TechPaths," a web-based software program, and established benchmark assessments. The Professional Development Committee monitored the task force committees, planned two all day professional days, an early release Wednesday program, and other related after-school professional development.

The Office of Educational Services and the Technology Committee continues to oversee the implementation and updating of the five-year technology plan. The plan defines our vision and direction for our staff, specifies the needs in our schools, and outlines the learning goals for our students.

The Office of Educational Services also supervises the programming for our 32 English Language Learner (ELL) students and the 47 students who qualify for Section 504 Individual Accommodation Plans. As the director, I also review, approve, and monitor the Home Education Plans for 37 students from 23 families residing in Hamilton and Wenham.

During the 2008-2009 school year the HWRSD was awarded 6 state entitlement grants and 1 private competitive grant totaling $213,055. The receipt of these grants allowed us to offer quality staff development programs and support to our teachers. The grants provided funding for MCAS remediation at the high school level, curriculum development for physical education and health education, drug, alcohol and violence prevention programs, and mental health services for students. The grants also provided funding for staff development programs in science, math, engineering and technology, the Responsive Classroom, instructional strategies (differentiated instruction, thinking maps and classroom management), American History, and Verizon's "Thinkfinity" technology integration course. The Beginning Teacher Orientation, Induction, and Mentoring Program and the curriculum coach positions also continue to be grant funded.

Student achievement as measured by HW learning standards and 2009 MCAS scores reveal that HW student scores are above the state average in all five subject areas tested: Gr. 3 reading (97% passing), English (average of 97% passing at Gr. 4, 5, 6, 7, & 8), mathematics (average 93% passing at Gr. 3, 4, 5, 6, 7, & 8) and science (95% passing at Gr. 5, 8 & 10). We recognize that student achievement, curriculum, and staff development are interrelated and will continue to pursue and secure opportunities to support these connections. I acknowledge and thank the teaching staff, Leadership Team, Superintendent, School Committee, families, and our member towns for their support, which is essential in meeting the needs of all learners in the District.

**Bessie Buker Elementary School**
*Brian F. O'Donoghue, Principal*

The Buker School had an enrollment of 237 students in grades K-5 during the 2008-2009 school year. It was an exciting and productive year for our school community.

Student instruction was supported by 12 classroom teachers, 4.4 special education teachers which included a full-time teacher and part-time reading specialist assigned to our new intensive reading and written language program, 11.5 special education and regular education teaching assistants, a part-time literacy specialist, a part-time school adjustment counselor and school psychologist. We had a part-time, building based media specialist to support instruction in the library and technology lab while our other specialist areas of art, physical education, and music were taught by sharing staff with the Cutler and Winthrop Schools. Our new staff included special education teachers Geri Kelley and Melissa Fleet, Amy Varay – reading specialist, Jackie Johnson - art, and Tammi Smith – registered nurse.

The intensive reading and written language program completed a successful first year under the direction of special education teacher Karen Birner. This program met the significant reading and written language needs of students in grades 4 and 5 from across the district. Students received their core academic instruction in this classroom, while continuing to be members of a homeroom for many other academic and school-related activities.

Teachers focused their professional development in support of our school goal of raising student achievement in reading and mathematics. Professional days and release time was devoted to developing curriculum maps to ensure curriculum alignment across the elementary level. Teachers also worked in collaboration to improve student performance with math open response questions.

The Kids Care Club supported our local as well as world-wide community service efforts. The students collected food supplies for the ACORD food pantry throughout the year. We held a book drive to support literacy for the children of Zimbabwe and successfully shipped many cases of new and gently-used books to them. These activities were part of many throughout the year that support our theme of *citizenship.*

The Buker School once again received generous support from our parents, the Friends of Buker (FOB), the Hamilton-Wenham Ed Fund, and the Towns of Wenham and Hamilton. The Friends of Buker supported dynamic cultural enrichment experiences for our students, including author visits from Steven Ratiner and Giles Laroche and performances by storyteller Antonio Rocha and the Bamidele Dancers and Drummers. The Hamilton-Wenham Ed Fund grant monies supported the updating of our technology lab with new desktop computers for our students. Thank you to all of the members of the Buker School and Hamilton-Wenham communities for your continued support.

## Cutler Elementary School

***Jennifer E. Clifford, Principal***

There were 302 students enrolled in kindergarten through fifth grade in fifteen classrooms at Cutler School during the 2008-2009 school year. We celebrated learning throughout the year, highlighted regularly as the entire school body joined to share writing, music, and drama during our monthly "All School Meeting." It was a productive and exciting year for our entire school community.

New faculty members included the appointment Liana Hanson to the third grade and Jenna DeMauro to the fifth grade. Cerissa Schartner became a special education liaison and Heidi Hebert became the library/media specialist. Students were supported by 28 classroom and specialist teachers as well as 12 teaching assistants this year.

Professional development initiatives in 2009 included a focus on mapping the social studies and science curricula. Teams of teachers worked across the district to establish core curriculum maps, outlining the essential content and skills at each grade level. The Cutler School Building Leadership Team continued to design and implement professional development at the building level which focused on common expectations and language for student behavior. Faculty members participated in monthly meetings, creating expectations for students as they work to be responsible, respectful, and complete their best work throughout the school day. Teachers also continued their study of technology integration, using the latest research to increase the use of technology in the classrooms. Three math programs were piloted by teachers at every grade level, leading to the recommendation of a new program for implementation in Fall 2009. Staff members continued to volunteer their time as student mentors, reaching out to students in need of extra adult connections.

We are fortunate to have a variety of school activities for our students. The fourth and fifth grade chorus and fifth grade ensemble band performed for the school as well as for parents during three concerts this year. Cutler School activity clubs met with volunteer teacher leaders again this year. Fifth grade teacher Melissa Graham led a lunchtime String Jam Session, allowing fifth graders to pursue their interests in stringed instruments. Second grade teacher Nancy Duffy led student athletes in the Cutler Running Club, meeting twice weekly before school hours, providing students an opportunity to exercise their bodies in order to focus their minds. Fourth grade students knit carefully during their lunchtime under the guidance of fourth grade teacher Dede Johnson and teaching assistant Janie Bellenis, while fifth graders learned sign language during the midday break under the tutelage of fifth grade teacher Jenna DeMauro.

We are supported by several community organizations. The Friends of Cutler (FOC) continue to provide extensive assistance to our school. The Friends brought numerous cultural enrichment activities and assemblies to our students, while also supporting several field trips. Funds have been set aside to improve the school playgrounds and several books were donated to the classroom and school libraries. Families provided many classroom wish list items which allowed new curricular projects and activities to take place in classrooms. Cutler School also benefited from the generosity of the Hamilton-Wenham Education Fund, receiving computers and streaming video subscriptions for student classroom use. Everyone at Cutler School thanks Hamilton and Wenham for its continued support of Cutler School and our young learners.

**Winthrop Elementary School**
*Carrie Vaich, Principal*

During the 2008-2009 school year, the Winthrop School had an enrollment of 332 students including two district-wide pre-kindergarten classrooms which had two morning and two afternoon sessions each. Our kindergarten students were served by either a full-day tuition based class or a half-day kindergarten class. These young learners joined the remainder of our school in grades one through five. Our staff included 66 staff members which included teachers, specialists, therapists, and teaching assistants who provided instruction for our students.

Throughout the year, staff members met collaboratively to improve teaching strategies and to align curriculum standards through curriculum mapping. Utilizing technology, teachers worked with grade level teams across the district to outline both the science and social studies curricula. Grade level representatives on the District Mathematics Committee reviewed, analyzed, and evaluated various mathematics programs, resulting in a twelve-week pilot of each program. Teachers gathered data and discussed programs philosophies, ultimately making a recommendation to implement the *ThinkMath!* program in Grades K-5 beginning September 2009.

The staff at Winthrop School participated in a two-week author study under the lead of Kimberly Ubaldo, our new Reading Specialist. Ms. Ubaldo and the Literacy Team developed a number of whole school activities, read alouds, and interactive reading sessions based on the work of children's book author and illustrator Patricia Polacco. These activities guided students with shared reading discussions between and within grade levels. Under the direction of Heidi Caccivio and Janet Lee, the Kids Care Club worked on community service projects. The initiative to support "Birthday Wishes," a school-wide drive for birthday party donations for families living in homeless shelters continued successfully. Our Friends of Winthrop also assisted us with a weekly food drive to support the Acord Food Pantry.

We have been extremely fortunate to have a dedicated group of parents organizing our Friends of Winthrop events and fundraisers. This year the students were fortunate to engage in a week-long visit from the dance group "Phunk Phenomenon." Various dance group members instructed students on the history of hip hop dancing and basic moves as part of the physical education classes. Students thoroughly enjoyed the culminating performance by the dance group at the end of the week. The Friends of Winthrop conducted many building beautification projects including the front entrance revitalization and center courtyard overhaul, designed by teaching assistant Marcie Ricker. Both areas were fully reconstructed with parents donating plans to complete the project. Parents also conducted a weekend painting project, completing four classrooms and every hallway bulletin board in the school. Additional funds raised were used to complete the three-year plan of updating technology for the Media Center. With support from the Hamilton-Wenham EdFund grant, technology components and resource materials were available for staff and student use. We are most grateful to the EdFund for supporting our efforts in meeting the needs of each individual learner.

All of us a Winthrop School had a wonderful year. We thank our parents and communities for their continued support of our school and its programs.

Mary Kelly and Trudy Reid

**Miles River Middle School**
*Matthew J. Fox, Principal*
*Christy A. Reynolds, Ed.D., Assistant Principal*

This year we celebrated our 10th year of educating Hamilton and Wenham's middle school students. The MRMS provides a comprehensive curriculum composed of math, English, science, and social studies. In support of the community's desire to expand the foreign language curriculum, we now offer Spanish as an academic class five days a week. Our academic program is complemented with "Integrated Academic" (IA) classes which include the arts (music, art, drama), reading, applied technology, physical education, and health. Our 483 students come primarily from Hamilton and Wenham, with 321 and 148 students from each town, respectively. We enrolled 11 school choice students from other North Shore towns which include Beverly, Salem, Essex, and Gloucester.

Miles River Middle School has a regular education staff of 34 full-time teachers, a 14 member special education staff, and 6 special education teaching assistants to support individual education plans. Our support staff includes a behavior specialist, a school psychologist, an adjustment counselor, a part-time technology specialist and aide, a part-time librarian and 1.5 aides, a registered school nurse, 1.5 school secretaries, two full-time and two half-time custodians, and four food service employees.

Miles River Middle School focused on two staff development initiatives for the 2008 – 2009 school year. First, we were excited to begin the process of unifying our curriculum into one integrated format. Using a district-wide software program, the staff used Wednesday staff development time to coordinate and articulate the curriculum with the entire district. A second initiative focused on the educational concept of "differentiated instruction," whereby teachers learned teaching strategies to reach and teach students of differing abilities in the same class.

The student body at Miles River is composed of active students who work hard in and out of the classroom as evidenced by their success in classroom learning and in extracurricular offerings. The MRMS College Bowl team finished first in the nation for its division and one student competed at the state finals for the Geography Bee. Our Math team excelled in its competitions and shared practice time with the high school math team. This year the History Fair was introduced to middle school students. MRMS students did very well, taking most of the awards in the regional competition and continued a strong showing in the state finals. Our excellent performing and visual arts groups provided memorable concerts, plays, and Arts Nights for all to enjoy. Our students continued their involvement in service projects and are often recognized for their contributions to the towns, food banks, day care centers, and other service-based organizations. We are so proud of their efforts to become active, contributing citizens.

The support of our two towns continues to be appreciated by all at MRMS. The Hamilton Wenham Ed Fund supported the school by partnering with the Friends of Miles River (FOMR) to purchase a mobile wireless laptop lab. The FOMR contributed greatly to our students by providing funds for field trips, enrichment programs and guest speakers, classroom Smart Boards, ancillary school supplies, and materials for our teachers. The ability to expose students to advanced technology, cultural activities, and a rich, supported curriculum is paramount in today's global society. All the teachers, staff, and students of Miles River warmly thank the Friends, the HW Edfund, and our towns for their continued support of the school.

## Hamilton-Wenham Regional High School

*Robert M. Krol, Principal*
*Philip T. Conrad, Assistant Principal*

I wish to express my thanks to our quality educators and staff serving the families of Hamilton and Wenham who daily provide our 732 students with a diverse and relevant learning experience. Of special note this year is the faculty's work in curriculum development, continued work on the New England Association of Schools and Colleges (NEASC) recommendations, efforts to create a successful alternative physical education experience for seniors, and work to develop the Writing Center, the final step necessary for students to complete their portfolios.

Our students continue to excel in their daily academic endeavors and in national and state testing. Our students' performance on the Scholastic Aptitude Test, Advanced Placement, and MCAS are well above national and state averages and rate as one of the best in the Greater Boston area. 87% of the graduating class continued their education at 4-year colleges, with an additional 8% continuing at two-year and post-secondary schools. The National Merit Scholarship Program identified thirteen students as "Commended Students" and three were named as Semi-Finalists. We are also very proud of our students serving in the military and those starting their careers in the workforce.

Students continue to be active in co-curricular activities with over 190 students participating in the annual science and history fairs, representing the high school in regional, state, and national competitions. Our students continue to excel at both the National History Fair and International Science Fair. Four projects qualified for the National History Fair in Maryland and six students qualified for the state Science Fair, where two students were selected to compete at the International Science Fair held in Reno, Nevada. This year marks the third consecutive year our students have been invited to compete at the International Science Fair.

Over 350 students were involved in clubs and activities. Our art, music, and drama students continue to distinguish themselves. Our student-written and produced play "Wake Up Jack" won the state Massachusetts Drama Guild One-Act Festival Title. Ten students were selected to District and All-State Band and Chorus. Participation in athletics remained high. Our athletic teams were very successful in all three seasons. Sixteen teams out of 24 qualified for state tourney action; six were Cape Ann League Champions, four East Regional Champions, one State Finalist, and three were crowned State Champions: Girls Cross Country, Boys Indoor Track, and Boys Tennis. Further, seven of our coaches earned "Coach of the Year" honors in their sport.

Our connection to the community continues to grow. Student participation increased in our Diversified Learning Program, placing more students in learning locations in our communities. Our "Seniors Helping Seniors" program included 150 seniors participating in a give-back day to help senior citizens in both towns while our junior class volunteered at the annual Hamilton Wenham Edfund Golf Tournament. Thanks to our High School Friends, student club fees were reduced and thanks to the Hamilton Wenham Edfund, *Smartboard* technology was purchased for our high school classrooms. The support of our various booster clubs also enriched our students' lives and reduced their user fees.

As I will be retiring this year after forty-one years as an educator, I wish to express my gratitude to the Hamilton-Wenham community for their efforts to support a quality experience for their children. It was an honor and privilege to serve our communities.

# MILES RIVER MIDDLE SCHOOL
## GRADE 8 GRADUATES

Margaret Abbot
Emily Acciavatti
Francesca Ambrose
Olivia Ambrose
Matthew Andre
Alice Anthony
Caylie Ascolillo
Jonathan Askwyth
Ashor Azeni
Hadley Barlow
Bryanna Beveridge
Ethan Black
Keegan Blute
Daniel Brennick
Emily Bresnahan
Justin Brown
Bettina Bucco
Jamin Buchanan
Tyler Bussone
Cailin Campbell
Zachary Campbell
Kasey Cannister
Sean Carr
Kerrianne Cauley
Adam Celata
Juliette Chagnon
Rebecca Chagnon
Melanie Clough
Hannah Collins
Jennifer Cook
Oliver Cook
Cheyenne Corrado
Maxwell Counihan
Adam Cox
Cassidy Culbertson
Nora Curran
Rebecca Daff
Ryan Daff
Samantha Davis
Eva Der
Jason Diskin
Cassidy Doggett
Lyndsay Domoracki
Elizabeth Donnellan
Liam Donovan
Sarah Duffy
Cara Durgin
Peter Durgin
Emily Everett
Caroline Fallon
Christina Fallon
Julia Ferreira
Lucas Fersan
Cassandra Fibbe
Justin Finkenaur
Geoffrey Fischer
Kendall Fitzpatrick
Caroline Flores
Patrick Fontaine
Colleen Ford
Reed Forsey
Cody Franz
Edward Frick
Nicholas Fusco
Emily Gaucher
Caroline Goodrich
Kelly Goodwin
Vladislava Grayton
Mikayla Guarino
Abigail Hammerl
Aaron Haskell
Arthur Hayden
Daniel Heck
Caroline Heppner
Marissa Hershberg
Emma Hughen
Joshua Hunt
Eleanor Irish
Nicholas Jenkins
Dennis Kane
Andrew Kane
Brad Kimball
Morgan Kimball
Andrew Klobucher
Benjamin Kozlowski
Joanna Kwon
Madeline Lanois
Nicole Leonard
Margaret Lidrbauch
Nora Lombard
Adelaide Loomis
Danielle Lorizio
Mathew Lorizio
Trevor Lyons
Taylor MacDonald
Darby Mackintosh
Devon Mackintosh
Ryan Marci
George Makin
Shane Malatzky
Leah Markland
Alexander Martin
Catherine Martin
Kathleen Mastrianni
Francis McCarthy
Logan McCulloch
Siobhan Mcdonough
Adelaide McInnis
Allison McLane
James McLellan
Graham Melick
Taylor Morong
Tyler Mulley
Megan Murphy
Brian Nicoll
Jessica Nims
Nolan O'Brien
Lauren Obrist
Caitlin O'Donnell
Scott Oro
Claire Pacione
Hannah Parker
Alexander Pecoraro
Adam Penner
Sara Peppler
Lexus Phaneuf
Rudolph Pizzano IV
Susan Pomilla
Emma Quateman
Emily Reardon
Emily Ribet
Kayla Roberts
Joshua Ross
Tyler Rostad
Drew Schimmel
Andrew Schlecht
Jack Schreuer
Hannah Schwartz
Meghan Sedgwick
Christina Serpa
Rebecca Shailor
Lily Shiland
Megan Smith
Hannah Spellman
Adam Stelline
Jeremy Stelline
Meredith Surette
Abigail Symes
Emily Tanch
Christopher Toner
Caroline Trustey
Steven Turpin
Samantha Tuscano
Devan Tyack
Matthew Vogus
Shannon Wallace
Sarah Walsh
Allison Whelan
Mackenzie Wilson
Patrick Xu
Emmeline Zhu

# HAMILTON-WENHAM REGIONAL HIGH SCHOOL
## 2009 GRADUATES

Lauren Michelle Adams
Quinn Gordon Allen-Wardell
Anthony William Ardon
Mariah Frances Astulfi
Daniel John Atwood
Dylan Albert Teague Baker
Miranda Moon Barnwell
Emily Katherine Bartlett
Courtney Somer Bateman
Cody James Beckett
Jeanise Adrianna Bertrand
Kayla Paige Besse
Jason Ryan Bial
Harrison MacIntyre Black
Megan Marie Black
Laura Ross Blume
Craig Kenneth Brand
Kristen Judith Brao
Dorothy Ellen Brennick
Jonathan Whitfield Britton
Clayton Douglas Brockenbrough
Laurel Margaret Brooks
Andrew Scott Brown
Molly Moriarty Brown
Conor Nicholas Burke
Hannah Elizabeth Bynum
Kayla Elizabeth Capozzi
Calandra Jean Mason Carnevale
Katherine Anne Cassidy
Daniel Mark Castro
Jacqueline Jean Celata
Christopher Patrick Chandler
Rebekah Jeanne Charek
Dayeon Cho
Marc Harrison Ciulla
Shane James Collette
Casey Lee Colyer
Daniel Miller Congdon
Alyssa Margaret Conville
Victoria Lynn Corbin
Kathryn Mae Craig
Zachary Edward Crane
Eleanor Oakman Crossan
Caroline Behrens Croyle
Joshua Edward Cummins
Charles Fowler Curtis, III
Corey Joseph Daff
Stephen Mark Dangora
Emily Francesca DeHority
Gina Louise DeNapoli
James Warren Denton, III
Eric Richard Der
Corey Shawn Dodge
Jared William Dolan
Sean Patrick Doonan
Natalee Patricia Renee Drougas
Gwendolyn Iris Edwards
Antonio Gaspare Eramo
Alana Victoria Figurido
Madison Ann Finley
Lauren Adele Fischer

Margaret Alice Frederiksen
Samantha Jean Gallagher
Brendan Allias Gauthier
Steven Barry Gonsiorowski
Kayla Elizabeth Goodwin
Marlena Kyminas Grasso
Charles Minot Graves
Matthew Scott Greeke
Elizabeth Theresa Hackett
Adam Joseph Hammdorff
Ryan Zackary Hansen
Douglas Bailey Hardy
Kerry Anne Harrington
Hannah Lee Hebert
Michael Bernard Hershberg
Kayla Marie Hill
Christopher Dickinson Hinchey
Catherine Anna Hoffman
Kaja Pederson Hopps
Christine Michele Ingemi
Finley Christine Janes
Claire Lorraine Johnson
Katie Lyn Johnson
Kelly Christine Johnson
Derek Christopher Keith
Michael Julian Kerr
Jessica Barbara Kildahl
Kelsey Elizabeth King
Jonathan David Kinney
Timothy Hull Kinsman
Sean Keegan Kirtman
Michael Allen Klobucher
Christina Marie Kvistad
Emily Louise Lanois
Kassandra Rose Lapointe
Andrés Felipe Laverde
Matthew James Lavin
Jillian Amie Leikauskas
Annie Snowden Lindland
David Robert Littlefield
Oliver Bracken Locke
Mckenzie Elise Love
Martin Keach Lussier
Natalie Jordan Maes
Kierstyn Laura Maggiacomo
Conor Michael Maginn
Brendan Anthony Maione-Downing
Brianna West Manzelli
Christian Phelps Martyn
Amanda Virginia McCarthy
Robyn Mary McCarthy
Ian Paul McCracken
Christi Alexandra McCulloch
Kevin John McGlynn
Austin John McInnis
Jeffrey Joseph McLean
Davia Joy Meader
Joseph Anthony Mercurio
Katharine Frances Moroney
Justin Owen Mullen

Daniel James Mulley
Alexandra Grace Nawoichik
Tyler Andrew Nekoroski
Aimee Leigh Nelson
James Frederick Nichols
C. Joshua Ernest Nims
Brittany Noel Noyes
Kelsey Hope O'Connor
Meghan Elizabeth O'Neil
Ailene Mary Orr
Molly Ann O'Shea
Stephanie Claire Ozahowski
Lukas Michael Painchaud
Alisa Hope Juhee Parrett
Emily Sammis Patrolia
Benjamin David Pederson
Nicholas Walker Petrou
Michael Joseph Pettinati
Brianna Meaghan Pomeroy
Christopher Michael Poole
Philip Rocco Posillico
Jenna Leigh Prizio
Amanda Doris Ray
Lauren McGrath Reid
Thomas Slattery Roberts
Peter Matthew Rokowski
Kimberly Cathryn Row
Christopher Francis Roy
Anthony Michael Sanchez
Robert Sten Sandell
Joseph Paul Savasta
Michael Jon Selden
Alexandra Claire Shailor
Kelsey Lauren Shuka
Julie Ann Skerry
Maxfield Scott Sklar
Andrew Charles Smith
Emily Mary Smith
Michael Gavin Sousa
Tabitha Rae St. Pierre
Jessica Lyn Stephens
Meredith Grueby Swanson
Katelyn Helen Thibeault
Lovell James Thompson
Shawn Lawrence Tucker
Celina Ingrid Valletti
Luke Alan Vance
Olivia Ann McDermott Vanni
Bianca Adele Vecchiarello
Jeremy Alan Walton
Michael Christopher Watson
Christine Clay Webber
Andrew Whalen Weld
Devin Alexandra Welenc
Devin Flint Whear
Dana Elizabeth Wilfahrt
Colin James Winrow
Eric Harrison Winslow
Sarah Kendrick Young

**NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**
**30 LOG BRIDGE ROAD, MIDDLETON, MA 01949-2806**
**www.nsths.mec.edu**

**ANNUAL REPORT (Short Form)**
**JANUARY 1, 2009 – DECEMBER 31, 2009**

**William O. Nichols, Secretary - Wenham Representative**
**North Shore Regional Vocational School Committee**

**Amelia P. O'Malley, Superintendent-Director**
**North Shore Regional Vocational School District**

**Merger Study**
The plan to build a $133 million high school that proponents say will transform vocational education on the North Shore finally became a reality in December.

The Beverly City Council voted 8-0 to join the new vocational school district, becoming the ninth community to sign on to the project thereby moving the proposal past the threshold required by state law.

The new school is scheduled to open in 2013 in Danvers and will open up spots for the nearly 200 North Shore students who are turned away from North Shore Technical High School and Essex Agricultural and Technical High School every year due to lack of space.

The vocational school will be built on the campus of Essex Aggie and will accommodate 1,440 students in 23 subjects ranging from carpentry to animal science to culinary arts. It will represent a merger of North Shore Tech, Essex Aggie and the Peabody high school vocational program.

The state has promised to pay 74% of the cost of building the new school, or $98.6 million. Another $4 million will be raised by the anticipated sale of North Shore Tech. The communities that join the district will share the remaining cost, about $31 million, based on how many students they send to the school.

**Administration**
The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

**Enrollment**
Student enrollment as of October 1, 2009 is 451. Students cite their interpersonal relationships with teachers, counselors, and administrators, and the vocational/technical programs as the reasons for application. There continues to be a shortage of space for classrooms, shop areas, the library and the cafeteria.

Students participate in programs in Automotive Technology, Carpentry, Commercial Art, Collision Repair, Cosmetology, Culinary Arts, Electrical, Information Systems Technology, Graphic Arts, Health Technology, Machine Technology, and Masonry.

**Curriculum**

In 12th grade science we offer three electives that include: Human Biology which now includes biotechnology as a significant part of the curriculum, a revised Physics curriculum, and a long time popular environmental biology course Field Studies in the Natural Sciences. All of our courses are laboratory based, college preparatory, consistent with state requirements, and are designed to assist with our students' career and educational goals.

**General and Program Advisory Committees**

The Program Advisory Committees meet twice per year to discuss suggestions for improving our vocational-technical programs. The instructors use these meetings to learn about the latest equipment, materials, techniques, and technology being used in industry. Improvement in curriculum and delivery of instruction are directly related to these suggestions and industrial standards.

The General Advisory Committee consists of one member from each of the Program Advisory Committees and the school Principal. Each member has specific recommendations from their advisory committee and advises how to improve the vocational delivery system and maintain the high industrial standards and integrity of each program. The General Advisory Committee discusses articulation agreements, integration into the curriculum for academics and career areas, the OSHA 10-hour card online training, and the diversity representation of our advisory committees.

**Vocational Career and Technical Area**

The Career and Technical Areas continue to work on integration projects with the academic faculty helping students understand the importance of academic concepts in the student's technical area.

The students and their parents will also be able to review their updated competency listing on line using Career Cruising. The Vocational Coordinators and Guidance Counselors are working together to re- enforce employability skills and entrepreneurship.

Safety continues to be a primary concern. Seniors will not participate in the COOP program without a Career Safe OSHA 10 hour card or be able to graduate. Sophomores complete the 10-hour Career Safe program and received their OSHA 10 hour card before they can participate in the technical program junior year.

In addition, students continue to maintain their working portfolios and seniors will begin to create their Senior Showcase portfolio including their electronic portfolio. All students will be presenting their portfolios to faculty, staff and members from their industry allowing them to develop their public speaking skills. This should help them with job interviews and their college admission process.

**Technology Integration**
Throughout grades 9-12, students are developing skills in word processing, Internet, global communications, spreadsheets, graphics, desktop publishing, and multimedia. They collect and apply data, learn ethical and legal aspects of technology, manipulate graphics, learn text and page layout skills, and use various multimedia tools to express their views and creativity. They develop these skills through a series of projects integrated into the curriculum. Teachers work with a technology specialist in order to create projects that combine their curriculum and technology in a meaningful manner.

Many teachers and our administrators are incorporating Google Docs into their repertoire of technology skills. Google Docs is an online site providing the ability to share documents, spreadsheets or presentations with friends or co-workers. Administrators work collaboratively creating agendas for meetings. Teachers help students to better collaborate on projects both in and out of school using this site.

Our Special Education Department uses a Tablet PC lab. A Tablet PC is the same as any other laptop however; it is equipped with touch screen technology which allows the user to operate the computer with a stylus or digital pen, instead of a keyboard or mouse. By rotating and folding the screen it transforms into a tablet configuration. Using a stylus, students can make handwritten notes and drawings in a manner comparable to the way in which pen and paper are used. Students using Tablet PCs can actively participate in classroom presentations and exercises by drawing responses on screen. Taking handwritten notes and drawing diagrams in a class increases productivity and retention of information.
The North Shore Regional Vocational School District website has a new look. Its design has been changed and updated (www.nsths.mec.edu). The new school video can be viewed on the home page.

**Special Education Department**
The special education program is inclusive in nature. Inclusion classes are offered in all grades and in every major academic subject area. These classes are co-taught by members of the general education and special education staff. In conjunction with this, many special needs students receive academic support services in the Curriculum Support Center, under the direction of the Special Education Administrator.

**Athletic Department**
The Boy's & Girl's Basketball teams had a good number of students play at multiple levels during the winter season. The boy's team qualified for the State Tournament losing in the quarter finals of the North to Winthrop.
The spring of 2009 saw the Softball team win another league championship and qualifying for the state and vocational tournaments. The team became the State Vocational Champions and advanced to the semi-finals of the North Sectionals in the State Tourney.

The Baseball team also won the league championship and qualified for the state and vocational tournaments. The team advanced to the quarter finals of the North Sectionals before being eliminated by North Reading.

The spring of 2008 also saw the start of a Boy's and Girl's Lacrosse co-op team with Essex Aggie. The number of participants was high necessitating the hiring of an assistant coach and running a junior varsity program.

Girls Lacrosse, sponsored by Essex Aggie, also had a good turnout and played a varsity and junior varsity schedule.

Paul Worth took over the head coaching position of the football team after the departure of Mike Drouin. The football team qualified to play in the Vocational Bowl and a chance to make the State Playoffs instead.

Girl's soccer, in its second year, won a second league championship and qualified for the State Tournament. The participation level is high resulting in a full junior varsity schedule.

Boys Soccer saw an increase in numbers this year, necessitating the start of a junior varsity team. The varsity team had a good season finishing in 2nd place in the league and qualifying for the State Tournament.

Fall cheering, in its second year as co-op with Essex Aggie, improved their performance level this year but was hit hard by the H1N1 virus just around competition time. However, the team still qualified for State Competitions.

The programs are running well and the participation rate continues to be very high for a Vocational School.

**School-to-Work/Placement**
Entering the world of work in the 21st century takes more than vocational/technical skills or academic success. Good employees must be able to be good listeners, take direction, set goals and develop positive working relationships with supervisors and co-workers. North Shore Tech's goal has always been to develop our students' maturity and understanding of what faces them in the world of work.

**Tech Prep**
Tech Prep, a federally funded program, establishes articulation agreements between high school students and post-secondary institutions. This program develops career pathways that allow for a seamless transition from high school to college programs of study, creating opportunities for high school students to earn college credits.

We continue to work with North Shore Community College reviewing established articulations in ITS, Health, Marketing and Culinary and developed a new articulation in Graphic Communications.

**Health Office Report**
Health services offered at North Shore Technical High School include first aid, health education, health promotion and prevention of illness in a caring safe environment. Emphasis is to prevent illness and injuries, to minimize impairments to learning and to make community/school referrals as appropriate.

In the spring there was ongoing reporting to the Middleton Health Dept. when H1N1 became an issue. We had no confirmed reports of H1N1 this school year.

One change in health services was a change in nursing personnel. Ms. Holman left to teach Health Assisting classes and Mrs. Kersker took over the school nurse position midyear.

**Transportation Department**

The Transportation Department has a fleet consisting of twenty (20) buses, fourteen -71 passenger buses, one-18 passenger bus, three buses dedicated to the building trades, two -35 passenger buses and also one-8 passenger van. The Transportation Department provided transportation to and from school on a daily basis for approximately 457 students and provides buses three days a week for after school activities. Transportation was provided for many field trips throughout the school year and all the offsite activities, sports games, etc.

**Adult Education**

Adult Evening Education at North Shore is a self-supporting program that offers approximately sixty (60) vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly one thousand adult students that participate in a wide variety of courses. Popular fields of study include: computers, health, construction, machine technology, culinary, automotive, business and personal finance. A number of courses have state approval for professional and trade license preparation.

Adult Education at North Shore provides a much-needed service and is embraced by the community as an outstanding educational opportunity.

**Business Office**

The Department of Revenue has certified the amount in our unencumbered excess and deficiency funds available July 1, 2009 at $466,284.

The Fiscal 2011 Budget preparation is currently in process and will be presented to the District's Finance & Property Policy Sub-Committee in February and subsequently to the District's School Committee. At this point, we have not received financial data pertaining to fiscal 2011 from the Department of Elementary & Secondary Education.

**North Shore Regional Vocational School District Committee**

| | |
|---|---|
| Beverly | Mr. Dean Porteous |
| Boxford | Mr. Michael Crowe |
| Danvers | Mr. Russell Fravel |
| Essex | Mr. George R. Harvey, Chairman |
| Gloucester | Ms. Melissa Teixeira |
| Hamilton | Mr. David W. Ketcham |
| Lynnfield | Dr. Paul Anderson |
| Manchester-by-the-Sea | Mr. Joseph Sabella |
| Marblehead | Mrs. Marcia Sweeney, Vice Chairman |
| Middleton | Mrs. Ellen Weitzler |
| Nahant | Mrs. Anne Senk |
| Rockport | Mr. Mark Small |
| Salem | Mr. Thomas St. Pierre |
| Swampscott | Mr. William Jackson |
| Topsfield | Ms. Trudi Perry |
| Wenham | Mr. William O. Nichols, Secretary |

## EASTERN ESSEX DISTRICT
## DEPARTMENT OF VETERANS' SERVICES

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors, and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year one Wenham veteran was on this program. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows, and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately $132,000 to eligible recipients in Wenham; current staff is responsible for approximately $76,000 dollars paid to or saved by those assisted in Wenham.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation, and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice, or assistance to 19 of the town's 169 *identified* veterans and 2 of the 53 *identified* veterans' widows during 2009. The VSO also assisted the Wenham Veterans Memorial Committee in its efforts to identify a funding source and develop an appropriate recognition to Wenham veterans serving during periods of war.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state, and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham, and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. John Clemenzi is the Wenham member of the Board of Directors.

During 2009 the District also provided veterans' services assistance to the City of Gloucester and the Town of Topsfield as requested/authorized by the Board of Directors and the Massachusetts Department of Veterans' Services.

Terrance P. Hart
District Director

## WATER DEPARTMENT

The Wenham Water Department would like to thank Robert Moroney for serving on the Board of Water Commissioners. While Bob was only on the Board for a short time, his knowledge and experience as retired D.P.W. Director in Manchester-By-The-Sea was truly appreciated. The Water Department would also like to welcome Paul Mendonca as the newest member of the Board of Water Commissioners.

Water conservation still remains one of our main focuses along with supplying the residents with water that meets or exceeds government standards. Increased chemical and electricity costs as well as reduced pumping resulting in declining revenues prompted a water rate increase to balance our budget and provide sufficient revenue to maintain the infrastructure system and the quality of Wenham water.

Work to raise the protective outer casings of Well #1 and Well #2 is moving forward and is approximately 25% complete. The rehab and upgrade of the two Town wells will provide a secure and sanitary building and raise the top of the wells above ground level. Work is expected to be completed in the Fall of 2010.

AMSTAR of Western New York performed a one year inspection of the Lord's Hill water tank in July and found no deficiencies. Meter replacement continued in 2009 and will continue until the town-wide upgrade program is complete.

As always, we would like to thank the many town officials, fellow employees, and residents who help to keep Wenham water among the best around.

Ernest C. Ashley, Chairman
Richard K. Quateman
Paul E. Mendonca

Erik G. Mansfield, Superintendent

Hamilton/Wenham Green at The Council on Aging Expo

## WATER DEPARTMENT STATISTICS

| | 2008 | 2009 |
|---|---|---|
| TOTAL WATER PUMPED | 117,837,000<br>(Permitted withdrawal: | 108,688,000<br>142,350,000) |
| MAXIMUM DAY | 723,000 | 563,000 |
| HARDNESS (Calcium) | 160.0 mg/l | 130.0 mg/l |
| MILES OF WATER MAIN | 28.15 | 28.15 |
| FIRE HYDRANTS | 212 | 212 |
| WATER SERVICES | 1, 142 | 1, 142 |
| NEW SERVICES ADDED | 6 | 0 |
| METERED WATER SALES | $459,984.16 | $413,227.00 |
| OTHER INCOME | $3,506.20 | $19,613.00 |
| TOTAL INCOME | $463,490.36 | $432,840.00 |

## WENHAM ISSUES OF SOCIAL SERVICE HELP

(formerly known as Wenham Issues of Social Service and Housing)

The Wenham Issues of Social Service and Housing (WISSH) was established in 1979 to assist Wenham residents experiencing an emergency housing or financial need. WISSH is also a referral agent to other organizations for residents. General meetings of the WISSH Board are determined at the beginning of each fiscal year and meetings and times are posted at the Wenham Town Hall. All meetings are held at the Wenham Council on Aging building on School Street. Members of the committee are appointed by the Board of Selectmen.

The year 2009, brought more changes to the organization. Susan Bannon, after serving WISSH for many years as board member, retired from the committee. WISSH benefited from her great knowledge of Senior Care issues as well as her advocacy and concern for seniors. Ann Shaw also retired after serving for many years as an invaluable board member. The board was fortunate to have Ann's expertise as a banker. She provided guidance and knowledgeable support with regard to housing issues that came before the committee. We are grateful to both Ann and Susan for their years of service and many contributions on behalf of Wenham residents in need. Another change that took place this year was the relinquishing of the housing portion of WISSH to the newly established Wenham Affordable Housing Trust. WISSH now has the title of Wenham Issues of Social Service Help. WISSH has a direct phone line via town hall; the number remains the same, 978-468-5520 x 9.

The reframed mission of the WISSH Committee will be to identify the social service needs of Wenham residents and to coordinate and implement the appropriate assistance to those in need. The committee will also provide education about the social services available to the community and enlist the support of citizens of Wenham.

In 2009, 11 requests for emergency financial assistance were processed. Of those, 5 were single parent families, 5 were disabled citizens, and 1 disabled senior citizen.

Funding for WISSH comes from the generosity of town residents. WISSH does not receive funding from the Wenham Town Budget. Again this year, we would like to thank First Church in Wenham for their generous financial gift which we applied for through a grant process of the mission board.

On behalf of the committee I extend deep appreciation for the support of the Selectmen, Town Administrator, and Trudy Reid, the committee's liaison to Town Hall. I would also like to thank Sarah Johnson and Catherine Gabriel for their kindness and council in the processing of payments in a timely fashion, on behalf of residents in need.

Respectfully submitted,
Patricia K. Purdy, Chairperson

Committee Members:

| | | |
|---|---|---|
| Patricia Purdy, Chair | Donald Luxton | Tom Tanous |
| Susan Carp, Secretary | Jane Pedersen | Donald Killam |
| Susan Harnisch | Calvin Perkins | |

## ZONING BOARD OF APPEALS

The Wenham Zoning Board of Appeals hears and decides appeals and petitions for variances and special permits from regulations governing dimensions of yards and areas and all other regulations stipulated under the Zoning By-Law and Massachusetts General Laws, Chapter 41, s81. Additionally the Board hears requests for Comprehensive Permits, under Chapter 40B s20-23.

After a long and careful revision process, an entirely new Town Zoning By-Law was adopted in March 2009. The new bylaw delegates the responsibility for issuing different types of special permits to either the Zoning Board or Planning Board. The Zoning Board hears all special permit requests for non-residential uses, accessory uses, changes to non-conforming uses and structures, height, barns, and activities in the Aquifer Protection District.

In 2009, Burly Street LLC asked the Board first for a clarification, and eventually a modification, of a condition of their Comprehensive Permit for a twenty unit condominium project on Burley Street. The Board denied the request seeking to no longer provide a second means of access to the property for emergency purposes. The applicant has appealed the denial to the State Housing Appeals Court.

The Board granted one special permit to convert an accessory building into both a home office and accessory apartment. Additionally, they heard a request for a modification of an existing special permit for the operation of a bed and breakfast. The applicant sought to have the permit amended to allow for private functions to be held on site, including weddings and similar type events. The request was denied citing significant opposition from the Fire Department, Police Department, Board of Health, and several abutters.

The Board is made up of three members and one alternate member. The Board is staffed part time by Emilie Cademartori, the Town's Planning and Conservation Coordinator.

Anthony Feeherry
Jonathan Stringer
Timothy Mansfield
Francis McNamara

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Storms in 2009 resulted in frequent flooding - Pleasant Pond

**TOWN OF WENHAM**

County of Essex

MASSACHUSETTS

Wenham - Incorporated 1643

(First Town set off from Salem)

Population – 5181

Area: 8.21 Square Miles

ZONING BYLAWS
First Adopted 1947

Present Minimum Lot Size: 40,000 sq. ft.; 170 ft. Frontage

Building, Electrical, Plumbing and Health Regulations require permits for new construction and alterations.

| | |
|---|---|
| ASSESSOR'S OFFICE | 468-5520 ext. 5 |
| BOARD OF HEALTH | 468-5520 ext. 4 |
| CONSERVATION COMMISSION | 468-5520 ext. 8 |
| EMERGENCY - FIRE OR POLICE | 911 |
| (for exchanges other than 468) | 468-4421 |
| FINANCE DIRECTOR | 468-5520 ext. 3 |
| FIRE PREVENTION OFFICER (non-emergency) | 468-5508 |
| INSPECTOR'S OFFICE - Building, Electrical, Gas & Plumbing | 468-5520 ext. 4 |
| LIBRARY | 468-5527 |
| POLICE DEPARTMENT (non-emergency) | 468-4000 |
| SELECTMEN'S OFFICE | 468-5520 ext. 2 |
| TOWN ADMINISTRATOR | 468-5520 ext. 2 |
| TOWN CLERK | 468-5520 ext. 1 |
| TOWN ACCOUNTANT | 468-5520 ext. 3 |
| TREASURER-COLLECTOR | 468-5520 ext. 3 |

TOWN HALL OFFICE HOURS

| | |
|---|---|
| Monday, Wednesday, Thursday | 9:00 A.M. - 4:30 P.M. |
| Tuesday | 9:00 A.M. - 7:00 P.M. |
| Friday | 9:00 A.M. - 1:00 P.M. |

SELECTMEN MEET TUESDAYS AT 7:00 P.M.

ANNUAL TOWN MEETING DAY - FIRST SATURDAY IN MAY

2010-2011
PART II

# WARRANT FOR THE ANNUAL TOWN MEETING WITH REPORTS AND RECOMMENDATIONS OF THE FINANCE AND ADVISORY COMMITTEE

Hearing on the Warrant
Monday, April 26, 2010
Buker School – 7:30 P.M.
Annual Town Meeting – BUKER SCHOOL
Saturday, May 1, 2010
Election 8:00 A.M. to 12:00 noon – Meeting 1:00 P.M.
Please bring this Part II with you to the
Hearing and Town Meeting
Matters to be voted do not appear in Part I of the
Town Report

Wenham Finance and Advisory Committee
Fiscal 2011 Annual Report

To the Citizens of Wenham,

The Wenham Finance and Advisory Committee herein presents, for your review, consideration and action at the May 1, 2010 Town Meeting, our recommended budget for Fiscal 2011, which begins July 1, 2010.

Similar to the past several years, our recommended Article 2 Operating Budget is at the Proposition 2 ½ Levy Limit. Overall, the proposed Town Operating budget expenditures increased a total of approximately $178,385 or 1.2% from the current 2010 budget. In summary, the total FY 2011 operating budget, excluding the water department for which separate bills are issued, will increase by 2.4%, consisting of a 1.79% increase in the tax rate, a reduction of 1.3% in other revenue sources, and a 3.95% increase in contribution to the Hamilton Wenham Regional School District.

Although we have again avoided requesting a Proposition 2 ½ Operating Override, we are recommending a Debt Exclusion Override. This override recommendation is a $145,000 Town Capital request which is designed to provide funding to replace a very old DPW one ton truck, plow and sanding unit. The new truck is expected to save over $10,000 per year in expense for maintenance and outside contractors, in addition to enabling the Highway Department to maintain the existing level of services.

The bottom line effect of all of the above recommended expenditure requests is an increase of about 28 cents or 1.79% in the tax rate.

This year was another very challenging budget process. The budgets for the town departments have been severely reduced in recent years, and these low levels continue in this recommended budget. Revenues, which fell from FY 2009 to FY 2010, are expected to further decline in FY 2011, with an estimated reduction of $20,045 in State Cherry Sheet income and estimated reduction of "Local Receipts" of $62,464. In addition, our Levy Limit expense growth was further constrained by the decline in our New Growth amount which was reduced from $46,828 this year to an estimated $40,000 next year.

For the Hamilton-Wenham Regional School District (HWRSD), the recommended budget under Article 2 is a 3.95%, $286,460, increase from FY 2010. This results from two factors, first, a 2.5% increase in the total contribution from the combined towns, and second, a shift in enrollment to Wenham, thereby increasing the Town's share of the total contribution (a 3.95% increase for Wenham versus a 1.82% increase for Hamilton). Although the HWRSD's contribution from the towns would increase 2.5%, due to reductions in its other sources of funding the increase in its budgeted expenditure request is 1.0%. The HWRSD Board did not request an Operating Override for FY 2011. They are however, requesting an article to create a Stabilization Fund. Since our committee has not had an opportunity to review and discuss it in its final form, we are not able to make a recommendation at this time. We anticipate we will have a recommendation before our annual Warrant hearing on April 26th.

The essence of the Town budgeting process has not materially changed in many years. Department heads propose budgets in the fall for review, approval and modification by the Town Administrator and Selectmen. The Finance Committee receives the Selectmen's recommendations in early January and we proceed to set goals, review the budgets, interview Department heads and discuss among ourselves how to "balance the budget", which now means avoiding an Operating Override request for the Town.

Please come to the Warrant Hearing on Monday, April 26th. This is the designated time for us to explain our recommendations and for you to ask us questions, express your opinion and give us feedback.

Wenham Finance and Advisory Committee

Jack Wilhelm, Chairman
Susan Mehlin
Brett McKechnie
Roger Kuebel

# WARRANT FOR THE ANNUAL TOWN MEETING
# WENHAM, MASSACHUSETTS
# May 1, 2010

Essex, ss.

To either of the Constables of Wenham, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of said Town qualified to vote in the elections and town affairs to meet in the Perkins Auditorium in the Bessie Buker School in said Town on Saturday, May first, 2010, at eight o'clock in the forenoon, then and there to act on the following articles. "Article One," the election of officers to be by official ballot from 8:00 A.M. until 12:00 NOON; the remaining articles to be acted upon at 1:00 P.M., and if not completed, the meeting to be reconvened on Tuesday, May 4, 2010 at 7:30 P.M., at the Bessie Buker School, School Street; and to vote on ballot questions at the Special Election on Thursday, May 20, 2010, at the Buker School in said Town between the hours of 7:00 A.M. and 8:00 P.M.

## ARTICLE 1: Election of Town Officers

Moderator for one year; Town Clerk for one year; one Selectman for three years; one Assessor for three years; one Cemetery Commissioner for three years; one Board of Health member for three years; Tree Warden for one year; one Planning Board member for five years; one Water Commissioner for three years; one Hamilton Wenham Library Trustee for three years; three Hamilton Wenham School Committee members for three years; or take any other action relative thereto.

## ARTICLE 2: Budget Appropriations

To see if the Town will determine what sum of money may be necessary to defray the Town expenses of the twelve month period (Fiscal Year 2011) beginning July 1, 2010 and ending June 30, 2011 and to make appropriations for the same and to determine the source thereof.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

# MEDIAN HOME
# ASSESSED VALUE & REAL ESTATE TAX

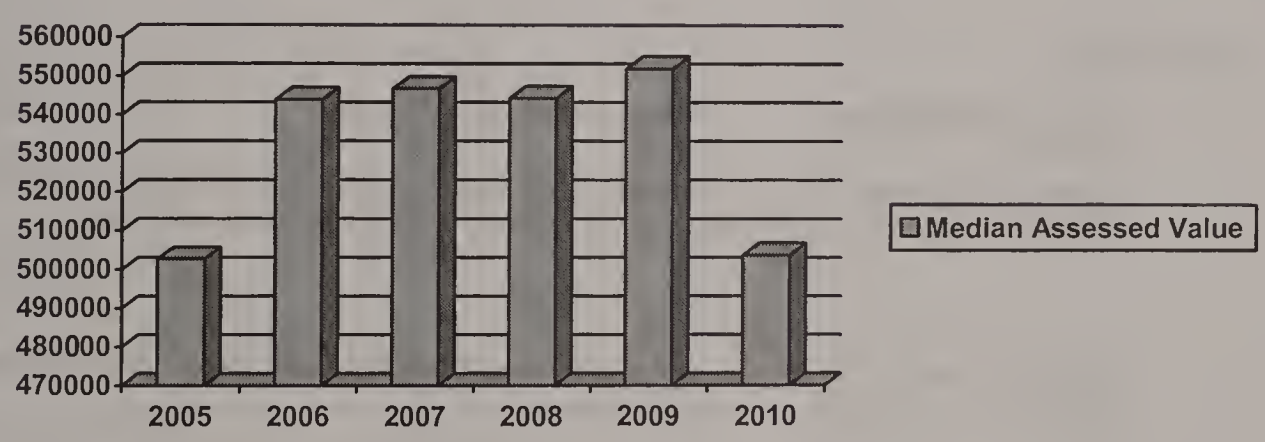
MEDIAN HOME ASSESSED VALUE
2005-2010

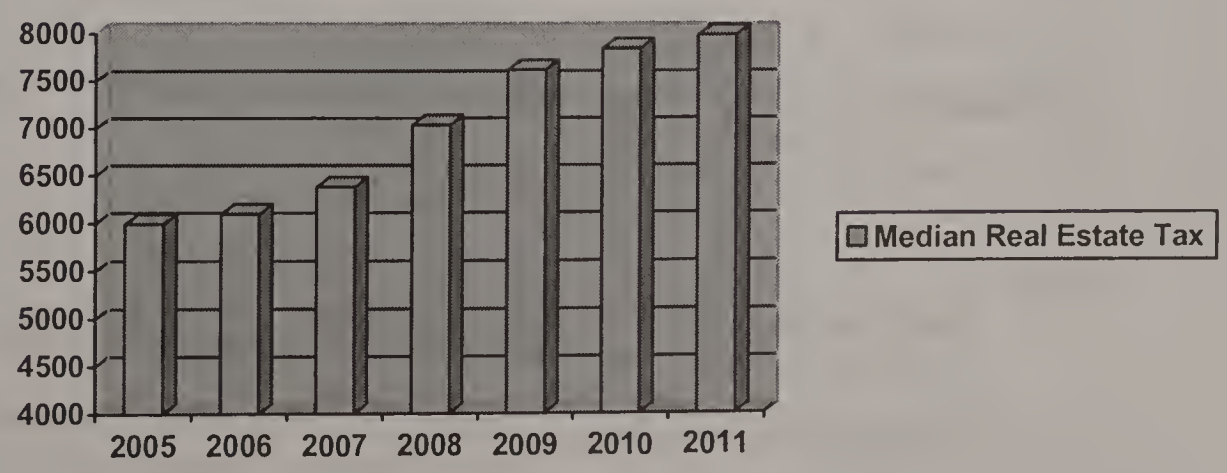
| | |
|---|---|
| 2010 | $503,750 |
| 2009 | 551,900 |
| 2008 | 544,200 |
| 2007 | 546,700 |
| 2006 | 543,900 |
| 2005 | 502,700 |

MEDIAN HOME REAL ESTATE TAX
2005-2011

| | | |
|---|---|---|
| Proposed 2011 | 7,979 | * ** |
| 2010 | 7,838 | |
| 2009 | 7,567 | |
| 2008 | 7,031 | |
| 2007 | 6,380 | |
| 2006 | 6,092 | |
| 2005 | 5,987 | |

* Assumes no assessment increase
** Assumes all overrides pass



# Notes to Recap Sheet for FY2011

## REVENUE

Local Receipts: Include the following: **$828,950**
Motor Vehicle Excise, Penalties and Interest, Payments is Lieu of Taxes, Charges for Services, Fees, Rentals, Departmental Revenues, Licenses and Permits, Fines and Forfeits, and Investment Income

Water Revenue:
Raised from water use charges. Water Receipts equal Water Budget: **$439,058**

Assessments to Hamilton: – FY11 apportionment:

| | | | |
|---|---|---|---|
| Joint Library | 63.60% - Hamilton | Council on Aging Van | 55.92% - Hamilton |
| | 36.40% - Wenham | | 44.08% - Wenham |

Library Assessment:
Total Assessment to Hamilton – Library **$577,520**

Council on Aging Van Assessment:
Total Assessment to Hamilton – COA Van **$28,710**

Cherry Sheet Revenues:
FY10 Cherry Sheet – $400,898
FY11 Estimate (5% Reduction) = **$380,853**

Overlay Surplus:
Left Over Allowance for Abatements used to level the tax rate **$ 86,000**

Community Preservation Act Funds: **$380,000**

Other Available Funds: Chapter 90 Funds (Road Repairs): **$117,977**
Cemetery Funds from Cemetery Perpetual Care **$ 6,500**

## EXPENSES

Cherry Sheet Charges: Assessed by State (Level Funded) **$137,377**

Other Expenditures: Catch all for any other charges which may be assessed to the town without appropriation. This includes cherry sheet offsets and any other deficits that may have to be raised.

FY11 Estimated: **$ 6,631**

Overlay: Also known as the Allowance for Abatements and Exemptions – from Assessors
FY11 Amount: **$100,000**

Special Articles: The total dollar amount of the Finance and Advisory Committee's recommended expenditures under all of the warrant articles that affect the tax rate (except Article 2)

Article No. 4 Description: Chapter 90 **$117,977**

Override Articles: Items that are considered to be beyond the Levy Limit and will require a Town Meeting Vote

Article No. 7 Debt Exclusion Override **$145,000**
DPW One Ton truck with Sander and Plow

Other:
Fiscal Year Levy Limit: From Department of Revenue RECAP Sheet **$12,200,222**
New Growth: Value increase estimated from Building Permits - FY08 Amt: **$ 40,000**
This amount is added to the Levy Limit
Proposition 2 ½ Debt Exclusion: Includes Joint Library Project, Town Hall/Police Station Project, Iron Rail Boiler and School Debt, Culvert BANS & Dump Truck

Community Preservation Act Funds Reserved: **$370,000**
Community Preservation Act Funds Unreserved: **$10,000**

## PRELIMINARY RECAP SHEET
## COMPARISON OF FISCAL YEAR 2010 TO 2011
### Finance Committee Recommendation

| | ACTUAL - DOR FY2009 Recap | ACTUAL - DOR FY2010 Recap | ESTIMATED FY2011 Recap | INCREASE (DECREASE) |
|---|---|---|---|---|
| REVENUES | | | | |
| LOCAL RECEIPTS | 900,003 | 891,414 | 828,950 | (62,464) |
| Reservation from General Fund - Backhoe | 63,000 | 0 | 0 | 0 |
| WATER | 511,160 | 430,097 | 439,058 | 8,961 |
| ASSESSMENT from Hamilton - COA Van | 32,000 | 29,363 | 28,710 | (653) |
| ASSESSMENT from Hamilton - Joint Library | 583,000 | 582,460 | 577,520 | (4,940) |
| Local Receipt Subtotal | 2,089,163 | 1,933,334 | 1,874,238 | (59,096) |
| Community Preservation Act Revenue | 531,814 | 622,502 | 380,000 | (242,502) |
| CHERRY SHEET REVENUE | 592,643 | 400,898 | 380,853 | (20,045) |
| OTHER (Available Funds) | | | | |
| Chapter 90 | 115,454 | 117,977 | 117,977 | 0 |
| Cemetery Funds to offset DPW expenses | 10,000 | 6,500 | 6,500 | 0 |
| FREE CASH USED FOR: | | | | |
| Article 8: To Level the Tax Rate | 590,664 | 247,000 | 305,964 | 58,964 |
| OVERLAY SURPLUS: | | | | |
| Article 8: To Level the Tax Rate | 23,963 | 0 | 86,000 | 86,000 |
| Transfer from Water Surplus | | | | |
| FY10: Transfer Water surplus for Well Repair | | 151,000 | 0 | (151,000) |
| TOTAL REVENUES | 3,953,701 | 3,479,211 | 3,151,532 | (327,679) |
| EXPENDITURES | | | | |
| ARTICLE 2 - SALARIES & WAGES | 3,000,145 | 2,834,851 | 2,859,186 | 24,335 |
| ARTICLE 2 - TOWN EXPENSES | 4,018,713 | 3,710,928 | 3,751,074 | 40,146 |
| ARTICLE 2 - H W REG SCHOOL EXPENSES | 6,423,592 | 7,260,009 | 7,546,469 | 286,460 |
| ARTICLE 2 - SCHOOL DEBT | 377,384 | 372,283 | 342,917 | (29,366) |
| ARTICLE 2 - REG VOCATIONAL SCHOOL EXPENSES | 33,564 | 35,313 | 50,223 | 14,910 |
| ARTICLE 2 - CAPITAL | 101,400 | 218,000 | 59,900 | (158,100) |
| sub-total Article 2 | 13,954,798 | 14,431,384 | 14,609,769 | 178,385 |
| CHERRY SHEET CHARGES | 120,165 | 121,492 | 137,377 | 15,885 |
| OTHER - Library Offset | 8,247 | 6,461 | 6,631 | 170 |
| Other Deficits to be raised (if any) | 24,106 | 0 | 0 | 0 |
| OVERLAY (Allowance for Abatements) | 150,000 | 100,000 | 100,000 | 0 |
| SPECIAL ARTICLES | | | | |
| Article 4: Chapter 90 | 115,454 | 117,977 | 117,977 | 0 |
| OVERRIDE ARTICLES | | | | |
| Article 7: Capital - Debt Exclusion | 153,000 | 64,500 | 0 | (64,500) |
| No School Operating Override in FY2010 or FY 2011 | 601,267 | 0 | 0 | 0 |
| Community Preservation Act Unreserved | 8,760 | 10,000 | 10,000 | 0 |
| Community Preservation Act Reserved | 523,054 | 612,502 | 370,000 | (242,502) |
| TOTAL EXPENDITURES | 15,658,851 | 15,464,316 | 15,351,754 | (112,562) |
| NET AMOUNT TO BE RAISED (Total Expenditures less Total Revenues. This amount is subject to the levy limit) | 11,705,150 | 11,985,105 | 12,200,222 | 215,117 |
| PRIOR FISCAL YEAR LEVY LIMIT - before debt exclusion | 9,566,430 | 10,597,768 | 10,909,540 | 311,772 |
| 2 1/2% Increase | 239,161 | 264,944 | 272,738 | 7,794 |
| Current New Growth (Value increases from new building) | 190,910 | 46,828 | 40,000 | (6,828) |
| Override Articles (School - FY 09 = $601,267, FY 10 = 0) | 601,267 | 0 | 0 | 0 |
| | | | | 312,738 |
| LEVY LIMIT - before adding current year debt exclusion | 10,597,768 | 10,909,540 | 11,222,278 | |
| One year Capital Override | 153,000 | 64,500 | 0 | |
| Reduction of Levy for unused Dump truck appropriation | (63,000) | 0 | 0 | |
| PROP 2 1/2 DEBT EXCLUSION | 1,024,463 | 1,021,507 | 977,944 | |
| School Debt, Town Hall/Police Station, Joint Library | | | | |
| LEVY LIMIT - Maximum Allowable Levy | 11,712,231 | 11,995,547 | 12,200,222 | |
| (Net Amount To Be Raised cannot be higher than this) | | | | |
| LESS: Amount to be provided for negotiated settlement of a disputed legal claim | | | | |
| GAP - Levy Limit minus the Net Amount To Be Raised. (If this amount is negative it is beyond the Levy Limit and is not allowable without an override) | 7,081 | 10,442 | 0 | |
| PROPERTY VALUATION | 853,767,317 | 770,250,958 | 770,250,958 | 20,310,108 |
| TAX RATE -(Net Amount to be Raised divided by Property Valuation x 1000) | $13.71 | $15.56 | $15.84 | $0.28 |

| | |
|---|---|
| Joint Libr Proj. | 101,448 |
| Jt Libr Purch | 28,028 |
| Town Hall | 20,890 |
| School Reno | 342,917 |
| Iron rail boiler | 10,213 |
| Town Hall @ 4.456m | 374,616 |
| Fire Truck (Quint) | 57,432 |
| Culverts BAN | 39,500 |
| Dump Truck | 2,900 |
| Total | 977,944 |

1.79% increase/ decrease

Please note: $100,000 of expenditures equals approximately $0.13 on the tax rate

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **GENERAL GOVERNMENT** | | | | | |
| **114** | **MODERATOR** | | | | | |
| 114-5200 | EXPENSES | 0 | 0 | 0 | 50 | 50 |
| **122** | **SELECTMEN** | | | | | |
| 122-5100 | SALARIES | 10,812 | 10,812 | 10,812 | 10,542 | 10,542 |
| | (Chairman @ $4,160/year, 2 Members @ $3,191/year) | | | | | |
| 122-5200 | EXPENSES | 2,000 | 1,368 | 1,782 | 2,000 | 2,000 |
| | | 12,812 | 12,180 | 12,594 | 12,542 | 12,542 |
| **123** | **TOWN ADMINISTRATOR** | | | | | |
| 123-5100 | SALARY (@ $93,456/year) | 87,825 | 90,821 | 93,456 | 93,456 | 93,456 |
| 123-5200 | EXPENSES | 2,500 | 2,285 | 2,479 | 2,500 | 2,500 |
| | | 90,325 | 93,106 | 95,935 | 95,956 | 95,956 |
| **131** | **FINANCE & ADVISORY COMMITTEE** | | | | | |
| 131-5200 | EXPENSES | 152 | 149 | 247 | 250 | 250 |
| **132** | **RESERVE FUND MGL C.40, S.6** | | | | | |
| 132-5700 | RESERVE FUND | 143,962 | 119,851 | 147,319 | 150,000 | 139,879 |
| **135** | **TOWN ACCOUNTANT** | | | | | |
| 135-5100 | SALARY & WAGES | 45,200 | 47,756 | 44,334 | 45,629 | 52,000 |
| | (Town Acct. @ $52,000/yr.) | | | | | |
| 135-5200 | EXPENSES | 3,966 | 2,908 | 1,930 | 2,040 | 2,315 |
| 135-5300 | CONTRACT SERVICES | 1,209 | 0 | 463 | 0 | 0 |
| | | 50,375 | 50,664 | 46,727 | 47,669 | 54,315 |
| **139** | **MUNICIPAL AUDIT** | | | | | |
| 139-5300 | CONTRACT SERVICE - Municipal Audit | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| **141** | **ASSESSORS** | | | | | |
| 141-5100 | SALARY & WAGES | 71,636 | 74,778 | 76,514 | 78,405 | 78,137 |
| | Chief Assessor @ ($59,586/year + $300 longevity) | | | | | |
| | Asst Assessor @ (19.14/hr X 18 hrs plus $200 longevity) | | | | | |
| 141-5200 | EXPENSES | 11,056 | 8,007 | 8,007 | 9,450 | 9,550 |
| 141-5800 | CAPITAL | | | | | |
| | | 82,692 | 82,785 | 84,521 | 87,855 | 87,687 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| **145** | **FINANCE DIRECTOR, TREASURER / COLLECTOR** | | | | | |
| 145-5100 | SALARY & WAGES | 97,483 | 105,510 | 106,964 | 105,730 | 99,748 |
| | (Finance Director, Treas. / Coll. @ $64,823/year + $100 longevity ) | | | | | |
| | (Asst. Collector @ $33,826/yr ) | | | | | |
| 145-5200 | EXPENSES | 11,449 | 8,973 | 12,051 | 7,675 | 9,475 |
| 145-5200 | TAX TITLE | 891 | 583 | 597 | 4,000 | 2,750 |
| 145-5300 | GASB 45 ACTUARIAL STUDY | | | 0 | | |
| 145-5300 | CONTRACT SERVICE | 11,843 | 11,848 | 12,029 | 14,700 | 12,700 |
| 145-5710 | OTHER - Borrowing Costs | | | | | |
| | | 121,666 | 126,914 | 131,641 | 132,105 | 124,673 |
| **151** | **TOWN COUNSEL / LEGAL** | | | | | |
| 151-5200 | EXPENSES | | | | | |
| 151-5210 | CONTRACT SERVICE - RETAINER | 7,000 | 7,000 | 11,650 | 7,000 | 7,000 |
| 151-5220 | CONTRACT SERVICE - OUTSIDE COUNSEL | 41,515 | 10,637 | 85,398 | 15,000 | 15,000 |
| 151-5700 | OTHER | 0 | 0 | 0 | 0 | 0 |
| | | 48,515 | 17,637 | 97,048 | 22,000 | 22,000 |
| **155** | **INFORMATION TECHNOLOGY** | | | | | |
| 155-5100 | SALARY & WAGES | | | | 0 | 0 |
| 155-5200 | EXPENSES | 16,550 | 16,375 | 20,511 | 17,750 | 17,750 |
| 155-5300 | CONTRACT SERVICE | 47,590 | 48,205 | 45,703 | 40,133 | 40,133 |
| 155-5700 | OTHER (GIS Programs; Web Page Host) | 4,992 | 5,000 | 736 | 3,000 | 3,000 |
| 155-5800 | CAPITAL | | 4,500 | 4,448 | 0 | 0 |
| | | 69,132 | 74,080 | 71,398 | 60,883 | 60,883 |
| **160** | **TOWN HALL** | | | | | |
| 160-5100 | SALARY & WAGES | 89,209 | 99,233 | 98,035 | 98,780 | 65,967 |
| | (Permit Office @ $15.76/ hr x 19.5 hrs) | | | | | |
| | (Planning @ $7,901/yr ) | | | | | |
| | (Admin. Asst. @ $41,924/yr + $100 longevity) | | | | | |
| 160-5200 | EXPENSES | 47,474 | 59,941 | 80,221 | 54,100 | 42,200 |
| 160-5300 | CONTRACT SERVICE | | | | | |
| 160-5310 | Minutes Clerk & Grant Writer | 8,600 | 7,175 | 3,300 | 2,500 | 2,500 |
| 160-5320 | Cleaning Service | | | 25,000 | 25,000 | 0 |
| 160-5700 | OTHER | 0 | | 0 | 0 | 0 |
| 160-5800 | CAPITAL | 0 | | | 0 | 0 |
| 160-5810 | Town Hall Zoning Article | | 13,000 | | | |
| 160-5823 | Regional Operation Study | | 1,000 | | | |
| | | 145,283 | 180,349 | 206,556 | 180,380 | 110,667 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| **161** | **TOWN CLERK** | | | | | |
| 161-5100 | SALARY (@ $42,000/yr) | 43,001 | 44,733 | 46,066 | 46,066 | 42,000 |
| 161-5200 | EXPENSES | 1,881 | 1,136 | 291 | 1,300 | 1,280 |
| | | 44,882 | 45,869 | 46,357 | 47,366 | 43,280 |
| **162** | **ELECTIONS & REGISTRATION** | | | | | |
| 162-5100 | WAGES | 2,897 | 2,950 | 2,950 | 2,950 | 150 |
| 162-5200 | EXPENSES | 8,782 | 7,599 | 18,025 | 11,975 | 11,877 |
| 162-5700 | OTHER | | | | | |
| | | 11,679 | 10,549 | 20,975 | 14,925 | 12,027 |
| **171** | **CONSERVATION COMMISSION** | | | | | |
| 171-5100 | WAGES (@ $22.15/hour - 19.5 hrs. per wk) | 15,217 | 19,498 | 21,965 | 21,966 | 22,546 |
| 171-5200 | EXPENSES | 4,029 | 5,675 | 3,759 | 2,645 | 2,645 |
| | WATER RESOURCE & WETLAND PROT. BY-LAW | | | | | |
| | | 19,246 | 25,173 | 25,724 | 24,611 | 25,191 |
| **175** | **PLANNING BOARD** | | | | | |
| 175-5100 | WAGES (Stipend - Clerk) | 1,545 | 1,545 | 1,545 | 1,545 | 0 |
| 175-5200 | EXPENSES | 187 | 0 | 0 | 500 | 500 |
| | | 1,732 | 1,545 | 1,545 | 2,045 | 500 |
| **176** | **BOARD OF APPEALS** | | | | | |
| 176-5100 | WAGES (Stipend - Clerk) | 515 | 515 | 515 | 515 | 0 |
| 176-5200 | EXPENSES | 19 | 0 | 0 | 500 | 500 |
| | | 534 | 515 | 515 | 1,015 | 500 |
| **192** | **BUILDING & GROUNDS MAINTENANCE** | | | | | |
| 192-5100 | SALARIES & WAGES (Salary $27,000/yr other 1/2 pd by Hamilton) | | | | | 27,000 |
| 192-5200 | EXPENSES | | | | | 32,497 |
| 192-5300 | CONTRACT SERVICE | | | | | 25,000 |
| | | | | | | 84,497 |
| **195** | **TOWN REPORT** | | | | | |
| 195-5200 | EXPENSES | 7,784 | 7,200 | 6,975 | 5,000 | 3,000 |
| **198** | **COMMUNITY/REC BUILDING** | | | | | |
| 198-5100 | WAGES | | | | | |
| 198-5200 | EXPENSES | 3,653 | 7,140 | 4,000 | 4,000 | 4,000 |
| 198-5310 | CONTRACT SERVICES - Cleaning | | | | | |
| | | 3,653 | 7,140 | 4,000 | 4,000 | 4,000 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| **199** | **IRON RAIL PROPERTY** | | | | | |
| 199-5100 | SALARY & WAGES ($16.08/hr. x 7 hrs. ) | 0 | 0 | 0 | 5,875 | 6,150 |
| 199-5200 | EXPENSES | 22,490 | 28,095 | 22,407 | 29,250 | 27,050 |
| 199-5300 | CONTRACT SERVICE | 12,846 | 16,787 | 16,004 | 10,882 | 12,800 |
| 199-5800 | CAPITAL | 0 | 0 | 2,880 | | 0 |
| | | 35,336 | 44,881 | 41,291 | 46,007 | 46,000 |
| | **TOTAL GENERAL GOVERNMENT** | 907,760 | 918,586 | 1,059,368 | 952,659 | 945,897 |
| | **PROTECTION OF PERSONS AND PROPERTY** | | | | | |
| **210** | **POLICE** | | | | | |
| 210-5100 | SALARIES & WAGES | 870,513 | 908,695 | 882,608 | 834,599 | 839,959 |
| | (Chief @ $81,390 base/year + $300 longevity) | | | | | |
| 210-5200 | EXPENSES | 66,218 | 66,726 | 88,264 | 76,243 | 59,464 |
| 210-5800 | CAPITAL | 32,806 | 20,840 | 31,443 | 0 | 33,000 |
| | | 969,537 | 996,261 | 1,002,315 | 910,842 | 932,423 |
| **215** | **POLICE STATION** | | | | | |
| 215-5200 | EXPENSES | | 9,464 | 27,405 | 25,500 | 25,807 |
| 215-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | | 9,464 | 27,405 | 25,500 | 25,807 |
| **220** | **FIRE** | | | | | |
| 220-5100 | SALARIES & STIPENDS | 149,065 | 170,431 | 172,967 | 177,108 | 176,837 |
| | (Chief @ $57,014 per year at 30 hrs.) | | | | | |
| | (Fire Prevention Officer @ $56,325/year) | | | | | |
| 220-5110 | ON-CALL WAGES | 170,139 | 154,557 | 174,902 | 172,000 | 179,000 |
| 220-5200 | EXPENSES | 58,191 | 83,721 | 62,117 | 44,850 | 49,850 |
| 220-5700 | TRAINING (Wages & Expenses) | 38,293 | 47,346 | 38,860 | 27,260 | 39,997 |
| 220-5800 | CAPITAL | 0 | 0 | 16,184 | 0 | 15,900 |
| | | 415,688 | 456,055 | 465,030 | 421,218 | 461,584 |
| **225** | **FIRE STATION** | | | | | |
| 225-5200 | EXPENSES | | | 20,052 | 30,425 | 24,648 |
| 225-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | | 0 | 20,052 | 30,425 | 24,648 |
| **231** | **AMBULANCE SERVICE** | | | | | |
| 231-5300 | CONTRACT SERVICES | 43,980 | 46,480 | 48,980 | 30,365 | 0 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| **241** | **BUILDING INSPECTOR** | | | | | |
| 241-5100 | SALARIES | 18,095 | 19,343 | 19,876 | 19,876 | 19,876 |
| | (Building Inspector @ $18,276/year) | | | | | |
| | (Asst. Building Inspector @ $1,600/year) | | | | | |
| 241-5200 | EXPENSES | 0 | 125 | 35 | 350 | 350 |
| | | 18,095 | 19,468 | 19,911 | 20,226 | 20,226 |
| **243** | **PLUMBING & GAS INSPECTOR** | | | | | |
| 243-5100 | SALARY (@ $4,327/year) | 4,079 | 4,200 | 4,327 | 4,327 | 4,327 |
| 243-5200 | EXPENSES | 149 | 76 | 150 | 300 | 300 |
| | | 4,228 | 4,276 | 4,477 | 4,627 | 4,627 |
| **245** | **ELECTRICAL INSPECTOR** | | | | | |
| 245-5100 | SALARY & WAGES | 9,014 | 10,484 | 10,799 | 10,800 | 10,800 |
| | (Electrical Inspector @ $10,800/year) | | | | | |
| 245-5200 | EXPENSES | 300 | 0 | 450 | 450 | 450 |
| | | 9,314 | 10,484 | 11,249 | 11,250 | 11,250 |
| **249** | **MUNICIPAL FIRE ALARM SYSTEMS** | | | | | |
| 249-5200 | EXPENSES | 522 | 0 | 0 | 1,500 | 1,500 |
| 249-5300 | CONTRACT SERVICE | 721 | 1,500 | 0 | 1,500 | 1,500 |
| 249-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | 1,243 | 1,500 | 0 | 3,000 | 3,000 |
| **291** | **EMERGENCY MANAGEMENT SERVICE** | | | | | |
| 291-5200 | EXPENSES | 471 | 1,885 | 2,898 | 3,300 | 3,300 |
| 291-5810 | Retrofit Elementary School | | 9,921 | | | |
| | | 471 | 11,806 | 2,898 | 3,300 | 3,300 |
| **292** | **ANIMAL CONTROL** | | | | | |
| 292-5100 | SALARIES | 8,616 | 12,623 | 12,981 | 12,981 | 12,981 |
| | (Animal Control Officer @ $6,775/year) | | | | | |
| | (Deer Officer @ $3,116/year) | | | | | |
| | (Beaver Control @ $3,090/year) | | | | | |
| 292-5200 | EXPENSES | 530 | 100 | 0 | 750 | 750 |
| | | 9,146 | 12,723 | 12,981 | 13,731 | 13,731 |
| **294** | **TREE WARDEN** | | | | | |
| 294-5100 | SALARY (@ $1,466/year) | 1,382 | 1,423 | 1,466 | 1,466 | 1,466 |
| 294-5200 | EXPENSES | 1,800 | 1,560 | 768 | 1,800 | 1,800 |
| 294-5300 | CONTRACT SERVCE | 26,650 | 18,851 | 20,202 | 17,000 | 17,000 |
| 294-5700 | OTHER - Tree Planting/Replacement - Spraying | 1,461 | 1,166 | 2,301 | 1,500 | 1,500 |
| | | 31,293 | 23,000 | 24,737 | 21,766 | 21,766 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| **298** | **POLICE & FIRE STATION** | | | | | |
| 298-5100 | SALARIES & WAGES | | | | | |
| 298-5200 | EXPENSES | 27,575 | 31,636 | 0 | 0 | 0 |
| 298-5700 | OTHER | | | | | |
| 298-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | 27,575 | 31,636 | 0 | 0 | 0 |
| **299** | **EMERGENCY COMMUNICATION CENTER** | | | | | |
| 299-5200 | EXPENSES (Includes Administration Fee to Hamilton of $14,304) | 159,208 | 187,962 | 178,096 | 182,120 | 132,667 |
| 299-5700 | OTHER | | | | | |
| 299-5800 | CAPITAL | | 0 | 0 | 0 | 0 |
| | | 159,208 | 187,962 | 178,096 | 182,120 | 132,667 |
| | **TOTAL PROTECTION OF PERSONS & PROPERTY** | 1,689,778 | 1,801,193 | 1,818,131 | 1,678,370 | 1,655,029 |
| | **SCHOOLS** | | | | | |
| **310** | **REGIONAL SCHOOL DISTRICT** | | | | | |
| 310-5200 | ASSESSMENT - Wenham Share (FY 09 base = $6,423,592 plus $601,267 override) | 5,787,292 | 6,203,385 | 7,024,859 | 7,260,009 | 7,546,469 |
| **315** | **SCHOOL DEBT** | | | | | |
| 315-5900 | PRINCIPAL & INTEREST (1991 School Addition/Repairs) | 64,533 | 67,281 | 67,682 | 58,053 | 45,488 |
| 315-5910 | PRINCIPAL & INTEREST (1997 New Middle School) | 212,053 | 259,056 | 262,235 | 267,603 | 245,296 |
| 315-5920 | PRINCIPAL & INTEREST (2002 Boiler) | 48,653 | 47,953 | 47,467 | 46,627 | 45,670 |
| 315-5930 | PRINCIPAL & INTEREST (2010 Cutler School HVAC) | | | | | 6,463 |
| | | 325,239 | 374,290 | 377,384 | 372,283 | 342,917 |
| | **Total Hamilton/Wenham Regional School** | 6,112,531 | 6,577,675 | 7,402,243 | 7,632,292 | 7,889,386 |
| **320** | **REGIONAL VOCATIONAL SCHOOL DISTRICT** | | | | | |
| 320-5200 | EXPENSES (WENHAM'S SHARE) | 37,530 | 26,311 | 33,564 | 35,313 | 50,223 |
| | **TOTAL SCHOOLS** | 6,150,061 | 6,603,986 | 7,435,807 | 7,667,605 | 7,939,609 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **DEPARTMENT OF PUBLIC WORKS** | | | | | |
| 422 | **HIGHWAY DEPARTMENT** | | | | | |
| 422-5100 | SALARIES & WAGES | 409,036 | 442,723 | 455,535 | 428,305 | 425,869 |
| | (DPW Director @ $79,248/yr.) | | | | | |
| | (Foreman @ $60,386 + $400 longevity) | | | | | |
| | (Other Wages @ $16.41-$24.12/hour) | | | | | |
| 422-5200 | EXPENSES | 33,606 | 35,000 | 26,505 | 29,900 | 29,900 |
| 422-5700 | STREET MAINTENANCE EXPENSE (Inc. Catch Basins) | 53,924 | 71,514 | 75,277 | 45,320 | 67,144 |
| 422-5710 | OTHER - SIDEWALKS/BIKE PATHS | 29,107 | 1,247 | 0 | 0 | 0 |
| 422-5800 | CAPITAL | 12,239 | 41,863 | 99,576 | 0 | 0 |
| 422-5810 | Dump Truck Art 11 | | 27,000 | | | |
| | | 537,912 | 619,347 | 656,893 | 503,525 | 522,913 |
| 423 | **SNOW REMOVAL** | | | | | |
| 423-5100 | WAGES | 27,836 | 33,779 | 43,514 | 36,050 | 36,050 |
| 423-5200 | EXPENSES | 54,000 | 75,791 | 115,817 | 62,300 | 70,000 |
| 423-5800 | CAPITAL | | | | | |
| | | 81,836 | 109,570 | 159,331 | 98,350 | 106,050 |
| 424 | **STREET LIGHTING** | | | | | |
| 424-5200 | EXPENSES | 43,288 | 38,898 | 50,098 | 40,000 | 44,000 |
| 429 | **VEHICLE MAINTENANCE** | | | | | |
| 429-5200 | EXPENSES | 39,908 | 49,691 | 47,795 | 45,000 | 45,000 |
| | | 39,908 | 49,691 | 47,795 | 45,000 | 45,000 |
| 433 | **REFUSE COLLECTION AND DISPOSAL** | | | | | |
| 433-5300 | EXPENSES | 258,532 | 253,502 | 235,020 | 209,525 | 213,625 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| **491** | **CEMETERY** | | | | | |
| 491-5100 | SALARIES & WAGES - Burial Agent | 2,052 | 2,182 | 1,617 | 0 | 3,200 |
| 491-5200 | EXPENSES | 3,265 | 3,101 | 6,192 | 3,500 | 3,500 |
| 491-5300 | CONTRACT SERVICE - BURIALS | | | | 5,000 | 0 |
| 491-5700 | OTHER - MEMORIAL DAY EXPENSE | 500 | 0 | 500 | 500 | 500 |
| 491-5710 | OTHER - VETERAN'S GRAVES EXPENSE | 200 | 0 | 200 | 200 | 200 |
| 422-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | 6,017 | 5,283 | 8,509 | 9,200 | 7,400 |
| **495** | **GASOLINE & OIL** | | | | | |
| 495-5200 | EXPENSES | 57,931 | 86,253 | 75,966 | 68,500 | 68,500 |
| | | 57,931 | 86,253 | 75,966 | 68,500 | 68,500 |
| | **TOTAL DEPARTMENT OF PUBLIC WORKS** | 1,025,424 | 1,162,544 | 1,233,612 | 974,100 | 1,007,488 |
| | **HEALTH AND HUMAN SERVICES** | | | | | |
| **510** | **BOARD OF HEALTH** | | | | | |
| 510-5100 | SALARIES | 2,102 | 2,165 | 2,350 | 2,350 | 2,350 |
| | (Inspector of Animals @ $2,230/year. Bd Members @ $40/yr | | | | | |
| 510-5200 | EXPENSES | 827 | 1,346 | 2,322 | 3,650 | 3,650 |
| 510-5300 | CONTRACT SERVICE - Health Agent @ $60/hr | 10,550 | 10,610 | 14,850 | 16,465 | 16,440 |
| 510-5700 | OTHER | 0 | 0 | 2,500 | 3,300 | 3,300 |
| | | 13,479 | 14,121 | 22,022 | 25,765 | 25,740 |
| **541** | **COUNCIL ON AGING** | | | | | |
| 541-5100 | SALARIES (14 hrs/wk @ $15.60/hr - COA Grant $3,741) | 6,963 | 7,075 | 8,931 | 9,067 | 9,120 |
| | (Outreach Coordinator - $1000 + grant) + Dir. Longevity $100 | | | | | |
| 541-5200 | EXPENSES | 5,854 | 6,876 | 6,825 | 7,300 | 7,950 |
| | | 12,817 | 13,951 | 15,756 | 16,367 | 17,070 |
| **542** | **COUNCIL ON AGING VAN** | | | | | |
| 542-5100 | SALARIES | 41,584 | 40,979 | 41,232 | 46,392 | 46,392 |
| | Supervisor (19 hrs/wk @ $15.60/hr) | | | | | |
| | Dispatcher & Drivers (@ $11.15-$11.37/hr.) | | | | | |
| 542-5200 | EXPENSES | 8,700 | 7,456 | 9,351 | 9,800 | 9,800 |
| 542-5300 | CONTRACT SERVICES | | | | | |
| 542-5800 | CAPITAL | | | | 0 | 0 |
| | | 50,284 | 48,435 | 50,583 | 56,192 | 56,192 |
| **543** | **VETERAN'S BENEFITS** | | | | | |
| 543-5200 | EXPENSES | 472 | 0 | 750 | 750 | 8,300 |
| 543-5210 | REGIONAL DISTRICT ASSESSMENT | 14,743 | 15,346 | 16,882 | 18,570 | 16,620 |
| | | 15,215 | 15,346 | 17,632 | 19,320 | 24,920 |
| | **TOTAL HEALTH & HUMAN SERVICES** | 91,795 | 91,853 | 105,993 | 117,644 | 123,922 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **CULTURE and RECREATION** | | | | | |
| **620** | **JOINT LIBRARY** | | | | | |
| 620-5100 | SALARIES & WAGES | | | | | |
| 5101 | Director (Salary @ $63,006./yr) | 58,523 | 61,171 | 63,006 | 63,006 | 63,006 |
| | Prof Library Generalist/Grants Administrator | | 0 | | | |
| | Subtotal Administration | 58,523 | 61,171 | 63,006 | 63,006 | 63,006 |
| 5102 | Head Reference (@ $36,327/year) | 32,256 | 33,558 | 36,327 | 35,634 | 36,327 |
| 5103 | Circulation / ILL ( @ $34,902/year + $200 longevity) | 30,955 | 32,873 | 35,102 | 35,102 | 35,102 |
| 5104 | Young Adult Librarian (@ $35,331/year ) | 31,502 | 32,783 | 35,331 | 35,331 | 35,331 |
| 5105 | Childrens (@ $35,213/year + $100 longevity) | 31,752 | 32,965 | 35,313 | 35,313 | 35,313 |
| 5106 | Circulation ( @ $34,902/yr.) | 35,450 | 37,501 | 38,946 | 34,774 | 34,902 |
| 5107 | Administrative Librarian ( @ $34,902/year & $100 longevity) | 31,073 | 32,773 | 35,002 | 35,002 | 35,002 |
| 5108 | Technical Services ( @ $45,883/year + $400 longevity) | 42,369 | 44,128 | 46,283 | 46,283 | 46,283 |
| | Subtotal Professional | 235,357 | 246,581 | 262,304 | 257,439 | 258,260 |
| 5110 | Support Staff - 8 Part-time Positions ($12.37-$13.03/hr) | 68,016 | 67,280 | 70,220 | 75,220 | 75,220 |
| | Clerical Assistance (19.5 hrs x $14.70/hr.) | | 13,363 | 12,905 | 15,158 | 15,158 |
| | Cleaning Service | 19,708 | 20,300 | 22,406 | 22,406 | 20,800 |
| | Custodian - 62.5 % of $650 clothing allowance | 406 | 406 | 406 | 406 | |
| | 2-3 Shelvers - total 20 hrs/wk. @ $8.00/hr. | 8,861 | 9,123 | 9,793 | 9,808 | 9,808 |
| | Subtotal Support | 96,991 | 110,472 | 115,730 | 122,998 | 120,986 |
| | Total Salaries | 390,871 | 418,224 | 441,040 | 443,444 | 442,252 |
| 620-5200 | EXPENSES | | | | | |
| 5201 | Library Books | 92,000 | 97,842 | 97,849 | 97,859 | 99,359 |
| 5202 | Subscriptions & Periodicals | 8,000 | 8,950 | 8,950 | 8,950 | 8,950 |
| 5203 | Furniture & Equipment | | | | | |
| 5204 | Technology | 35,674 | 36,414 | 37,810 | 37,418 | 39,047 |
| 5205 | General Supplies | 13,265 | 11,010 | 11,194 | 9,265 | 10,302 |
| 5206 | Memberships, Conference & Travel | 1,070 | 815 | 766 | 415 | 915 |
| 5207 | Programs | 1,000 | 999 | 914 | 500 | 500 |
| 5208 | Heat & Utilities | 55,077 | 56,000 | 50,184 | 53,000 | 63,129 |
| 5209 | Maintenance of Building & Grounds | 20,820 | 23,153 | 19,785 | 18,820 | 20,825 |
| 5210 | Other | | | 0 | 0 | 0 |
| | Total Expenses | 226,906 | 235,183 | 227,452 | 226,227 | 243,027 |
| 620-5800 | CAPITAL | 0 | 5,028 | 0 | 0 | 0 |
| | Total Capital | 0 | 5,028 | 0 | 0 | 0 |
| | TOTAL LIBRARY | 617,777 | 658,435 | 668,492 | 669,671 | 685,279 |
| **640** | **JOINT RECREATION PROGRAM** | | | | | |
| 640-5200 | OTHER - JT. RECREATION PROGRAM EXPENSE (Includes $3,980 Administrative Fee to Hamilton) | 54,958 | 59,428 | 48,722 | 46,708 | 49,948 |
| | | 54,958 | 59,428 | 48,722 | 46,708 | 49,948 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| **650** | **PARK DEPARTMENT** | | | | | |
| 650-5100 | WAGES ( Gatekeeper) | | 3,800 | 3,800 | 0 | 3,800 |
| 650-5200 | EXPENSES | 2,522 | 2,792 | 3,865 | 3,050 | 3,050 |
| 650-5300 | CONTRACT SERVICES | 260 | 0 | 0 | 0 | 0 |
| 650-5700 | OTHER | | | 0 | 0 | 0 |
| | | 2,782 | 6,592 | 7,665 | 3,050 | 6,850 |
| **691** | **HISTORIC DISTRICT COMMISSION** | | | | | |
| 691-5200 | EXPENSES | 144 | 0 | 0 | 200 | 200 |
| **693** | **TOWN CLOCK** | | | | | |
| 693-5100 | SALARY (Clockwinder) | 1,091 | 1,124 | 1,158 | 1,158 | 1,158 |
| | | 1,091 | 1,124 | 1,158 | 1,158 | 1,158 |
| **699** | **BAND** | | | | | |
| 699-5200 | EXPENSES | 325 | 400 | 0 | 500 | 500 |
| | **TOTAL CULTURE AND RECREATION** | 677,077 | 725,979 | 726,037 | 721,287 | 743,935 |
| | **FIXED CHARGES** | | | | | |
| **911** | **RETIREMENT** | | | | | |
| 911-5200 | ESSEX REGIONAL RETIREMENT ASSESSMENT | 308,782 | 327,060 | 338,730 | 374,148 | 394,493 |
| 911-5220 | FORMER EMPLOYEE PENSION | 2,720 | 2,288 | 2,288 | 2,500 | 2,500 |
| | | 311,502 | 329,348 | 341,018 | 376,648 | 396,993 |
| **914** | **EMPLOYEE BENEFITS** | | | | | |
| 914-5200 | GROUP INSURANCE (Health & Life - Town Share) | 533,147 | 523,819 | 548,135 | 474,663 | 532,466 |
| 914-5220 | UNEMPLOYMENT | | 209 | 0 | 7,975 | 500 |
| 914-5230 | MERIT ADJUSTMENT | | | | 0 | |
| 914-5710 | OTHER - BUY-BACK | | 49,684 | 18,511 | 35,000 | 19,000 |
| | | 533,147 | 573,712 | 566,646 | 517,638 | 551,966 |
| **916** | **FICA / MEDICARE** | | | | | |
| 916-5200 | EXPENSES | 28,634 | 33,062 | 38,079 | 37,549 | 39,426 |
| **945** | **GENERAL INSURANCE** | | | | | |
| 945-5200 | EXPENSES | 124,682 | 93,122 | 105,970 | 112,496 | 108,496 |
| 945-5201 | EXPENSES - Town Hall Insurance | 4,183 | 0 | 0 | | |
| 945-5700 | DEDUCTIBLE FUND | 1,000 | 1,000 | 1,000 | 0 | 0 |
| | | 129,865 | 94,122 | 106,970 | 112,496 | 108,496 |
| | **TOTAL FIXED CHARGES** | 1,003,148 | 1,030,244 | 1,052,713 | 1,044,331 | 1,096,881 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **TOWN DEBT - PRINCIPAL & INTEREST** | | | | | |
| **710** | **PRINCIPAL** | | | | | |
| 710-5910-1 | PRINCIPAL - ROAD CONSTRUCTION | | | | | |
| 710-5910-2 | PRINCIPAL - FIRE ENGINE (Non-Debt Exclusion) | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710-5910-3 | PRINCIPAL - JOINT LIBRARY | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| 710-5910-4 | PRINCIPAL - LIBRARY LEASE/PURCHASE | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710-5910-5 | PRINCIPAL - TOWN HALL PROJ ($244,000) | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 710-5910-6 | PRINCIPAL- TOWN HALL / POLICE PROJECT | 246,000 | 232,079 | 225,000 | 235,000 | 235,000 |
| 710-5910-7 | PRINCIPAL - IRON RAIL BOILER | 23,000 | 9,500 | 10,000 | 10,000 | 10,000 |
| 710-5910-8 | PRINCIPAL - FIRE ENGINE (Quint - Debt Exclusion) | 40,000 | 50,000 | 55,000 | 45,000 | 45,000 |
| 710-5910-9 | PRINCIPAL - Culverts BANS | | | 0 | 25,000 | 25,000 |
| | **Subtotal - Principal** | 434,000 | 416,579 | 415,000 | 440,000 | 440,000 |
| **751** | **INTEREST** | | | | | |
| 751-5915-1 | INTEREST - ROAD CONSTRUCTION | | | | | |
| 751-5915-2 | INTEREST - FIRE ENGINE (Non-Debt Exclusion) | 6,183 | 5,383 | 4,583 | 3,763 | 2,923 |
| 751-5915-3 | INTEREST - JOINT LIBRARY | 42,858 | 40,058 | 37,258 | 34,388 | 31,448 |
| 751-5915-4 | INTEREST - LIBRARY LEASE/PURCHASE | 11,288 | 10,488 | 9,688 | 8,868 | 8,028 |
| 751-5915-5 | INTEREST - TOWN HALL PROJ ($244,000) | 8,335 | 7,735 | 7,135 | 6,520 | 5,890 |
| 751-5915-6 | INTEREST - TOWN HALL / POLICE PROJECT | 12,894 | 185,178 | 160,248 | 149,898 | 139,616 |
| 751-5915-7 | INTEREST - IRON RAIL BOILER | 1,593 | 1,685 | 1,100 | 650 | 213 |
| 751-5915-8 | INTEREST - FIRE ENGINE (Quint - Debt Exclusion) | 11,857 | 20,691 | 16,650 | 14,400 | 12,432 |
| 751-5915-9 | INTEREST - Culverts BANS | | 65,479 | 13,682 | 14,500 | 14,500 |
| 751-5915-10 | INTEREST - Dump Truck (Debt Exclusion) | | | | | 2,900 |
| | **Subtotal - Interest** | 95,008 | 336,697 | 250,344 | 232,987 | 217,950 |
| | **TOTAL TOWN DEBT** | 529,008 | 753,276 | 665,344 | 672,987 | 657,950 |
| | **Subtotal General Fund** | **12,074,051** | **13,087,661** | **14,097,005** | **13,828,983** | **14,170,711** |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **WATER DEPARTMENT (SPECIAL REVENUE FUND)** | | | | | |
| 29 | **WATER DEPARTMENT** | | | | | |
| 29-5100 | SALARIES & WAGES | 119,635 | 125,323 | 148,911 | 141,104 | 146,053 |
| | (Superintendant's Salary @ $72,168/year) | | | | | |
| | (Primary Operator @ $52,777 + $400 longevity) | | | | | |
| | (Secondary Operator Stipend @ $1,040 per year) | | | | | |
| | (Other Wages (from $10.00/hr to $17.20/hr.) | | | | | |
| | (COMMISSIONERS' SALARIES 1 @ $2, 2 @ $1) | | | | | |
| 29-5200 | EXPENSES | 96,979 | 92,997 | 148,401 | 116,962 | 112,950 |
| 29-5300 | CONTRACT SERVICE | 7,390 | 20,260 | 7,882 | 5,375 | 7,495 |
| 29-5800 | CAPITAL | 72,162 | 78,696 | 100,803 | 218,000 | 11,000 |
| | **Subtotal Water Expense** | 296,166 | 317,276 | 405,997 | 481,441 | 277,498 |
| | **WATER TANK** | | | | | |
| 29-5910 | PRINCIPAL | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 29-5915 | INTEREST | 49,085 | 46,085 | 43,085 | 40,010 | 36,860 |
| 29-5916 | Debt Service Painting Lord's Hill Tank (BAN - $270,189) | | 0 | 6,199 | 5,950 | 49,700 |
| | **Subtotal Water Tank** | 124,085 | 121,085 | 124,284 | 120,960 | 161,560 |
| | **TOTAL WATER DEPARTMENT** | 420,251 | 438,361 | 530,281 | 602,401 | 439,058 |
| | **TOTAL ARTICLE 2** | **12,494,302** | **13,526,022** | **14,627,286** | **14,431,384** | **14,609,769** |

| | |
|---|---|
| WAGES | 2859186 |
| TOWN EXPENSES | 3751074 |
| H W Reg SCHOOL EXPENSES | 7546469 |
| H W Reg SCHOOL DEBT | 342917 |
| Reg Vocational School | 50223 |
| CAPITAL | 59900 |
| **TOTAL ARTICLE 2** | **14,609,769** |

## ARTICLE 3: Cemetery and Other Trust Funds

To accept the Cemetery and other Trust Funds received in FY2010, as printed in Part I of the Town Reports, and on file with the Town Clerk.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 4: Road Work - Chapter 90 Funding

To vote from available funds, under Chapter 246B of the Acts of 2002, a sum of money for work on Town Roads, subject to conditions detailed by the Massachusetts Highway Department, pursuant to Chapter 30, Section 39M; Chapter 149, Section 44J; and Chapter 149, Section 26-27F; said work to conform to the requirements of the Massachusetts Highway Department.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 5: Cemetery Perpetual Care Funds

To see if the Town will vote to authorize the Treasurer to withdraw a sum of money, not to exceed $6,000, from the Cemetery Perpetual Care trust fund, after July 1, 2010 and before June 30, 2011, and transfer and deposit said funds into the General Fund. The purpose of the transfer is to subsidize the Highway Department expenditures for the care and operation of the two cemeteries in the Town of Wenham; or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 6: CPA Appropriations

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2010 Community Preservation budget; to appropriate from the Community Preservation Fund a sum of money to meet the necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2011; and to approve the appropriation to expend or set aside the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space; a sum of money for recreational use; a sum of money for the preservation of historic resources; and a sum of money for the creation, preservation and support of community housing; or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 7: Debt Exclusion – Town of Wenham

To see if the Town will appropriate a sum of money, said sum to be raised contingent upon the passage of a referendum question pursuant to Massachusetts General Laws, Chapter 59, Section 21C, paragraph (i-1/2), to be used to fund a capital purchase consisting of a dump truck with sander and plow; or take any other action relative thereto. The referendum question to be voted upon by ballot at the Special Town Election to be held on Thursday, May 20, 2010 at the Buker School in said Town between the hours of 7:00 A.M. and 8:00 P.M. on the following question: "Shall the Town of Wenham be allowed to assess an additional $145,000 in real estate and personal property taxes for the purposes of funding a capital purchase consisting of the purchase of a dump truck with sander and plow for the fiscal year beginning July 1, 2010?"

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## Article 8: Leveling Tax Rate

To see what sum of money, if any, the Town will vote from Available Funds or Overlay Surplus to be used by the Board of Assessors to level the tax rate for the period July 1, 2010 to June 30, 2011.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 9: Land Sale and Easement – 125 Pleasant St.

To see if the Town of Wenham will authorize the Board of Selectmen to convey title to a parcel of land to which the Town holds record title, consisting of approximately 2,189 square feet, to the owner of the abutting property located at 125 Pleasant Street, who has paid all Town real estate taxes on the parcel to be conveyed since 1994, and to grant to the owner of the property at 125 Pleasant Street an easement or license to construct, maintain, and use a certain portion of other Town owned Registered abutting land for driveway access and septic system servicing the property at 125 Pleasant Street; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 10: Authorization to Bond ESCo Funding

To see if the Town will appropriate a sum of money not to exceed $548,955, to pay the costs of making energy efficiency improvements to various Town buildings, including the payment of any and all other costs incidental and related thereto; to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow, pursuant to M. G. L. Chapter 44, or any other enabling authority, a sum of money not to exceed $548,955 to fund the said improvements; and to authorize the Selectmen to enter into an Energy Service Contract ( ESCo) with an appropriate company under which savings on the Town's energy utility costs will be applied to pay the interest costs and principle of the bonds for the said improvements, to the extent of such savings; or take any other action relative thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 11: Authorization to Establish OPEB Stabilization Fund- Wenham Board of Selectmen

To accept the provisions of Chapter 40, section 5B, which provides for the establishment of a stabilization fund for the Town of Wenham, to be known as the Other Post Employment Benefits (OPEB) Stabilization Fund; or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 12: Liquor License Amendment – Wine and Malt Beverage – Legislative Petition

To see if the Town will vote to: (1) authorize the Board of Selectmen to (a) grant one license for sale of wine and malt beverages to be consumed off-premises (a package store license), and (b) determine the hours of operation thereof; (2) rescind authorization for issuance of up to four licenses for the sale of alcoholic beverages to be consumed on-premises (restaurant licenses), as previously authorized by vote of the Town Meeting on Article 13 on May 2, 2009, and continue to grant up to ten one-day licenses for consumption of alcoholic beverages at temporary locations in the Town; and (3) authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act amending Chapter 381 of the Acts of 2006 and/or by seeking legislative amendment of the current pending bill entitled "AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGES TO BE CONSUMED OFF-PREMISES," by making the revisions to said Chapter 381 substantially as set forth in Attachment A to the Warrant; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 13: Regional School District Agreement Amendments – Regional School District

To see if the Town of Wenham will vote to approve an amendment to the Hamilton-Wenham Regional School District's District Agreement in a form which is on file with the Town Clerk and available for inspection; or take any other action relative thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen does not recommend favorable action.*

## ARTICLE 14: Regional School District Agreement Amendments - Citizen Petition

To see if the Town will vote to approve an amendment of the Hamilton-Wenham Regional School Agreement with the wording as presented in a citizen's petition, which states:

"The undersigned hereby request that the provisions of **SECTION IV: APPORTIONMENT AND PAYMENT OF COSTS** be modified and amended by adding to subsection (A) thereof, the following additional paragraph, to be numbered (4):

(4) Operational Audit

An Operational Audit shall be conducted, within six (6) months after the approval of the amendment to the Agreement by the member towns and within every five (5) years, thereafter, by an independent, outside audit firm, to be chosen collectively by the Board of Selectmen of the member towns, to conduct a complete and full Audit of the school facilities, the school budget, the proposed Capital Costs, Special Operating Costs and the Operating Costs, the personnel, and any and all other operational aspects of the Regional Schools; with a complete copy of the Operational Audit to be filed with the Board of Selectmen of each of the member towns and to be made available to the citizens of each of the member towns, at their request, within sixty (60) days of the completion of the Operational Audit. The Superintendent of Schools or the School Committee shall, within sixty (60) days of receipt of the Operational Audit, adopt and implement the recommendations made therein or, in the event that it shall not be practical to adopt and implement the recommendations within that time frame, report to the Board of Selectmen, at an advertised Public Hearing, the plan for adoption and implementation of each recommendation with a time limit relating thereto.

The undersigned further request that the provisions of **SECTION IV: APPORTIONMENT AND PAYMENT OF COSTS** be modified and amended by changing (3) of subsection (A) thereof, to read as follows:

(3) Operating Costs

Operating costs shall consist of all costs of the District other than capital costs and special operating costs, and shall include the costs and expenses of the Operational Audit."

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen will offer a recommendation at Town Meeting.*

## ARTICLE 15: Authorization to Establish Stabilization Fund-Regional School District

To see if the Town of Wenham will approve the establishment of a Stabilization Fund by the Hamilton-Wenham Regional School District in accordance with the provisions of Chapter 71, Section 16G ½ of the General Laws; or take any other action relative thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen does not recommend favorable action.*

## ARTICLE 16: Town By-law Amendments-Expedited Permitting

To see if the Town will vote to amend the Town By-laws by adding expedited permitting limitations to Chapter XII – Earth Removal By-law and Chapter XVIII – Water Resources Protection Bylaw, in a form which is on file with the Town Clerk and available for inspection; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen will offer a recommendation at the Town Meeting.*

## ARTICLE 17: Zoning By-law Amendment – Solar Photovoltaic Overlay District.

To see if the Town will vote to amend the zoning by-law by adding the term "Large Scale Ground Mounted Solar Photovoltaic Installation" to the table of use regulations as an allowed use in both zoning districts where located on a parcel with more than twenty acres, and by adding a new section 10.2 regulating such installations, all in a form which is on file with the Town Clerk and available for inspection; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen will offer a recommendation at the Town Meeting.*

## ARTICLE 18: Adoption of Stretch Energy Code

To see if the Town will vote to adopt that portion of the state building code, 780 CMR appendix 120.AA, known as the Massachusetts Stretch Energy Code ("Stretch Code"); a summary of which is on file with the Town Clerk and available for inspection; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen will offer a recommendation at the Town Meeting.*

## ARTICLE 19: To Act on Any Other Business That May Legally Come Before This Meeting.

ATTACHMENT A

# Chapter 381 of the Acts of 2006

# AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF ALCOHOLIC BEVERAGES..

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

**SECTION 1.** Notwithstanding sections 15 and 17 of chapter 138 of the General Laws, the licensing authority of the town of Wenham may grant 1 license for the sale at retail of wines and malt beverages only not to be drunk on the premises under section 15 of said chapter 138. The retail premises on which the said beverages are to be sold may not exceed 200 square feet and the said beverages may only be sold on Mondays through Saturdays from 11:00 A.M. to 6:00 P.M. The license shall be subject to all of said chapter 138. Once issued, a license granted under this section shall not be transferred to any other location and no license shall be re-issued to the same location within 6 months from the date the prior license terminated unless the applicant files a letter in writing from the department of revenue with the local licensing authority indicating the prior licensee's good standing with said department.

**SECTION 2.** Notwithstanding sections 14 and 17 of chapter 138 of the General Laws, the licensing authority of the town of Wenham may grant 10 one day special licenses for the sale of all alcoholic beverages to be drunk on the premises under section 14 of said chapter 138 to restaurants having seating capacities of less than 100 and not containing a lounge or bar. The serving of alcoholic beverages shall be incidental to the serving of meals. The special licenses shall otherwise be subject to all of said chapter 138. Once issued, a license granted under this section shall not be transferred to any other location and no license shall be re-issued to the same location within 6 months from the date the prior license terminated unless the applicant files a letter in writing from the department of revenue with the local licensing authority indicating the prior licensee's good standing with the department.

**SECTION 3.** This act shall take effect upon its passage.

# APPENDICES

| Appendix Number | Subject |
|---|---|
| 1. | Recommended Capital Expenditures by Department |
| 2. | Regional School District |
| 3. | Bond Repayment Schedule |
| 4. | Median Home Assessed Value & Real Estate Tax |
| 5. | Reserve Fund, Free Cash & New Growth Summaries |
| 6. | Expenditure Graphs |
| 7. | Municipal Finance Terminology |

# APPENDIX NO. 1

# RECOMMENDED CAPITAL EXPENDITURES BY DEPARTMENT

# RECOMMENDED FY 2011 CAPITAL EXPENDITURES BY DEPARTMENT

| | | | FINANCE & ADVISORY COMMITTEE RECOMMENDATIONS | | |
|---|---|---|---|---|---|
| DEPARTMENT | | DESCRIPTION | ARTICLE 2 | SPECIAL ARTICLE | # |
| 210 | Police | Police Cruiser and Radio | $ 33,000 | | |
| 220 | Fire | Garage Door Openers & Breathing Apparatus | 15,900 | | |
| 450 | Water | Hydrant and Meter Replacement | 11,000 | | |
| 422 | Highway | Dump Truck, Plow and Sander | | $145,000 | 7 |
| | | | **$ 59,900** | **$145,000** | |

# APPENDIX NO. 2

# REGIONAL SCHOOL DISTRICT

TOWN OF WENHAM
FINANCE AND ADVISORY COMMITTEE

BASIS FOR FY2011 PAYMENTS TO REGIONAL SCHOOL DISTRICT
AS RECOMMENDED IN ARTICLE 2, ITEM 310

## I. FY2010 PAYMENTS TO REGIONAL SCHOOL DISTRICT

| | HAMILTON | | WENHAM | | | TOTAL |
|---|---|---|---|---|---|---|
| Allocation by Enrollment for FY 2010 | 67.76% | 15,323,686 | 32.24% | 7,260,009 | = | 22,583,695 |

## II. FY2011 PROPOSED PAYMENTS TO REGIONAL SCHOOL DISTRICT
**(Within Levy Limit - No Override)**

| | HAMILTON | | WENHAM | | | TOTAL |
|---|---|---|---|---|---|---|
| Allocation by Enrollment for FY 2011 | 67.32% | 15,583,427 | 32.68% | 7,564,860 | = | 23,148,287 |
| | | 18,391 | | (18,391) | = | 0 |
| **Net Payments for FY 11** | | **15,601,818** | | **7,546,469** | = | **23,148,287** |
| Change from FY 10 | | 278,132 | | 286,460 | = | 564,592 |
| Percent Change from FY 10 | | 1.82% | | 3.95% | = | 2.50% |

NOTE: The two Towns share the total annual budget for the Regional School District on the basis of enrollment. As was the case last year, the number of students from Wenham has continued to increase relative to the number of students from Hamilton.

Hamilton-Wenham Regional School District
School Committee FY11 Budget
Approved April 8, 2010

| Category | 10 Appvd Bdgt | Change | % Chng | 10-11 Appvd | Change | % Chng |
|---|---|---|---|---|---|---|
| Admin. Salaries/Expenses | $1,172,070 | -$83,301 | -6.6% | $ 1,141,466 | -$30,604 | -2.6% |
| Clerical Salaries | $749,151 | $25,784 | 3.6% | $ 775,966 | $26,815 | 3.6% |
| Instructional Salaries | $10,018,520 | $113,056 | 1.1% | $ 10,211,901 | $193,381 | 1.9% |
| Intramural/Ath/X-Curr Salaries | $144,864 | -$4,032 | -2.7% | $ 154,360 | $9,496 | 6.6% |
| Custodial & Maintenance Salaries | $663,800 | $24,746 | 3.9% | $ 659,027 | -$4,773 | -0.7% |
| Health Sevices | $253,701 | $64,902 | 34.4% | $ 248,065 | -$5,636 | -2.2% |
| Instructional Expenses | $584,718 | -$17,017 | -2.8% | $ 719,212 | $134,494 | 23.0% |
| Maintenance Expense | $578,210 | -$18,003 | -3.0% | $ 644,515 | $66,305 | 11.5% |
| SPED Instructional Salaries | $4,666,747 | $145,076 | 3.2% | $ 4,793,790 | $127,043 | 2.7% |
| SPED Contracted Services | $455,833 | $114,346 | 33.5% | $ 329,125 | -$126,708 | -27.8% |
| SPED Transportation | $388,822 | $12,192 | 3.2% | $ 282,796 | -$106,026 | -27.3% |
| SPED Tuition Out | $1,135,954 | -$443,886 | -28.1% | $ 1,231,583 | $95,629 | 8.4% |
| Utility Expense | $947,586 | $17,012 | 1.8% | $ 626,411 | -$321,175 | -33.9% |
| Legal Expense | $133,000 | $10,900 | 8.9% | $ 116,500 | -$16,500 | -12.4% |
| School Committee Expenses | $37,015 | $1,249 | 3.5% | $ 40,029 | $3,014 | 8.1% |
| Central Office Expenses | $214,121 | $48,947 | 29.6% | $ 205,604 | -$8,517 | -4.0% |
| Technology Expenses | $317,090 | -$32,118 | -9.2% | $ 350,096 | $33,006 | 10.4% |
| Staff Professional Development | $240,065 | $78,063 | 47.8% | $ 246,619 | $6,554 | 2.7% |
| Insurance Expense | $2,956,191 | $104,707 | 3.7% | $ 3,042,989 | $86,798 | 2.9% |
| Pension & Taxes | $848,170 | $47,223 | 5.9% | $ 881,605 | $33,435 | 3.9% |
| Transportation-Regular Education | $645,764 | $16,932 | 2.7% | $ 636,000 | -$9,764 | -1.5% |
| Salaries Other | $108,023 | $1,070 | 1.0% | $ 117,725 | $9,702 | 9.0% |
| Total Gross Budget | $27,259,415 | $227,848 | 0.8% | $27,455,383 | $195,968 | 0.7% |

| Revenue Source | Fy10 Budget | Change | % Chng | 10-11 Budget | Change | % Chng |
|---|---|---|---|---|---|---|
| State Aid: Chapter 70 | $3,436,056 | -$70,124 | -2.0% | $3,298,036 | -$137,418 | -4.0% |
| State Aid: Transportation | $344,835 | -$56,108 | -14.0% | $274,860 | -$69,975 | -20.3% |
| School Choice | $609,229 | $27,663 | 4.8% | $589,000 | -$20,229 | -3.3% |
| Special Needs Tuition | $54,600 | $26,600 | 95.0% | $30,200 | -$24,400 | -44.7% |
| Circuit Breaker | $132,000 | -$88,000 | -40.0% | $0 | $0 | 0.0% |
| Medicaid | $40,000 | $0 | 0.0% | $36,000 | -$4,000 | -10.0% |
| Interest Income | $30,000 | -$10,000 | -25.0% | $40,000 | $10,000 | 33.3% |
| Parking Fees | $25,000 | -$5,000 | -16.7% | $25,000 | $0 | 0.0% |
| Rental Income | $4,000 | $0 | 0.0% | $4,000 | $0 | 0.0% |
| Other Income | $0 | $0 | 0.0% | $10,000 | $10,000 | 100.0% |
| Total Revenues | $4,675,720 | -$214,969 | -4.4% | $4,307,096 | -$236,022 | -5.2% |
| Net Budget Total | $22,583,695 | $ 442,817 | 2.0% | $23,148,287 | $564,592 | 2.5% |

| Town Appropriations | Fy10 Budget | $$ Change | % Chng | 10-11 Budget | $$ Change | % Chng |
|---|---|---|---|---|---|---|
| Hamilton Operational Share (by enrollment .6732/Fy11) | $15,302,712 | $207,061 | 1.37% | $15,583,427 | $280,715 | 1.83% |
| Wenham Operational Share (by enrollment .3268/Fy11) | $7,280,983 | $235,756 | 3.35% | $7,564,860 | $283,877 | 3.90% |
| Hamilton Debt Offset | $20,974 | | | $18,391 | | |
| Wenham Debt Offset | -$20,974 | | | -$18,391 | | |
| Hamilton Total Assessment | $15,323,686 | $207,668 | 1.37% | $15,601,818 | $278,132 | 1.82% |
| Wenham Total Assessment | $7,260,009 | $235,150 | 3.35% | $7,546,469 | $286,460 | 3.95% |

Hamilton-Wenham Regional School District
FY11 SCHOOL COMMITTEE APPROVED BUDGET
April 8, 2010

| BUKER SCHOOL | 09-10 Bud. | 10-11 Budget | $$ Change | % Change |
|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 103,298 | $ 103,298 | $ - | 0.0% |
| CLERICAL SALARIES | $ 41,641 | $ 41,167 | $ (474) | -1.1% |
| INSTRUCTIONAL SALARIES | $ 1,062,740 | $ 1,086,767 | $ 24,027 | 2.3% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 83,311 | $ 84,999 | $ 1,688 | 2.0% |
| HEALTH SERVICES | $ 47,237 | $ 49,661 | $ 2,424 | 5.1% |
| INSTRUCTIONAL EXPENSE | $ 54,280 | $ 51,585 | $ (2,695) | -5.0% |
| MAINTENANCE EXPENSE | $ 39,660 | $ 57,689 | $ 18,029 | 45.5% |
| SPED INSTRUCTIONAL SALARIES | $ 606,354 | $ 612,961 | $ 9,060 | 1.5% |
| UTILITY EXPENSE | $ 104,746 | $ 75,289 | $ (29,457) | -28.1% |
| TECHNOLOGY EXPENSES | $ 8,000 | $ 7,146 | $ (854) | -10.7% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 1,950 | $ 750 | $ (1,200) | -61.5% |
| SALARIES OTHER | $ 7,940 | $ 7,388 | $ (552) | -7.5% |
| BUKER SCHOOL SUBTOTAL | $ 2,161,156 | $ 2,178,699 | $ 17,543 | 0.8% |

| CUTLER SCHOOL | 09-10 Bud. | 10-11 Budget | $$ Change | % Change |
|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 102,197 | $ 102,197 | $ - | 0.0% |
| CLERICAL SALARIES | $ 42,266 | $ 41,667 | $ (599) | -1.4% |
| INSTRUCTIONAL SALARIES | $ 1,344,547 | $ 1,355,214 | $ 10,667 | 0.8% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 83,311 | $ 84,999 | $ 1,688 | 2.0% |
| HEALTH SERVICES | $ 35,231 | $ 30,373 | $ (4,858) | -13.8% |
| INSTRUCTIONAL EXPENSE | $ 58,243 | $ 58,808 | $ 565 | 1.0% |
| MAINTENANCE EXPENSE | $ 58,525 | $ 67,398 | $ 8,873 | 15.2% |
| SPED INSTRUCTIONAL SALARIES | $ 523,747 | $ 529,879 | $ 6,132 | 1.2% |
| UTILITY EXPENSE | $ 99,440 | $ 74,130 | $ (25,310) | -25.5% |
| TECHNOLOGY EXPENSES | $ 7,505 | $ 7,122 | $ (383) | -5.1% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 1,950 | $ 1,950 | $ - | 0.0% |
| SALARIES OTHER | $ 11,590 | $ 11,280 | $ (310) | -2.7% |
| CUTLER SCHOOL SUBTOTAL | $ 2,368,551 | $ 2,365,017 | $ (3,534) | -0.1% |

| WINTHROP SCHOOL | 09-10 Bud. | 10-11 Budget | $$ Change | % Change |
|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 99,367 | $ 99,367 | $ - | 0.0% |
| CLERICAL SALARIES | $ 42,016 | $ 41,417 | $ (599) | -1.4% |
| INSTRUCTIONAL SALARIES | $ 1,353,664 | $ 1,286,267 | $ (67,397) | -5.0% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 83,311 | $ 84,999 | $ 1,688 | 2.0% |
| HEALTH SERVICES | $ 50,554 | $ 45,480 | $ (5,074) | -10.0% |
| INSTRUCTIONAL EXPENSE | $ 62,702 | $ 73,155 | $ 10,453 | 16.7% |
| MAINTENANCE EXPENSE | $ 45,565 | $ 59,036 | $ 13,471 | 29.6% |
| SPED INSTRUCTIONAL SALARIES | $ 1,215,260 | $ 1,006,079 | $ (209,181) | -17.2% |
| UTILITY EXPENSE | $ 136,015 | $ 88,263 | $ (47,752) | -35.1% |
| TECHNOLOGY EXPENSES | $ 7,100 | $ 3,350 | $ (3,750) | -52.8% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 1,954 | $ 1,954 | $ - | 0.0% |
| SALARIES OTHER | $ 7,620 | $ 6,010 | $ (1,610) | -26.8% |
| WINTHROP SCHOOL SUBTOTAL | $ 3,105,128 | $ 2,795,377 | $ (309,751) | -10.0% |

Hamilton-Wenham Regional School District
FY11 SCHOOL COMMITTEE APPROVED BUDGET
April 8, 2010

| MIDDLE SCHOOL | 09-10 Bud. | 10-11 Budget | $$ Change | % Change |
|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 140,157 | $ 140,157 | $ - | 0.0% |
| CLERICAL SALARIES | $ 46,990 | $ 42,981 | $ (4,009) | -8.5% |
| INSTRUCTIONAL SALARIES | $ 2,103,565 | $ 2,131,974 | $ 28,409 | 1.4% |
| INTRAMURAL/ATH/X-CURR SALARIES | $ 8,118 | $ 13,371 | $ 5,253 | 64.7% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 123,484 | $ 125,964 | $ 2,480 | 2.0% |
| HEALTH SERVICES | $ 50,789 | $ 51,696 | $ 907 | 1.8% |
| INSTRUCTIONAL EXPENSE | $ 82,718 | $ 149,965 | $ 67,247 | 81.3% |
| MAINTENANCE EXPENSE | $ 55,735 | $ 64,107 | $ 8,372 | 15.0% |
| SPED INSTRUCTIONAL SALARIES | $ 1,020,349 | $ 1,218,217 | $ 197,868 | 19.4% |
| UTILITY EXPENSE | $ 225,514 | $ 133,499 | $ (92,015) | -40.8% |
| TECHNOLOGY EXPENSES | $ 12,500 | $ 9,500 | $ (3,000) | -24.0% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 7,936 | $ 9,650 | $ 1,714 | 21.6% |
| MIDDLE SCHOOL SUBTOTAL | $ 3,877,855 | $ 4,091,081 | $ 213,227 | 5.5% |

| HIGH SCHOOL | 09-10 Bud. | 10-11 Budget | $$ Change | % Change |
|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 164,452 | $ 164,472 | $ 20 | 0.0% |
| CLERICAL SALARIES | $ 156,054 | $ 153,583 | $ (2,471) | -1.6% |
| INSTRUCTIONAL SALARIES | $ 4,010,433 | $ 4,079,502 | $ 69,069 | 1.7% |
| INTRAMURAL/ATH/X-CURR SALARIES | $ 136,746 | $ 140,989 | $ 4,243 | 3.1% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 183,202 | $ 168,234 | $ (14,968) | -8.2% |
| HEALTH SERVICES | $ 67,640 | $ 68,355 | $ 715 | 1.1% |
| INSTRUCTIONAL EXPENSE | $ 256,967 | $ 263,874 | $ 6,907 | 2.7% |
| MAINTENANCE EXPENSE | $ 150,305 | $ 113,090 | $ (37,215) | -24.8% |
| SPED INSTRUCTIONAL SALARIES | $ 1,019,631 | $ 1,018,708 | $ (923) | -0.1% |
| UTILITY EXPENSE | $ 337,906 | $ 218,469 | $ (119,437) | -35.3% |
| TECHNOLOGY EXPENSES | $ 24,386 | $ 15,945 | $ (8,441) | -34.6% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 17,885 | $ 19,665 | $ 1,780 | 10.0% |
| HIGH SCHOOL SUBTOTAL | $ 6,525,607 | $ 6,424,886 | $ (100,721) | -1.5% |

| ADMINISTRATIVE OFFICES | 09-10 Bud. | 10-11 Budget | $$ Change | % Change |
|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 454,177 | $ 423,553 | $ (30,624) | -6.7% |
| CLERICAL SALARIES | $ 311,132 | $ 346,806 | $ 35,674 | 11.5% |
| INSTRUCTIONAL SALARIES | $ 143,571 | $ 272,177 | $ 128,606 | 89.6% |
| CUSTODIAL & MAINTENANCE SALARIES | $ 107,180 | $ 109,832 | $ 2,652 | 2.5% |
| HEALTH SERVICES | $ 2,250 | $ 2,500 | $ 250 | 11.1% |
| INSTRUCTIONAL EXPENSE | $ 53,683 | $ 100,045 | $ 46,362 | 86.4% |
| MAINTENANCE EXPENSE | $ 215,600 | $ 271,168 | $ 55,568 | 25.8% |
| UTILITY EXPENSE | $ 28,465 | $ 29,982 | $ 1,517 | 5.3% |
| LEGAL EXPENSE | $ 64,000 | $ 56,500 | $ (7,500) | -11.7% |
| SCHOOL COMMITTEE EXPENSES | $ 37,015 | $ 40,029 | $ 3,014 | 8.1% |
| CENTRAL OFFICE EXPENSES | $ 214,121 | $ 205,604 | $ (8,517) | -4.0% |
| TECHNOLOGY EXPENSES | $ 231,549 | $ 282,983 | $ 51,434 | 22.2% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 201,240 | $ 207,000 | $ 5,760 | 2.9% |
| INSURANCE EXPENSE | $ 2,956,191 | $ 3,042,989 | $ 86,798 | 2.9% |
| PENSION & TAXES | $ 848,170 | $ 881,605 | $ 33,435 | 3.9% |
| TRANSPORTATION-REGULAR EDUCATION | $ 645,764 | $ 636,000 | $ (9,764) | -1.5% |
| SALARIES OTHER | $ 22,957 | $ 20,433 | $ (2,524) | -11.0% |
| ADMINISTRATIVE OFFICES SUBTOTAL | $ 6,537,066 | $ 6,929,205 | $ 392,139 | 6.0% |

Hamilton-Wenham Regional School District
FY11 SCHOOL COMMITTEE APPROVED BUDGET
April 8, 2010

| SPECIAL NEEDS | 09-10 Bud. | 10-11 Budget | $$ Change | % Change |
|---|---|---|---|---|
| ADMINISTRATORS SALARIES/EXPENSES | $ 108,422 | $ 108,422 | $ - | 0.0% |
| CLERICAL SALARIES | $ 109,053 | $ 108,344 | $ (709) | -0.7% |
| INSTRUCTIONAL EXPENSES | $ 16,125 | $ 21,780 | $ 5,655 | 35.1% |
| MAINTENANCE EXPENSE | $ 11,620 | $ 12,027 | $ 407 | 3.5% |
| SPED INSTRUCTIONAL SALARIES | $ 281,406 | $ 407,946 | $ 126,540 | 45.0% |
| SPED CONTRACTED SERVICES | $ 455,833 | $ 329,125 | $ (126,708) | -27.8% |
| SPED TRANSPORTATION | $ 388,822 | $ 282,796 | $ (106,026) | -27.3% |
| SPED TUITION OUT | $ 1,135,954 | $ 1,231,583 | $ 95,629 | 8.4% |
| UTILITY EXPENSE | $ 15,500 | $ 6,779 | $ (8,721) | -56.3% |
| LEGAL EXPENSE | $ 69,000 | $ 60,000 | $ (9,000) | -13.0% |
| TECHNOLOGY EXPENSES | $ 26,050 | $ 24,050 | $ (2,000) | -7.7% |
| STAFF PROFESSIONAL DEVELOPMENT | $ 8,350 | $ 5,650 | $ (2,700) | -32.3% |
| SALARIES OTHER | $ 57,915 | $ 72,615 | $ 14,700 | 25.4% |
| SPECIAL NEEDS SUBTOTAL | $ 2,684,052 | $ 2,671,117 | $ (12,934) | -0.5% |

| | | | | |
|---|---|---|---|---|
| DISTRICT GRAND TOTAL | $ 27,259,415 | $ 27,455,383 | $ 195,968 | 0.7% |

# APPENDIX NO. 3

# BOND REPAYMENT SCHEDULE

# BOND REPAYMENT SCHEDULE

FY11 est. values
$770,250,958

| FY | * $4,550,000 ** School 91 Project | * $24,781,000 ** School 97 Project | * $1,300,000 ** School Boiler | * $1,531,720 ** Cutler HVAC 2010 Project | 4.54% * $1,294,000 Joint Library | 4.54% * $350,000 Lease Buy-out | 4.54% $245,000 Fire Truck | 4.54% * $244,000 Town Hall | 3.969% * $4,207,079 Town Hall | 3.969% * $2,151,421 Town Hall | 3.969% $39,500 Iron Rail Boiler | 3.969% $465,000 Fire Truck | Total Payments | Tax Rate Impact | 4.54% $1,471,000 Water Tank |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2011 | 45,488 | 245,296 | 45,670 | 6,463 | 101,448 | 28,028 | 22,923 | 20,890 | 374,616 | 182,440 | 10,213 | 57,431 | 1,140,906 | 1.48 | 111,860 |
| 2012 | 0 | 244,554 | 44,077 | 49,344 | 103,438 | 27,168 | 17,062 | 20,245 | 359,735 | 177,765 | 0 | 55,519 | 1,098,907 | 1.43 | 108,635 |
| 2013 | | 244,934 | 0 | 46,390 | 100,063 | 26,268 | 16,388 | 19,570 | 340,173 | 173,090 | | 53,606 | 1,020,482 | 1.32 | 105,260 |
| 2014 | | 245,107 | | 44,772 | 96,613 | 25,348 | 15,698 | 18,880 | 330,823 | 168,415 | | 51,694 | 997,349 | 1.29 | 101,810 |
| 2015 | | 246,446 | | 43,154 | 88,125 | 19,418 | 0 | 18,183 | 321,473 | 163,740 | | 49,781 | 950,320 | 1.23 | 98,323 |
| 2016 | | 244,253 | | 41,536 | 84,800 | 18,705 | | 12,470 | 312,123 | 159,065 | | 47,869 | 920,820 | 1.20 | 99,760 |
| 2017 | | 246,468 | | 39,919 | 71,440 | 17,985 | | 11,990 | 302,773 | 154,390 | | 45,956 | 890,921 | 1.16 | 95,920 |
| 2018 | | 244,603 | | 38,300 | 68,500 | 17,250 | | 11,500 | 268,954 | 144,821 | | 0 | 793,928 | 1.03 | 92,000 |
| 2019 | | 245,458 | | 35,086 | 60,500 | 16,500 | | 11,000 | 261,032 | 140,556 | | | 770,132 | 1.00 | 88,000 |
| 2020 | | 0 | | 0 | 57,750 | 15,750 | | 10,500 | 253,476 | 136,487 | | | 473,963 | 0.62 | 84,000 |
| 2021 | | | | | 0 | 0 | | 0 | 245,846 | 132,379 | | | 378,225 | 0.49 | 0 |
| 2022 | | | | | | | | | 238,144 | 128,231 | | | 366,375 | 0.48 | |
| 2023 | | | | | | | | | 230,393 | 124,058 | | | 354,450 | 0.46 | |
| 2024 | | | | | | | | | 222,593 | 119,858 | | | 342,450 | 0.44 | |
| 2025 | | | | | | | | | 214,744 | 115,631 | | | 330,375 | 0.43 | |
| 2026 | | | | | | | | | 206,846 | 111,379 | | | 318,225 | 0.41 | |
| 2027 | | | | | | | | | 198,949 | 107,126 | | | 306,075 | 0.40 | |
| | | | | | | | | | 0 | 0 | | | 0 | 0.00 | |
| Totals | 45,488 | 2,207,119 | 89,747 | 344,964 | 832,677 | 212,420 | 72,071 | 155,228 | 4,682,689 | 2,439,430 | 10,213 | 361,856 | 11,453,902 | 0.97 Avg. Impact | 985,568 |

* Debt Exclusion

** School Debt is estimated based on current statistical information (this will change from year to year as statistical data changes.)

| NOTE: | Bond Anticipation Notes | Culverts | 656,811 | |
|---|---|---|---|---|
| | | Water Tank Painting | 270,189 | |
| | | | 927,000 | BAN issued 2/6/10 for 6 months @ 1.25% |

# APPENDIX NO. 4

# MEDIAN HOME ASSESSED VALUE AND MEDIAN REAL ESTATE TAX

# MEDIAN HOME
# ASSESSED VALUE & REAL ESTATE TAX

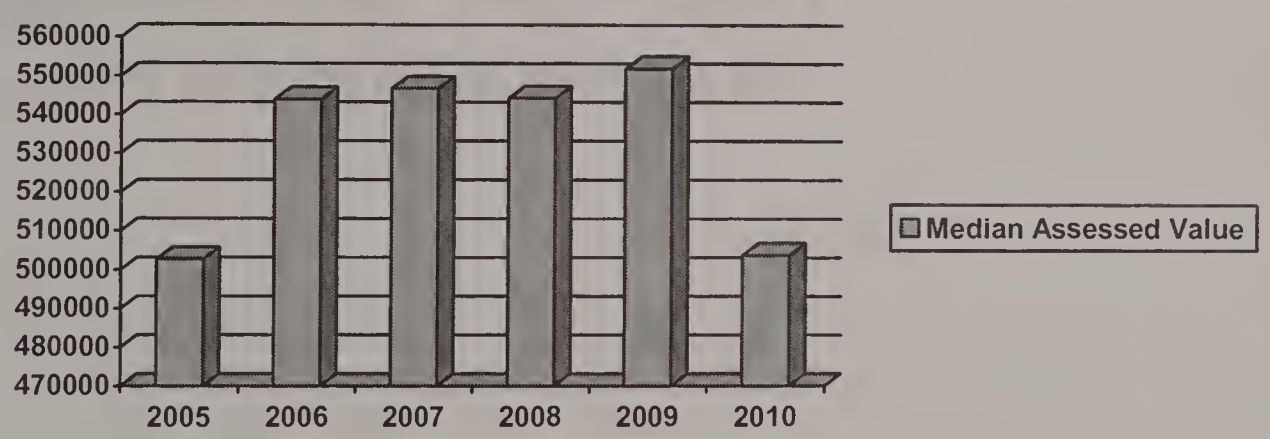
MEDIAN HOME ASSESSED VALUE
2005-2010

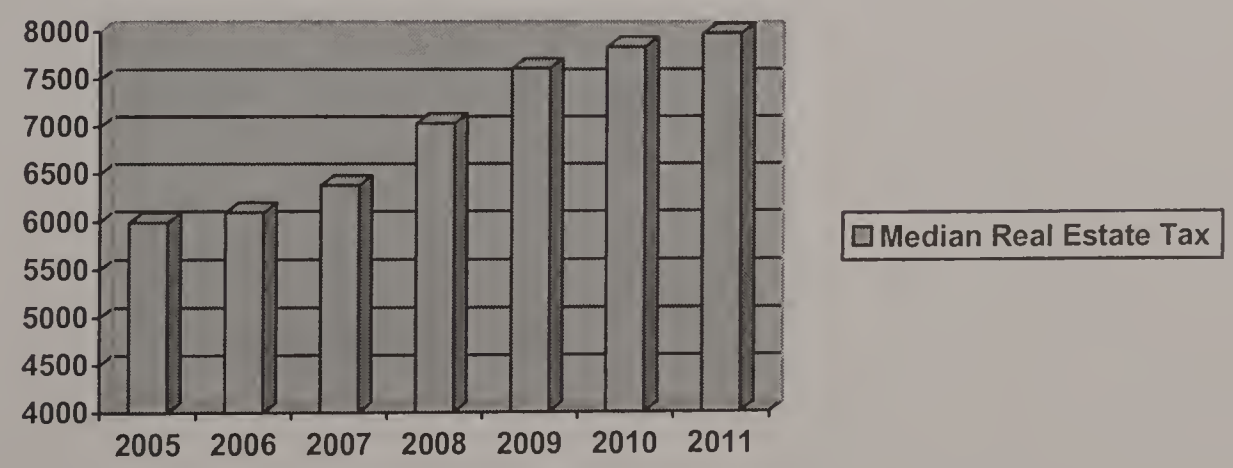
| | |
|---|---|
| 2010 | $503,750 |
| 2009 | 551,900 |
| 2008 | 544,200 |
| 2007 | 546,700 |
| 2006 | 543,900 |
| 2005 | 502,700 |

MEDIAN HOME REAL ESTATE TAX
2005-2011

| | | |
|---|---|---|
| Proposed 2011 | 7,979 | * ** |
| 2010 | 7,838 | |
| 2009 | 7,567 | |
| 2008 | 7,031 | |
| 2007 | 6,380 | |
| 2006 | 6,092 | |
| 2005 | 5,987 | |

* Assumes no assessment increase
** Assumes all overrides pass



# APPENDIX NO. 5

# RESERVE FUND, FREE CASH & NEW GROWTH SUMMARIES

# RESERVE FUND, FREE CASH & NEW GROWTH SUMMARIES

## RESERVE FUND FY 2010

Listed are the transfers voted by your Finance and Advisory Committee from July 1, 2009 through March 31, 2010 from the Reserve Fund of $150,000 created at the Annual Town Meeting

| | | |
|---|---|---|
| Parks – Salaries & Wages, Gatekeepers | $ | 3,405.00 |
| Veterans Benefits | | 3,250.00 |
| Veterans Benefits | | 3,050.00 |
| Town Clerk – Salaries & Wages | | 9,200.00 |
| TOTAL TRANSFERS | $ | 18,905.00 |
| BALANCE AS OF 3-31-10 | $ | 131,095.00 |

CERTIFIED FREE CASH
2000-2009

| | |
|---|---|
| 2009 | $555,964 |
| 2008 | 497,002 |
| 2007 | 886,645 |
| 2006 | 661,685 |
| 2005 | 421,546 |
| 2004 | 631,437 |
| 2003 | 803,578 |
| 2002 | 687,915 |
| 2001 | 691,247 |
| 2000 | 996,102 |

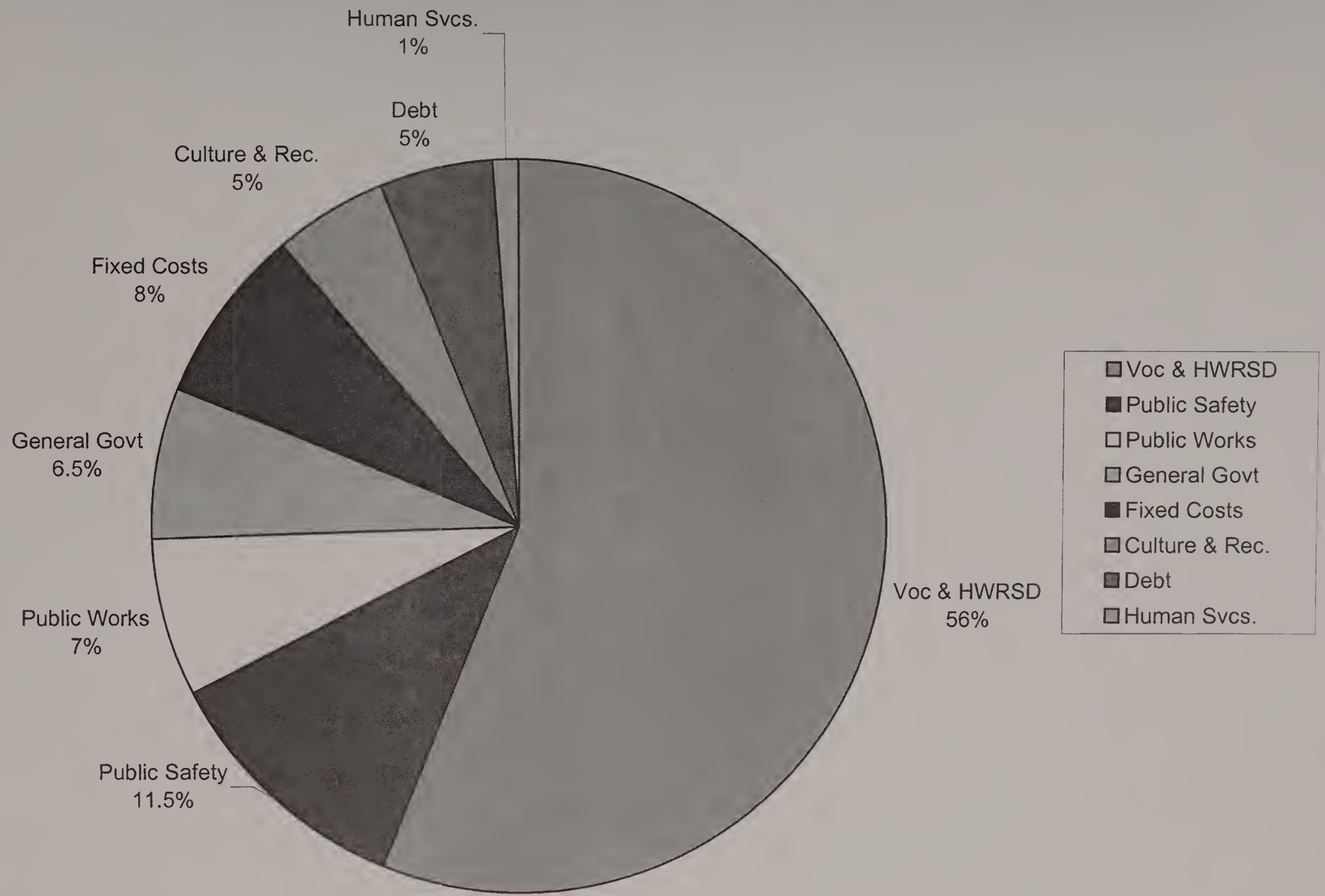
NEW GROWTH
2000-2011

| | |
|---|---|
| Estimated 2011 | $ 40,000 |
| 2010 | 46,828 |
| 2009 | 190,910 |
| 2008 | 171,769 |
| 2007 | 116,948 |
| 2006 | 88,558 |
| 2005 | 112,870 |
| 2004 | 79,274 |
| 2003 | 51,322 |
| 2002 | 94,429 |
| 2001 | 84,358 |
| 2000 | 210,303 |

# APPENDIX NO. 6

# EXPENDITURE GRAPHS

# Proposed FY 11 Article 2 (less Water)



# APPENDIX NO. 7

# MUNICIPAL FINANCE TERMINOLOGY

# MUNICIPAL FINANCE TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided:

**Balance as of 3-31-10**

**FREE CASH:** **$555,964**

Free cash is a community's unrestricted available funds that may be used as a funding source for appropriations. Free Cash is generated when actual revenue collections exceeds budgeted estimates and when actual expenditures are less than budgeted appropriations, or a combination of both.

**OVERLAY: (Allowance for Abatements and Exemptions)** **$213,719**

An account established annually to fund anticipated property tax abatements, exemptions, and uncollected taxes in that year. This amount is provided by the Board of Assessors and is raised on the tax recapitulation sheet.

**STABILIZATION FUND:** **$481,348**

A fund designed to accumulate funds for capital and other future spending purposes. A community may appropriate in any year an amount not exceeding 10% of the tax levy of the preceding year for the purpose of funding the Stabilization Fund. Amounts from this fund may be appropriated by a two-thirds vote, at a Town Meeting, for any lawful purpose.

**RESERVE FUND:** **$131,095**

An amount set aside annually within the budget of a Town, not to exceed 5% of the tax levy for the preceding year. Transfers from this fund are within the exclusive control of the Finance and Advisory Committee and are for "extraordinary and unforeseen expenditures."

**CHERRY SHEET:**

An official notification from the State (originally printed on cherry-colored paper), which itemizes State Aid due to communities, as well as State and County charges assessed to communities. The resulting net receipt of funds is used by the Town to offset the "Amount to be Raised". The Cherry Sheet is usually received from the State in the Fall and is necessary before the Board of Assessors can set the tax rate.

# Notes

PRESORT STD
US POSTAGE
PAID
WENHAM, MA
PERMIT 135

POSTAL PATRON
WENHAM, MA 01984

**PLEASE ATTEND THE ANNUAL TOWN MEETING**

SATURDAY, MAY 1, 2010
1:00 P.M.

AT THE BESSIE BUKER SCHOOL

# TOWN OF WENHAM

## 2010
## ANNUAL TOWN REPORT
## PART 1

# TOWN REPORTS

PART I 2010

To All the Citizens of Wenham:

Your Board of Selectmen is pleased to submit this report of our Town's activities in 2010, the thirtieth under Proposition 2 ½ and the tenth of the new millennium.

The Annual Town Meeting will be held on **Saturday, May 7, 2011**. The Warrant for this meeting, along with the recommendations of the Finance and Advisory Committee and this Board, will be found in the separate booklet, Part II. We hope you will study it before the hearing on the budget, which will be held at **Buker School** on **Monday, May 2, 2011, at 7:30 P.M**. We trust you will give this budget your consideration and come to the meetings prepared to participate actively in our deliberations.

MOLLY B. MARTINS, Chair
HARRIET P. DAVIS
JOHN A. CLEMENZI

Cover Photo: Quilt Dedicated to Town from The Friends of the Wenham Council On Aging.

| | | | |
|---|---|---|---|
| Betty Cole | Gail Cole (Hamilton) | Jean Eddy | Betty Ferris |
| Jane Hicks | Jane Jaworski (Beverly) | Rita Kelley | Luci Lynch |
| Elaine Mahoney | Pauline Naugler | Florence Perkins | Priscilla Porter |
| Peggy Reynolds | Kit Richardson | Ann Sheeran | Dot Woodbury |
| Carol Gambino | | | |

# ANNUAL REPORT

**BOARD OF SELECTMEN**
**JOHN CLEMENZI, MOLLY MARTINS, CHAIR, HARRIET DAVIS**

## REPORT OF TOWN CLERK
## REPORTS OF TOWN BOARDS, DEPARTMENTS, COMMISSIONS, AND COMMITTEES
## FOR THE YEAR ENDING DECEMBER 31, 2010

# ELECTED OFFICIALS 2010 – 2011

ASSESSORS, BOARD OF
Thomas Tanous, Chair (2013)
Lisa Craig (2011)
Richard W. Fleming (2012)

CEMETERY COMMISSIONERS
Dr. Bryant Barnard, Chair (2012)
Richard T. Caves (2013)
Dorothy Maciejoswski (2011)

HEALTH, BOARD OF
Gerald T. Donnellan, Chair (2012)
Dorothy D. Maciejowski (2011)
Dr. Miguel A. Martinez (2013)

LIBRARY TRUSTEES, HAMILTON-WENHAM PUBLIC LIBRARY
Wendy Waller, Chair (2011) Wenham
Jean Buckley (2012) at-large
Doris Gallant (2013) Wenham
Annette Janes (2012) at-large
Madelyn Liberti (2013) Hamilton
Janice Pappas (2011) Hamilton

MODERATOR
Paul D. Weaver (2011)

PLANNING, BOARD OF
Ernest S. Dodge (2014) ***resigned***
Minot Frye (2011)
David E. Geikie, Chairman (2013)
Stephen Kavanagh (2011)
Donald J. Killam, Jr. (~~2013~~) 2015
Virginia L. Rogers (2012)

REGIONAL SCHOOL DISTRICT
Alexa McCloughan, Chair (2012) Hamilton
Richard Boroff (2011) Hamilton
Kym Donnellan (2013) Wenham
Donald E. Gallant (2013) Wenham
Theresa F. Leary (2011) Hamilton
Ann Minois (2013) Hamilton
John O'Keefe, (2012) Hamilton
Lauren Prior, (2011) Hamilton
Dacia Rubel, (2012) Wenham

SELECTMEN, BOARD OF
John A. Clemenzi (2012)
Harriet P. Davis (2011)
Molly B. Martins, Chair (2013)

TOWN CLERK
Trudy Reid (2011)

TREE WARDEN
Pierre Erhard (2011)

WATER COMMISSIONERS
Ernest C. Ashley, Chair (2013)
Paul E. Mendonca (2012)
Richard K. Quateman (2011)

WENHAM HOUSING AUTHORITY
Elizabeth A. Armington, Chair (2014)
Ann M. Shaw, Assistant Chair (2012)
Elizabeth Craig-McCormack (State Appointee)
Gail MacLean (2011)
James J. Stelline (2013)

# ELECTED STATE AND NATIONAL SENATORS AND REPRESENTATIVES

**MASSACHUSETTS GENERAL COURT**

**Representative (4th Essex District)**
Bradford Hill

**Senator (1st Essex & Middlesex District)**
Bruce E. Tarr

**UNITED STATES CONGRESS**

**Representative (6th District)**
John F. Tierney

**Senators**
Scott P. Brown
John F. Kerry

Wreaths Across America

# TOWN OFFICERS APPOINTED 2010 - 2011

**OFFICERS:**

ADA COORDINATOR
Bruce D. Blanchard

ANIMAL CONTROL
Stephen Kavanagh
Laura Ktistes, Assistant

ANIMAL CONTROL, INDIGENOUS
Stephen Kavanagh
ANIMAL INSPECTOR
Anne Jackman (Hamilton)

ASSESSOR
Stephen Gasperoni
ASSESSOR'S ASSISTANT
Shirley Cashman

BUILDING INSPECTOR
Charles Brett

HEALTH AGENT, BOARD OF
Gregory P. Bernard
Leo F. Cormier, Assistant Health Agent

HOUSING AUTHORITY
Marian Linden, Exec. Director

LUMBER, SURVEYOR OF & MEASURER OF WOOD & BARK
Gay Roland

MOTH WORK, SUPERINTENDENT OF
Pierre Erhard

OIL BURNER INSPECTOR
Jeffrey Baxter

PERMITTING COORDINATOR
Mary Crowley

CONSERVATION COORDINATOR
Emilie Cademartori

PLUMBING AND GAS INSPECTOR
Kevin Dash

PUBLIC WORKS DIRECTOR
William Tyack

TOWN ACCOUNTANT
Catherine Gabriel

COUNCIL ON AGING DIRECTOR
Susan Carp

TOWN ADMINISTRATOR
Jeffrey A. Chelgren
TOWN ADMINISTRATOR'S ASSISTANT
Traci Masterson

TOWN COUNSEL
Paul D. Weaver

TREASURER-COLLECTOR/FINANCE DIRECTOR
Nichole Hagstrom
TREASURER-COLLECTOR'S ASSISTANT
Bethany Bodengraven

VETERANS' SERVICES, EASTERN ESSEX DISTRICT
Terrance Hart, Director

WATER DEPARTMENT SUPERINTENDENT
Erik Mansfield

WATERSHED DISTRICT DESIGNEE
Erik Mansfield

WIRING INSPECTOR
Robert B. Brown, Jr.

**BOARDS, COMMITTEES & DEPARTMENTS:**

AUDIT COMMITTEE
Roger Kuebel, Chair
Jeff Chelgren
Richard Jones
Harriet Davis
Nichole Hagstrom

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE
Frances de Lacvivier, Chair
Patty Cavanaugh
Bill Charman
Tisha Charman
Albert W. Dodge, Jr.
Harriet Davis
Peter Hersee
Mary Hull
Betsy Miller

CAPITAL MANAGEMENT COMMITTEE
Jeff Chelgren
Bill Dery
Hillard Ebling
Jim Farnham
Marc Johnson
Barbara Kent Lawrence
Molly Martins
Rick Mitchell
Art Oberheim
Jack O'Keefe
Sue Patrolia
Jon Richardson
Jennifer Scuteri
Rick Shruhan
John Tomasz
William Tyack

COMMUNITY PRESERVATION ACT COMMITTEE
Patrick Wilson, Chairman
Ted Batchelder
Herbert Cheeseman
Gregory Heppner
Jim Howard
Susan Quateman
Virginia Rogers
Ann Shaw
Jamie White

CONSERVATION COMMISSION
Patrick Wilson, Chairman (2011)
Robert Burnett (2013)
Philip Colarusso (2013)
Jeffrey Fotta (2012)
Leo Maestranzi (2012)
Malcolm Reid (2013)
Kenneth Whittaker (2011)

COUNCIL ON AGING
Roseann Brozenske (2013)
Lucille Lynch (2013)
Richard Eddy (2011)
Paul Mendonca (2011)
Cecile Moscatiello (2011)
Merle E. Welsh (2012)
Donald Luxton (2013)
Jaqueline Getchell (2013)
Lucy Sprague Frederikson (2013)

BOARD OF ELECTION REGISTRARS
Trudy L. Reid, Chair (2012)
Polly Beyer (2011)
Roseann Brozenski (2012)
Elizabeth Lobel (2013)

ELECTION OFFICERS
David Lund, Warden
Helen Mulry, Election Clerk
Bryan J. Armington
Elizabeth A. Armington
Michelle Lanae Bailey
Barbara R. Black
Margaret W. Bode
Lisa M. Craig
Juliana F. Dodge
Laurie Erhard
Elizabeth F. Ferris
Marilyn E. Flynn
Doris L. Gallant
Susan Herrick
Peter A. Hersee
Joan Hinkles
Carol E. Kelley
Ruth W. Kingsley
William B. Longval
Jo-Ann F. Lund
Donald Luxton
Lucille G. Lynch
Dorothy D. Maciejowski
Paul E. Mendonca
Debra A. Morong
Patricia K. Purdy
Jane Richardson
Lauren M. Swartz
Thomas Tanous
Catherine Tinsley

EMERGENCY CENTER OPERATIONS BOARD
Robert A. Blanchard, Wenham
Anne-Marie Cullen, Hamilton
Harriet P. Davis, Wenham
Philip Stevens, Hamilton
Russell Stevens, Hamilton
John Tomasz, Hamilton
William Tyack, Wenham
Kenneth M. Walsh, Wenham

EMERGENCY MANAGEMENT, DIRECTOR OF
Kenneth M. Walsh
David Marsh, Assistant Director

EMERGENCY MANAGEMENT, DEPUTY DIRECTOR OF
Robert Blanchard

FENCE VIEWERS
John A. Clemenzi
Harriet P. Davis
Molly B. Martins

FINANCE AND ADVISORY COMMITTEE
Roger A. Kuebel, Chair (2013)
Hilliard Ebling, (2013)
Catherine Harrison (2011)
Frederick Richard (2012)
Jack Wilhelm (2011)

HAMILTON-WENHAM CULTURAL COUNCIL
Meredith Gisness, Hamilton, Chair
Ann Brainard Wenham (2012)
Beth McLeod, Hamilton
Katy Moran, Wenham (2011)
Helen Mulry, Wenham (2013)
Roberta Perkins, Hamilton
Prudy Pilkanis, Wenham (2012)
Elizabeth Roberts, Hamilton

HAMILTON-WENHAM LIBRARY
Jan Dempsey, Director
Kim Claire
Jeannine Curtis
Karen D'Ambrosio
Nancy Day
Lorraine Der
Sarah Lauderdale
Tara Mansfield
Julie Preston

HAMILTON-WENHAM JOINT RECREATION
John Cusolito, Hamilton, Chair
Dan Ahearn, Wenham (2013)
Mary Buntin, Wenham (2013)
Jay Butler, Hamilton
Denis Curran, Wenham (2012)
Lindle Willnow, Hamilton

HAMILTON-WENHAM JOINT RECREATION DIRECTOR
Melissa Roy (resigned)

HISTORIC DISTRICT COMMISSION
James Howard, Chair (2011)
Don Bannon (2012)
William Joyner (2013)
Barbara Locke (2012)
Lanse Robb (2012)
Jennifer Tymann (2013)
Thomas Zampell (2011)

IRON RAIL COMMISSION
Edward Batchelder, Chair (2011)
Philip Blanchette (2011)
A. Winslow Dodge (2012)
William P. Hidden (2013)

FIRE DEPARTMENT
Robert A. Blanchard, Chief
Stephen Kavanagh, Deputy Chief
Jeffrey Baxter, Captain and Fire Prevention Officer
Daniel Sullivan, Captain
Robert Brown, Lieutenant
Thomas Curran, Lieutenant
Jeffrey A. O'Brien, Lieutenant
David Raymond, Lieutenant
Thomas Raymond, Lieutenant
Michael Binns, Senior Firefighter
Joseph Cloutier, Senior Firefighter
Christopher Jones, Senior Firefighter
William Jones, Senior Firefighter
Robert Wallace, Senior Firefighter
Richard Bertone
Benjamin Blanchette
Gary Blaney
Ryan Comeau
Mark Gates
Christian Hassel
John Joyce
Kevin MacDonald
Sean McCarthy
William Pantos
Roberto A. Reyes
Leonard Tuneburg
Robert Viel
William Wildes
Timothy Bartlett, Provisional Firefighter

POLICE DEPARTMENT
Kenneth M. Walsh, Chief
Captain Thomas C. Perkins
Sergeant Mark S. Fraser
Sergeant Jonathan B. Gray
Sergeant Jeffrey W. Tobey
Patrolman Shane Kavanagh
Patrolman Christopher J. Machain
Patrolman David Marsh
Patrolman Michael Mscisz
Susan M. Hersee, Secretary
Timothy H. Ingraham, Keeper of the Lock-up
Chad Labrie, Keeper of the Lock-up
Brent T. Morong, Keeper of the Lock-up
Kenneth M. Walsh, Keeper of the Lock-up
Paul Mendonca, Constable
Brent T. Morong, Constable
Dean Pedersen, Chaplain
Kenneth M. Walsh, Liquor Agent

RESERVE POLICE OFFICERS
Matthew Almeida
Robert C. Breaker
Peter Cherry
Joy Fleck
William J. Foley
Chad Labrie
Brent T. Morong
Michael F. Perry
Brian J. Pratt
Paul B. Rideout
Christopher Sanborn
Richard Sherry

POLICE MATRONS
Janice Benevento
Ellen Bonaventura
Donna Flint
Joy Fleck
Karen Gates
Christina Hathon
Susan Hersee
Joanne Lennon
Theresa Mansfield
Cindy McPherson
Heather Osborn
Sandra Painchaud
Denise Ramsdell
Michelle Straw
Mariko Weston

MAPC
Thomas Tanous (2012)

MBTA
Don Costin (2011)

NORTH SHORE TECHNICAL HIGH SCHOOL
William O. Nichols (2011)

RECYCLING COMMITTEE
Frances de Lacvivier, Chair
Elizabeth R. Colt
Betsy Miller
Helen Ribet

WENHAM AFFORDABLE HOUSING TRUST
Molly Martins, Chair
Josh Anderson
Lawrence Swartz
Jared Ward
Kenneth Whittaker
Patrick Wilson
Jamie White

WENHAM ISSUES OF SOCIAL SERVICES HELP (WISSH)
Patricia Purdy, Chair (2013)
Susan Carp (2012)
Melanie D'Orio (2012)
Don Killam (2013)
Don Luxton (2011)
Jane Pederson (2011)
Calvin Perkins (2012)
Trudy Reid (2013)
Linda Rich (2013)
Thomas Tanous (2011)
Maribeth Ting (2013)
Maureen Whitman (2013)

BYLAW REVIEW COMMITTEE (5/2009)
Gary Cheeseman
David Geikie
Judy LeBlanc
Eric Lustig
Martin Pomeroy
Paul Weaver
Kenneth Whittaker

BOARD OF ZONING APPEALS
Anthony M. Feeherry, Chair (2012)
Timothy Mansfield (2013)
Jonathan A. Stringer (2011)
*Associate Member(s)*
Francis J. McNamara III

***AD HOC COMMITTEES:***

BORDER TO BOSTON TRAIL COMMITTEE (5/2009)
Emile Cademartori
John Clemenzi
Albert W. Dodge, Jr
Gerald Donnellan
William Tyack

ADALINE COLE MONUMENT COMMITTEE 2011
Harriet P. Davis
Lindsay Diehl
A. Winslow Dodge Jr.
Jack Hauck
Barbara Locke

STEERING COMMITTEE-RSD FACILITY ASSESSMENT REPORT 1/2011
Molly B. Martins, Chair
Gardner McCormick
Raleigh Buchanan
Peter Gray
Marc Johnson
Rick Mitchell

*AD HOC COMMITTEES (Cont.):*

TOWN HALL & POLICE STATION BUILDING COMMITTEE (5/2002)
John Darling, Chair
Donald Bannon
Jeff Chelgren
John Clemenzi
Harriet Davis
James Howard
Judy LeBlanc
William Nichols
Benjamin Tymann
Kenneth Walsh

TRAFFIC LIGHT COMMITTEE (5/2009)
Gerald Donnellan
Don Killam
Thomas Tanous
William Tyack

WAR MEMORIAL COMMITTEE (11/2007)
Bruce Blanchard, Chair
Andrew Beckwith
Robert Blanchard
Stuart Corning
Albert W. Dodge
Jack Hauck
Peter A. Hersee
Stephen Kavanagh
Donald Luxton
Howard Morong
Dean Pederson
John Perkins
Thomas Tanous
William Tyack
Kenneth M. Walsh

Council on Aging Summer Barbeque

## WENHAM BOARD OF SELECTMEN

The year 2010 was marked by change both in and around Wenham.

In Wenham, two new committees were created, the Municipal Affordable Housing Trust (MAHT) and the Town Advisory Committee (TAC). At the 2009 Annual Town Meeting voters approved the MAHT for pursue opportunities to create affordable housing units throughout the community. In 2010, the MAHT purchased the first two units with funding from Community Preservation Act revenues and from the Windover Development Corporation contribution (in lieu of building affordable units at the Boulders on Main Street).

The Selectmen also established and appointed the TAC, envisioned as a non-political committee designed to offer the Selectmen practical recommendations for a wide range of issues affecting the town, starting with discussions of Boulder Lane, Iron Rail, and the Dearborn properties.

The Hamilton-Wenham Capital Management Committee was authorized to begin a new H-W Grounds Maintenance Department, a collaboration between the two Highway Departments, which would care for parks, cemeteries, and public spaces in both communities.

Finally, the Hamilton and Wenham Boards of Selectmen voted to authorize the hiring of a joint Council on Aging (COA) Director as a means of providing administrative guidance to both operations and to assist in future operational collaborations as may be advisable. This position is expected to be filled in January 2011.

In other matters, the Town of Hamilton voted to create a Town Manager form of government, hired Michael Lombardo as its first Town Manager, and increased the number of selectmen to five.

The School Committee accepted the resignations of both Marinel McGrath, School Superintendent, and Paul Szymanski, Assistant Superintendent, of whom both had accepted positions in other school districts. Raleigh Buchanan and Peter Gray were hired as their successors.

In May, Larry Swartz left the Board of Selectmen at the end of his term and was replaced by Molly Martins, a first-year elected official. Larry's service to the community was greatly appreciated, and he was soon appointed as the chairman of the new Town Advisory Committee. We also were saddened to lose Sarah Johnson as our Finance Director when she accepted a similar position in Weston and left us in May. The vacant position was eventually filled with the hiring of Nichole Hagstrom as Finance Director.

After over 4 years of studying and discussing regional options to the existing H-W Emergency Communication Operation (ECO), the Wenham Board of Selectmen voted 2-1 to sign an inter-municipal Agreement indicating our willingness to join the new eight-community ECO scheduled to be built in Middleton, should the agreed upon terms be met. To facilitate this move, Wenham was required to execute an "Intent to Terminate" clause in the existing H-W Regional ECO Inter-municipal Agreement. The activation of this clause was a technical exercise designed to preserve Wenham's options should we choose to move to the Middleton ECO at some later date.

A H-W Regional School District Operational Audit was performed in late 2010 after the local advocacy group, Enough is Enough, successfully submitted petitions for warrant articles for the May Annual Town Meetings in both towns, which were approved at a cost of $90,000 between both communities. The Audit began in October 2010, and is expected to be presented by the end of January 2011. Also, the Regional School Committee commissioned a Facilities Assessment Study that is also expected to be formally released in January 2011.

This year also brought about a revitalization of the Town Center Business District. Over the past two years, many of the businesses along the Main Street turned over, and others were added. This new combination of shops, boutiques, and galleries created a popular destination necessitating the Town acting to resolve traffic and parking concerns in and around this area. For this reason, the Town created a new Wenham Town Center Business Council for the purpose of creating a new forum for the resolution of these issues.

Other accomplishments include the designation as a "Green" community along with Hamilton, the receipt of approximately $300,000 worth of grants; the start of a waste reduction program; and the implementation of an ESCO program to save on energy costs down the road.

The Board of Selectmen would like to take this opportunity to thank our many volunteers for the countless hours they have dedicated to ensure the Town is run efficiently for the benefit of all taxpayers. We would also like to acknowledge the fine work of our dedicated employees who work tirelessly to deliver the best services possible.

Board of Selectmen

Molly Martins
John Clemenzi
Harriet Davis

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**Town Clerk Report**

It gives me great pleasure to be submitting my first Annual Town Report as your Town Clerk. I'd like to thank everyone who voted for me last year, and to all of those who have supported me throughout the year. My first year in office has been very rewarding, and very busy. I've updated the Town Clerk's web page to include more information on the Town Clerk's office. For your convenience, many of the forms that are required in this office can now be downloaded.

With my election as Town Clerk, a few changes were made to the election staff. Over the summer, at my request, the Selectman appointed David Lund as Election Warden, and Ditty Mulry as the Election Clerk. These two individuals were Election Registrars for many years, and will fit very nicely into their roles. To fill the positions of Election Registrars, the Selectman also appointed Betsy Lebel, Roseann Brozenske, and Polly Beyer. These updated appointments will ensure that future elections will continue to run smoothly.

Although not as frequent as in 2009, elections still kept our office busy in 2010. Following is a list of elections that were held in the Town of Wenham:

Annual Town Election/Meeting, Saturday, May 2, 2010
State Primary, Tuesday, September 14, 2010
Special Town Election, Thursday, May 20, 2010
State Election, Tuesday, November 2, 2010

Many thanks to the entire election staff for availability and professional help during the busy election and town meeting(s) preparations. They are to be commended for their careful, pleasant, and efficient manner and "being there", when needed, for both town elections/meetings, and state elections.

The Buker School custodians play a significant part in the election and town meeting process and they are extremely helpful in the setting up of each event as well as the delivery and return of items to the office of the Town Clerk.

A special thank you to the Police Details who are required by State Law to keep law and order at the voting polling location.

The Town Clerk's Office is responsible for all elections – state and local; the certification of town meeting and election votes; conducts voter registration sessions; updates the voter list; certifies petitions; certifies nomination papers; records birth, marriage and death records; records marriage intentions; prepares monthly reports to Vital Statistics in Boston; and provides genealogical research when requested. The Town Clerk also conducts the annual town census; certifies the residency of veterans' who qualify for state bonuses; receives board and committee meeting postings; administers and records oaths of office to town officials; submits zoning by-law and town by-law changes to the Attorney General; and sends the Jury List to the Secretary of State.

In addition, the Town Clerk issues dog tag licenses, fish and game licenses, storage of flammable permits, business certificates, raffle permits, recycling receipts and recycle bins.

POPULATION AS OF JUNE 2010 – 4,300

| | | |
|---|---|---|
| REGISTERED VOTERS: | Democrat - | 502 |
| | Unenrolled (Independent) - | 1,463 |
| | Republican - | 703 |
| | Libertarian - | 5 |
| | Green-Rainbow - | 4 |
| | Socialist - | 1 |
| | **TOTAL** | **2,678** |

## 2010 Licenses/Certificates Issued:

| | |
|---|---|
| Births - | 21 |
| Marriages - | 11 |
| Deaths - | 30 |

Dog Licenses Issued – 215

<u>Division of Fisheries & Wildlife</u>

| | |
|---|---|
| Fishing Licenses Sold - | 29 |
| Hunting Licenses Sold - | 6 |
| Hunting Stamps Sold - | 5 |

Respectfully submitted:

*Trudy L. Reid*
Wenham Town Clerk

TOWN OF WENHAM
MASSACHUSETTS

**OFFICE OF THE TOWN CLERK**

U. S. SENATOR –SPECIAL STATE ELECTION
JANUARY 19, 1010

UNEXPIRED TERM

| | TOTAL VOTE |
|---|---|
| SCOTT BROWN | 1185 |
| MARTHA COAKLEY | 675 |
| JOSEPH KENNEDY | 12 |
| BLANKS | 2 |
| WRITE-IN | 0 |
| TOTAL | 1874 |

ELIZABETH A. CAREY
INTERIM TOWN CLERK

# WARRANT FOR THE ANNUAL TOWN MEETING
# WENHAM, MASSACHUSETTS
# May 1, 2010

Essex, ss.

To either of the Constables of Wenham, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of said Town qualified to vote in the elections and town affairs to meet in the Perkins Auditorium in the Bessie Buker School in said Town on Saturday, May first, 2010, at eight o'clock in the forenoon, then and there to act on the following articles. "Article One," the election of officers to be by official ballot from 8:00 A.M. until 12:00 NOON; the remaining articles to be acted upon at 1:00 P.M., and if not completed, the meeting to be reconvened on Tuesday, May 4, 2010 at 7:30 P.M., at the Bessie Buker School, School Street; and to vote on ballot questions at the Special Election on Thursday, May 20, 2010, at the Buker School in said Town between the hours of 7:00 A.M. and 8:00 P.M.

## ARTICLE 1: Election of Town Officers

Moderator for one year; Town Clerk for one year; one Selectman for three years; one Assessor for three years; one Cemetery Commissioner for three years; one Board of Health member for three years; Tree Warden for one year; one Planning Board member for five years; one Water Commissioner for three years; one Hamilton Wenham Library Trustee for three years; three Hamilton Wenham School Committee members for three years; or take any other action relative thereto.

## ARTICLE 2: Budget Appropriations

To see if the Town will determine what sum of money may be necessary to defray the Town expenses of the twelve month period (Fiscal Year 2011) beginning July 1, 2010 and ending June 30, 2011 and to make appropriations for the same and to determine the source thereof.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 3: Cemetery and Other Trust Funds

To accept the Cemetery and other Trust Funds received in FY2010, as printed in Part I of the Town Reports, and on file with the Town Clerk.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 4: Road Work - Chapter 90 Funding

To vote from available funds, under Chapter 246B of the Acts of 2002, a sum of money for work on Town Roads, subject to conditions detailed by the Massachusetts Highway Department, pursuant to Chapter 30, Section 39M; Chapter 149, Section 44J; and Chapter 149, Section 26-27F; said work to conform to the requirements of the Massachusetts Highway Department.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 5: Cemetery Perpetual Care Funds

To see if the Town will vote to authorize the Treasurer to withdraw a sum of money, not to exceed $6,000, from the Cemetery Perpetual Care trust fund, after July 1, 2010 and before June 30, 2011, and transfer and deposit said funds into the General Fund. The purpose of the transfer is to subsidize the Highway Department expenditures for the care and operation of the two cemeteries in the Town of Wenham; or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 6: CPA Appropriations

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2010 Community Preservation budget; to appropriate from the Community Preservation Fund a sum of money to meet the necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2011; and to approve the appropriation to expend or set aside the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space; a sum of money for recreational use; a sum of money for the preservation of historic resources; and a sum of money for the creation, preservation and support of community housing; or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 7: Debt Exclusion – Town of Wenham

To see if the Town will appropriate a sum of money, said sum to be raised contingent upon the passage of a referendum question pursuant to Massachusetts General Laws, Chapter 59, Section 21C, paragraph (i-1/2), to be used to fund a capital purchase consisting of a dump truck with sander and plow; or take any other action relative thereto. The referendum question to be voted upon by ballot at the Special Town Election to be held on Thursday, May 20, 2010 at the Buker School in said Town between the hours of 7:00 A.M. and 8:00 P.M. on the following question: "Shall the Town of Wenham be allowed to assess an additional $145,000 in real estate and personal property taxes for the purposes of funding a capital purchase consisting of the purchase of a dump truck with sander and plow for the fiscal year beginning July 1, 2010?"

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## Article 8: Leveling Tax Rate

To see what sum of money, if any, the Town will vote from Available Funds or Overlay Surplus to be used by the Board of Assessors to level the tax rate for the period July 1, 2010 to June 30, 2011.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 9: Land Sale and Easement – 125 Pleasant St.

To see if the Town of Wenham will authorize the Board of Selectmen to convey title to a parcel of land to which the Town holds record title, consisting of approximately 2,189 square feet, to the owner of the abutting property located at 125 Pleasant Street, who has paid all Town real estate taxes on the parcel to be conveyed since 1994, and to grant to the owner of the property at 125 Pleasant Street an easement or license to construct, maintain, and use a certain portion of other Town owned Registered abutting land for driveway access and septic system servicing the property at 125 Pleasant Street; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 10: Authorization to Bond ESCo Funding

To see if the Town will appropriate a sum of money not to exceed $548,955, to pay the costs of making energy efficiency improvements to various Town buildings, including the payment of any and all other costs incidental and related thereto; to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow, pursuant to M. G. L. Chapter 44, or any other enabling authority, a sum of money not to exceed $548,955 to fund the said improvements; and to authorize the Selectmen to enter into an Energy Service Contract ( ESCo) with an appropriate company under which savings on the Town's energy utility costs will be applied to pay the interest costs and principle of the bonds for the said improvements, to the extent of such savings; or take any other action relative thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 11: Authorization to Establish OPEB Stabilization Fund- Wenham Board of Selectmen

To accept the provisions of Chapter 40, section 5B, which provides for the establishment of a stabilization fund for the Town of Wenham, to be known as the Other Post Employment Benefits (OPEB) Stabilization Fund; or take any other action relative thereto.

*The Finance and Advisory Committee recommends favorable action.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 12: Liquor License Amendment – Wine and Malt Beverage – Legislative Petition

To see if the Town will vote to: (1) authorize the Board of Selectmen to (a) grant one license for sale of wine and malt beverages to be consumed off-premises (a package store license), and (b) determine the hours of operation thereof; (2) rescind authorization for issuance of up to four licenses for the sale of alcoholic beverages to be consumed on-premises (restaurant licenses), as previously authorized by vote of the Town Meeting on Article 13 on May 2, 2009, and continue to grant up to ten one-day licenses for consumption of alcoholic beverages at temporary locations in the Town; and (3) authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act amending Chapter 381 of the Acts of 2006 and/or by seeking legislative amendment of the current pending bill entitled "AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGES TO BE CONSUMED OFF-PREMISES," by making the revisions to said Chapter 381 substantially as set forth in Attachment A to the Warrant; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen recommends favorable action.*

## ARTICLE 13: Regional School District Agreement Amendments – Regional School District

To see if the Town of Wenham will vote to approve an amendment to the Hamilton-Wenham Regional School District's District Agreement in a form which is on file with the Town Clerk and available for inspection; or take any other action relative thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen does not recommend favorable action.*

## ARTICLE 14: Regional School District Agreement Amendments - Citizen Petition

To see if the Town will vote to approve an amendment of the Hamilton-Wenham Regional School Agreement with the wording as presented in a citizen's petition, which states:

"The undersigned hereby request that the provisions of **SECTION IV: APPORTIONMENT AND PAYMENT OF COSTS** be modified and amended by adding to subsection (A) thereof, the following additional paragraph, to be numbered (4):

(4) Operational Audit

An Operational Audit shall be conducted, within six (6) months after the approval of the amendment to the Agreement by the member towns and within every five (5) years, thereafter, by an independent, outside audit firm, to be chosen collectively by the Board of Selectmen of the member towns, to conduct a complete and full Audit of the school facilities, the school budget, the proposed Capital Costs, Special Operating Costs and the Operating Costs, the personnel, and any and all other operational aspects of the Regional Schools; with a complete copy of the Operational Audit to be filed with the Board of Selectmen of each of the member towns and to be made available to the citizens of each of the member towns, at their request, within sixty (60) days of the completion of the Operational Audit. The Superintendent of Schools or the School Committee shall, within sixty (60) days of receipt of the Operational Audit, adopt and implement the recommendations made therein or, in the event that it shall not be practical to adopt and implement the recommendations within that time frame, report to the Board of Selectmen, at an advertised Public Hearing, the plan for adoption and implementation of each recommendation with a time limit relating thereto.

The undersigned further request that the provisions of **SECTION IV: APPORTIONMENT AND PAYMENT OF COSTS** be modified and amended by changing (3) of subsection (A) thereof, to read as follows:

(3) Operating Costs

Operating costs shall consist of all costs of the District other than capital costs and special operating costs, and shall include the costs and expenses of the Operational Audit."

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen will offer a recommendation at Town Meeting.*

## ARTICLE 15: Authorization to Establish Stabilization Fund-Regional School District

To see if the Town of Wenham will approve the establishment of a Stabilization Fund by the Hamilton-Wenham Regional School District in accordance with the provisions of Chapter 71, Section 16G ½ of the General Laws; or take any other action relative thereto.

*The Finance and Advisory Committee will offer a recommendation at Town Meeting.*
*The Board of Selectmen does not recommend favorable action.*

## ARTICLE 16: Town By-law Amendments-Expedited Permitting

To see if the Town will vote to amend the Town By-laws by adding expedited permitting limitations to Chapter XII – Earth Removal By-law and Chapter XVIII – Water Resources Protection Bylaw, in a form which is on file with the Town Clerk and available for inspection; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen will offer a recommendation at the Town Meeting.*

## ARTICLE 17: Zoning By-law Amendment – Solar Photovoltaic Overlay District.

To see if the Town will vote to amend the zoning by-law by adding the term "Large Scale Ground Mounted Solar Photovoltaic Installation" to the table of use regulations as an allowed use in both zoning districts where located on a parcel with more than twenty acres, and by adding a new section 10.2 regulating such installations, all in a form which is on file with the Town Clerk and available for inspection; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen will offer a recommendation at the Town Meeting.*

## ARTICLE 18: Adoption of Stretch Energy Code

To see if the Town will vote to adopt that portion of the state building code, 780 CMR appendix 120.AA, known as the Massachusetts Stretch Energy Code ("Stretch Code"); a summary of which is on file with the Town Clerk and available for inspection; or take any other action relative thereto.

*The Finance and Advisory Committee recommendation is not required.*
*The Board of Selectmen will offer a recommendation at the Town Meeting.*

## ARTICLE 19: To Act on Any Other Business That May Legally Come Before This Meeting.

And you are hereby directed to serve this warrant by posting attested copies thereof: one at the junction of Friend Court and Main Street; one at the junction of Topsfield Road and Maple Street; one at the junction of Larch Row, Walnut Road and Dodge's Row; and one at the junction of Grapevine Road and Hull Street seven days at least before the time of the meeting aforesaid.

THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this 8th day of APRIL, 2010.

Lawrence D. Swartz

John A. Clemenzi

Harriet P. Davis

"In pursuance of the above written warrant I have this 17 day of April, 2010, posted the attested copies thereof as directed therein."

**A TRUE COPY**
**ATTEST:**

**Constable of the Town of Wenham**

**Date:** 17, APRIL 2010

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

TOWN OF WENHAM
ANNUAL TOWN MEETING
SATURDAY, MAY 1, 2010
1:00 PM
PERKINS AUDITORIUM, BUKER SCHOOL

Moderator Paul Weaver opened the May 1, 2010 Annual Town Meeting at 1:00 PM.

There were 233 registered voters and 19 visitors in attendance.

The quorum was set at 139 voters. (5% of the 2777 registered voters.)

A Thank You was extended to the Boy Scouts for delivering the Annual Town Reports and Warrants, the WVIS for the pre-town meeting lunch and to the Ayer Family for the donated flowers In Memory Of, Hilda Rice Ayer.

Appreciation of Service to the Town was extended to:

Fran Young, Town Clerk, for her twenty years of service.
Sarah Johnson, Finance Director and Treasurer-Collector for her seven years of service.
Larry Swartz, for his service as a member of the Board of Selectmen for a three year term, the Finance Committee and other numerous Committee's over the years.
Dr. Marinel McGrath for her many years of service as the Superintendent of Schools.

In Memoriam: Mary Kelly, Past President of the Friend's of the Council On Aging.
William McKenzie, Retired Police Chief
Robert Johnson, Past Planning Board Member, local gardener and historian.

The Tellers were: Lisa Craig, Julie Dodge, Donald Luxton, Helen Mulry and Lauren Swartz.

The Friends of the Wenham Council On Aging donated a beautiful hand-made Commemorative Quilt, depicting landmark scenes from various parts of our historic town, to be hung at the Town Hall meeting room. The quilt is seven (7) feet wide and six (6) feet long and was produced by the following dedicated volunteers under the guiding force of Mary Kelly:

| | | | |
|---|---|---|---|
| Betty Cole | Gail Cole (Hamilton) | Jean Eddy | Betty Ferris |
| Jane Hicks | Jane Jaworski (Beverly) | Rita Kelley | Luci Lynch |
| Elaine Mahoney | Pauline Naugler | Florence Perkins | Priscilla Porter |
| Peggy Reynolds | Kit Richardson & Daughter | Ann Sheeran | Dot Woodbury |

State Senator Brad Hill and State Representative Bruce Tarr addressed the Assembly with updated news of the General Court.

# TOWN OF WENHAM

MASSACHUSETTS

**OFFICE OF THE TOWN CLERK**

## ARTICLE 1:

### Election of Town Officers

Moderator for one year; Town Clerk for one year; one Selectman for three years; one Assessor for three years; one Cemetery Commissioner for three years; one Board of Health member for three years; Tree Warden for one year; one Planning Board member for five years; one Water Commissioner for three years; one Hamilton Wenham Library Trustee for three years; three Hamilton Wenham School Committee members for three years; or take any other action relative thereto.

Article 1 was accomplished at the May 1, 2010, 8:00 AM to NOON, Annual Town Election.

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

## ANNUAL TOWN ELECTION – SATURDAY, MAY 1, 2010
## FINAL TALLY

**TOTAL VOTERS = 716**

| MODERATOR (Vote for One) | VOTES |
|---|---|
| Paul D. Weaver | 600 |
| Write Ins | 4 |
| Blanks | 112 |

| TOWN CLERK (Vote for One) | VOTES |
|---|---|
| Patricia Ellen Janes | 227 |
| Trudy L. Reid | 471 |
| Write In | 0 |
| Blanks | 18 |

| SELECTMAN (Vote for One) | VOTES |
|---|---|
| Mary B. Martins | 562 |
| Write In | 3 |
| Blanks | 151 |

| ASSESSOR (Vote for One) | VOTES |
|---|---|
| Thomas Tanous | 546 |
| Write Ins | 2 |
| Blanks | 168 |

| PLANNING BOARD (Vote for One) | VOTES |
|---|---|
| Donald J. Killam, Jr. | 585 |
| Write In | 0 |
| Blanks | 131 |

| TREE WARDEN (Vote for One) | VOTES |
|---|---|
| Pierre B. Erhard, II | 339 |
| Winslow E. Mulry | 321 |
| Write In | 0 |
| Blanks | 56 |

## ANNUAL TOWN ELECTION – SATURDAY, MAY 1, 2010
## FINAL TALLY (Cont'd)

| BD. OF HEALTH (Vote for One) | VOTES |
|---|---|
| Miguel A. Martinez | 573 |
| Write In | 0 |
| Blanks | 143 |

| CEMETERY COMM. (Vote for One) | VOTES |
|---|---|
| Richard T. Caves | 561 |
| Write Ins | 2 |
| Blanks | 153 |

| WATER COMM. (Vote for One) | VOTES |
|---|---|
| Ernest C. Ashley | 584 |
| Write In | 0 |
| Blanks | 132 |

| H-W LIBRARY TRUSTEES (Vote for One) | VOTES |
|---|---|
| Doris L. Gallant | 583 |
| Write Ins | 0 |
| Blanks | 133 |

| DISTRICT COMMITTEE (Vote for Three) | VOTES |
|---|---|
| Donald E. Gallant | 427 |
| William R. Dery | 292 |
| Kym M. Donnellan | 438 |
| Ann M. Minois | 504 |
| Write In | 1 |
| Blanks | 486 |

# TOWN OF WENHAM

MASSACHUSETTS

**OFFICE OF THE TOWN CLERK**

## ARTICLE 2:

### Budget Appropriations

To see if the Town will determine what sum of money may be necessary to defray the Town expenses of the twelve month period (Fiscal Year 2011) beginning July 1, 2010 and ending June 30, 2011 and to make appropriations for the same and to determine the source thereof.

**MOTION:** THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN RAISE AND APPROPRIATE, OR TRANSFER FROM AVAILABLE FUNDS, THE FOLLOWING SUMS FOR THE SPECIFIC PURPOSES DESIGNATED, AND THAT THE SAME BE EXPENDED ONLY FOR SUCH PURPOSES FOR THE FISCAL YEAR ENDING JUNE 30, 2011; PROVIDED IN THE CASE OF SUMS DESIGNATED TO FUND THE TOWN'S SHARE OF OPERATING JOINT REGIONAL AND INTER-MUNICIPAL PROGRAMS WITH THE TOWN OF HAMILTON, THAT HAMILTON VOTES TO APPROVE AND FUND ITS SHARE AS PROVIDED IN THE APPLICABLE AGREEMENTS; ALL SAID EXPENDITURES TO BE UNDER THE DIRECTION OF THE RESPECTIVE OFFICERS, BOARDS AND COMMITTEES OF THE TOWN.

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**ARTICLE 2 – CONTINUED**:

Article 2 was moved by Jack Wilhelm, Finance Committee Chairman.

Three (3) Items were held for discussion: #151 Town Counsel/Legal,
#195 Town Report,
#310 Regional School District.

Changes were made to the following Finance Committee Recommendations 7/1/10 – 6/30/11:
#315 School Debt 315-5910 Principal & Interest (1997 New Middle School):

| | | | |
|---|---|---|---|
| From: | $245,296 | To: | $183,169 |

TOTAL SCHOOLS:

| | | | |
|---|---|---|---|
| From: | $7,939,609 | To: | $7,877,482 |

Sub Total General Fund:

| | | | |
|---|---|---|---|
| From: | $14,170,711 | To: | $14,108,584 |

TOTAL ARTICLE 2:

| | | | |
|---|---|---|---|
| From: | $14,609,769 | To: | $14,547,642 |

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared motion Passed. All but One (1) voter.

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **GENERAL GOVERNMENT** | | | | | |
| 114 | **MODERATOR** | | | | | |
| 114-5200 | EXPENSES | 0 | 0 | 0 | 50 | 50 |
| 122 | **SELECTMEN** | | | | | |
| 122-5100 | SALARIES | 10,812 | 10,812 | 10,812 | 10,542 | 10,542 |
| | (Chairman @ $4,160/year, 2 Members @ $3,191/year) | | | | | |
| 122-5200 | EXPENSES | 2,000 | 1,368 | 1,782 | 2,000 | 2,000 |
| | | 12,812 | 12,180 | 12,594 | 12,542 | 12,542 |
| 123 | **TOWN ADMINISTRATOR** | | | | | |
| 123-5100 | SALARY (@ $93,456/year) | 87,825 | 90,821 | 93,456 | 93,456 | 93,456 |
| 123-5200 | EXPENSES | 2,500 | 2,285 | 2,479 | 2,500 | 2,500 |
| | | 90,325 | 93,106 | 95,935 | 95,956 | 95,956 |
| 131 | **FINANCE & ADVISORY COMMITTEE** | | | | | |
| 131-5200 | EXPENSES | 152 | 149 | 247 | 250 | 250 |
| 132 | **RESERVE FUND MGL C.40, S.6** | | | | | |
| 132-5700 | RESERVE FUND | 143,962 | 119,851 | 147,319 | 150,000 | 139,879 |
| 135 | **TOWN ACCOUNTANT** | | | | | |
| 135-5100 | SALARY & WAGES | 45,200 | 47,756 | 44,334 | 45,629 | 52,000 |
| | (Town Acct. @ $52,000/yr.) | | | | | |
| 135-5200 | EXPENSES | 3,966 | 2,908 | 1,930 | 2,040 | 2,315 |
| 135-5300 | CONTRACT SERVICES | 1,209 | 0 | 463 | 0 | 0 |
| | | 50,375 | 50,664 | 46,727 | 47,669 | 54,315 |
| 139 | **MUNICIPAL AUDIT** | | | | | |
| 139-5300 | CONTRACT SERVICE - Municipal Audit | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| 141 | **ASSESSORS** | | | | | |
| 141-5100 | SALARY & WAGES | 71,636 | 74,778 | 76,514 | 78,405 | 78,137 |
| | Chief Assessor @ ($59,586/year + $300 longevity) | | | | | |
| | Asst Assessor @ (19.71/hr X 18 hrs plus $200 longevity) | | | | | |
| 141-5200 | EXPENSES | 11,056 | 8,007 | 8,007 | 9,450 | 9,550 |
| 141-5800 | CAPITAL | | | | | |
| | | 82,692 | 82,785 | 84,521 | 87,855 | 87,687 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| 145 | **FINANCE DIRECTOR, TREASURER / COLLECTOR** | | | | | |
| 145-5100 | SALARY & WAGES | 97,483 | 105,510 | 106,964 | 105,730 | 99,748 |
| | (Finance Director, Treas. / Coll. @ $64,823/year + $100 longevity ) | | | | | |
| | (Asst. Collector @ $33,826/yr ) | | | | | |
| 145-5200 | EXPENSES | 11,449 | 8,973 | 12,051 | 7,675 | 9,475 |
| 145-5200 | TAX TITLE | 891 | 583 | 597 | 4,000 | 2,750 |
| 145-5300 | GASB 45 ACTUARIAL STUDY | | | 0 | | |
| 145-5300 | CONTRACT SERVICE | 11,843 | 11,848 | 12,029 | 14,700 | 12,700 |
| 145-5710 | OTHER - Borrowing Costs | | | | | |
| | | 121,666 | 126,914 | 131,641 | 132,105 | 124,673 |
| 151 | **TOWN COUNSEL / LEGAL** | | | | | |
| 151-5200 | EXPENSES | | | | | |
| 151-5210 | CONTRACT SERVICE - RETAINER | 7,000 | 7,000 | 11,650 | 7,000 | 7,000 |
| 151-5220 | CONTRACT SERVICE - OUTSIDE COUNSEL | 41,515 | 10,637 | 85,398 | 15,000 | 15,000 |
| 151-5700 | OTHER | 0 | 0 | 0 | 0 | 0 |
| | | 48,515 | 17,637 | 97,048 | 22,000 | 22,000 |
| 155 | **INFORMATION TECHNOLOGY** | | | | | |
| 155-5100 | SALARY & WAGES | | | | 0 | 0 |
| 155-5200 | EXPENSES | 16,550 | 16,375 | 20,511 | 17,750 | 17,750 |
| 155-5300 | CONTRACT SERVICE | 47,590 | 48,205 | 45,703 | 40,133 | 40,133 |
| 155-5700 | OTHER (GIS Programs; Web Page Host) | 4,992 | 5,000 | 736 | 3,000 | 3,000 |
| 155-5800 | CAPITAL | | 4,500 | 4,448 | 0 | 0 |
| | | 69,132 | 74,080 | 71,398 | 60,883 | 60,883 |
| 160 | **TOWN HALL** | | | | | |
| 160-5100 | SALARY & WAGES | 89,209 | 99,233 | 98,035 | 98,780 | 65,967 |
| | (Permit Office @ $15.76/ hr x 19.5 hrs) | | | | | |
| | (Planning @ $7,901/yr ) | | | | | |
| | (Admin. Asst. @ $41,924/yr + $100 longevity) | | | | | |
| 160-5200 | EXPENSES | 47,474 | 59,941 | 80,221 | 54,100 | 42,200 |
| 160-5300 | CONTRACT SERVICE | | | | | |
| 160-5310 | Minutes Clerk & Grant Writer | 8,600 | 7,175 | 3,300 | 2,500 | 2,500 |
| 160-5320 | Cleaning Service | | | 25,000 | 25,000 | 0 |
| 160-5700 | OTHER | 0 | | 0 | 0 | 0 |
| 160-5800 | CAPITAL | 0 | | | 0 | 0 |
| 160-5810 | Town Hall Zoning Article | | 13,000 | | | |
| 160-5823 | Regional Operation Study | | 1,000 | | | |
| | | 145,283 | 180,349 | 206,556 | 180,380 | 110,667 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| 161 | TOWN CLERK | | | | | |
| 161-5100 | SALARY (@ $42,000/yr) | 43,001 | 44,733 | 46,066 | 46,066 | 42,000 |
| 161-5200 | EXPENSES | 1,881 | 1,136 | 291 | 1,300 | 1,280 |
| | | 44,882 | 45,869 | 46,357 | 47,366 | 43,280 |
| 162 | ELECTIONS & REGISTRATION | | | | | |
| 162-5100 | WAGES | 2,897 | 2,950 | 2,950 | 2,950 | 150 |
| 162-5200 | EXPENSES | 8,782 | 7,599 | 18,025 | 11,975 | 11,877 |
| 162-5700 | OTHER | | | | | |
| | | 11,679 | 10,549 | 20,975 | 14,925 | 12,027 |
| 171 | CONSERVATION COMMISSION | | | | | |
| 171-5100 | WAGES (@ $22.15/hour - 19.5 hrs. per wk) | 15,217 | 19,498 | 21,965 | 21,966 | 22,546 |
| 171-5200 | EXPENSES | 4,029 | 5,675 | 3,759 | 2,645 | 2,645 |
| | WATER RESOURCE & WETLAND PROT. BY-LAW | | | | | |
| | | 19,246 | 25,173 | 25,724 | 24,611 | 25,191 |
| 175 | PLANNING BOARD | | | | | |
| 175-5100 | WAGES (Stipend - Clerk) | 1,545 | 1,545 | 1,545 | 1,545 | 0 |
| 175-5200 | EXPENSES | 187 | 0 | 0 | 500 | 500 |
| | | 1,732 | 1,545 | 1,545 | 2,045 | 500 |
| 176 | BOARD OF APPEALS | | | | | |
| 176-5100 | WAGES (Stipend - Clerk) | 515 | 515 | 515 | 515 | 0 |
| 176-5200 | EXPENSES | 19 | 0 | 0 | 500 | 500 |
| | | 534 | 515 | 515 | 1,015 | 500 |
| 192 | BUILDING & GROUNDS MAINTENANCE | | | | | |
| 192-5100 | SALARIES & WAGES (Salary $27,000/yr other 1/2 pd by Hamilton) | | | | | 27,000 |
| 192-5200 | EXPENSES | | | | | 32,497 |
| 192-5300 | CONTRACT SERVICE | | | | | 25,000 |
| | | | | | | 84,497 |
| 195 | TOWN REPORT | | | | | |
| 195-5200 | EXPENSES | 7,784 | 7,200 | 6,975 | 5,000 | 3,000 |
| 198 | COMMUNITY/REC BUILDING | | | | | |
| 198-5100 | WAGES | | | | | |
| 198-5200 | EXPENSES | 3,653 | 7,140 | 4,000 | 4,000 | 4,000 |
| 198-5310 | CONTRACT SERVICES - Cleaning | | | | | |
| | | 3,653 | 7,140 | 4,000 | 4,000 | 4,000 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| 199 | IRON RAIL PROPERTY | | | | | |
| 199-5100 | SALARY & WAGES ($16.08/hr. x 7 hrs. ) | 0 | 0 | 0 | 5,875 | 6,150 |
| 199-5200 | EXPENSES | 22,490 | 28,095 | 22,407 | 29,250 | 27,050 |
| 199-5300 | CONTRACT SERVICE | 12,846 | 16,787 | 16,004 | 10,882 | 12,800 |
| 199-5800 | CAPITAL | 0 | 0 | 2,880 | | 0 |
| | | 35,336 | 44,881 | 41,291 | 46,007 | 46,000 |
| | TOTAL GENERAL GOVERNMENT | 907,760 | 918,586 | 1,059,368 | 952,659 | 945,897 |
| | PROTECTION OF PERSONS AND PROPERTY | | | | | |
| 210 | POLICE | | | | | |
| 210-5100 | SALARIES & WAGES | 870,513 | 908,695 | 882,608 | 834,599 | 839,959 |
| | (Chief @ $81,390 base/year + $300 longevity) | | | | | |
| 210-5200 | EXPENSES | 66,218 | 66,726 | 88,264 | 76,243 | 59,464 |
| 210-5800 | CAPITAL | 32,806 | 20,840 | 31,443 | 0 | 33,000 |
| | | 969,537 | 996,261 | 1,002,315 | 910,842 | 932,423 |
| 215 | POLICE STATION | | | | | |
| 215-5200 | EXPENSES | | 9,464 | 27,405 | 25,500 | 25,807 |
| 215-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | | 9,464 | 27,405 | 25,500 | 25,807 |
| 220 | FIRE | | | | | |
| 220-5100 | SALARIES & STIPENDS | 149,065 | 170,431 | 172,967 | 177,108 | 176,837 |
| | (Chief @ $57,014 per year at 30 hrs.) | | | | | |
| | (Fire Prevention Officer @ $56,325/year) | | | | | |
| 220-5110 | ON-CALL WAGES | 170,139 | 154,557 | 174,902 | 172,000 | 179,000 |
| 220-5200 | EXPENSES | 58,191 | 83,721 | 62,117 | 44,850 | 49,850 |
| 220-5700 | TRAINING (Wages & Expenses) | 38,293 | 47,346 | 38,860 | 27,260 | 39,997 |
| 220-5800 | CAPITAL | 0 | 0 | 16,184 | 0 | 15,900 |
| | | 415,688 | 456,055 | 465,030 | 421,218 | 461,584 |
| 225 | FIRE STATION | | | | | |
| 225-5200 | EXPENSES | | | 20,052 | 30,425 | 24,648 |
| 225-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | | 0 | 20,052 | 30,425 | 24,648 |
| 231 | AMBULANCE SERVICE | | | | | |
| 231-5300 | CONTRACT SERVICES | 43,980 | 46,480 | 48,980 | 30,365 | 0 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| 241 | BUILDING INSPECTOR | | | | | |
| 241-5100 | SALARIES | 18,095 | 19,343 | 19,876 | 19,876 | 19,876 |
| | (Building Inspector @ $18,276/year) | | | | | |
| | (Asst. Building Inspector @ $1,600/year) | | | | | |
| 241-5200 | EXPENSES | 0 | 125 | 35 | 350 | 350 |
| | | 18,095 | 19,468 | 19,911 | 20,226 | 20,226 |
| 243 | PLUMBING & GAS INSPECTOR | | | | | |
| 243-5100 | SALARY (@ $4,327/year) | 4,079 | 4,200 | 4,327 | 4,327 | 4,327 |
| 243-5200 | EXPENSES | 149 | 76 | 150 | 300 | 300 |
| | | 4,228 | 4,276 | 4,477 | 4,627 | 4,627 |
| 245 | ELECTRICAL INSPECTOR | | | | | |
| 245-5100 | SALARY & WAGES | 9,014 | 10,484 | 10,799 | 10,800 | 10,800 |
| | (Electrical Inspector @ $10,800/year) | | | | | |
| 245-5200 | EXPENSES | 300 | 0 | 450 | 450 | 450 |
| | | 9,314 | 10,484 | 11,249 | 11,250 | 11,250 |
| 249 | MUNICIPAL FIRE ALARM SYSTEMS | | | | | |
| 249-5200 | EXPENSES | 522 | 0 | 0 | 1,500 | 1,500 |
| 249-5300 | CONTRACT SERVICE | 721 | 1,500 | 0 | 1,500 | 1,500 |
| 249-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | 1,243 | 1,500 | 0 | 3,000 | 3,000 |
| 291 | EMERGENCY MANAGEMENT SERVICE | | | | | |
| 291-5200 | EXPENSES | 471 | 1,885 | 2,898 | 3,300 | 3,300 |
| 291-5810 | Retrofit Elementary School | | 9,921 | | | |
| | | 471 | 11,806 | 2,898 | 3,300 | 3,300 |
| 292 | ANIMAL CONTROL | | | | | |
| 292-5100 | SALARIES | 8,616 | 12,623 | 12,981 | 12,981 | 12,981 |
| | (Animal Control Officer @ $6,775/year) | | | | | |
| | (Deer Officer @ $3,116/year) | | | | | |
| | (Beaver Control @ $3,090/year) | | | | | |
| 292-5200 | EXPENSES | 530 | 100 | 0 | 750 | 750 |
| | | 9,146 | 12,723 | 12,981 | 13,731 | 13,731 |
| 294 | TREE WARDEN | | | | | |
| 294-5100 | SALARY (@ $1,466/year) | 1,382 | 1,423 | 1,466 | 1,466 | 1,466 |
| 294-5200 | EXPENSES | 1,800 | 1,560 | 768 | 1,800 | 1,800 |
| 294-5300 | CONTRACT SERVCE | 26,650 | 18,851 | 20,202 | 17,000 | 17,000 |
| 294-5700 | OTHER - Tree Planting/Replacement - Spraying | 1,461 | 1,166 | 2,301 | 1,500 | 1,500 |
| | | 31,293 | 23,000 | 24,737 | 21,766 | 21,766 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| 298 | **POLICE & FIRE STATION** | | | | | |
| 298-5100 | SALARIES & WAGES | | | | | |
| 298-5200 | EXPENSES | 27,575 | 31,636 | 0 | 0 | 0 |
| 298-5700 | OTHER | | | | | |
| 298-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | 27,575 | 31,636 | 0 | 0 | 0 |
| 299 | **EMERGENCY COMMUNICATION CENTER** | | | | | |
| 299-5200 | EXPENSES (Includes Administration Fee to Hamilton of $14,304) | 159,208 | 187,962 | 178,096 | 182,120 | 132,667 |
| 299-5700 | OTHER | | | | | |
| 299-5800 | CAPITAL | | 0 | 0 | 0 | 0 |
| | | 159,208 | 187,962 | 178,096 | 182,120 | 132,667 |
| | **TOTAL PROTECTION OF PERSONS & PROPERTY** | 1,689,778 | 1,801,193 | 1,818,131 | 1,678,370 | 1,655,029 |
| | **SCHOOLS** | | | | | |
| 310 | **REGIONAL SCHOOL DISTRICT** | | | | | |
| 310-5200 | ASSESSMENT - Wenham Share | 5,787,292 | 6,203,385 | 7,024,859 | 7,260,009 | 7,546,469 |
| | (FY 09 base = $6,423,592 plus $601,267 override) | | | | | |
| 315 | **SCHOOL DEBT** | | | | | |
| 315-5900 | PRINCIPAL & INTEREST (1991 School Addition/Repairs) | 64,533 | 67,281 | 67,682 | 58,053 | 45,488 |
| 315-5910 | PRINCIPAL & INTEREST (1997 New Middle School) | 212,053 | 259,056 | 262,235 | 267,603 | 183,169 |
| 315-5920 | PRINCIPAL & INTEREST (2002 Boiler) | 48,653 | 47,953 | 47,467 | 46,627 | 45,670 |
| 315-5930 | PRINCIPAL & INTEREST (2010 Cutler School HVAC) | | | | | 6,463 |
| | | 325,239 | 374,290 | 377,384 | 372,283 | 280,790 |
| | **Total Hamilton/Wenham Regional School** | 6,112,531 | 6,577,675 | 7,402,243 | 7,632,292 | 7,827,259 |
| 320 | **REGIONAL VOCATIONAL SCHOOL DISTRICT** | | | | | |
| 320-5200 | EXPENSES (WENHAM'S SHARE) | 37,530 | 26,311 | 33,564 | 35,313 | 50,223 |
| | **TOTAL SCHOOLS** | 6,150,061 | 6,603,986 | 7,435,807 | 7,667,605 | 7,877,482 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **DEPARTMENT OF PUBLIC WORKS** | | | | | |
| 422 | **HIGHWAY DEPARTMENT** | | | | | |
| 422-5100 | SALARIES & WAGES | 409,036 | 442,723 | 455,535 | 428,305 | 425,869 |
| | (DPW Director @ $79,248/yr.) | | | | | |
| | (Foreman @ $60,386 + $400 longevity) | | | | | |
| | (Other Wages @ $16.41-$24.12/hour) | | | | | |
| 422-5200 | EXPENSES | 33,606 | 35,000 | 26,505 | 29,900 | 29,900 |
| 422-5700 | STREET MAINTENANCE EXPENSE (Inc. Catch Basins) | 53,924 | 71,514 | 75,277 | 45,320 | 67,144 |
| 422-5710 | OTHER - SIDEWALKS/BIKE PATHS | 29,107 | 1,247 | 0 | 0 | 0 |
| 422-5800 | CAPITAL | 12,239 | 41,863 | 99,576 | 0 | 0 |
| 422-5810 | Dump Truck Art 11 | | 27,000 | | | |
| | | 537,912 | 619,347 | 656,893 | 503,525 | 522,913 |
| 423 | **SNOW REMOVAL** | | | | | |
| 423-5100 | WAGES | 27,836 | 33,779 | 43,514 | 36,050 | 36,050 |
| 423-5200 | EXPENSES | 54,000 | 75,791 | 115,817 | 62,300 | 70,000 |
| 423-5800 | CAPITAL | | | | | |
| | | 81,836 | 109,570 | 159,331 | 98,350 | 106,050 |
| 424 | **STREET LIGHTING** | | | | | |
| 424-5200 | EXPENSES | 43,288 | 38,898 | 50,098 | 40,000 | 44,000 |
| 429 | **VEHICLE MAINTENANCE** | | | | | |
| 429-5200 | EXPENSES | 39,908 | 49,691 | 47,795 | 45,000 | 45,000 |
| | | 39,908 | 49,691 | 47,795 | 45,000 | 45,000 |
| 433 | **REFUSE COLLECTION AND DISPOSAL** | | | | | |
| 433-5300 | EXPENSES | 258,532 | 253,502 | 235,020 | 209,525 | 213,625 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| 491 | CEMETERY | | | | | |
| 491-5100 | SALARIES & WAGES - Burial Agent | 2,052 | 2,182 | 1,617 | 0 | 3,200 |
| 491-5200 | EXPENSES | 3,265 | 3,101 | 6,192 | 3,500 | 3,500 |
| 491-5300 | CONTRACT SERVICE - BURIALS | | | | 5,000 | 0 |
| 491-5700 | OTHER - MEMORIAL DAY EXPENSE | 500 | 0 | 500 | 500 | 500 |
| 491-5710 | OTHER - VETERAN'S GRAVES EXPENSE | 200 | 0 | 200 | 200 | 200 |
| 422-5800 | CAPITAL | | | 0 | 0 | 0 |
| | | 6,017 | 5,283 | 8,509 | 9,200 | 7,400 |
| 495 | GASOLINE & OIL | | | | | |
| 495-5200 | EXPENSES | 57,931 | 86,253 | 75,966 | 68,500 | 68,500 |
| | | 57,931 | 86,253 | 75,966 | 68,500 | 68,500 |
| | TOTAL DEPARTMENT OF PUBLIC WORKS | 1,025,424 | 1,162,544 | 1,233,612 | 974,100 | 1,007,488 |
| | HEALTH AND HUMAN SERVICES | | | | | |
| 510 | BOARD OF HEALTH | | | | | |
| 510-5100 | SALARIES | 2,102 | 2,165 | 2,350 | 2,350 | 2,350 |
| | (Inspector of Animals @ $2,230/year. Bd Members @ $40/yr | | | | | |
| 510-5200 | EXPENSES | 827 | 1,346 | 2,322 | 3,650 | 3,650 |
| 510-5300 | CONTRACT SERVICE - Health Agent @ $60/hr | 10,550 | 10,610 | 14,850 | 16,465 | 16,440 |
| 510-5700 | OTHER | 0 | 0 | 2,500 | 3,300 | 3,300 |
| | | 13,479 | 14,121 | 22,022 | 25,765 | 25,740 |
| 541 | COUNCIL ON AGING | | | | | |
| 541-5100 | SALARIES (14 hrs/wk @ $15.60/hr - COA Grant $3,741) | 6,963 | 7,075 | 8,931 | 9,067 | 9,120 |
| | (Outreach Coordinator - $1000 + grant) + Dir. Longevity $100 | | | | | |
| 541-5200 | EXPENSES | 5,854 | 6,876 | 6,825 | 7,300 | 7,950 |
| | | 12,817 | 13,951 | 15,756 | 16,367 | 17,070 |
| 542 | COUNCIL ON AGING VAN | | | | | |
| 542-5100 | SALARIES | 41,584 | 40,979 | 41,232 | 46,392 | 46,392 |
| | Supervisor (19 hrs/wk @ $15.60/hr) | | | | | |
| | Dispatcher & Drivers (@ $11.15-$11.37/hr.) | | | | | |
| 542-5200 | EXPENSES | 8,700 | 7,456 | 9,351 | 9,800 | 9,800 |
| 542-5300 | CONTRACT SERVICES | | | | | |
| 542-5800 | CAPITAL | | | | 0 | 0 |
| | | 50,284 | 48,435 | 50,583 | 56,192 | 56,192 |
| 543 | VETERAN'S BENEFITS | | | | | |
| 543-5200 | EXPENSES | 472 | 0 | 750 | 750 | 8,300 |
| 543-5210 | REGIONAL DISTRICT ASSESSMENT | 14,743 | 15,346 | 16,882 | 18,570 | 16,620 |
| | | 15,215 | 15,346 | 17,632 | 19,320 | 24,920 |
| | TOTAL HEALTH & HUMAN SERVICES | 91,795 | 91,853 | 105,993 | 117,644 | 123,922 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **CULTURE and RECREATION** | | | | | |
| **620** | **JOINT LIBRARY** | | | | | |
| 620-5100 | SALARIES & WAGES | | | | | |
| 5101 | Director (Salary @ $63,006./yr) | 58,523 | 61,171 | 63,006 | 63,006 | 63,006 |
| | Prof Library Generalist/Grants Administrator | | 0 | | | |
| | Subtotal Administration | 58,523 | 61,171 | 63,006 | 63,006 | 63,006 |
| 5102 | Head Reference (@ $36,327/year) | 32,256 | 33,558 | 36,327 | 35,634 | 36,327 |
| 5103 | Circulation / ILL ( @ $34,902/year + $200 longevity) | 30,955 | 32,873 | 35,102 | 35,102 | 35,102 |
| 5104 | Young Adult Librarian (@ $35,331/year ) | 31,502 | 32,783 | 35,331 | 35,331 | 35,331 |
| 5105 | Childrens (@ $35,213/year + $100 longevity) | 31,752 | 32,965 | 35,313 | 35,313 | 35,313 |
| 5106 | Circulation ( @ $34,902/yr.) | 35,450 | 37,501 | 38,946 | 34,774 | 34,902 |
| 5107 | Administrative Librarian ( @ $34,902/year & $100 longevity) | 31,073 | 32,773 | 35,002 | 35,002 | 35,002 |
| 5108 | Technical Services ( @ $45,883/year + $400 longevity) | 42,369 | 44,128 | 46,283 | 46,283 | 46,283 |
| | Subtotal Professional | 235,357 | 246,581 | 262,304 | 257,439 | 258,260 |
| 5110 | Support Staff - 8 Part-time Positions ($12.37-$13.03/hr) | 68,016 | 67,280 | 70,220 | 75,220 | 75,220 |
| | Clerical Assistance (19.5 hrs x $14.70/hr.) | | 13,363 | 12,905 | 15,158 | 15,158 |
| | Cleaning Service | 19,708 | 20,300 | 22,406 | 22,406 | 20,800 |
| | Custodian - 62.5 % of $650 clothing allowance | 406 | 406 | 406 | 406 | |
| | 2-3 Shelvers - total 20 hrs/wk. @ $8.00/hr. | 8,861 | 9,123 | 9,793 | 9,808 | 9,808 |
| | Subtotal Support | 96,991 | 110,472 | 115,730 | 122,998 | 120,986 |
| | Total Salaries | 390,871 | 418,224 | 441,040 | 443,444 | 442,252 |
| 620-5200 | EXPENSES | | | | | |
| 5201 | Library Books | 92,000 | 97,842 | 97,849 | 97,859 | 99,359 |
| 5202 | Subscriptions & Periodicals | 8,000 | 8,950 | 8,950 | 8,950 | 8,950 |
| 5203 | Furniture & Equipment | | | | | |
| 5204 | Technology | 35,674 | 36,414 | 37,810 | 37,418 | 39,047 |
| 5205 | General Supplies | 13,265 | 11,010 | 11,194 | 9,265 | 10,302 |
| 5206 | Memberships, Conference & Travel | 1,070 | 815 | 766 | 415 | 915 |
| 5207 | Programs | 1,000 | 999 | 914 | 500 | 500 |
| 5208 | Heat & Utilities | 55,077 | 56,000 | 50,184 | 53,000 | 63,129 |
| 5209 | Maintenance of Building & Grounds | 20,820 | 23,153 | 19,785 | 18,820 | 20,825 |
| 5210 | Other | | | 0 | 0 | 0 |
| | Total Expenses | 226,906 | 235,183 | 227,452 | 226,227 | 243,027 |
| 620-5800 | CAPITAL | 0 | 5,028 | 0 | 0 | 0 |
| | Total Capital | 0 | 5,028 | 0 | 0 | 0 |
| | TOTAL LIBRARY | 617,777 | 658,435 | 668,492 | 669,671 | 685,279 |
| **640** | **JOINT RECREATION PROGRAM** | | | | | |
| 640-5200 | OTHER - JT. RECREATION PROGRAM EXPENSE (Includes $3,980 Administrative Fee to Hamilton) | 54,958 | 59,428 | 48,722 | 46,708 | 49,948 |
| | | 54,958 | 59,428 | 48,722 | 46,708 | 49,948 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| 650 | PARK DEPARTMENT | | | | | |
| 650-5100 | WAGES ( Gatekeeper) | | 3,800 | 3,800 | 0 | 3,800 |
| 650-5200 | EXPENSES | 2,522 | 2,792 | 3,865 | 3,050 | 3,050 |
| 650-5300 | CONTRACT SERVICES | 260 | 0 | 0 | 0 | 0 |
| 650-5700 | OTHER | | | 0 | 0 | 0 |
| | | 2,782 | 6,592 | 7,665 | 3,050 | 6,850 |
| 691 | HISTORIC DISTRICT COMMISSION | | | | | |
| 691-5200 | EXPENSES | 144 | 0 | 0 | 200 | 200 |
| 693 | TOWN CLOCK | | | | | |
| 693-5100 | SALARY (Clockwinder) | 1,091 | 1,124 | 1,158 | 1,158 | 1,158 |
| | | 1,091 | 1,124 | 1,158 | 1,158 | 1,158 |
| 699 | BAND | | | | | |
| 699-5200 | EXPENSES | 325 | 400 | 0 | 500 | 500 |
| | TOTAL CULTURE AND RECREATION | 677,077 | 725,979 | 726,037 | 721,287 | 743,935 |
| | FIXED CHARGES | | | | | |
| 911 | RETIREMENT | | | | | |
| 911-5200 | ESSEX REGIONAL RETIREMENT ASSESSMENT | 308,782 | 327,060 | 338,730 | 374,148 | 394,493 |
| 911-5220 | FORMER EMPLOYEE PENSION | 2,720 | 2,288 | 2,288 | 2,500 | 2,500 |
| | | 311,502 | 329,348 | 341,018 | 376,648 | 396,993 |
| 914 | EMPLOYEE BENEFITS | | | | | |
| 914-5200 | GROUP INSURANCE (Health & Life - Town Share) | 533,147 | 523,819 | 548,135 | 474,663 | 532,466 |
| 914-5220 | UNEMPLOYMENT | | 209 | 0 | 7,975 | 500 |
| 914-5230 | MERIT ADJUSTMENT | | | | 0 | |
| 914-5710 | OTHER - BUY-BACK | | 49,684 | 18,511 | 35,000 | 19,000 |
| | | 533,147 | 573,712 | 566,646 | 517,638 | 551,966 |
| 916 | FICA / MEDICARE | | | | | |
| 916-5200 | EXPENSES | 28,634 | 33,062 | 38,079 | 37,549 | 39,426 |
| 945 | GENERAL INSURANCE | | | | | |
| 945-5200 | EXPENSES | 124,682 | 93,122 | 105,970 | 112,496 | 108,496 |
| 945-5201 | EXPENSES - Town Hall Insurance | 4,183 | 0 | 0 | | |
| 945-5700 | DEDUCTIBLE FUND | 1,000 | 1,000 | 1,000 | 0 | 0 |
| | | 129,865 | 94,122 | 106,970 | 112,496 | 108,496 |
| | TOTAL FIXED CHARGES | 1,003,148 | 1,030,244 | 1,052,713 | 1,044,331 | 1,096,881 |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **TOWN DEBT - PRINCIPAL & INTEREST** | | | | | |
| 710 | **PRINCIPAL** | | | | | |
| 710-5910-1 | PRINCIPAL - ROAD CONSTRUCTION | | | | | |
| 710-5910-2 | PRINCIPAL - FIRE ENGINE (Non-Debt Exclusion) | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710-5910-3 | PRINCIPAL - JOINT LIBRARY | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| 710-5910-4 | PRINCIPAL - LIBRARY LEASE/PURCHASE | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710-5910-5 | PRINCIPAL - TOWN HALL PROJ ($244,000) | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 710-5910-6 | PRINCIPAL- TOWN HALL / POLICE PROJECT | 246,000 | 232,079 | 225,000 | 235,000 | 235,000 |
| 710-5910-7 | PRINCIPAL - IRON RAIL BOILER | 23,000 | 9,500 | 10,000 | 10,000 | 10,000 |
| 710-5910-8 | PRINCIPAL - FIRE ENGINE (Quint - Debt Exclusion) | 40,000 | 50,000 | 55,000 | 45,000 | 45,000 |
| 710-5910-9 | PRINCIPAL - Culverts BANS | | | 0 | 25,000 | 25,000 |
| | **Subtotal - Principal** | 434,000 | 416,579 | 415,000 | 440,000 | 440,000 |
| 751 | **INTEREST** | | | | | |
| 751-5915-1 | INTEREST - ROAD CONSTRUCTION | | | | | |
| 751-5915-2 | INTEREST - FIRE ENGINE (Non-Debt Exclusion) | 6,183 | 5,383 | 4,583 | 3,763 | 2,923 |
| 751-5915-3 | INTEREST - JOINT LIBRARY | 42,858 | 40,058 | 37,258 | 34,388 | 31,448 |
| 751-5915-4 | INTEREST - LIBRARY LEASE/PURCHASE | 11,288 | 10,488 | 9,688 | 8,868 | 8,028 |
| 751-5915-5 | INTEREST - TOWN HALL PROJ ($244,000) | 8,335 | 7,735 | 7,135 | 6,520 | 5,890 |
| 751-5915-6 | INTEREST - TOWN HALL / POLICE PROJECT | 12,894 | 185,178 | 160,248 | 149,898 | 139,616 |
| 751-5915-7 | INTEREST - IRON RAIL BOILER | 1,593 | 1,685 | 1,100 | 650 | 213 |
| 751-5915-8 | INTEREST - FIRE ENGINE (Quint - Debt Exclusion) | 11,857 | 20,691 | 16,650 | 14,400 | 12,432 |
| 751-5915-9 | INTEREST - Culverts BANS | | 65,479 | 13,682 | 14,500 | 14,500 |
| 751-5915-10 | INTEREST - Dump Truck (Debt Exclusion) | | | | | 2,900 |
| | **Subtotal - Interest** | 95,008 | 336,697 | 250,344 | 232,987 | 217,950 |
| | **TOTAL TOWN DEBT** | 529,008 | 753,276 | 665,344 | 672,987 | 657,950 |
| | **Subtotal General Fund** | **12,074,051** | **13,087,661** | **14,097,005** | **13,828,983** | **14,108,584** |

| ITEM NO. | ITEM | Actual 7/1/06 6/30/07 | Actual 7/1/07 6/30/08 | Actual 7/1/08 6/30/09 | Budget 7/1/09 6/30/10 | Finance Comm. Recommends 7/1/10 6/30/11 |
|---|---|---|---|---|---|---|
| | **WATER DEPARTMENT (SPECIAL REVENUE FUND)** | | | | | |
| 29 | **WATER DEPARTMENT** | | | | | |
| 29-5100 | SALARIES & WAGES | 119,635 | 125,323 | 148,911 | 141,104 | 146,053 |
| | (Superintendant's Salary @ $72,168/year) | | | | | |
| | (Primary Operator @ $52,777 + $400 longevity) | | | | | |
| | (Secondary Operator Stipend @ $1,040 per year) | | | | | |
| | (Other Wages (from $10.00/hr to $17.20/hr.) | | | | | |
| | (COMMISSIONERS' SALARIES 1 @ $2, 2 @ $1) | | | | | |
| 29-5200 | EXPENSES | 96,979 | 92,997 | 148,401 | 116,962 | 112,950 |
| 29-5300 | CONTRACT SERVICE | 7,390 | 20,260 | 7,882 | 5,375 | 7,495 |
| 29-5800 | CAPITAL | 72,162 | 78,696 | 100,803 | 218,000 | 11,000 |
| | **Subtotal Water Expense** | 296,166 | 317,276 | 405,997 | 481,441 | 277,498 |
| | **WATER TANK** | | | | | |
| 29-5910 | PRINCIPAL | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 29-5915 | INTEREST | 49,085 | 46,085 | 43,085 | 40,010 | 36,860 |
| 29-5916 | Debt Service Painting Lord's Hill Tank (BAN - $270,189) | | 0 | 6,199 | 5,950 | 49,700 |
| | **Subtotal Water Tank** | 124,085 | 121,085 | 124,284 | 120,960 | 161,560 |
| | **TOTAL WATER DEPARTMENT** | 420,251 | 438,361 | 530,281 | 602,401 | 439,058 |
| | **TOTAL ARTICLE 2** | 12,494,302 | 13,526,022 | 14,627,286 | 14,431,384 | 14,547,642 |

| | |
|---|---|
| WAGES | 2859186 |
| TOWN EXPENSES | 3751074 |
| H W Reg SCHOOL EXPENSES | 7546469 |
| H W Reg SCHOOL DEBT | 280790 |
| Reg Vocational School | 50223 |
| CAPITAL | 59900 |
| **TOTAL ARTICLE 2** | 14,547,642 |

# TOWN OF WENHAM

MASSACHUSETTS

**OFFICE OF THE TOWN CLERK**

## ARTICLE 3:

## Cemetery and Other Trust Funds

To accept the Cemetery and other Trust Funds received in FY2010, as printed in Part I of the Town Reports, and on file with the Town Clerk.

**MOTION**: THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO ACCEPT THE CEMETERY AND OTHER TRUST FUNDS RECEIVED IN FY2010, AS PRINTED IN PART I OF THE TOWN REPORT AND ON FILE WITH THE TOWN CLERK.

Article 3 was moved by the Finance Committee, as printed in Part I of the Town Report.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared motion Accepted.

TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 4:

## Road Work - Chapter 90 Funding

To vote from available funds, under Chapter 246B of the Acts of 2002, a sum of money for work on Town Roads, subject to conditions detailed by the Massachusetts Highway Department, pursuant to Chapter 30, Section 39M; Chapter 149, Section 44J; and Chapter 149, Section 26-27F; said work to conform to the requirements of the Massachusetts Highway Department.

---

**MOTION:** THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO APPROPRIATE FROM AVAILABLE FUNDS UNDER CHAPTER 246B OF THE ACTS OF 2002, THE SUM OF $121,129 FOR WORK ON TOWN ROADS, SUBJECT TO CONDITIONS DETAILED BY THE MASSACHUSETTS HIGHWAY DEPARTMENT, PURSUANT TO CHAPTER 30, SECTION 39M; CHAPTER 149, SECTION 44J; CHAPTER 149, SECTION 26-27F; SAID WORK TO CONFORM TO THE REQUIREMENTS OF THE MASSACHUSETTS HIGHWAY DEPARTMENT.

Article 4 was moved by the Finance Committee to approve Article 4, as printed in the Motion List.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared motion Approved.

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 5:

### Cemetery Perpetual Care Funds

To see if the Town will vote to authorize the Treasurer to withdraw a sum of money, not to exceed $6,000, from the Cemetery Perpetual Care trust fund, after July 1, 2010 and before June 30, 2011, and transfer and deposit said funds into the General Fund. The purpose of the transfer is to subsidize the Highway Department expenditures for the care and operation of the two cemeteries in the Town of Wenham.

---

**MOTION:** THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO AUTHORIZE THE TREASURER TO WITHDRAW THE SUM OF $6,000 FROM THE CEMETERY PERPETUAL CARE TRUST FUND, AFTER JULY 1, 2010 AND BEFORE JUNE 30, 2011, AND TRANSFER AND DEPOSIT SAID FUNDS INTO THE GENERAL FUND IN ORDER TO SUBSIDIZE THE HIGHWAY DEPARTMENT EXPENDITURES FOR THE CARE AND OPERATION OF THE TWO CEMETERIES IN THE TOWN OF WENHAM.

Article 5 was moved by the Finance Committee to Approve Article 5, in the form printed in the Motion List distributed to the meeting.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared motion Approved.

TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 6:

## CPA Appropriations

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2010 Community Preservation budget; to appropriate from the Community Preservation Fund a sum of money to meet the necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2011; and to approve the appropriation to expend or set aside the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space; a sum of money for recreational use; a sum of money for the preservation of historic resources; and a sum of money for the creation, preservation and support of community housing.

---

**MOTION:** THE COMMUNITY PRESERVATION COMMITTEE MOVES THAT:

A. THE TOWN VOTE TO APPROVE THE FOLLOWING TRANSFERS OF CPA FUNDS: 1. THE SUM OF $129,000 FROM THE "ESTIMATED FY 2011 CPA REVENUE" TRANSFERRED AS FOLLOWS: $43,000 TO THE "FUND BALANCE RESERVED FOR HISTORIC RESOURCES," $43,000 TO THE "FUND BALANCE RESERVED FOR OPEN SPACE" AND $43,000 TO THE "FUND BALANCE RESERVED FOR COMMUNITY HOUSING" FOR THE PURPOSE OF RESERVING A MINIMUM 10% OF THE TOTAL FY 2011 CPA REVENUE IN THE AFOREMENTIONED RESERVES; 2. THE SUM OF $150,000 FROM THE "ESTIMATED FY 2011 CPA REVENUE" TRANSFERRED TO THE "FUND BALANCE RESERVED FOR HISTORIC RESOURCES" FOR THE PURPOSE OF FUNDING HISTORIC RESOURCE EXPENDITURES; AND 3. THE SUM OF $125,000 TO BE

**ARTICLE 6 – CONTINUED:**

TRANSFERRED FROM THE "ESTIMATED FY 2011 CPA REVENUE" TO THE CPA BUDGETARY RESERVE; AND

B. THE TOWN VOTE FOR FISCAL YEAR 2011 THE FOLLOWING SUMS TO BE EXPENDED FROM THE INDICATED CPA SOURCES FOR THE FOLLOWING PURPOSES:

1. THE SUM OF $10,000 FOR THE PURPOSE OF REHABILITATION AND RESTORATION OF THE PORTICO IN THE HAMILTON-WENHAM COMMUNITY HOUSE IN ACCORDANCE WITH THE PLANS SUBMITTED BY COMMUNITY SERVICE OF HAMILTON AND WENHAM, INC., THE FUNDS TO BE TRANSFERRED FROM THE FUND BALANCE RESERVED FOR HISTORIC RESOURCES.

2. THE SUM OF $182,440 FOR THE PURPOSE OF PAYING DEBT SERVICE FOR FY 2011 ON THE $2,151,421 SUPPLEMENTAL BORROWING UNDER MASSACHUSETTS GENERAL LAWS, CHAPTER 44 AND 44B FOR THE REHABILITATION OF THE 152 YEAR OLD WENHAM TOWN HALL BUILDING LOCATED AT 138 MAIN STREET IN ACCORDANCE WITH PLANS DEVELOPED AND ADMINISTERED BY THE WENHAM TOWN HALL AND POLICE STATION BUILDING COMMITTEE, THE FUNDS TO BE TRANSFERRED FROM THE FUND BALANCE RESERVED FOR HISTORIC RESOURCES.

3. THE SUM OF $1,500 FOR THE PURPOSE OF FUNDING COMMUNITY PRESERVATION COALITION MEMBERSHIP FEES, THE FUNDS TO BE TRANSFERRED FROM THE ESTIMATED FY 2011 CPA REVENUES.

4. THE SUM OF $2,500 FOR THE PURPOSE OF FUNDING COMMUNITY PRESERVATION COMMITTEE ADMINISTRATIVE EXPENSES, THE FUNDS TO BE TRANSFERRED FROM THE ESTIMATED FY 2011 CPA REVENUES.

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

ARTICLE 6 – CONTINUED:

5. THE SUM OF $43,000 FOR THE PURPOSE OF CREATING, PRESERVING AND SUPPORTING AFFORDABLE HOUSING IN ACCORDANCE WITH THE PROVISIONS OF THE WENHAM AFFORDABLE HOUSING TRUST, THE FUNDS TO BE TRANSFERRED FROM THE FUND BALANCE RESERVED FOR COMMUNITY HOUSING TO THE WENHAM AFFORDABLE HOUSING TRUST ACCOUNT.

Article 6 was moved by Patrick Wilson to approve Article 6 in the form printed in the Motion List distributed to the meeting.

The Moderator informed the Assembly, "He will take two (2) votes on this Article. Section A and Section B".

Section A: The Moderator declared Section A, Passed.

Section B:
1. The Moderator declared substantially Approved. One (1) voter Opposed.
2. Unanimous vote.
3. Unanimous Vote.
4. Unanimous Vote.
5. Unanimous vote.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared all items in Article 6 were Approved to Transfer from CPA funds

TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 7:

## Debt Exclusion – Town of Wenham

To see if the Town will appropriate a sum of money, said sum to be raised contingent upon the passage of a referendum question pursuant to Massachusetts General Laws, Chapter 59, Section 21C, paragraph (i-1/2), to be used to fund a capital purchase consisting of a dump truck with sander and plow. The referendum question to be voted upon by ballot at the Special Town Election to be held on Thursday, May 20, 2010 at the Buker School in said Town between the hours of 7:00 A.M. and 8:00 P.M. on the following question: "Shall the Town of Wenham be allowed to assess an additional $145,000 in real estate and personal property taxes for the purposes of funding a capital purchase consisting of the purchase of a dump truck with sander and plow for the fiscal year beginning July 1, 2010?"

---

**MOTION:** THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN APPROPRIATE $145,000 CONTINGENT UPON THE PASSAGE OF A REFERENDUM QUESTION PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 59, SECTION 21C, PARAGRAPH (i-1/2), TO BE USED TO FUND A CAPITAL PURCHASE CONSISTING OF A DUMP TRUCK WITH SANDER AND PLOW. THE REFERENDUM QUESTION TO BE VOTED UPON BY BALLOT AT THE SPECIAL TOWN ELECTION TO BE HELD ON THURSDAY, MAY 20, 2010 AT THE BUKER SCHOOL IN SAID TOWN BETWEEN THE HOURS OF 7:00 A.M. AND 8:00 P.M. ON THE FOLLOWING QUESTION: "SHALL THE TOWN OF WENHAM BE ALLOWED TO ASSESS AN ADDITIONAL $145,000 IN REAL ESTATE AND PERSONAL PROPERTY TAXES FOR THE PURPOSES

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**ARTICLE 7 - CONTINUED**:

OF FUNDING A CAPITAL PURCHASE CONSISTING OF THE PURCHASE OF A DUMP TRUCK WITH SANDER AND PLOW FOR THE FISCAL YEAR BEGINNING JULY 1, 2010?"

Article 7 was moved by Brett McKechnie, Finance and Advisory Committee Member, to Approve Article 7, as written.

Two-Thirds (2/3's) Vote required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

Two-Thirds (2/3's) Vote required and contingent on the Thursday, May 20, 2010, Special Town Election, Debt Exclusion vote.

The Moderator declared Article 7 passed in excess of the two-thirds (2/3's) vote.

# TOWN OF WENHAM

138 MAIN STREET
MASSACHUSETTS 01984

**OFFICE OF THE TOWN CLERK**
**Trudy L. Reid**
**978-468-5520 x1**
**treid@wenhamma.gov**

**Office of the Board of Assessors**
**Assessor: Stephen Gasperoni**
**Town Hall**
**138 Main Street**
**Wenham MA 01984**

Gentlemen:

Please be advised of the election results of the May 20, 2010 Special Town Election for the following:

QUESTION

"Shall the Town of Wenham be allowed to assess an additional $145,000 in real estate and personal property taxes for the purposes of funding a capital purchase consisting of the purchase of a dump truck with sander and plow for the fiscal year beginning July 1, 2010?"

The Question was approved by the following votes:

YES 126
NO 29

Very truly yours,

Trudy L. Reid
Town Clerk

(File: Assessor's Letter)

# TOWN OF WENHAM

MASSACHUSETTS

**OFFICE OF THE TOWN CLERK**

## ARTICLE 8:
## Leveling Tax Rate

To see what sum of money, if any, the Town will vote from Available Funds or Overlay Surplus to be used by the Board of Assessors to level the tax rate for the period July 1, 2010 to June 30, 2011.

---

**MOTION:** THE FINANCE AND ADVISORY COMMITTEE MOVES THAT THE TOWN VOTE TO TRANSFER FROM AVAILABLE FUNDS (FREE CASH) THE SUM OF $305,964 AND, IN ADDITION, THE SUM OF $86,000 FROM OVERLAY SURPLUS TO BE USED BY THE BOARD OF ASSESSORS TO LEVEL THE TAX RATE FOR THE PERIOD OF JULY 1, 2010 TO JUNE 30, 2011.

Article 8 was moved by the Finance Committee to approve Article 8 by Transferring $305,964 from Free Cash and the sum of $86,000 from Overlay Surplus for the purpose of Article 8.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared a Unanimous Vote.

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 9:

## Land Sale and Easement – 125 Pleasant St.

To see if the Town of Wenham will authorize the Board of Selectmen to convey title to a parcel of land to which the Town holds record title, consisting of approximately 2,189 square feet, to the owner of the abutting property located at 125 Pleasant Street, who has paid all Town real estate taxes on the parcel to be conveyed since 1994, and to grant to the owner of the property at 125 Pleasant Street an easement or license to construct, maintain, and use a certain portion of other Town owned Registered abutting land for driveway access and septic system servicing the property at 125 Pleasant Street.

---

**MOTION:** THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO AUTHORIZE THE BOARD OF SELECTMEN TO CONVEY TITLE TO A PARCEL OF LAND TO WHICH THE TOWN HOLDS RECORD TITLE, CONSISTING OF APPROXIMATELY 2,189 SQUARE FEET, TO THE OWNER OF THE ABUTTING PROPERTY LOCATED AT 125 PLEASANT STREET, WHO HAS PAID ALL TOWN REAL ESTATE TAXES ON THE PARCEL TO BE CONVEYED SINCE 1994, AND TO GRANT TO THE OWNER OF THE PROPERTY AT 125 PLEASANT STREET AN EASEMENT OR LICENSE TO CONSTRUCT, MAINTAIN, AND USE A CERTAIN PORTION OF OTHER TOWN OWNED REGISTERED ABUTTING LAND FOR DRIVEWAY ACCESS AND SEPTIC SYSTEM SERVICING THE PROPERTY AT 125 PLEASANT STREET.

Article 9 was moved by Selectmen Harriet Davis to approve Article 9, as written.

Two-Thirds Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared a Unanimous Vote.

TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 10:

## Authorization to Bond ESCo Funding

To see if the Town will appropriate a sum of money not to exceed $548,955, to pay the costs of making energy efficiency improvements to various Town buildings, including the payment of any and all other costs incidental and related thereto; to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow, pursuant to M. G. L. Chapter 44, or any other enabling authority, a sum of money not to exceed $548,955 to fund the said improvements; and to authorize the Selectmen to enter into an Energy Service Contract ( ESCo) with an appropriate company under which savings on the Town's energy utility costs will be applied to pay the interest costs and principle of the bonds for the said improvements, to the extent of such savings.

---

**MOTION:** THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO AUTHORIZE THE APPROPRIATION OF A SUM OF MONEY NOT TO EXCEED $548,955, TO PAY THE COSTS OF MAKING ENERGY EFFICIENCY IMPROVEMENTS TO VARIOUS TOWN BUILDINGS, INCLUDING THE PAYMENT OF ANY AND ALL OTHER COSTS INCIDENTAL AND RELATED THERETO; TO AUTHORIZE THE TREASURER, WITH THE APPROVAL OF THE BOARD OF SELECTMEN, TO BORROW, PURSUANT TO M. G. L. CHAPTER 44, OR ANY OTHER ENABLING AUTHORITY, A SUM OF MONEY NOT TO EXCEED $548,955 TO FUND THE SAID IMPROVEMENTS; AND TO AUTHORIZE THE SELECTMEN TO ENTER INTO AN ENERGY SERVICE CONTRACT (ESCO) WITH AN APPROPRIATE COMPANY UNDER WHICH SAVINGS ON THE TOWN'S ENERGY UTILITY COSTS WILL BE APPLIED TO PAY THE INTEREST COSTS

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**ARTICLE 10 – CONTINUED**:

AND PRINCIPLE OF THE BONDS FOR THE SAID IMPROVEMENTS, TO THE EXTENT OF SUCH SAVINGS.

Article 10 was moved by Selectman John Clemenzi, to approve Article 10, as Written.
The Finance Committee concurred.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared a Substantial 2/3's Majority. Five (5) voters were Opposed.

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 11:

## Authorization to Establish OPEB Stabilization Fund- Wenham Board of Selectmen

To accept the provisions of Chapter 40, section 5B, which provides for the establishment of a stabilization fund for the Town of Wenham, to be known as the Other Post Employment Benefits (OPEB) Stabilization Fund.

---

**MOTION:** THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO ACCEPT THE PROVISIONS OF CHAPTER 40, SECTION 5B, WHICH PROVIDES FOR THE ESTABLISHMENT OF A STABILIZATION FUND FOR THE TOWN OF WENHAM, TO BE KNOWN AS THE OTHER POST EMPLOYMENT BENEFITS (OPEB) STABILIZATION FUND.

Article 11 was moved by Selectman Harriet Davis to approve Article 11, as written.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared a Unanimous Vote.

TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 12:

## Liquor License Amendment – Wine and Malt Beverage – Legislative Petition

To see if the Town will vote to: (1) authorize the Board of Selectmen to (a) grant one license for sale of wine and malt beverages to be consumed off-premises (a package store license), and (b) determine the hours of operation thereof; (2) rescind authorization for issuance of up to four licenses for the sale of alcoholic beverages to be consumed on-premises (restaurant licenses), as previously authorized by vote of the Town Meeting on Article 13 on May 2, 2009, and continue to grant up to ten one-day licenses for consumption of alcoholic beverages at temporary locations in the Town; and (3) authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act amending Chapter 381 of the Acts of 2006 and/or by seeking legislative amendment of the current pending bill entitled "AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGES TO BE CONSUMED OFF-PREMISES," by making the revisions to said Chapter 381 substantially as set forth in Attachment A to the Warrant.

---

**MOTION:** THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO: (1) AUTHORIZE THE BOARD OF SELECTMEN TO (A) GRANT ONE LICENSE FOR SALE OF WINE AND MALT BEVERAGES TO BE CONSUMED OFF-PREMISES (A PACKAGE STORE LICENSE), AND (B) DETERMINE THE HOURS OF OPERATION THEREOF; (2) RESCIND AUTHORIZATION FOR ISSUANCE OF UP TO FOUR LICENSES FOR THE SALE OF ALCOHOLIC BEVERAGES TO BE CONSUMED ON-PREMISES (RESTAURANT LICENSES), AS PREVIOUSLY AUTHORIZED BY VOTE OF THE TOWN MEETING ON ARTICLE 13 ON MAY 2, 2009, AND CONTINUE TO GRANT UP TO TEN ONE-DAY LICENSES FOR CONSUMPTION OF ALCOHOLIC BEVERAGES AT TEMPORARY

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**ARTICLE 12 – CONTINUED:**

LOCATIONS IN THE TOWN; AND (3) AUTHORIZE THE BOARD OF SELECTMEN TO PETITION THE GENERAL COURT OF THE COMMONWEALTH OF MASSACHUSETTS TO ENACT A SPECIAL ACT AMENDING CHAPTER 381 OF THE ACTS OF 2006 AND/OR BY SEEKING LEGISLATIVE AMENDMENT OF THE CURRENT PENDING BILL ENTITLED "AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF WINE AND MALT BEVERAGES TO BE CONSUMED OFF-PREMISES," BY MAKING THE REVISIONS TO SAID CHAPTER 381 SUBSTANTIALLY AS SET FORTH IN THE FORM BELOW:

Article 12 was moved by Selectman John Clemenzi, to Approve Article 12, as written.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

A Motion was made to Move the Question and this motion was seconded.
The Moderator declared more than Two-Thirds voted to Move the Question.

The Moderator declared more than a Five to One (5-1) vote in favor of Article 12.

The Moderator declared Article 12 was Adopted.

TOWN OF WENHAM
MASSACHUSETTS

OFFICE OF THE TOWN CLERK

# Chapter 381 of the Acts of 2006

# AN ACT AUTHORIZING THE TOWN OF WENHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF ALCOHOLIC BEVERAGES..

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

**SECTION 1.** Notwithstanding sections 15 and 17 of chapter 138 of the General Laws, the licensing authority of the town of Wenham may grant 1 license for the sale at retail of wines and malt beverages only not to be drunk on the premises under section 15 of said chapter 138. The retail premises on which the said beverages are to be sold may not exceed 200 square feet and the said beverages may only be sold on Mondays through Saturdays from 11:00 A.M. to 6:00 P.M. The license shall be subject to all of said chapter 138. Once issued, a license granted under this section shall not be transferred to any other location and no license shall be re-issued to the same location within 6 months from the date the prior license terminated unless the applicant files a l

letter in writing from the department of revenue with the local licensing authority indicating the prior licensee's good standing with said department.

**SECTION 2.** Notwithstanding sections 14 and 17 of chapter 138 of the General Laws, the licensing authority of the town of Wenham may grant 10 one day special licenses for the sale of all alcoholic beverages to be drunk on the premises under section 14 of said chapter 138 to restaurants having seating capacities of less than 100 and not containing a lounge or bar. The serving of alcoholic beverages shall be incidental to the serving of meals. The special licenses shall otherwise be subject to all of said chapter 138. Once issued, a license granted under this section shall not be transferred to any other location and no license shall be re-issued to the same location within 6 months from the date the prior license terminated unless the applicant files a letter in writing from the department of revenue with the local licensing authority indicating the prior licensee's good standing with the department.

**SECTION 3.** This act shall take effect upon its passage.

# TOWN OF WENHAM

MASSACHUSETTS

**OFFICE OF THE TOWN CLERK**

## ARTICLE 13:

## Regional School District Agreement Amendments – Regional School District

To see if the Town of Wenham will vote to approve an amendment to the Hamilton-Wenham Regional School District's District Agreement in a form which is on file with the Town Clerk and available for inspection.

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**MOTION:** THE SCHOOL COMMITTEE MOVES THAT THE TOWN VOTE TO APPROVE AN AMENDMENT TO THE HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT'S DISTRICT AGREEMENT IN THE FORM SET FORTH BELOW:

**Amendment to the Agreement Between the Towns of Hamilton and Wenham with respect to the establishment of a Regional School District**

The Agreement between the Towns of Hamilton and Wenham with respect to the establishment of the Hamilton-Wenham regional school district (the "Agreement") is hereby amended as follows:

***SECTION 1. Paragraph G of Section I of the Agreement is amended in its entirety to read as follows:-***

**(G) ORGANIZATION**

At the first regular meeting of the Committee following the annual district election in each year, commencing in the year in which the members have been first elected as provided in Subsection I (C), the Committee shall organize and choose by ballot a chairman and a vice-chairman from its own membership. *At the same meeting or at any other meeting, the Committee shall appoint a secretary and a treasurer who may be the same person, but who need not be*

**ARTICLE 13 – CONTINUED:**

*members of the Committee* and such other officers as it deems advisable and determine the terms of office for its officers (except the chairman and vice chairman who shall be elected as provided above).

***SECTION 2. Section II of the Agreement is amended in its entirety to read as follows:***

**SECTION II: TYPE OF REGIONAL SCHOOL DISTRICT**
The regional school district shall consist of all grades, *Pre*-Kindergarten through Twelve. The Committee may establish and maintain vocational education courses, acting as trustees therefore, in accordance with the provisions of Chapter 74 of the General Laws and any amendments or additions thereto.

***SECTION 3. Section III, paragraph A of the Agreement is hereby amended*** by deleting the words "Center Junior High School" and *inserting in place thereof the words "Center School Building."*

***SECTION 4. Section IV of the Agreement is hereby amended by amending paragraphs (A)(2) and A(3) in their entirety to read as follows:-***

**SECTION IV: APPORTIONMENT AND PAYMENT OF COSTS**

(A ) DEFINITION OF COSTS

(2) Special Operating Costs
Special operating costs shall include the net cost of evening, graduate and extension courses or any other types of courses, including vocational education programs, which are offered by the District to persons other than pupils attending a regular district, comprehensive school program in any of the grades *PreK*-12, inclusive.

(3) Operating Costs
Operating costs shall consist of all costs of the District other *than* capital costs and special operating costs.

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**ARTICLE 13 – CONTINUED**:

***SECTION 5. Section V of the Agreement is hereby amended in its entirety to read as follows:-***

**SECTION V: TRANSPORTATION**

School transportation shall be provided by the Regional School District *in accordance with the General Laws,* and the cost thereof shall be apportioned to the member towns as an operating expense.

***SECTION 6. No change proposed to this section.***

***SECTION 7. Section X of the Agreement is hereby amended in its entirety to read as follows:-***

Delete the words "Massachusetts Department of Education" and *inserting in place thereof the words "Massachusetts Department of Elementary and Secondary Education."*

***SECTION 8. Section XII of the Agreement is hereby amended in its entirety to read as follows:-***

**SECTION XII: EMPLOYMENT OF TEACHERS**

Any teacher whose position is superseded by reason of the establishment and operation of the District and is serving at the discretion (tenure) of a local school committee of a member town on the June 1 next preceding the year in which the District assumes jurisdiction of the pupils in the grades being taught by such teacher, shall be employed by the Committee to serve at its discretion (on tenure). Any teacher in any of the grades from *Pre*-Kindergarten through Grade Twelve who is employed by a local school committee of a member town on the June 1 next preceding the year in which the District assumes jurisdiction of the pupils in the grades being taught by such teacher, shall be given preferred consideration for a similar position in the District schools to the extent that such positions exist.

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**ARTICLE 13 – CONTINUED:**

***SECTION 9. Section XIII, of the Agreement is hereby amended in its entirety to read as follows:-***

**SECTION XIII: EFFECTIVE DATE AND JURISDICTION**

This amended Agreement shall take effect upon the affirmative vote of each of the Towns of Hamilton and Wenham at town meeting held in each such town, and shall thereupon supersede the District Agreement executed as of May 2, 1959, as amended in 1995 and in 2000. *This Amendment shall become effective on July 1, ~~2000~~ 2010,* providing that this Amendment has been approved by the Committee, accepted by the Member Towns *and approved by the Commissioner of Elementary and Secondary Education.*

***SECTION 10. The balance of the HW Regional School District Agreement shall be unchanged.***

Article 13 was moved by Dacia Rubel to approve Article 13, as printed.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared Article 13, Passed, as Amended.

TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 14:

## Regional School District Agreement Amendments - Citizen Petition

To see if the Town will vote to approve an amendment of the Hamilton-Wenham Regional School Agreement with the wording as presented in a citizen's petition, which states:

"The undersigned hereby request that the provisions of **SECTION IV: APPORTIONMENT AND PAYMENT OF COSTS** be modified and amended by adding to subsection (A) thereof, the following additional paragraph, to be numbered (4):

(4) Operational Audit

An Operational Audit shall be conducted, within six (6) months after the approval of the amendment to the Agreement by the member towns and within every five (5) years, thereafter, by an independent, outside audit firm, to be chosen collectively by the Board of Selectmen of the member towns, to conduct a complete and full Audit of the school facilities, the school budget, the proposed Capital Costs, Special Operating Costs and the Operating Costs, the personnel, and any and all other operational aspects of the Regional Schools; with a complete copy of the Operational Audit to be filed with the Board of Selectmen of each of the member towns and to be made available to the citizens of each of the member towns, at their request, within sixty (60) days of the completion of the Operational Audit. The Superintendent of Schools or the School Committee shall, within sixty (60) days of receipt of the Operational Audit, adopt and implement the recommendations made therein or, in the event that it shall not be practical to adopt and implement the recommendations within that time frame, report to the Board of Selectmen, at an advertised Public Hearing, the plan for adoption and implementation of each recommendation with a time limit relating thereto.

The undersigned further request that the provisions of **SECTION IV: APPORTIONMENT AND PAYMENT OF COSTS** be modified and amended by changing (3) of subsection (A) thereof, to read as follows:

(3) Operating Costs

Operating costs shall consist of all costs of the District other than capital costs and special operating costs, and shall include the costs and expenses of the Operational Audit."

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**ARTICLE 14 – CONTINUED:**

**MOTION:** THE PETITIONERS MOVE THAT THE TOWN VOTE TO AMEND THE HAMILTON WENHAM REGIONAL SCHOOL DISTRICT AGREEMENT, MOST RECENTLY AMENDED AND RESTATED BY "AMENDMENT TO AGREEMENT BETWEEN THE TOWNS OF HAMILTON AND WENHAM WITH RESPECT TO THE ESTABLISHMENT OF A REGIONAL SCHOOL DISTRICT RESTATING THE PROVISIONS OF SAID AGREEMENT" AS ADOPTED BY THE HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE ON APRIL 27, 2000 (AND AS FURTHER ADOPTED BY THE TOWN OF HAMILTON ON MAY 15, 2000 AND BY THE TOWN OF WENHAM ON MAY 6, 2000) (HEREINAFTER THE "AGREEMENT") BY

1. adding to subsection (A) of **SECTION IV: APPORTIONMENT AND PAYMENT OF COSTS** the following additional paragraph, to be numbered (4):

(4) Operational Audit

An Operational Audit shall commence within six (6) months after the approval of the amendment to the Agreement by the member towns by an independent, outside audit firm, to be chosen collectively by the Board of Selectmen of the member towns, to conduct a complete and full Audit. The two Boards of Selectmen shall formulate and issue an Request For Proposal, upon consultation with the Citizen Petitioners, consisting of the specific areas to be examined by the Operational Audit to be drawn from the general areas as follows: the school facilities, the school budget, the proposed Capital Costs, Special Operating Costs and the Operating Costs, the personnel, and any and all other operational aspects of the Regional Schools; with a complete copy of the Operational Audit to be filed with the Board of Selectmen of each of the member towns and to be made

**ARTICLE 14 – CONTINUED**:

available to the citizens of each of the member towns, at their request, within sixty (60) days of the completion of the Operational Audit. The Superintendent of Schools or the School Committee shall, within sixty (60) days of receipt of the Operational Audit, report to the Board of Selectmen, at an advertised Public Hearing, their response to the recommendations made in the Operational Audit. The costs and expenses of such Operational Audit shall not exceed the sum of Ninety Thousand and 00/100 ($90,000.00) Dollars and shall be paid by the member towns according to the current fiscal year rolling average assessment percentage as follows: (1) by the Town of Wenham, 32.68%; and (2) by the Town of Hamilton, 67.32%.

Article 14 was moved by Randy Craig to approve Article 14, as written.

The Moderator allowed Jay Burnham, a resident of Hamilton, to address the Assembly.

Jack Wilhelm moved to Move the Question and this motion was Seconded.
The Moderator declared the motion to Move the Question was Adopted by a Four to One (4-1) vote. (Two-Thirds Vote Required).

The Moderator declared Article 14 approved by a Five to One (5-1) vote.

Article 14 Passed.

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 15:

## Authorization to Establish Stabilization Fund-Regional School District

To see if the Town of Wenham will approve the establishment of a Stabilization Fund by the Hamilton-Wenham Regional School District in accordance with the provisions of Chapter 71, Section 16G ½ of the General Laws.

---

**MOTION:** THE SCHOOL COMMITTEE MOVES THAT THE TOWN VOTE TO APPROVE THE ESTABLISHMENT OF A STABLIZATION FUND BY THE HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 71, SECTION 16G ½ OF THE GENERAL LAWS.

Article 15 was moved by Dacia Rubel to Approve Article 15, as written, to establish a Stabilization Fund.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared Article 15 was Moved and Seconded.

The Moderator declared Article 15, Failed by a Two to One (2-1) Vote. Article 15 Failed.

# TOWN OF WENHAM

MASSACHUSETTS

**OFFICE OF THE TOWN CLERK**

## ARTICLE 16:

## Town By-law Amendments - Expedited Permitting

To see if the Town will vote to amend the Town By-laws by adding expedited permitting limitations to Chapter XII – Earth Removal By-law and Chapter XVIII – Water Resources Protection Bylaw, in a form which is on file with the Town Clerk and available for inspection.

---

**MOTION:** THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO AMEND THE TOWN BY-LAWS BY ADDING EXPEDITED PERMITTING LIMITATIONS TO CHAPTER XII – EARTH REMOVAL BY-LAW AND CHAPTER XVIII – WATER RESOURCES PROTECTION BYLAW, IN THE FORM SETFORTH BELOW:

**AMEND CHAPTER XII OF THE BYLAWS, BEING THE "EARTH REMOVAL BYLAW," BY ADDING THE FOLLOWING, NEW SUBSECTION "5" TO SECTION E:**

5. Where a permit is required hereunder in connection with the development of a large-scale ground-mounted solar photovoltaic installation pursuant to Section 10.2 of the Zoning By-Law, an application therefor shall be submitted simultaneously with an application for site plan review under said Section 10.2. So as to comply with Section 22 of the Green Communities Act, amending G.L. c. 25A, § 10(c), the review of such application shall be expedited and a decision thereon shall be rendered no later than one (1) year from the date of submittal thereof.

# TOWN OF WENHAM

MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**ARTICLE 16 - CONTINUED**

**AMEND CHAPTER XVIII OF THE BYLAWS, BEING THE "WATER RESOURCES PROTECTION BYLAW,"AS FOLLOWS:**

Item 1. Add the following, new Paragraph to Section 4, between the Third and Fourth Paragraphs now existing:

Where a permit is required hereunder in connection with the development of a large-scale ground-mounted solar photovoltaic installation pursuant to Section 10.2 of the Zoning By-Law, an application therefore shall be submitted simultaneously with an application for site plan review under said Section 10.2. If a determination of applicability is sought, a request therefore shall be submitted and a determination thereon rendered prior to submittal of an application for site plan review.

Item 2. Add the following, new Paragraph to Section 6, between the Fifth and Sixth Paragraphs now existing:

So as to comply with Section 22 of the Green Communities Act, amending G.L. c. 25A, § 10(c), the review of a permit application made hereunder in connection with the development of a large-scale ground-mounted solar photovoltaic installation, as aforesaid, shall be expedited and a decision thereon shall be rendered no later than one (1) year from the date of submittal thereof. Determinations of applicability shall be made expeditiously, so as to not delay application for site plan review pursuant to Section 10.2 of the Zoning By-Law and/or for a permit hereunder.

Article 16 was moved by Selectman Larry Swartz to Adopt Article 16, as printed.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared Article 16 Approved by a Requisite Majority with Five (5) voters Opposed.

# TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 17:

## Zoning By-law Amendment
## Solar Photovoltaic Overlay District.

To see if the Town will vote to amend the zoning by-law by adding the term "Large Scale Ground Mounted Solar Photovoltaic Installation" to the table of use regulations as an allowed use in both zoning districts where located on a parcel with more than twenty acres, and by adding a new section 10.2 regulating such installations, all in a form which is on file with the Town Clerk and available for inspection.

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**MOTION:** THE PLANNING BOARD MOVES THAT THE TOWN VOTE TO AMEND THE ZONING BY-LAW BY ADDING THE TERM "LARGE SCALE GROUND MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION" TO THE TABLE OF USE REGULATIONS AS AN ALLOWED USE IN BOTH ZONING DISTRICTS WHERE LOCATED ON A PARCEL WITH MORE THAN TWENTY ACRES, AND BY ADDING A NEW SECTION 10.2 REGULATING SUCH INSTALLATIONS, IN THE FORM SETFORTH BELOW:

**Item 1.** Amend Section 4.1, the Table of Use Regulations, by adding the following new entry at the end of the subsection for "Commercial" uses:

| | Res | Bus |
|---|---|---|
| **Large-scale ground-mounted solar voltaic installations** | **Y** | **Y** |

**ARTICLE 17, CONTINUED:**

**Item 2.** Add the following new Section 10.2:

**LARGE-SCALE GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS**

**Purpose.**

The purpose of this Section is to:

1) promote the creation of new large-scale ground-mounted solar photovoltaic installations;
2) provide standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, and minimize impacts on scenic, natural and historic resources; and
3) provide adequate financial assurance for the eventual decommissioning of such installations.

**Applicability**

This Section applies to any large-scale ground-mounted solar photovoltaic installation, as defined herein, and shall supersede any conflicting provisions of this By-Law. Such installation may proceed in all districts without the need for a special permit, variance, zoning amendment, waiver, or other discretionary approval. However, such installation shall be subject to site plan review by the Planning Board pursuant to Section 13.5 of this By-law and the additional requirements set forth in sections 10.2.4 and 10.2.5. Any substantial modification to an approved installation made after issuance of the required building permit shall also require approval by the Planning Board.

**Definitions**

The following definitions shall apply in this Section:

***Abandonment:*** Absent notice of a proposed date of decommissioning, or written notice of extenuating circumstances and the written consent of the Planning Board, a solar photovoltaic installation shall be considered abandoned when it fails to operate for more than two years. The burden of proof of on-going operation shall be on the owner or operator.

***Large-Scale Ground-Mounted Solar Photovoltaic Installation:*** A solar photovoltaic system on a parcel, or set of contiguous parcels in common ownership on the effective date of this Section, of at least 20 acres that is structurally mounted on the ground and is not roof-mounted, and has a minimum nameplate capacity of 250 kW DC.

**ARTICLE 17 – CONTINUED:**

***On-Site Solar Photovoltaic Installation:*** A solar photovoltaic installation that is constructed at a location where other uses of the underlying property occur.
***Rated Nameplate Capacity:*** The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).

## General Requirements

**Building Permit.** No large scale solar photovoltaic installation shall be constructed, installed or modified as provided in this section without first obtaining a building permit as specified in Section 13.1.4 of this Bylaw and paying the associated fee.
**Site Plan Review.** A site plan shall be submitted in accordance with the requirements of Section 13.5. In order to comply with the provisions of Section 22(c) of the Green Communities Act, site plan review shall be expedited and a decision shall be rendered within one year of the date of application.

## Additional Requirements for Large-Scale Photovoltaic Installations

The following additional requirements apply specifically to large-scale photovoltaic installations.

1) **Documentation**. In addition to the information required by Section 13.5.5 of this By-law, the applicant shall submit the following documentation:
    a. drawings of the solar photovoltaic installation signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures
    b. documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.
    c. One or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
    d. documentation of the major system components to be used, including the PV panels, mounting system, and inverter;
    e. Documentation of actual or prospective access and control of the project site.

**ARTICLE 17 – CONTINUED:**

f. Name, address, and contact information for proposed system installer;

g. Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any; and

h. The name, contact information and signature of any agents representing the project proponent

i. An operation and maintenance plan including measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation;

j. Proof of liability insurance;

k. Description of financial surety that satisfies Section 10.2.15;

l. Evidence that the utility company that operates the electrical grid where the installation is to be located has been informed of the applicant's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

2) **Construction and Operation.**

a. The construction and operation of all large scale solar photovoltaic installations and all buildings and fixtures shall be consistent with all applicable federal, state, and local requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements.

b. Clearing and trimming of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the large–scale ground-mounted solar photovoltaic installation or otherwise prescribed by applicable laws, regulations, and bylaws. The Planning Board may require plantings or screening in appropriate circumstances.

**Dimension and Density Requirements; Setbacks**

For large-scale ground-mounted solar photovoltaic installations, front, side and rear setbacks shall be as follows; provided, however, that by special permit the Planning Board may authorize a smaller front, side or rear yard setback:

1) Front yard. The front yard depth shall be at least 200 feet.

2) Side yard. Each side yard shall have a depth at least 200 feet.

3) Rear yard. The rear yard depth shall be at least 200 feet.

**ARTICLE 17 – CONTINUED:**

### Accessory Structures

All accessory structures shall be related to the large-scale ground-mounted solar photovoltaic installations on the locus, and shall be limited to one story in height. Such accessory structures may include equipment shelters, storage facilities, transformers, and substations. All accessory structures shall meet the setback requirements of Section 10.2.6 for the district; provided, however, that the Planning Board may impose greater setbacks as a condition if site plan approval. Accessory structures shall be screened from view from adjacent residentially zoned or occupied properties by landscaping or other means and/or joined or clustered to avoid adverse visual impacts.

### Lighting

Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as accessory structures, shall be limited to that required for safety and operational purposes, and shall not cast measurable light onto adjacent properties or into the night sky. Lighting of the solar photovoltaic installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.

### Signs

Signs on large-scale ground-mounted solar photovoltaic installations shall comply with a Section 7.0 of this By-law. Such installation shall display a sign identifying the owner and providing a 24-hour emergency contact phone number. Such installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the installation

### Utility Connections

The Planning Board may require as a condition of site plan approval that all utility connections from the solar photovoltaic installation shall be underground, after considering soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

### Emergency Services

The large scale solar photovoltaic installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Fire Chief. Upon request the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

**ARTICLE 17 – CONTINUED:**

### Monitoring and Maintenance; Reporting

The owner or operator of the large-scale ground-mounted solar photovoltaic installation shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the local Fire Chief and Emergency Medical Services, as prescribed in the site plan approval of the Planning Board. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way. The owner or operator shall provide a copy of any report required to be submitted to the Mass. Department of Energy Resources to the Planning Board at the time of such submittal.

### Abandonment or Decommissioning

Any large-scale ground-mounted solar photovoltaic installation which has reached the end of its useful life or has been abandoned shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations or abandonment. The owner or operator shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

1) Physical removal of all large-scale ground-mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site.
2) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
3) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

### Removal by Town

If the owner or operator of the large-scale ground-mounted solar photovoltaic installation fails to remove the installation in accordance with the requirements of this Section within 150 days of abandonment or the proposed date of decommissioning, the Town may enter the property and physically remove the installation. The cost of such action shall be borne by the owner or operator.

## ARTICLE 17 – CONTINUED:

### Performance Guarantee

The Planning Board shall require an applicant for a large-scale ground-mounted solar photovoltaic installation to provide a performance guarantee, in the form of an escrow account, bond or tripartite agreement, to cover the cost of removal in the event the town must remove the installation and repair any damage done to the subject property, in an amount and form determined to be reasonable by the Board. Such performance guarantee shall not be required for municipal or state owned facilities.

### Accessory Roof-Mounted Solar Photovoltaic Installations

Nothing in this Section 10.2 shall be construed to prevent the installation, pursuant to G.L. c. 40A, s. 3, of accessory roof-mounted solar photovoltaic installations in any district.

Article 17 was moved by David Geikie, Planning Board Chairman, to Adopt Article 17, as written.

Two-Thirds Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

A motion was made to Lay Article 17 On the Table and the Moderator declared this motion Failed.

The Moderator declared Article 17 was Approved substantially above the Two-Thirds Majority. Three voters were Opposed.

TOWN OF WENHAM

MASSACHUSETTS

OFFICE OF THE TOWN CLERK

## ARTICLE 18:

## Adoption of Stretch Energy Code

To see if the Town will vote to adopt that portion of the state building code, 780 CMR appendix 120.AA, known as the Massachusetts Stretch Energy Code ("Stretch Code"); a summary of which is on file with the Town Clerk and available for inspection.

---

**MOTION**: THE BOARD OF SELECTMEN MOVES THAT THE TOWN VOTE TO ADOPT

THAT PORTION OF THE STATE BUILDING CODE, 780 CMR APPENDIX 120.AA,

KNOWN AS THE MASSACHUSETTS STRETCH ENERGY CODE ("STRETCH CODE").

Article 18 was moved by Selectman John Clemenzi to Approve Article 18, as written.

Majority Vote Required.
Total Voters: 2777
Quorum: 5% = 139
Voter Cards.

The Moderator declared Article 18 was Approved. Five (5) voters were Opposed.

The Selectmen Meeting For Closing Town Meeting:
is scheduled for June 1, 2010 @ 7:00 PM in the Selectmen's Chambers, Town Hall and this will take place after the Special Town Election posted for Thursday, May 20, 2010, from 7:00 AM to 8:00 PM, at the Bessie Buker School, School Street, to vote on a Debt Exclusion for a dump truck with a sander and plow.

ATTEST: _____
ELIZABETH A. CAREY
INTERIM TOWN CLERK

# TOWN OF WENHAM

**138 MAIN STREET**
MASSACHUSETTS 01984

**OFFICE OF THE TOWN CLERK**
**Trudy L. Reid**
**978-468-5520 x1**
**treid@wenhamma.gov**

**Office of the Board of Assessors**
**Assessor: Stephen Gasperoni**
**Town Hall**
**138 Main Street**
**Wenham MA 01984**

Gentlemen:

Please be advised of the election results of the May 20, 2010 Special Town Election for the following:

QUESTION

"Shall the Town of Wenham be allowed to assess an additional $145,000 in real estate and personal property taxes for the purposes of funding a capital purchase consisting of the purchase of a dump truck with sander and plow for the fiscal year beginning July 1, 2010?"

The Question was approved by the following votes:

YES 126
NO 29

Very truly yours,

Trudy L. Reid
Town Clerk

(File: Assessor's Letter)

# TOWN OF WENHAM

MASSACHUSETTS 01984

**OFFICE OF THE TOWN CLERK**

## CLOSING OF THE MAY 1, 2010 ANNUAL TOWN MEETING

June 1, 2010.

At a duly posted Selectmen Meeting for June 1, 2010, at 7:00 PM, the Wenham Board of Selectmen asked Moderator Paul D. Weaver to reconvene the May 1, 2010 Annual Town Meeting.

Present: Selectmen Chairman Mary Martins, Selectman Harriet Davis and Selectman John A. Clemenzi
Jeff A. Chelgren, Town Administrator
Paul D. Weaver, Moderator
Trudy Reid, Town Clerk

There being no further business to come before the May 1, 2010 Annual Town Meeting and the May 20, 2010 Special Town Election both were certified as approved. The Moderator asked for a motion to dissolve the meeting. The motion was made by Harriett Davis and it was seconded by Lucy Frederiksen.

Unanimous Vote.

The May 1, 2010 Annual Town Meeting and the May 20, 2010 Special Town Election were declared unanimously dissolved at 7:20 PM, on June 1, 2010.

ATTEST: Trudy L. Reid
TRUDY L. REID
TOWN CLERK

*(File: Dissolving Annual Town Meeting)*

TOWN OF WENHAM
MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

**State Primary**
Tuesday, September 14, 2010
7:00 AM – 8:00 PM
Buker Elementary School

**TOTAL VOTERS**
(D) - 117
(R) - 219

**Governor**

| | |
|---|---|
| Deval L. Patrick (D) | 91 |
| Charles D. Baker (R) | 199 |
| Others | 3 (D) / 1 (R) |
| Blanks | 23 (D) / 19 (R) |

**Lt. Governor**

| | |
|---|---|
| Timothy P. Murray (D) | 85 |
| Richard R. Tisei (R) | 180 |
| Others | 0 (D) / 1 (R) |
| Blanks | 32 (D) / 38 (R) |

**Attorney General**

| | |
|---|---|
| Martha Coakley (D) | 89 |
| James P. McKenna (D) | 25 |
| Others | 2 (D) / 31 (R) |
| Blanks | 1 (D) / 188 (R) |

**Secretary of State**

| | |
|---|---|
| William Francis Galvin (D) | 95 |
| William C. Campbell (R) | 167 |
| Others | 0 (D) / 0 (R) |
| Blanks | 22 (D) / 52 (R) |

**Treasurer**

| | |
|---|---|
| Steven Grossman (D) | 73 |
| Stephen J. Murphy (D) | 29 |
| Karyn E. Polito (R) | 171 |
| Others | 0 (D) / 0 (R) |
| Blanks | 15 (D) / 48 (R) |

**Auditor**

| | |
|---|---|
| Suzanne M. Bump (D) | 61 |
| Guy William Glodis (D) | 20 |
| Mike Lake (D) | 24 |
| Mary Z. Connaughton (R) | 162 |
| Karnal Jain (R) | 22 |
| Others | 0 (D) / 0 (R) |
| Blanks | 12 (D) / 35 (R) |

**Representative in Congress**

| | |
|---|---|
| John F. Tierney (D) | 94 |
| Bill Hudak (R) | 174 |
| Robert J. McCarthy, Jr. (R) | 31 |
| Others | 0 (D) / 0 (R) |
| Blanks | 23 (D) / 14 (R) |

**Councilor Fifth District**

| | |
|---|---|
| Mary-Ellen Manning (D) | 76 |
| Jason A. Panos (D) | 20 |
| Others | 0 (D) / 0 (R) |
| Blanks | 21 (D) / 219 (R) |

**Senator in General Court – First Essex & Middlesex District**

| | |
|---|---|
| No Nominations (D) | |
| Bruce E. Tarr (R) | 201 |
| Others | 0 (D) / 0 (R) |
| Blanks | 117 (D) / 18 (R) |

**Representative in General Court – Fourth Essex District**

| | |
|---|---|
| No Nominations (D) | |
| Bradford R. Hill (R) | 198 |
| Others | 0 (D) / 0 (R) |
| Blanks | 117 (D) / 21 (R) |

**District Attorney**

| | |
|---|---|
| Jonathan W. Blodgett (D) | 86 |
| No Nominations (R) | |
| Others | 1 (D) / 0 (R) |
| Blanks | 30 (D) / 219 (R) |

**Sheriff – Essex County**

| | |
|---|---|
| Damian M. Anketell (D) | 72 |
| Frank G. Cousins, Jr. (R) | 182 |
| Others | 2 (D) / 0 (R) |
| Blanks | 43 (D) / 37 (R) |

TOWN OF WENHAM
MASSACHUSETTS
**OFFICE OF THE TOWN CLERK**

**State Election**
Tuesday, November 2, 2010
7:00 AM – 8:00 PM
Buker Elementary School

**TOTAL VOTERS = 1,867**

**Governor / Lt. Governor**

| | |
|---|---|
| Patrick & Murray (D) | 694 |
| Baker & Tisei (R) | 1093 |
| Cahill & Loscocco (I) | 51 |
| Stein & Purcell – Green-Rainbow | 23 |
| Others | 0 |
| Blanks | 6 |

**Secretary of State**

| | |
|---|---|
| William Francis Galvin (D) | 902 |
| William C. Campbell (R) | 870 |
| Others | 32 |
| Blanks | 63 |

**Auditor**

| | |
|---|---|
| Suzanne M. Bump (D) | 551 |
| Mary Z. Connaughton (R) | 1108 |
| Nathanael Alexander Fortune – Green-Rainbow | 81 |
| Others | 0 |
| Blanks | 127 |

**Representative in Congress**

| | |
|---|---|
| John F. Tierney (D) | 847 |
| Bill Hudak (R) | 957 |
| Others | 0 |
| Blanks | 63 |

**Representative in General Court – Fourth Essex District**

| | |
|---|---|
| Bradford R. Hill (R) | 1540 |
| Others | 0 |
| Blanks | 327 |

**Sheriff – Essex County**

| | |
|---|---|
| Frank G. Cousins, Jr. (R) | 1262 |
| Damian M. Anketell (D) | 325 |
| Kevin J. Leach (I) | 161 |
| Others | 0 |
| Blanks | 119 |

**Attorney General**

| | |
|---|---|
| Martha Coakley (D) | 935 |
| James P. McKenna (R) | 904 |
| Others | 0 |
| Blanks | 28 |

**Treasurer**

| | |
|---|---|
| Steven Grossman (D) | 747 |
| Karyn E. Polito (R) | 1041 |
| Others | 0 |
| Blanks | 79 |

**Councilor Fifth District**

| | |
|---|---|
| Mary-Ellen Manning (D) | 1080 |
| Others | 0 |
| Blanks | 787 |

**Senator in General Court – First Essex & Middlesex District**

| | |
|---|---|
| Bruce E. Tarr (R) | 1553 |
| Others | 0 |
| Blanks | 314 |

**District Attorney**

| | |
|---|---|
| Jonathan W. Blodgett (D) | 1181 |
| Others | 0 |
| Blanks | 686 |

**Question 1** – Repeal sales tax on alcohol (LAW)
Yes - 1000 No – 826 Blanks - 41

**Question 2** – Comprehensive Permits (LAW)
Yes - 745 No – 983 Blanks - 139

**Question 3** – Reduce the state sales to 3% (LAW)
Yes - 794 No – 1035 Blanks – 38

## TREASURER'S REPORT JUNE 30, 2010

| | |
|---|---|
| Eastern Bank - Vendor Account | $0.00 |
| Eastern Bank - Payroll Account | $0.00 |
| Eastern Bank - Payroll Tax Account | $0.00 |
| Eastern Bank - Operating Account | $572,196.91 |
| Salem Five - CPA Money Market Account | $1,330,748.19 |
| Eastern Bank - Planning Bd. Contingency Fund | $5,125.79 |
| Eastern Bank - Burley St. Contingency Fund | $359.66 |
| Eastern Bank - Iron Rail Security Deposit | $6,846.67 |
| Eastern Bank - Town Hall/Police Station Money Market | $198,972.20 |
| Century Bank - Money Market Acct. | $923,808.91 |
| Unibank - Operating Acct. | $137,236.81 |
| Bartholomew - Trust & Misc. Fund Investment Account | $1,620,461.71 |
| Citizen's Bank - Affordable Housing Acct CD | $415,831.91 |
| TD Banknorth - Contingency Investment Acct. | $336,387.99 |
| **Total Bank Balance as of June 30, 2010** | **$5,547,976.75** |

Border to Boston Rail Trail Corridor

TOWN OF WENHAM
TRUST FUND REPORT
JULY 1, 2009 - JUNE 30, 2010

| NAME OF FUND | ORIGINAL ENDOWMENT | BALANCE 7/1/2009 | INTEREST EARNED | OTHER INCOME | EXPENDED | BALANCE 6/30/2010 |
|---|---|---|---|---|---|---|
| **Cemetery Flower Funds** | | | | | | |
| Abbott Fund | 200.00 | 219.64 | 2.92 | | | 222.56 |
| George Badger Fund | 100.00 | 100.99 | 1.33 | | | 102.32 |
| Batchelder Fund | 400.00 | 489.47 | 6.50 | | 16.00 | 479.97 |
| Becker Fund | 1,000.00 | 1,217.41 | 16.08 | | 8.00 | 1,225.49 |
| Lloyd Brooks Fund | 200.00 | 250.15 | 3.35 | | 12.00 | 241.50 |
| John D. Cannon Fund | 175.00 | 190.13 | 2.55 | | 12.00 | 180.68 |
| Frank Corning Fund | 200.00 | 219.64 | 2.95 | | 8.00 | 214.59 |
| D'Ambrosio Fund | 200.00 | 273.10 | 3.60 | | | 276.70 |
| Elizabeth Dodge Fund | 200.00 | 219.64 | 2.95 | | 8.00 | 214.59 |
| Philip Ellwood Dodge Fund | 200.00 | 219.66 | 2.95 | | 8.00 | 214.61 |
| Margaret R. Dudley Fund | 200.00 | 219.64 | 2.95 | | 12.00 | 210.59 |
| Almont & Eleanor Elwell Fund | 200.00 | 219.45 | 2.93 | | 8.00 | 214.38 |
| A & E Cosh Fund | 500.00 | 654.83 | 8.67 | | 8.00 | 655.50 |
| Dorothy Pulsifier Fund | 500.00 | 657.73 | 8.71 | | 8.00 | 658.44 |
| Mercy Featherstone Fund | 425.00 | 505.33 | 6.72 | | 8.00 | 504.05 |
| Goodridge & Larabee Fund | 200.00 | 219.64 | 2.95 | | 8.00 | 214.59 |
| Earle E. Johnson Fund | 200.00 | 219.65 | 2.95 | | 8.00 | 214.60 |
| Col. Henry F. Kent Fund | 200.00 | 219.64 | 2.95 | | 8.00 | 214.59 |
| George Kilham Fund | 200.00 | 219.69 | 2.97 | | 12.00 | 210.66 |
| William E. Ludden Fund | 200.00 | 260.02 | 3.49 | | 12.00 | 251.51 |
| Walter C. Ober Fund | 400.00 | 530.92 | 7.06 | | 16.00 | 521.98 |
| Lena Peck Fund | 225.00 | 280.61 | 3.75 | | 12.00 | 272.36 |
| A & M Perkins Fund | 200.00 | 236.03 | 3.16 | | 12.00 | 227.19 |
| Edward A. Perkins Fund | 200.00 | 285.78 | 3.81 | | 12.00 | 277.59 |
| Ruth D. Perkins Fund | 500.00 | 768.72 | 10.19 | | 12.00 | 766.91 |
| John H. Rice Fund | 100.00 | 106.15 | 1.39 | | | 107.54 |
| Ralph M. Smith Fund | 200.00 | 296.38 | 3.94 | | 12.00 | 288.32 |
| Elbridge Stanley Fund | 200.00 | 224.93 | 3.00 | | 8.00 | 219.93 |
| Ethel B. Wentworth Fund | 200.00 | 290.18 | 3.89 | | 12.00 | 282.07 |
| Perkins Cemetery Perpetual Care | 142,751.55 | | | 142,751.55 | | 142,751.55 |
| **Cemetery Perpetual Care Fund** | 156,997.74 | 171,833.89 | 2,257.42 | 3,875.00 | 6,500.00 | 171,466.31 |
| **Conservation Fund** | 0.00 | 44,699.17 | 622.66 | 2,500.00 | | 47,821.83 |
| **Affordable Housing** | 928,564.33 | 928,564.33 | 1,555.98 | | 516,536.88 | 413,583.43 |
| **General Cemetery Funds** | | | | | | |
| David O. Allen Fund | 475.00 | 1,481.27 | 19.74 | | 55.00 | 1,446.01 |
| Hattie L. Batchelder Fund | 596.68 | 1,563.49 | 20.84 | | 55.00 | 1,529.33 |
| JH & ML Perkins Fund | 1,000.00 | 2,108.13 | 28.03 | | 55.00 | 2,081.16 |
| Ethel B. Wentworth Fund | 1,000.00 | 1,752.06 | 23.31 | | 55.00 | 1,720.37 |
| **General Charity Funds** | | | | | | |
| John K. Dodge Fund | 500.00 | 516.85 | 6.90 | | 20.72 | 503.03 |
| Mary E. Perkins Fund | 3,000.00 | 3,074.86 | 40.94 | | 97.89 | 3,017.91 |
| Ralph M. Smith Fund | 34,000.00 | 34,497.32 | 458.05 | | 755.71 | 34,199.66 |
| Elizabeth P. Tilton Fund | 3,000.00 | 3,079.32 | 41.03 | | 102.39 | 3,017.96 |
| Benjamin F. Young Fund | 1,620.00 | 1,701.08 | 22.81 | | 93.83 | 1,630.06 |
| Scholarship Fund | | 2,638.09 | 33.89 | 425.00 | | 3,096.98 |
| Education Fund | | 8,056.17 | 105.10 | 445.00 | | 8,606.27 |
| Elderly and Disabled Fund | | 7,385.43 | 93.20 | 1,230.00 | | 8,708.63 |
| Perkins War Memorial Perpetual Care | 82,751.55 | | | 82,751.55 | | 82,751.55 |
| **Library Memorial Funds** | | | | | | |
| Louise E. Brown Fund | 66,108.65 | 74,179.94 | 999.75 | | 6,741.06 | 68,438.63 |
| Charles W.& Marjorie Davis Fund | 4,780.00 | 6,284.58 | 82.91 | | | 6,367.49 |
| Judson W. Dodge Fund | 500.00 | 1,543.97 | 20.36 | | | 1,564.33 |
| Edwin P. Hawkins Fund | 100.00 | 489.18 | 6.42 | | | 495.60 |
| Nielson Fund | 3,000.00 | 6,636.88 | 87.54 | | | 6,724.42 |
| Rae Scott Memorial Trust | 12,000.00 | 12,523.43 | 167.75 | | 651.13 | 12,040.05 |
| Dorothy Jones Library Fund | 42.37 | 84.86 | 1.12 | | | 85.98 |
| Francis Dolan Library Fund | 260.36 | 511.20 | 6.73 | | | 517.93 |
| Bernice H. Mersereau Library Fund | 1,163.64 | 2,247.31 | 29.65 | | | 2,276.96 |
| Leon W. Bishop Library Fund | 1,164.97 | 1,379.29 | 18.19 | | | 1,397.48 |
| Dodge Public Library Fund | 1,808.95 | 3,484,52 | 45.98 | | | 3,530.50 |
| John Harnett Jr. Library Fund | 2,430.15 | 4,673.20 | 61.65 | | | 4,734.85 |
| Justin Allen Library Fund | 1,164.12 | 1,674.33 | 19.77 | | 255.75 | 1,438.35 |
| John F. & Ann Neary Library Fund | 2,816.45 | 4,877.72 | 64.26 | 25.00 | | 4,966.98 |
| Priscilla Johnson Library Fund | 540.00 | 819.54 | 10.82 | | | 830.36 |
| Anita Bruyere Library Fund | 490.00 | 942.17 | 12.41 | | | 954.58 |
| Dr. Donald Conwell Library Fund | 3,570.00 | 6,336.54 | 84.83 | | 315.00 | 6,106.37 |
| Katlyn MacCready Bird Educ'l Lib Fund | 9,248.68 | 13,310.12 | 180.19 | | 1,171.56 | 12,318.75 |
| Marion K. Wilks Library Fund | 2,490.00 | 3,214.87 | 42.39 | | | 3,257.26 |
| James Hompe Memorial Library Fund | 940.00 | 1,906.40 | 25.15 | | | 1,931.55 |
| Percival & Elinor G. Whipple Library Fund | 9,490.00 | 18,309.91 | 241.56 | | | 18,551.47 |
| Newalt Rose A. Richards Mem'l Lib Trust | 2,935.00 | 3,526.95 | 46.52 | | | 3,573.47 |
| Eleanor H. Belton Mem'l Lib Trust | 1,100.00 | 1,842.10 | 24.30 | | | 1,866.40 |
| Elizabeth L. Beckett Mem'l Lib Trust Fund | 975.00 | 1,629.15 | 21.47 | | | 1,650.62 |
| Katherine Duffy Lib Trust Fund | 143,601.69 | 154,479.87 | 2,058.13 | | 5,820.00 | 150,718.00 |
| Susan D Lillie Library Trust Fund | 48,000.00 | 60,938.76 | 806.77 | | 724.87 | 61,020.66 |
| **Stabilization Fund** | 0.00 | 476,488.62 | 6,286.36 | | | 482,774.98 |
| **TOTALS** | **1,684,901.88** | **2,087,102.02** | **16,913.54** | **234,003.10** | **540,266.79** | 1,797,751.87 |
| **Treasurer Balance** | **1,797,751.87** | | | | | |
| **Accountants Balance** | **1,797,751.87** | | | | | |

***TOWN OF WENHAM, MASSACHUSETTS***

***REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS***

***FISCAL YEAR ENDED JUNE 30, 2010***

# TOWN OF WENHAM, MASSACHUSETTS

# REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

# JUNE 30, 2010

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**Independent Auditors' Report**

To the Honorable Board of Selectmen
Town of Wenham, Massachusetts

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Wenham, Massachusetts, as of and for the fiscal year ended June 30, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Wenham, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Wenham, Massachusetts, as of June 30, 2010, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 10, 2010, on our consideration of the Town of Wenham, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and the schedule of revenues, expenditures and changes in fund balance – general fund and community preservation fund – budgetary basis, retirement system schedule of funding progress, retirement system schedule of employer contributions, other post-employment benefit plan schedule of funding progress and employer contributions and other post-employment benefit plan actuarial methods and assumptions located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Powers & Sullivan

September 10, 2010

# *Management's Discussion and Analysis*

## *Overview of the Financial Statements*

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. These basic financial statements comprise of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities)* from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities).* The governmental activities include general government, public safety, education, public works, human services, culture and recreation, community preservation, and interest. The Town's business-type activities relate to the water activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

***Governmental funds.*** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources,* as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities.*

The Town adopts an annual appropriated budget for its general fund and community preservation fund. Budgetary comparison schedules have been provided as required supplementary information after the notes to the financial statements to demonstrate compliance with these budgets.

***Proprietary funds.*** *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town maintains one proprietary fund to account for its water activities.

***Fiduciary funds.*** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Town does not report any fiduciary funds.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the Town's budgetary basis of accounting as well as pension and other postemployment benefits obligations.

## *Government-wide Financial Analysis*

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The Town's governmental assets exceeded liabilities by $11.6 million at the close of FY2010. Key components of the Town's governmental financial position are listed below.

| | Governmental Activities | |
|---|---|---|
| | FY10 | FY09 |
| **Assets:** | | |
| Current assets | $ 6,873,756 | $ 6,462,988 |
| Noncurrent assets (excluding capital) | 151,040 | 241,893 |
| Capital assets | 12,573,237 | 12,811,924 |
| **Total assets** | **19,598,033** | **19,516,805** |
| **Liabilities:** | | |
| Current liabilities (excluding debt) | 294,932 | 382,657 |
| Noncurrent liabilities (excluding debt) | 342,784 | 107,000 |
| Current debt | 525,000 | 1,181,811 |
| Noncurrent debt | 6,816,811 | 6,685,000 |
| **Total liabilities** | **7,979,527** | **8,356,468** |
| **Net Assets:** | | |
| Capital assets net of related debt | 5,556,368 | 4,945,113 |
| Restricted | 3,982,176 | 3,631,988 |
| Unrestricted | 2,079,962 | 2,583,236 |
| **Total net assets** | $ **11,618,506** | $ **11,160,337** |

Net assets of $5.6 million (48%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

A restricted portion of the net assets totaling $4.0 million (34%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* totaling $2.1 million (18%) may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets.

***Governmental Activities***

The governmental activities of the Town are detailed below. The governmental activities net assets increased by $458,000 during the current fiscal year which is primarily the net result of capital grants received for state highway projects, totaling approximately $121,000; the state's matching share recorded under the community preservation act as a capital grant, totaling approximately $194,000; recording a liability for other postemployment benefits of approximately $229,000; and recording $153,000 as the net cost, less the net realizable value of properties purchased through the Wenham Affordable Housing Trust held for resale at fiscal year end.

| | FY10 | FY09 |
|---|---|---|
| **Program revenues:** | | |
| Charges for services | $ 1,263,484 | $ 1,161,889 |
| Operating grants and contributions | 152,348 | 212,692 |
| Capital grants and contributions | 319,702 | 501,900 |
| **General Revenues:** | | |
| Real estate and personal property taxes | 11,892,580 | 11,639,994 |
| Motor vehicle and other excise taxes | 514,125 | 526,401 |
| Community preservation surcharge | 286,122 | 281,175 |
| Nonrestricted grants | 385,348 | 380,261 |
| Unrestricted investment income | 40,260 | 93,833 |
| Other revenues | 146,742 | 83,189 |
| **Total revenues** | **15,000,711** | **14,881,334** |
| **Expenses:** | | |
| General Government | 1,363,560 | 1,452,020 |
| Public Safety | 2,512,997 | 2,565,683 |
| Education | 7,604,789 | 7,435,481 |
| Public Works | 1,323,623 | 1,472,141 |
| Human Services | 158,638 | 136,570 |
| Affordable Housing | 153,137 | - |
| Culture and Recreation | 1,103,781 | 1,001,394 |
| Community preservation | 18,750 | 48,451 |
| Interest | 302,963 | 325,370 |
| **Total expenses** | **14,542,238** | **14,437,110** |
| **Transfers** | **(304)** | **-** |
| **Change in net assets** | $ **458,169** | $ **444,224** |

*Business-type Activities*

The Town's business-type activities reflect the operations of the Town's water enterprise fund. Business-type assets exceeded liabilities by $907,000 at the close of fiscal year 2010. The following table identifies key elements of the net assets of the Town's business-type activities.

| | FY10 | FY09 |
|---|---|---|
| **Assets:** | | |
| Current assets | $ 270,577 | $ 413,505 |
| Capital assets | 1,688,617 | 1,648,351 |
| **Total assets** | **1,959,194** | **2,061,856** |
| **Liabilities:** | | |
| Current liabilities (excluding debt) | 3,181 | 46,524 |
| Noncurrent liabilities (excluding debt) | 3,443 | - |
| Current debt | 87,000 | 345,189 |
| Noncurrent debt | 958,189 | 775,000 |
| **Total liabilities** | **1,051,813** | **1,166,713** |
| **Net Assets:** | | |
| Capital assets net of related debt | 720,553 | 528,162 |
| Unrestricted | 186,828 | 366,981 |
| **Total net assets** | **$ 907,381** | **$ 895,143** |

The Town's business type activities net assets increased by $12,000 during the current fiscal year. The results reflect the Town's intention to recover (100%) of its costs of operations through rates. Within the categories of net assets, the Town did report an increase in the capital assets net of related debt of approximately $192,000, while unrestricted net assets dropped by approximately $180,000. This was mainly due to investments made on capital assets and payments made on outstanding debt.

| | FY10 | FY09 |
|---|---|---|
| **Program revenues:** | | |
| Charges for services | $ 381,328 | $ 452,899 |
| **Expenses:** | | |
| Water expenses | 329,384 | 324,682 |
| Interest | 40,010 | 43,085 |
| **Total expenses** | **369,394** | **367,767** |
| **Transfers** | **304** | **-** |
| **Change in net assets** | **$ 12,238** | **$ 85,132** |

## *Financial Analysis of the Government's Funds*

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

***Governmental funds***. The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of $5.7 million, a net increase of $1.1 million from the prior fiscal year.

The General Fund is the Town's chief operating fund. At the end of the current fiscal year, unreserved fund balance of the General Fund totaled $1.1 million, while total fund balance totaled $1.2 million. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 7.7% of total General Fund expenditures, while total fund balance represents 8.4% of that same amount. The General Fund total fund balance increased by approximately $204,000 during fiscal year 2010.

The Town has established a community preservation fund, which is funded by a combination of real estate surcharges to tax payers and a matching grant from the Commonwealth. At the end of fiscal year 2010, the fund had a positive balance of $1.3 million, which is recorded in the Community Preservation major governmental fund. As funds accumulate, the Town expects to appropriate funds in accordance with the legislation and in the best interest of the Town of Wenham. During fiscal year 2010, the fund received approximately $476,000, and expended approximately $414,000.

The Town Hall and Police Station major governmental fund is used to account for the Town's major capital project for the renovation of Town Hall and the Police Station. The projects have been substantially completed, and have a remaining balance of $77,000 as of June 30, 2010.

The Emergency Culvert Repair major governmental fund was used to account for the costs to repair culverts damaged during flooding. The construction occurred in previous fiscal years, and was permanently financed through the issuance of bonds during fiscal year 2010. At year-end the fund has a balance of $181,000 in unexpended bond proceeds.

During fiscal year 2010 the Town established the Wenham Affordable Housing Trust, which is reported as a major governmental fund. The Wenham Affordable Housing Trust major governmental fund was initially funded with a gift received in fiscal year 2008 from a real estate developer for $703,000. That balance, plus accumulated interest and a $208,292 contribution from the CPA Fund was used to establish the Wenham Affordable Housing Trust which will be used to increase the Town's stock of affordable housing units. The funds were used to purchase two properties during fiscal year 2010, which are being held for resale at year end. The cost to acquire the properties totaled $517,000, and the net realizable value of the properties held is estimated at $363,000.

## *Budgetary Highlights*

General Fund:

The Town adopted a $14.1 million dollar fiscal year 2010 operating budget for the General Fund. The budget was financed through current revenues and prior year reserves. Actual revenues came in approximately $134,000 over budget, while actual expenditures came in approximately $239,000 under budget, resulting in a net budget to actual positive variance of $373,000.

Community Preservation Fund

The Town's Community Preservation Special Revenue fund adopted a $424,000 revenue budget and a $418,000 expenditure budget for fiscal year 2010. The fund experienced a net decrease of $61,750 due to the timing of projects.

## *Capital Asset and Debt Administration*

Outstanding long-term debt of governmental activities, as of June 30, 2010, totaled $7.3 million. The Water Enterprise Fund has $1.0 million of long-term debt outstanding as of June 30, 2010. Subsequent to year end, the Town permanently financed all governmental bond anticipation notes outstanding, and a portion of the Water Enterprise bond anticipation notes outstanding. These new bonds have been recorded as long-term debt as of June 30, 2010 in the Town's financial statements. The remaining $12,000 in bond anticipation notes reported in the Water Enterprise Fund were paid with available funds subsequent to year end.

During the fiscal year, the Town acquired $381,000 in new capital assets. Significant additions consisted of road construction, building renovations, and well rehabilitation.

Please refer to the Notes to the Basic Financial Statements for further discussion of the debt and capital activity.

## *Requests for Information*

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, Wenham Town Hall, 138 Main Street, Wenham, MA 01984.

## STATEMENT OF NET ASSETS

JUNE 30, 2010

| | Primary Government | | |
|---|---|---|---|
| | Governmental Activities | Business-type Activities | Total |
| **ASSETS** | | | |
| CURRENT: | | | |
| Cash and cash equivalents | $ 4,494,783 | $ 130,683 | $ 4,625,466 |
| Investments | 923,110 | - | 923,110 |
| Receivables, net of allowance for uncollectibles: | | | |
| Real estate and personal property taxes | 342,627 | - | 342,627 |
| Community preservation fund surtax | 7,793 | - | 7,793 |
| Tax liens | 40,521 | - | 40,521 |
| Motor vehicle excise taxes | 37,528 | - | 37,528 |
| Water fees | - | 139,894 | 139,894 |
| Departmental and other | 43,167 | - | 43,167 |
| Intergovernmental | 182,680 | - | 182,680 |
| Community preservation fund state share | 141,140 | - | 141,140 |
| Assets held for resale | 363,400 | - | 363,400 |
| Tax foreclosures | 297,007 | - | 297,007 |
| NONCURRENT: | | | |
| Receivables, net of allowance for uncollectibles: | | | |
| Real estate tax deferrals | 151,040 | - | 151,040 |
| Capital assets, nondepreciable | 486,680 | 17,361 | 504,041 |
| Capital assets, net of accumulated depreciation | 12,086,557 | 1,671,256 | 13,757,813 |
| TOTAL ASSETS | 19,598,033 | 1,959,194 | 21,557,227 |
| **LIABILITIES** | | | |
| CURRENT: | | | |
| Warrants payable | 132,058 | 3,181 | 135,239 |
| Accrued interest | 91,475 | - | 91,475 |
| Other liabilities | 26,399 | - | 26,399 |
| Compensated absences | 45,000 | - | 45,000 |
| Bonds and notes payable | 525,000 | 87,000 | 612,000 |
| NONCURRENT: | | | |
| Compensated absences | 114,000 | 3,000 | 117,000 |
| Other postemployment benefits | 228,784 | 443 | 229,227 |
| Bonds and notes payable | 6,816,811 | 958,189 | 7,775,000 |
| TOTAL LIABILITIES | 7,979,527 | 1,051,813 | 9,031,340 |
| **NET ASSETS** | | | |
| Invested in capital assets, net of related debt | 5,556,368 | 720,553 | 6,276,921 |
| Restricted for: | | | |
| Permanent funds: | | | |
| Expendable | 99,419 | - | 99,419 |
| Nonexpendable | 775,284 | - | 775,284 |
| Other purposes | 3,107,473 | - | 3,107,473 |
| Unrestricted | 2,079,962 | 186,828 | 2,266,790 |
| TOTAL NET ASSETS | $ 11,618,506 | $ 907,381 | $ 12,525,887 |

See notes to basic financial statements.

## STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2010

| Functions/Programs | Expenses | Program Revenues: Charges for Services | Program Revenues: Operating Grants and Contributions | Program Revenues: Capital Grants and Contributions | Net (Expense) Revenue |
|---|---|---|---|---|---|
| **Primary Government:** | | | | | |
| *Governmental Activities:* | | | | | |
| General government | $ 1,363,560 | $ 170,659 | $ 8,923 | $ - | $ (1,183,978) |
| Public safety | 2,512,997 | 188,323 | 27,753 | 4,462 | (2,292,459) |
| Education | 7,604,789 | - | - | - | (7,604,789) |
| Public works | 1,323,623 | 277,424 | 277 | 120,931 | (924,991) |
| Human services | 158,638 | 36,676 | 81,702 | - | (40,260) |
| Affordable housing | 153,137 | - | 2,040 | - | (151,097) |
| Culture and recreation | 1,103,781 | 590,402 | 31,653 | - | (481,726) |
| Community preservation | 18,750 | - | - | 194,309 | 175,559 |
| Interest | 302,963 | - | - | - | (302,963) |
| Total Governmental Activities | 14,542,238 | 1,263,484 | 152,348 | 319,702 | (12,806,704) |
| *Business-Type Activities:* | | | | | |
| Water | 369,394 | 381,328 | - | - | 11,934 |
| Total Primary Government | $ 14,911,632 | $ 1,644,812 | $ 152,348 | $ 319,702 | $ (12,794,770) |

See notes to basic financial statements.

(Continued)

## STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2010

| | Primary Government | | |
|---|---|---|---|
| | Governmental Activities | Business-Type Activities | Total |
| **Changes in net assets:** | | | |
| Net (expense) revenue from previous page | $ (12,806,704) | $ 11,934 | $ (12,794,770) |
| *General revenues:* | | | |
| Real estate and personal property taxes, net of tax refunds payable | 11,892,580 | - | 11,892,580 |
| Motor vehicle excise taxes | 514,125 | - | 514,125 |
| Community preservation surcharge | 286,122 | - | 286,122 |
| Grants and contributions not restricted to specific programs | 385,348 | - | 385,348 |
| Unrestricted investment income | 40,260 | - | 40,260 |
| Miscellaneous | 146,742 | - | 146,742 |
| *Transfers, net* | (304) | 304 | - |
| Total general revenues and transfers | 13,264,873 | 304 | 13,265,177 |
| Change in net assets | 458,169 | 12,238 | 470,407 |
| *Net Assets:* | | | |
| Beginning of year | 11,160,337 | 895,143 | 12,055,480 |
| End of year | $ 11,618,506 | $ 907,381 | $ 12,525,887 |

(Concluded)

**GOVERNMENTAL FUNDS**
BALANCE SHEET

JUNE 30, 2010

| ASSETS | General | Community Preservation | Town Hall and Police Station | Emergency Culvert Repair |
|---|---|---|---|---|
| Cash and cash equivalents | $ 1,261,781 | $ 1,320,229 | $ 77,208 | $ 180,533 |
| Investments | - | - | - | - |
| Receivables, net of uncollectibles: | | | | |
| Real estate and personal property taxes | 342,627 | - | - | - |
| Real estate tax deferrals | 151,040 | - | - | - |
| Community preservation fund surtax | - | 7,793 | - | - |
| Tax liens | 40,521 | - | - | - |
| Motor vehicle excise taxes | 37,528 | - | - | - |
| Departmental and other | 29,586 | - | - | - |
| Intergovernmental | - | - | - | - |
| Community preservation fund state share | - | 141,140 | - | - |
| Assets held for resale | - | - | - | - |
| Tax foreclosures | 297,007 | - | - | - |
| TOTAL ASSETS | $ 2,160,090 | $ 1,469,162 | $ 77,208 | $ 180,533 |
| **LIABILITIES AND FUND BALANCES** | | | | |
| LIABILITIES: | | | | |
| Warrants payable | $ 123,814 | $ 6 | $ - | $ - |
| Other liabilities | 6,355 | - | - | - |
| Deferred revenues | 872,409 | 148,933 | - | - |
| TOTAL LIABILITIES | 1,002,578 | 148,939 | - | - |
| FUND BALANCES: | | | | |
| Reserved for: | | | | |
| Encumbrances and continuing appropriations | 101,116 | - | - | - |
| Perpetual permanent funds | - | - | - | - |
| Assets held for resale | - | - | - | - |
| Unreserved: | | | | |
| Designated for subsequent year's expenditures | 391,964 | - | - | - |
| Undesignated, reported in: | | | | |
| General fund | 664,432 | - | - | - |
| Special revenue funds | - | 1,320,223 | - | - |
| Capital projects funds | - | - | 77,208 | 180,533 |
| Permanent funds | - | - | - | - |
| TOTAL FUND BALANCES | 1,157,512 | 1,320,223 | 77,208 | 180,533 |
| TOTAL LIABILITIES AND FUND BALANCES | $ 2,160,090 | $ 1,469,162 | $ 77,208 | $ 180,533 |

See notes to basic financial statements.

| Wenham Affordable Housing Trust | Nonmajor Governmental Funds | Total Governmental Funds |
|---|---|---|
| $ 413,983 | $ 1,241,049 | $ 4,494,783 |
| - | 923,110 | 923,110 |
| - | - | 342,627 |
| - | - | 151,040 |
| - | - | 7,793 |
| - | - | 40,521 |
| - | - | 37,528 |
| - | 13,581 | 43,167 |
| - | 182,680 | 182,680 |
| - | - | 141,140 |
| 363,400 | - | 363,400 |
| - | - | 297,007 |
| $ 777,383 | $ 2,360,420 | $ 7,024,796 |

| | | |
|---|---|---|
| $ 400 | $ 7,838 | $ 132,058 |
| - | 20,044 | 26,399 |
| - | 182,680 | 1,204,022 |
| 400 | 210,562 | 1,362,479 |
| - | - | 101,116 |
| - | 775,284 | 775,284 |
| 363,400 | - | 363,400 |
| - | - | 391,964 |
| - | - | 664,432 |
| 413,583 | 1,207,954 | 2,941,760 |
| - | 67,201 | 324,942 |
| - | 99,419 | 99,419 |
| 776,983 | 2,149,858 | 5,662,317 |
| $ 777,383 | $ 2,360,420 | $ 7,024,796 |

## RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

JUNE 30, 2010

| | | |
|---|---|---|
| Total governmental fund balances | | $ 5,662,317 |
| Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds | | 12,573,237 |
| Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds | | 1,204,022 |
| In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due | | (91,475) |
| Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds | | |
| Bonds and notes payable | (7,341,811) | |
| Other postemployment benefits | (228,784) | |
| Compensated absences | (159,000) | |
| Net effect of reporting long-term liabilities | | (7,729,595) |
| Net assets of governmental activities | | $ 11,618,506 |

See notes to basic financial statements.

**GOVERNMENTAL FUNDS**

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2010

| | General | Community Preservation | Town Hall and Police Station | Emergency Culvert Repair |
|---|---|---|---|---|
| REVENUES: | | | | |
| Real estate and personal property taxes, net of tax refunds | $ 11,932,309 | $ - | $ - | $ - |
| Motor vehicle excise taxes | 517,312 | - | - | - |
| Community preservation surcharge | - | 286,122 | - | - |
| Intergovernmental | 1,001,061 | - | - | - |
| Departmental and other | 446,068 | - | - | - |
| Contributions | - | - | - | - |
| Investment income | 11,388 | 11,672 | - | - |
| Community preservation state match | - | 178,251 | - | - |
| Miscellaneous | 20,074 | - | - | - |
| TOTAL REVENUES | 13,928,212 | 476,045 | - | - |
| EXPENDITURES: | | | | |
| Current: | | | | |
| General government | 841,986 | - | 102,906 | - |
| Public safety | 1,691,922 | - | - | - |
| Education | 7,604,789 | - | - | - |
| Public works | 1,024,825 | - | - | - |
| Human services | 107,189 | - | - | - |
| Affordable housing | - | - | - | - |
| Culture and recreation | 728,085 | - | - | - |
| Community preservation | - | 18,750 | - | - |
| Pension benefits | 376,435 | - | - | - |
| Property and liability insurance | 98,252 | - | - | - |
| Employee benefits | 487,104 | - | - | - |
| State and county charges | 122,252 | - | - | - |
| Debt service: | | | | |
| Principal | 415,000 | 110,000 | - | - |
| Interest | 232,897 | 77,253 | - | - |
| TOTAL EXPENDITURES | 13,730,736 | 206,003 | 102,906 | - |
| EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES | 197,476 | 270,042 | (102,906) | - |
| OTHER FINANCING SOURCES (USES): | | | | |
| Proceeds from bonds and notes | - | - | - | 656,811 |
| Transfers in | 6,500 | - | - | - |
| Transfers out | (304) | (208,292) | - | - |
| TOTAL OTHER FINANCING SOURCES (USES) | 6,196 | (208,292) | - | 656,811 |
| NET CHANGE IN FUND BALANCES | 203,672 | 61,750 | (102,906) | 656,811 |
| FUND BALANCES AT BEGINNING OF YEAR | 953,840 | 1,258,473 | 180,114 | (476,278) |
| FUND BALANCES AT END OF YEAR | $ 1,157,512 | $ 1,320,223 | $ 77,208 | $ 180,533 |

See notes to basic financial statements.

| Wenham Affordable Housing Trust | Nonmajor Governmental Funds | Total Governmental Funds |
|---|---|---|
| $ - | $ - | $ 11,932,309 |
| - | - | 517,312 |
| - | - | 286,122 |
| - | 194,994 | 1,196,055 |
| - | 101,474 | 547,542 |
| - | 318,180 | 318,180 |
| 2,040 | 17,200 | 42,300 |
| - | - | 178,251 |
| - | - | 20,074 |
| 2,040 | 631,848 | 15,038,145 |
| - | 16,445 | 961,337 |
| - | 138,681 | 1,830,603 |
| - | - | 7,604,789 |
| - | 139,282 | 1,164,107 |
| - | 29,557 | 136,746 |
| 153,137 | - | 153,137 |
| - | 59,207 | 787,292 |
| - | - | 18,750 |
| - | - | 376,435 |
| - | - | 98,252 |
| - | - | 487,104 |
| - | - | 122,252 |
| - | - | 525,000 |
| - | - | 310,150 |
| 153,137 | 383,172 | 14,575,954 |
| (151,097) | 248,676 | 462,191 |
| - | - | 656,811 |
| 208,292 | 628 | 215,420 |
| - | (7,128) | (215,724) |
| 208,292 | (6,500) | 656,507 |
| 57,195 | 242,176 | 1,118,698 |
| 719,788 | 1,907,682 | 4,543,619 |
| $ 776,983 | $ 2,149,858 | $ 5,662,317 |

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2010

| | | |
|---|---|---|
| Net change in fund balances - total governmental funds | | $ 1,118,698 |
| Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. | | |
| Capital outlay | 272,670 | |
| Depreciation expense | (511,357) | |
| Net effect of reporting capital assets | | (238,687) |
| Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue | | (37,434) |
| The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities. | | |
| Proceeds from bonds and notes | (656,811) | |
| Debt service principal payments | 525,000 | |
| Net effect of reporting long-term debt | | (131,811) |
| Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. | | |
| Net change in compensated absences accrual | (31,000) | |
| Net change in other postemployment benefits | (228,784) | |
| Net change in accrued interest on long-term debt | 7,187 | |
| Net effect of recording long-term liabilities | | (252,597) |
| Change in net assets of governmental activities | | $ 458,169 |

See notes to basic financial statements.

**PROPRIETARY FUNDS**
STATEMENT OF NET ASSETS

JUNE 30, 2010

| | | Water Enterprise Fund |
|---|---|---|
| **ASSETS** | | |
| CURRENT: | | |
| Cash and cash equivalents | $ | 130,683 |
| Receivables, net of allowance for uncollectibles: | | |
| Water fees | | 139,894 |
| Total current assets | | 270,577 |
| NONCURRENT: | | |
| Capital assets, nondepreciable | | 17,361 |
| Capital assets, net of accumulated depreciation | | 1,671,256 |
| Total noncurrent assets | | 1,688,617 |
| TOTAL ASSETS | | 1,959,194 |
| **LIABILITIES** | | |
| CURRENT: | | |
| Warrants payable | | 3,181 |
| Bonds and notes payable | | 87,000 |
| Total current liabilities | | 90,181 |
| NONCURRENT: | | |
| Compensated absences | | 3,000 |
| Other postemployment benefits | | 443 |
| Bonds and notes payable | | 958,189 |
| Total noncurrent liabilities | | 961,632 |
| TOTAL LIABILITIES | | 1,051,813 |
| **NET ASSETS** | | |
| Invested in capital assets, net of related debt | | 720,553 |
| Unrestricted | | 186,828 |
| TOTAL NET ASSETS | $ | 907,381 |

See notes to basic financial statements.

**PROPRIETARY FUNDS**

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2010

| | | Water Enterprise Fund |
|---|---|---|
| OPERATING REVENUES: | | |
| Charges for services | $ | 381,328 |
| OPERATING EXPENSES: | | |
| Cost of services and administration | | 261,257 |
| Depreciation | | 68,127 |
| TOTAL OPERATING EXPENSES | | 329,384 |
| OPERATING INCOME (LOSS) | | 51,944 |
| NONOPERATING REVENUES (EXPENSES): | | |
| Interest expense | | (40,010) |
| INCOME (LOSS) BEFORE OPERATING TRANSFERS | | 11,934 |
| OPERATING TRANSFERS: | | |
| Transfers in | | 151,304 |
| Transfers out | | (151,000) |
| TOTAL OPERATING TRANSFERS | | 304 |
| CHANGE IN NET ASSETS | | 12,238 |
| NET ASSETS AT BEGINNING OF YEAR | | 895,143 |
| NET ASSETS AT END OF YEAR | $ | 907,381 |

See notes to basic financial statements.

**PROPRIETARY FUNDS**
STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2010

| | | Water Enterprise Fund |
|---|---|---|
| CASH FLOWS FROM OPERATING ACTIVITIES: | | |
| Receipts from customers and users | $ | 415,150 |
| Payments to vendors | | (162,236) |
| Payments to employees | | (138,921) |
| NET CASH FROM OPERATING ACTIVITIES | | 113,993 |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES: | | |
| Proceeds from the issuance of bonds and notes | | 270,189 |
| Acquisition and construction of capital assets | | (108,393) |
| Principal payments on bonds and notes | | (345,189) |
| Interest expense | | (40,010) |
| NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES | | (223,403) |
| NET CHANGE IN CASH AND CASH EQUIVALENTS | | (109,106) |
| CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR | | 239,789 |
| CASH AND CASH EQUIVALENTS AT END OF YEAR | $ | 130,683 |
| RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES: | | |
| Operating income (loss) | $ | 51,944 |
| Adjustments to reconcile operating income (loss) to net Cash from operating activities: | | |
| Depreciation | | 68,127 |
| Changes in assets and liabilities: | | |
| Water fee receivable | | 33,822 |
| Warrants payable | | (43,343) |
| Other postemployment benefits | | 443 |
| Accrued compensated absences | | 3,000 |
| Total adjustments | | 62,049 |
| NET CASH FROM OPERATING ACTIVITIES | $ | 113,993 |

See notes to basic financial statements.

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Wenham, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described herein.

### A. Reporting Entity

The Town is a municipal corporation governed by an elected three member Board of Selectmen and an appointed Town Administrator.

For financial reporting purposes, the Town has included all funds, organizations, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. The Town has no Component Units that require inclusion in these basic financial statements.

The Town has an agreement with the Town of Hamilton to operate a Joint Public Library under the direction of a Joint Board of Library Trustees. The Town is the administrator for all matters associated with the management of the Joint Public Library. All revenues and expenditures related to the operation of the Joint Public Library are accounted for in the Town's General Fund. Reimbursements from the Town of Hamilton for their apportioned share of expenditures are recorded as intergovernmental revenue. In fiscal year 2010 operating expenses were approximately $808,000 of which the Town's share was $226,000 and Hamilton's share was $582,000. The $582,000 is reported as intergovernmental revenue.

The Town is a member of the Hamilton-Wenham Regional School District (the District) which provides educational services to both communities. This joint venture assesses each community its share of operating and debt service costs based on student population and other factors. In fiscal year 2010, Wenham's share of the operating expense was $7,260,009 and its share of the debt service expense was $372,000. There is no equity interest required to be reported in the basic financial statements. Complete audited financial statements can be obtained directly from the District's administrative office located at 5 School Street, Wenham, MA 01984.

### B. Government-Wide and Fund Financial Statements

*Government-Wide Financial Statements*

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

*Fund Financial Statements*

The GASB requires separate financial statements be provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

*Major Fund Criteria*

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*

- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

*Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.

- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.

- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. However, the effect of interfund services provided and used between functions is not eliminated as the elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

*Fund Financial Statements*

***Governmental*** fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *community preservation fund* is used to account for the proceeds of a surcharge to real estate taxes along with a matching state grant. These funds must be spent in accordance with state law.

The *town hall and police station fund* is used to account for the construction costs of the renovation of these facilities.

The *emergency culvert repair fund* is used to account for the construction costs of the repair of culverts damaged during flooding.

The *Wenham Affordable Housing Trust fund* is used to account for funds designated to develop affordable housing within the Town.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The s*pecial revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The c*apital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprise and trust funds).

The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

***Proprietary*** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Town of Wenham reports the following proprietary fund:

The *water enterprise fund* is used to account for the Town's water activities.

***Fiduciary*** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The Town does not currently have any funds that are required to be reported as fiduciary funds.

*Government-Wide and Fund Financial Statements*

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The Town has elected not to follow subsequent private-sector guidance.

D. Cash and Investments

*Government-Wide and Fund Financial Statements*

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable

*Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

***Real Estate, Personal Property Taxes and Tax Liens***

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate tax liens are processed after the close of the valuation year on delinquent properties and are recorded as receivables in the fiscal year they are processed.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

***Motor Vehicle Excise***

Motor vehicle excise taxes are assessed annually for each vehicle registered and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by $25 per $1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

***Water Fees***

Water user fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Unbilled user fees are estimated at year-end and are recorded as revenue in the current period. Water liens are processed after year end and included as a lien on the property owner's tax bill.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

***Intergovernmental***

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

F. Inventories

*Government-Wide and Fund Financial Statements*

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide financial statements.

G. Capital Assets

*Government-Wide and Proprietary Fund Financial Statements*

Capital assets, which include land, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, and similar items), are reported in the applicable governmental activity column of the government-wide financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date

of donation. Capital assets of the governmental activities column in the government-wide financial statements do not include construction period interest.

All purchases and construction costs in excess of $5,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

| Capital Asset Type | Estimated Useful Life (in years) |
|---|---|
| Buildings | 40 |
| Machinery and equipment | 5-50 |
| Infrastructure | 10-60 |

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

*Governmental Fund Financial Statements*

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

*Fund Financial Statements*

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

*Government Wide Financial Statements*

Transactions of a buyer/seller nature between and within governmental funds are eliminated from the governmental activities in the statement of net assets.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

*Fund Financial Statements*

Transfers between and within funds are *not* eliminated from the individual fund statements and are reported as transfers in and transfers out.

*Government-Wide Financial Statements*

Transfers between and within governmental funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the Statement of Activities as "Transfers, net".

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity

*Government-Wide Financial Statements (Net Assets)*

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Permanent funds - expendable" represents amounts held in trust for which the expenditures are restricted by various trust agreements.

"Permanent funds - nonexpendable" represents amounts held in trust for which only investment earnings may be expended.

"Other purposes" represents restrictions placed on assets from outside parties.

*Fund Financial Statements (Fund Balances)*

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Perpetual permanent funds" represents amounts held in trust for which only investment earnings may be expended.

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2011 operating budget.

L. Long-term debt

*Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

*Governmental Fund Financial Statements*

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

*Government-Wide and Proprietary Fund Financial Statements*

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

*Governmental Fund Financial Statements*

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

O. Use of Estimates

*Government-Wide and Fund Financial Statements*

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

P. Total Column

*Fund Financial Statements*

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

## NOTE 2 – CASH AND INVESTMENTS

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's investment pool (the Pool). In addition, there are various restrictions limiting the amount and length of deposits and investments.

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the balance sheet as "Cash and Cash Equivalents". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

Custodial credit risk for deposits is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Town has not formally adopted a policy for custodial credit risk of deposits. At fiscal year-end, the carrying amount of deposits totaled $4,289,507 and the bank balance totaled $4,359,006. Of the bank balance, $1,637,237 was covered by Federal Depository Insurance, $1,080,748 was covered by Depositors Insurance Fund, $127,680 was covered by the Securities Investor Protector Corporation, $839,487 was collateralized and $673,854 was uninsured and uncollateralized.

Investments and Credit Risk

The Town has not adopted a formal policy related to credit risk. As of June 30, 2010, the Town had the following investments:

| | | Maturity | | | |
|---|---|---|---|---|---|
| **Investment Type** | **Fair Value** | **Under 1 Year** | **1-5 Years** | **6-10 Years** | **Moody's Rating** |
| Debt Securities: | | | | | |
| U.S. Government Securities: | | | | | |
| U.S. Treasury Note | $ 125,010 | $ - | $ 125,010 | $ - | Aaa |
| Government Sponsored Enterprises: | | | | | |
| Federal Home Loan Mortgage Corporation | 141,670 | - | - | 141,670 | Aaa |
| Federal Home Loan Banks | 126,610 | - | 126,610 | - | Aaa |
| Federal National Mortgage Association | 367,409 | - | 171,271 | 196,138 | Aaa |
| Corporate Bonds: | | | | | |
| Verizon Penn Notes | 78,834 | 78,834 | - | - | Baa1 |
| International Lease Finance Corporation | 47,313 | - | 47,313 | - | B1 |
| Total Debt Securities | 886,846 | $ 78,834 | $ 470,204 | $ 337,808 | |
| Other Investments: | | | | | |
| Equity Securities | 156 | | | | |
| Money Market Mutual Funds | 335,959 | | | | |
| Mutual Funds | 36,108 | | | | |
| Total Investments | $ 1,259,069 | | | | |

Interest Rate Risk

The government does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer.

More than 5 percent of the Town's investments are in the following securities:

| Issuer | Percentage of Total Investments |
|---|---|
| Federal Home Loan Mortgage Corporation | 11% |
| Federal Home Loan Banks | 10% |
| Federal National Mortgage Association | 29% |
| Verizon Penn Notes | 6% |

**NOTE 3 – RECEIVABLES**

At June 30, 2010, receivables for the governmental funds, in the aggregate, including the applicable allowance for uncollectibles, are as follows:

| **Governmental Funds** | Gross Amount | Allowance for Uncollectibles | Net Amount |
|---|---|---|---|
| Receivables: | | | |
| Real estate and personal property taxes | $ 342,627 | $ - | $ 342,627 |
| Real estate tax deferrals | 151,040 | - | 151,040 |
| Community preservation fund surtax | 7,793 | - | 7,793 |
| Tax liens | 40,521 | - | 40,521 |
| Motor vehicle excise taxes | 40,928 | (3,400) | 37,528 |
| Departmental and other | 43,167 | - | 43,167 |
| Intergovernmental | 182,680 | - | 182,680 |
| Community preservation fund state share | 141,140 | - | 141,140 |
| Total | $ 949,896 | $ (3,400) | $ 946,496 |

At June 30, 2010, receivables for the water enterprise consist of the following:

| **Enterprise Funds** | Gross Amount | Allowance for Uncollectibles | Net Amount |
|---|---|---|---|
| Receivables: | | | |
| Water fees | $ 139,894 | $ - | $ 139,894 |

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of deferred revenue reported in the governmental funds were as follows:

| | General Fund | Other Governmental Funds | Total |
|---|---|---|---|
| Receivable type: | | | |
| Real estate and personal property taxes | $ 316,727 | $ - | $ 316,727 |
| Real estate tax deferrals | 151,040 | - | 151,040 |
| Community preservation fund surtax | - | 7,793 | 7,793 |
| Tax liens | 40,521 | - | 40,521 |
| Motor vehicle excise taxes | 37,528 | - | 37,528 |
| Departmental and other | 29,586 | - | 29,586 |
| Intergovernmental | - | 182,680 | 182,680 |
| Community preservation fund state share | - | 141,140 | 141,140 |
| Other asset type: | | | |
| Tax foreclosures | 297,007 | - | 297,007 |
| Total | $ 872,409 | $ 331,613 | $ 1,204,022 |

## NOTE 4 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2010, was as follows:

| Governmental Activities: | Beginning Balance | Increases | Decreases | Ending Balance |
|---|---|---|---|---|
| Capital assets not being depreciated: | | | | |
| Land | $ 486,680 | $ - | $ - | $ 486,680 |
| Capital assets being depreciated: | | | | |
| Buildings | 9,720,246 | 102,905 | (9,277) | 9,813,874 |
| Machinery and equipment | 4,112,450 | 55,080 | (198,717) | 3,968,813 |
| Infrastructure | 2,595,519 | 114,686 | - | 2,710,205 |
| Total capital assets being depreciated | 16,428,215 | 272,670 | (207,994) | 16,492,891 |
| Less accumulated depreciation for: | | | | |
| Buildings | (1,122,289) | (241,994) | 9,277 | (1,355,006) |
| Machinery and equipment | (2,794,809) | (198,481) | 198,717 | (2,794,573) |
| Infrastructure | (185,873) | (70,882) | - | (256,755) |
| Total accumulated depreciation | (4,102,971) | (511,357) | 207,994 | (4,406,334) |
| Total capital assets being depreciated, net | 12,325,244 | (238,687) | - | 12,086,557 |
| Total governmental activities capital assets, net | $ 12,811,924 | $ (238,687) | $ - | $ 12,573,237 |

| Business-Type Activities: | Beginning Balance | Increases | Decreases | Ending Balance |
|---|---|---|---|---|
| Capital assets not being depreciated: | | | | |
| Land | $ 17,361 | $ - | $ - | $ 17,361 |
| Capital assets being depreciated: | | | | |
| Machinery and equipment | 803,588 | - | - | 803,588 |
| Infrastructure | 1,124,770 | 108,393 | - | 1,233,163 |
| Total capital assets being depreciated | 1,928,358 | 108,393 | - | 2,036,751 |
| Less accumulated depreciation for: | | | | |
| Machinery and equipment | (133,983) | (34,399) | - | (168,382) |
| Infrastructure | (163,386) | (33,728) | - | (197,113) |
| Total accumulated depreciation | (297,368) | (68,127) | - | (365,495) |
| Total capital assets being depreciated, net | 1,630,990 | 40,266 | - | 1,671,256 |
| Total business-type activities capital assets, net | $ 1,648,351 | $ 40,266 | $ - | $ 1,688,617 |

Depreciation expense was charged to functions/programs of the primary government as follows:

| | |
|---|---|
| **Governmental Activities:** | |
| General government | $ 177,665 |
| Public safety | 98,188 |
| Public works | 111,924 |
| Culture and recreation | 123,580 |
| Total depreciation expense - governmental activities | $ 511,357 |
| **Business-Type Activities:** | |
| Water | $ 68,127 |

## NOTE 5 – INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2010, are summarized as follows:

| | Transfers In: | | | | | |
|---|---|---|---|---|---|---|
| Transfers Out: | General Fund | Nonmajor Governmental Funds | Water Enterprise Fund | Wenham Affordable Housing Trust Fund | Total | |
| General Fund | $ - | $ - | $ 304 | $ - | $ 304 | (a) |
| Community Preservation Fund | - | - | - | 208,292 | 208,292 | (b) |
| Water Enterprise Fund | - | - | 151,000 | - | 151,000 | (c) |
| Nonmajor Governmental Funds | 6,500 | 628 | - | - | 7,128 | (d) |
| | $ 6,500 | $ 628 | $ 151,304 | $ 208,292 | $ 366,724 | |

(a) Represents a transfer to fund a midyear appropriation from free cash to the Water Enterprise Fund.
(b) Represents a transfer from the CPA fund to the Wenham Affordable Housing Trust Fund.
(c) Represents a transfer from Water Operating funds to Water Well Projects.
(d) Represents a transfer from the Cemetery Perpetual Care Fund to the General Fund, and within Nonmajor Governmental Funds.

## NOTE 6 – SHORT-TERM FINANCING

The Town is authorized to borrow on a temporary basis to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations of the Town and carry maturity dates that are limited by statute. Interest expenditures for short-term borrowings are accounted for in the General Fund.

At June 30, 2010, the Town had the following short-term debt outstanding:

| Fund/Purpose | Type | Rate % | Issue Date | Due Date | Balance 6/30/2009 | Renewed/ Issued | Retired/ Redeemed | Balance 6/30/2010 |
|---|---|---|---|---|---|---|---|---|
| ***Governmental Funds*** | | | | | | | | |
| Drainage/Road Repair | BAN | 2.20% | 2/6/2009 | 2/5/2010 | $ 656,811 | $ - | $ 656,811 | $ - |
| Drainage/Road Repair | BAN | 1.25% | 2/5/2010 | 8/6/2010 | - | 656,811 | 656,811 | - |
| **Total Governmental Funds** | | | | | $ 656,811 | $ 656,811 | $ 1,313,622 | $ - |
| ***Enterprise Funds*** | | | | | | | | |
| Water Tower | BAN | 2.20% | 2/6/2009 | 2/5/2010 | $ 270,189 | $ - | $ 270,189 | $ - |
| Water Tower | BAN | 1.25% | 2/5/2010 | 8/6/2010 | - | 270,189 | 258,189 | 12,000 |
| **Total Enterprise Fund** | | | | | $ 270,189 | $ 270,189 | $ 528,378 | $ 12,000 |

As of June 30, 2010, the Town had $656,811 and $270,018 in outstanding Bond Anticipation Notes in the Governmental Funds and Enterprise Funds, respectively. On August 6, 2010 the Town permanently financed the $656,811 of the Governmental notes and $258,189 of the Enterprise Fund notes. The remaining $12,000 was retired with available funds. Accordingly, the new bonds, totaling $915,000 have been recorded as long-term debt in the Towns financial statements as of June 30, 2010.

## NOTE 7 – LONG-TERM DEBT

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the Town's outstanding indebtedness at June 30, 2010, and the debt service requirements follow.

**Bonds and Notes Payable Schedule**

| Project | Interest Rate (%) | Outstanding at June 30, 2009 | Issued | Redeemed | Oustanding at June 30, 2010 |
|---|---|---|---|---|---|
| Fire Truck | 4.00 - 6.50 | $ 85,000 | $ - | $ 20,000 | $ 65,000 |
| Library | 4.00 - 5.00 | 735,000 | - | 70,000 | 665,000 |
| Lease Buyback | 4.00 - 5.00 | 190,000 | - | 20,000 | 170,000 |
| Town Hall/Police Station | 4.00 - 5.00 | 140,000 | - | 15,000 | 125,000 |
| Town Hall/Police Station | 3.875 - 4.5 | 5,680,000 | - | 345,000 | 5,335,000 |
| Iron Rail Boiler | 4.25 - 4.50 | 20,000 | - | 10,000 | 10,000 |
| Fire Truck | 4.25 - 4.50 | 360,000 | - | 45,000 | 315,000 |
| Drainage/Road Repair | 2.00 - 3.25 | - | 656,811 | - | 656,811 |
| Total Governmental Debt | | 7,210,000 | 656,811 | 525,000 | 7,341,811 |
| Water Tower | 4.00 - 5.00 | 850,000 | - | 75,000 | 775,000 |
| Water Tower | 2.00 - 2.25 | - | 258,189 | - | 258,189 |
| Total Enterprise Debt | | 850,000 | 258,189 | 75,000 | 1,033,189 |
| Total Debt | | $ 8,060,000 | $ 915,000 | $ 600,000 | $ 8,375,000 |

Debt service requirements for principal and interest for Governmental Bonds payable in future fiscal years are as follows:

| Fiscal Year | Principal | Interest | Total |
|---|---|---|---|
| 2011 | $ 525,000 | $ 281,745 | $ 806,745 |
| 2012 | 551,811 | 271,627 | 823,438 |
| 2013 | 539,000 | 248,805 | 787,805 |
| 2014 | 539,000 | 226,098 | 765,098 |
| 2015 | 514,000 | 203,329 | 717,329 |
| 2016 | 509,000 | 181,620 | 690,620 |
| 2017 | 499,000 | 160,054 | 659,054 |
| 2018 | 425,000 | 140,385 | 565,385 |
| 2019 | 456,000 | 122,278 | 578,278 |
| 2020 | 456,000 | 104,263 | 560,263 |
| 2021 | 376,000 | 85,886 | 461,886 |
| 2022 | 376,000 | 71,112 | 447,112 |
| 2023 | 376,000 | 56,077 | 432,077 |
| 2024 | 300,000 | 42,452 | 342,452 |
| 2025 | 300,000 | 30,377 | 330,377 |
| 2026 | 300,000 | 18,226 | 318,226 |
| 2027 | 300,000 | 6,075 | 306,075 |
| Total | $ 7,341,811 | $ 2,250,409 | $ 9,592,220 |

**Bonds and Notes Payable Schedule – Enterprise Fund**

Debt service requirements for principal and interest for enterprise fund bonds and notes payable in future fiscal years are as follows:

| Fiscal Year | Principal | Interest | Total |
|---|---|---|---|
| 2011 | $ 75,000 | $ 39,533 | $ 114,533 |
| 2012 | 112,189 | 38,609 | 150,798 |
| 2013 | 112,000 | 34,492 | 146,492 |
| 2014 | 112,000 | 30,302 | 142,302 |
| 2015 | 112,000 | 26,075 | 138,075 |
| 2016 | 117,000 | 21,772 | 138,772 |
| 2017 | 117,000 | 17,146 | 134,146 |
| 2018 | 116,000 | 12,405 | 128,405 |
| 2019 | 80,000 | 8,000 | 88,000 |
| 2020 | 80,000 | 4,000 | 84,000 |
| Total | $ 1,033,189 | $ 232,334 | $ 1,265,523 |

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2010, the Town had $400,000 of Water Tower projects and $744,843 of Drainage/Road Repair in authorized and unissued debt.

General Long-Term Liabilities

The Town records its liability for long-term bonds and notes in the Government-wide financial statements. Other general long-term obligations recognized by the Town are its obligations for compensated absence benefits (sick and vacation pay) and other postemployment benefits.

During the fiscal year ended June 30, 2010, the following changes occurred in long-term liabilities:

| | Balance June 30, 2009 | Bonds and Notes Issued | Bonds and Notes Redeemed | Other Net Increase (Decrease) | Balance June 30, 2010 | Current Portion |
|---|---|---|---|---|---|---|
| **Governmental Activities:** | | | | | | |
| Long-Term Bonds and Notes | $ 7,210,000 | $ 656,811 | $ (525,000) | $ - | $ 7,341,811 | $ 525,000 |
| Compensated Absences | 128,000 | - | - | 31,000 | 159,000 | 45,000 |
| Other postemployment benefits | - | - | - | 228,784 | 228,784 | - |
| Total | $ 7,338,000 | $ 656,811 | $ (525,000) | $ 259,784 | $ 7,729,595 | $ 570,000 |
| **Business-Type Activities:** | | | | | | |
| Long-Term Bonds and Notes | $ 850,000 | $ 258,189 | $ (75,000) | $ - | $ 1,033,189 | $ 75,000 |
| Compensated Absences | - | - | - | 3,000 | 3,000 | - |
| Other postemployment benefits | - | - | - | 443 | 443 | - |
| Total | $ 850,000 | $ 258,189 | $ (75,000) | $ 3,443 | $ 1,036,632 | $ 75,000 |

**NOTE 8 – PENSION PLAN**

*Plan Description* - The Town contributes to the Essex Regional Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Essex Regional Retirement Board. Substantially all employees are members of the System.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth during those years are borne by the Commonwealth. Cost-of-living adjustments granted after 1997 must be approved by the Board and are borne by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth of Massachusetts Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 491 Maple Street, Danvers, Massachusetts, 01923.

*Funding Policy* - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution which is apportioned among the employers based on active current payroll. The contributions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the fiscal years ended June 30, 2010, 2009 and 2008 totaled $374,147, $338,730, and $327,060 respectively, which equaled its required contribution for each fiscal year.

## NOTE 9 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

Fiscal year 2010 is the initial year that the Town has implemented GASB Statement 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions (GASB 45). As allowed by GASB 45, the Town has established the net Other Postemployment Benefits (OPEB) obligation at zero at the beginning of the transition year and has applied the measurement and recognition requirements of GASB 45 on a prospective basis.

*Plan Description* – The Town of Wenham administers a single-employer defined benefit healthcare plan ("the Retiree Health Plan"). The plan provides healthcare, dental, and life insurance for eligible retirees and their spouses through the Town's group health insurance plan, which covers both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. Benefit provisions are negotiated between the Town and the unions representing Town employees and are renegotiated each bargaining period. The Retiree Health Plan does not issue a publicly available financial report.

*Funding Policy* – Contribution requirements are also negotiated between the Town and union representatives. The required contribution is based on a pay-as-you-go financing requirement. The Town contributes 75 percent of the cost of current-year premiums for eligible retired plan members and their spouses. Plan members receiving benefits contribute the remaining 25 percent of their premium costs.

*Annual OPEB Cost and Net OPEB Obligation* – The Town's annual OPEB cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The components of the Town's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Town's net OPEB obligation are summarized in the following table:

| | |
|---|---|
| Normal cost | $ 139,791 |
| Amortization of unfunded liability | 225,412 |
| Interest on net OPEB obligation | 14,607 |
| Annual OPEB cost (expense) | 379,810 |
| Expected Benefit Payment | (150,583) |
| Increase/(Decrease) in OPEB Obligation | 229,227 |
| Net OPEB Obligation - beginning of year | - |
| Net OPEB Obligation - end of year | $ 229,227 |

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2009 was as follows:

| Fiscal Year Ended | Annual OPEB Cost | Percentage of Annual OPEB Cost Contributed | Net OPEB Obligation |
|---|---|---|---|
| 6/30/2010 | $ 379,810 | 40% | $ 229,227 |

*Funded Status and Funding Progress* – As of July 1, 2009, the most recent actuarial valuation date, the actuarial accrued liability for benefits was $4,053,759, all of which was unfunded.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

*Actuarial Methods and Assumptions* – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2009, actuarial valuation, actuarial liabilities were determined using the projected unit credit cost method. The actuarial assumptions included a 4.0% investment return assumption, which is based on the expected yield on the assets of the Town, calculated based on the funded level of the plan at the valuation date, and an annual medical/drug cost trend rate of 9% initially, graded to 5% over 4 years and included a 3.5% inflation assumption. The UAAL is being amortized over a 30 year period, with a flat dollar amortization. The remaining amortization period at June 30, 2010 is 29 years.

## NOTE 10 – RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The Town participates in premium-based health care plans for its employees and retirees. The Town participates in a premium-based workers' compensation insurance plan for its employees.

The amount of settlements has not exceeded the coverage in any of the last three fiscal years.

## NOTE 11 – CONTINGENCIES

The Town participates in a number of federal award programs. These programs are subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2010, cannot be ascertained, management believes any resulting liability should not materially affect the financial position of the Town at June 30, 2010.

## NOTE 12 – COMMITMENTS

During fiscal year 2010 the Town established the Wenham Affordable Housing Trust Fund (the Trust). The Trust was initially funded with a $703,000 gift received in fiscal year 2008 from a real estate developer and a $208,292 contribution from the CPA Fund. The Trust will be used for the preservation and creation of affordable housing in the Town and will be governed by a Board of Trustees. During fiscal year 2010, the Trust was used to purchase two properties to be resold as affordable housing units in subsequent years. The properties are reported at their estimated net realizable value as assets held for resale as of June 30, 2010 in the Wenham Affordable Housing Trust major governmental fund.

## NOTE 13 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During fiscal year 2010, the following GASB pronouncements were implemented.

- The GASB issued Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions,* which is required to be implemented in fiscal year 2010. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

- The GASB issued Statement #57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans.* The standards in this statement permits an agent employer that has an individual employer OPEB plan with fewer than 100 members to use an alternative measurement method to produce actuarially based information for purposes of financial reporting, regardless of the number of total plan members in the agent multiple-employer OPEB plan in which it participates. Management elected to implement this standard early and this standard did not impact the basic financial statements.

- The GASB issued Statement #58, *Accounting and Financial Reporting for Chapter 9 Bankruptcies.* The standards in this statement provide guidance for bankrupt state and local governments by establishing requirements for recognizing and measuring the effects of the bankruptcy process on assets and liabilities and for classifying changes in those items and related costs. Management elected to implement this standard early and this standard did not impact the basic financial statements.

- The GASB issued Statement #59, *Financial Instruments Omnibus.* The objective of this statement is to update and improve existing standards regarding financial reporting and disclosure requirements of certain financial instruments and external investment pools. Management elected to implement this standard early and this standard did not impact the basic financial statements.

Other Future GASB Pronouncements:

- The GASB issued Statement #54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which is required to be implemented in fiscal year 2011. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

GENERAL FUND
SCHEDULE OF REVENUES AND EXPENDITURES
BUDGETARY BASIS - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2010

| | Budgeted Amounts | | |
|---|---|---|---|
| | Amounts Carried Forward From Prior Year | Original Budget | Final Budget |
| REVENUES: | | | |
| Real estate and personal property taxes, net of tax refunds | $ - | $ 11,885,105 | $ 11,885,105 |
| Motor vehicle and other excise taxes | - | 500,616 | 500,616 |
| Intergovernmental | - | 1,000,260 | 1,000,260 |
| Departmental and other | - | 369,298 | 369,298 |
| Investment income | - | 20,000 | 20,000 |
| Miscellaneous | - | 14,000 | 14,000 |
| TOTAL REVENUES | - | 13,789,279 | 13,789,279 |
| EXPENDITURES: | | | |
| Current: | | | |
| General government | 14,299 | 960,942 | 917,133 |
| Public safety | 21,938 | 1,713,750 | 1,751,349 |
| Education | - | 7,667,605 | 7,667,606 |
| Public works | 12,009 | 1,043,688 | 1,055,609 |
| Human services | 1,065 | 118,508 | 117,828 |
| Culture and recreation | - | 721,287 | 731,832 |
| Pension benefits | - | 376,648 | 376,435 |
| Property and liability insurance | - | 112,496 | 107,497 |
| Employee benefits | - | 555,187 | 550,258 |
| State and county charges | - | 121,492 | 122,252 |
| Debt service: | | | |
| Principal | - | 440,000 | 440,000 |
| Interest | - | 232,987 | 232,987 |
| TOTAL EXPENDITURES | 49,311 | 14,064,590 | 14,070,786 |
| EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES | (49,311) | (275,311) | (281,507) |
| OTHER FINANCING SOURCES (USES): | | | |
| Transfers in | - | - | 6,500 |
| Transfers out | - | - | (304) |
| TOTAL OTHER FINANCING SOURCES (USES) | - | - | 6,196 |
| NET CHANGE IN FUND BALANCE | (49,311) | (275,311) | (275,311) |
| BUDGETARY FUND BALANCE, Beginning of year | - | 932,903 | 932,903 |
| BUDGETARY FUND BALANCE, End of year | $ (49,311) | $ 657,592 | $ 657,592 |

See notes to required supplementary information.

| Actual Budgetary Amounts | Amounts Carried Forward To Next Year | Variance To Final Budget |
|---|---|---|
| $ 11,927,346 | $ - | $ 42,241 |
| 517,312 | - | 16,696 |
| 1,001,061 | - | 801 |
| 446,068 | - | 76,770 |
| 11,388 | - | (8,612) |
| 20,074 | - | 6,074 |
| 13,923,249 | - | 133,970 |
| 841,986 | 29,412 | 45,735 |
| 1,691,922 | 8,840 | 50,587 |
| 7,604,789 | 62,127 | 690 |
| 1,024,825 | 19 | 30,765 |
| 107,189 | 318 | 10,321 |
| 728,085 | 400 | 3,347 |
| 376,435 | - | - |
| 98,252 | - | 9,245 |
| 487,104 | - | 63,154 |
| 122,252 | - | - |
| 415,000 | - | 25,000 |
| 232,897 | - | 90 |
| 13,730,736 | 101,116 | 238,934 |
| 192,513 | (101,116) | 372,904 |
| 6,500 | - | - |
| (304) | - | - |
| 6,196 | - | - |
| 198,709 | (101,116) | 372,904 |
| 932,903 | - | - |
| $ 1,131,612 | $ (101,116) | $ 372,904 |

COMMUNITY PRESERVATION FUND
SCHEDULE OF REVENUES AND EXPENDITURES
BUDGETARY BASIS - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2010

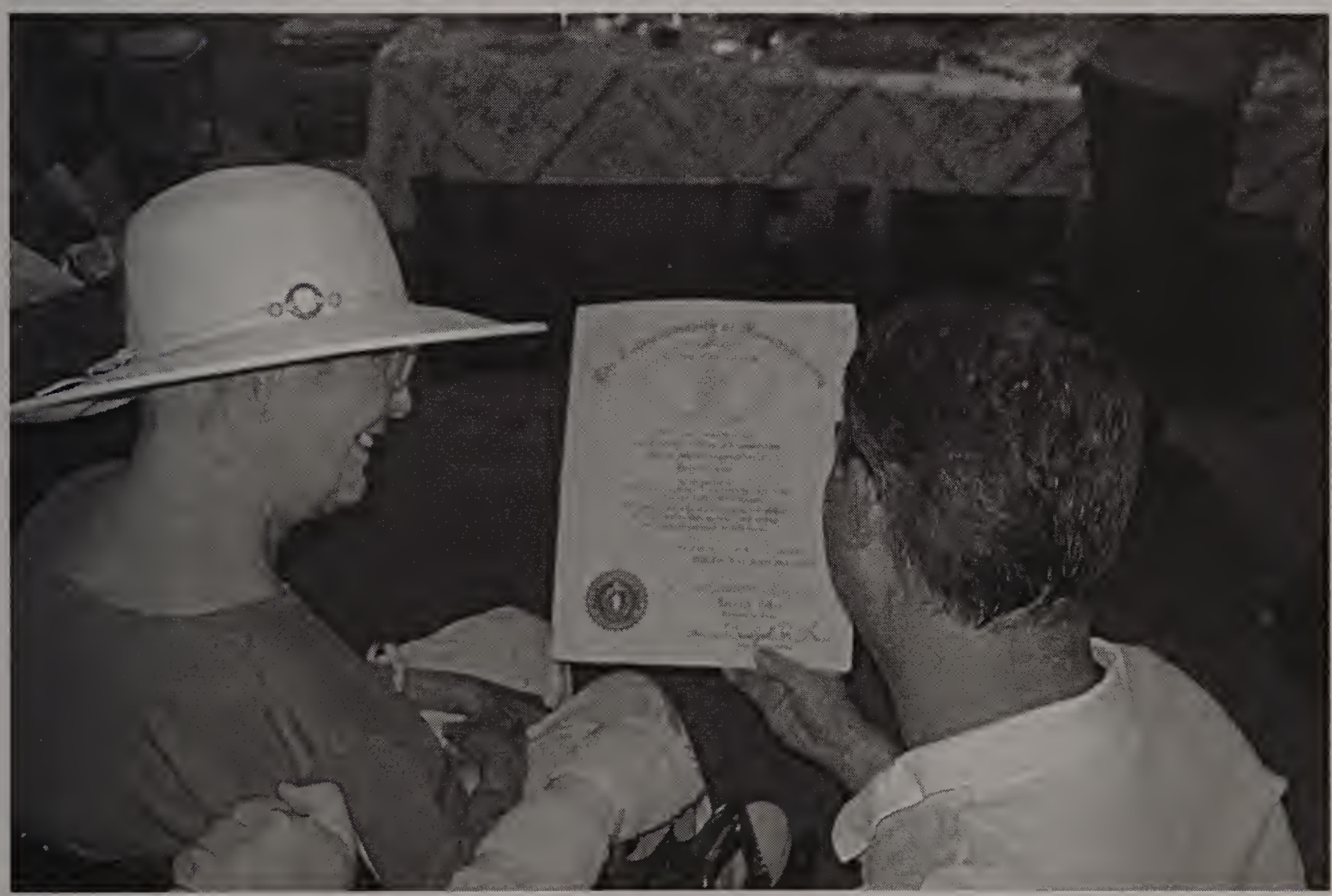
| | Original and Final Budget | Actual Budgetary Amounts | Variance To Final Budget |
|---|---|---|---|
| REVENUES: | | | |
| Community preservation surcharge | $ 285,955 | $ 286,122 | $ 167 |
| Community preservation state match | 125,927 | 178,251 | 52,324 |
| Investment income | 12,500 | 11,672 | (828) |
| TOTAL REVENUES | 424,382 | 476,045 | 51,663 |
| EXPENDITURES: | | | |
| Current: | | | |
| Community preservation expenditures | 22,750 | 18,750 | 4,000 |
| Debt service: | | | |
| Principal | 110,000 | 110,000 | - |
| Interest | 77,253 | 77,253 | - |
| TOTAL EXPENDITURES | 210,003 | 206,003 | 4,000 |
| EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES | 214,379 | 270,042 | 55,663 |
| OTHER FINANCING SOURCES (USES): | | | |
| Transfers out | (208,292) | (208,292) | - |
| NET CHANGE IN FUND BALANCE | 6,087 | 61,750 | 55,663 |
| BUDGETARY FUND BALANCE, Beginning of year | 1,258,473 | 1,258,473 | - |
| BUDGETARY FUND BALANCE, End of year | $ 1,264,560 | $ 1,320,223 | $ 55,663 |

See notes to required supplementary information.

# Retirement System Schedules of Funding Progress and Employer Contributions

The Retirement System Schedule of Funding Progress presents multi-year trend information about whether the actuarial value of planned assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

The Retirement System Schedule of Employer Contributions presents multi-year trend information for required and actual contributions relating to the cost-sharing plan as a whole, of which the Town is one participating employer, as well as the Town's proportionate share of the plan's annual contribution.



Fran Young's Retirement Party

Essex Regional Retirement System
Schedule of Funding Progress

| Actuarial Valuation Date | Actuarial Value of Assets (A) | Actuarial Accrued Liability (AAL) Entry Age (B) | Unfunded AAL (UAAL) (B-A) | Funded Ratio (A/B) | Covered Payroll (C) | UAAL as a Percentage of Covered Payroll ((B-A)/C) |
|---|---|---|---|---|---|---|
| 01/01/08 | $ 301,420,965 | $ 445,171,554 | $ 143,750,589 | 67.7% | $ 111,726,856 | 128.7% |
| 01/01/06 | 261,327,047 | 375,593,562 | 114,266,515 | 69.6% | 98,641,094 | 115.8% |
| 01/01/04 | 229,852,971 | 333,396,222 | 103,543,251 | 68.9% | 93,404,002 | 110.9% |
| 01/01/02 | 218,346,198 | 287,390,715 | 69,044,517 | 76.0% | 85,005,338 | 81.2% |
| 01/01/00 | 190,363,700 | 253,847,100 | 63,483,400 | 75.0% | 69,525,900 | 91.3% |
| 01/01/99 | 180,034,700 | 268,386,000 | 88,351,300 | 67.1% | 89,645,300 | 98.6% |
| 01/01/98 | 151,293,900 | 245,965,100 | 94,671,200 | 61.5% | 85,785,000 | 110.4% |
| 01/01/96 | 106,176,700 | 200,397,500 | 94,220,800 | 53.0% | 72,953,200 | 129.2% |
| 01/01/94 | 80,878,500 | 178,256,800 | 97,378,300 | 45.4% | 62,076,500 | 156.9% |
| 01/01/92 | 61,357,800 | 143,785,900 | 82,428,100 | 42.7% | 52,995,500 | 155.5% |

The Town's share of the UAAL, as of January 1, 2008, is approximately 2%.

See notes to required supplementary information.

Essex Regional Retirement System
Schedule of Employer Contributions

| | System Wide | | | Town of Wenham | |
|---|---|---|---|---|---|
| Fiscal Year Ended June 30 | Annual Required Contributions | (A) Actual Contributions | Percentage Contributed | (B) Actual Contributions | (B/A) Town's Percentage of System Wide Actual Contributions |
| 2010 | $ 17,648,430 | $ 17,648,430 | 100% | $ 374,147 | 2.12% |
| 2009 | 16,652,520 | 16,652,520 | 100% | 338,730 | 2.03% |
| 2008 | 15,601,671 | 15,601,671 | 100% | 327,060 | 2.10% |
| 2007 | 15,788,864 | 15,788,864 | 100% | 308,782 | 1.96% |
| 2006 | 16,622,274 | 16,622,274 | 100% | 295,843 | 1.78% |
| 2005 | 13,080,011 | 13,080,011 | 100% | 276,119 | 2.11% |

The Town's Actual Contributions equaled 100% of its Required Contributions for each year presented.

See notes to required supplementary information.

# Other Postemployment Benefits Plan Schedules

The Schedule of Funding progress compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

The Schedule of Employer Contributions presents multi-year trend information for required and actual contributions relating to the plan.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

**OTHER POSTEMPLOYMENT BENEFIT PLAN**
SCHEDULE OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS

JUNE 30, 2010

Schedule of Funding Progress

| Actuarial Valuation Date | Actuarial Value of Assets (A) | Actuarial Accrued Liability (AAL) Projected Unit Credit (B) | Unfunded AAL (UAAL) (B-A) | Funded Ratio (A/B) | Covered Payroll (C) | UAAL as a Percentage of Covered Payroll ((B-A)/C) |
|---|---|---|---|---|---|---|
| 7/1/2009 | $ - | $ 4,053,759 | $ 4,053,759 | 0% | $ 3,153,907 | 128.5% |

Schedule of Employer Contributions

| Fiscal Year Ended | Annual Required Contribution | Actual Contributions Made | Percentage Contributed |
|---|---|---|---|
| 6/30/2010 | $ 379,810 | $ 150,583 | 40% |

The Town implemented GASB Statement No. 45 for the fiscal year ended June 30, 2010. Information for prior years is not available.

See notes to required supplementary information.

## OTHER POSTEMPLOYMENT BENEFIT PLAN
ACTUARIAL METHODS AND ASSUMPTIONS

JUNE 30, 2010

Actuarial Methods:

| | |
|---|---|
| Valuation date | July 1, 2009 |
| Actuarial cost method | Projected Unit Credit |
| Amortization method | Amortized as a level dollar amount |
| Remaining amortization period | 30 years as of July 1, 2009 |
| Asset valuation method | Market value |

Actuarial Assumptions:

| | |
|---|---|
| Investment rate of return | 4.0%, per year |
| Medical/drug cost trend rate | 9.0% graded to 5.0% over 4 years |

Plan Membership:

| | |
|---|---|
| Current retirees, beneficiaries, and dependents | 20 |
| Current active members | 41 |
| Total | 61 |

See notes to required supplementary information.

## NOTE A – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

### A. Budgetary Information

Municipal Law requires the Town to adopt a balanced budget that is approved by the Finance Committee (Committee). The Committee presents an annual budget to the Open Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any individual line item, adopts the expenditure budget by majority vote. Increases or decreases subsequent to the approval of the annual budget require a vote at a Special Town Meeting.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote at Town Meeting.

The Town adopts an annual budget for the General Fund in conformity with the guidelines described above. The original fiscal year 2010 budget for the General Fund includes current year appropriations and other amounts to be raised of approximately $14,015,000 and encumbrances and continuing appropriations from prior fiscal years of approximately $49,000.

The Town adopts an annual budget for the Community Preservation Fund in conformity with the guidelines described above. The original and final fiscal year 2010 budget appropriated $418,295 and budgeted revenues of $424,382.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

### B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth of Massachusetts (Commonwealth)) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary basis to GAAP basis results for the General Fund for the fiscal year ended June 30, 2010, is presented below:

| | General Fund | Community Preservation Fund |
|---|---|---|
| Net change in fund balance - budgetary basis..... | $ 198,709 | $ 61,750 |
| Basis of accounting differences: | | |
| Net change in recording 60-day receipts accrual..... | 4,963 | - |
| Net change in fund balances - GAAP basis..... | $ 203,672 | $ 61,750 |

## NOTE B – PENSION PLAN

The Town contributes to the Essex Regional Retirement System ("Retirement System"), a cost-sharing, multiple-employer defined benefit pension plan ("Plan") administered by the Essex Regional Retirement Board. The Retirement System provides retirement, disability, and death benefits to members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the Plan. Plan members are required to contribute to the Retirement System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the Retirement System its share of the system-wide actuarially determined contribution which is apportioned among the employers based on active covered payroll.

The schedule of funding progress, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. Additionally, the schedule of employer contributions, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information for required and actual contributions relating to the cost-sharing plan as a whole, of which the Town is one participating employer, as well as the Town's proportionate share of the plan's annual contributions. This information is designed to be helpful for understanding the scale of the information presented relative to the Town.

The following actuarial methods and assumptions were used in the Retirement System's most recent actuarial valuation:

| | |
|---|---|
| Valuation Date | January 1, 2008 |
| Actuarial Cost Method | Entry Age Normal Cost Method |
| Amortization Method | Increasing at 4.5% per year |
| Remaining Amortization Period | 22 years remaining as of July 1, 2006 |
| Asset Valuation Method | 20% of the difference between the market value of assets and the preliminary actuarial value is added to the preliminary actuarial value and must be within 20% of market value of the assets. |

Actuarial Assumptions:

| | |
|---|---|
| Investment rate of return | 8.25% |
| Projected salary increases | 5.00% |
| Cost of living adjustments | 3.00% for the first $12,000 of retirement income |

Plan Membership:

| | |
|---|---|
| Retired participants and beneficiaries receiving benefits | 1,508 |
| Terminatied participants entitled to a return of their employee contributions | 844 |
| Terminated participants with a vested right to a deferred or immediate benefit | 43 |
| Active participants | 2,949 |
| Total | 5,344 |

## NOTE C – OTHER POSTEMPLOYMENT BENEFITS PLAN

The Town administers a single-employer defined benefit healthcare plan ("The Retiree Health Plan"). The plan provides lifetime healthcare, dental, and life insurance for eligible retirees and their spouses through the Town's group health insurance plan, which covers both active and retired members.

The Town currently finances its other postemployment benefits (OPEB) on a pay-as-you-go basis. As a result, the funded ratio (actuarial value of assets expressed as a percentage of the actuarial accrued liability) is 0%. In accordance with Governmental Accounting Standards, the Town has recorded its OPEB cost equal to the actuarial determined annual required contribution (ARC) which includes the normal cost of providing benefits for the year and a component for the amortization of the total unfunded actuarial accrued liability of the plan.

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets. Since this is the Town's initial year of implementation of GASB Statement 45, information for prior years is not available.

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The Schedule of Employer Contributions presents multi-year trend information for required and actual contributions relating to the plan.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

## BOARD OF ASSESSORS

For fiscal 2011, the total assessed value for real and personal property decreased by $59,131,833.00 or 8.3% over last year from $770,250,958.00 to $711,119,125.00. The reason for the decline in total valuation is the struggling real estate economy. The decline in real estate values also flowed over to a decline in new growth through building permits.

The fiscal year 2011 growth value was $2,134,308.00 having a corresponding tax dollar growth of $33,209.83. This is a drop of $13,617.42 tax dollars from fiscal year 2010 to fiscal year 2011. The new growth for FY 2010 was $46,827.25 tax dollars on a value of $3,415,554.00.

The fiscal year 2011 tax rate increased $1.61 or 10.34% from $15.56 to $17.17 per thousand of assessed valuation from 2010 to 2011. The median assessed valuation for a single family home in Wenham is now assessed for $467,550.00; a decrease of $36,200.00 or a minus 7.2% over last year. The average assessed value for a single family home in Wenham is $536,054.00; a decrease of $64,862.00 or 10.4% from last year.

During Fiscal 2010, we received 72 real estate and 1 personal property abatement applications, of which 33 were fully or partially approved for a total abated assessed value of $3,818,700. We also approved the following real estate tax exemptions:

| Statute | Number | Amount |
|---|---|---|
| Chapter 59, CL 22, 22A, & 22E - Veterans | 18 | $8,750.00 |
| Chapter 59, CL 37A – Blind | 6 | $3,000.00 |
| Chapter 59, CL 41A – Tax Deferral | 5 | $30,600.77 |
| Chapter 59, CL 41C – Senior 65 & over | 17 | $17,000.00 |
| Community Preservation Exemptions | 92 | $10,847.89 |

Four seniors had their taxes reduced by $750 as a result of their participation in the Senior Citizens Property Tax Work-off Abatement Program.

We want to thank the Wenham taxpayers, Board of Selectmen, and other Town Boards and Committees for their support over the past year.

Thomas Tanous Richard Fleming Lisa Craig

## BUILDING INSPECTOR REPORT

A total of 141 building permits were issued in 2010. The total amount of building permit fees collected amounted to $26,825.00.

A building permit should be obtained for work performed on all buildings. This ensures that the work has been done according to the Mass Building Code and that the contractor has the proper licenses and insurances required.

CHARLES BRETT
Building Inspector

## PLUMBING AND GAS INSPECTOR REPORT

A total of 101 permits were issued in 2010. The total amount of plumbing and gas permit fees collected amounted to $4,375.00.

Plumbing fees are as follows: $60 for new construction (plus $5 per fixture); $30 replacement fixtures (includes 3 fixtures); minimum fee $30.

Gas fees are as follows: $60 for new residential construction (plus $5 per appliance); $30 minimum fee required.

KEVIN DASH
Gas & Plumbing Inspector

## ELECTRICAL INSPECTOR REPORT

A total of 83 electrical permits were issued in 2010. The total amount of electrical permit fees collected amounted to $6,584.00.

Permit fees for new construction, additions, and remodeling are $10 for the first $1,000 of estimated building costs as determined by the building inspector and $3 for each additional $1,000.

In order to obtain an electrical permit the licensed electrician must submit proof of liability insurance, including completed operations coverage, or a signed waiver from the building owner.

ROBERT. B. BROWN, JR.
Electrical Inspector

## BOARD OF CEMETERY COMMISIONERS

The board completed a book of rules and regulations for the Wenham cemeteries. Many of these were in place, but not in writing, in the past. Photovoltaic lights were purchased for both of the cemeteries main flagpoles, allowing the flags to be flown at night. New trees were planted at the front of the Main Street Cemetery to replace two that had died. At that time, guide wires that had been attached to these trees were moved to poles outside of the cemetery. A new roof was put on the maintenance building on Main Street and rotted clapboards were replaced. The task of moving burial records to a computer disc, which is tedious work, has been renewed. Aeration and seeding at the Iron Rail Cemetery is ongoing. Ideas as to how we repair limestone markers that have broken due to age and acid rain would be gratefully accepted. The board would like to thank Bill Tyack and everyone at the DPW; Debi Morong for all of her efforts; Jeff Chelgren; John Pews, our burial agent; Mrs. Porter for her transferring of records; and our liaison with the Board of Selectmen, Harriet Davis.

Richard Caves, Chairman

Dorothy Dodge Maciejowski

Dr. Bryant Barnard

Rock Formation at Boulder Lane

## Community Preservation Committee Annual Report 2010

The Community Preservation Committee (CPC) was created pursuant to Wenham's adoption of the Community Preservation Act in 2005. The CPC consists of nine volunteer members, one each from the Planning Board, Historic District Commission, Joint Recreation Board, Housing Authority, and Conservation Commission, and four members at-large.

The CPC is charged with reviewing applications for grants from the Community Preservation Fund and making recommendations to Town Meeting for funding approval. The CPC also monitors the distribution and use of any funds approved by Town Meeting.

The Act provides that Community Preservation Funds may be expended on projects in any of four categories:

1. Open Space 2. Affordable Housing 3. Historic Preservation 4. Recreation

### Revenues:

Total CPA revenues are detailed in the schedule at the end of this report. CPA revenues are shown as estimated through December 31, 2010 and total approximately $2.56 million. Of this total, $1.04 million was received from the state matching fund. Interest income totaled approximately $82,000.

By law, three separate 10% allotments of total revenue must be set aside or expended annually for each of the following categories: Open Space, Affordable Housing and Historic Preservation. The town has consumed the 10% allotment each year for Historic Preservation (Historic Town Hall Renovation). The allotment for Open Space remains unused and stands at $271,292. The allotment for community housing, with town meeting approval, is now transferred annually to the Wenham Affordable Housing Trust. The remaining assets have either been appropriated for expenditure by Town Meeting or are held in a budgeted reserve account.

Funds available for the State to provide a match of the local surcharge were down again this year. This was due in large part to a decrease in real estate finance activity and more towns eligible to receive these funds. Wenham received a 49% match of about $140,000.

### Expenditures:

Funds may be appropriated for expenditure by a formal application process consisting of three steps:

1. Submitting an application to the CPC by a given deadline,
2. A majority vote of the CPC in favor of recommending a maximum dollar amount to Town Meeting, and
3. A majority vote by Town Meeting in favor of appropriating an amount not to exceed that recommended by the CPC.

Appropriations and expenditures are detailed in the schedule at the end of this report. As of 2010, major projects approved by Town Meeting include the renovation of Wenham's historic Town Hall, construction of bicycle and pedestrian pathways, and the refurbishing of the Civil War Monument Fence. In total, Wenham has spent $1,167,570.77 of the CPA funds collected, leaving a total of $1,396,040.98 unspent.

In the past year, the CPC welcomed Jim Howard to fill the slot for Historic District Commission's representative.

The CPC welcomes input from town residents. Please address comments or suggestions to the Wenham Community Preservation Committee, care of Wenham Town Hall.

Respectfully submitted,

The Wenham Community Preservation Committee

Ann Shaw, Wenham Housing Authority
Ted Batchelder, Joint Recreation Board
Virginia Rogers, Planning Board
Jim Howard, Historic District Commission
Patrick Wilson, Conservation Commission, Chair

At-Large Members: Herbert Cheeseman, Susan Quateman, Gregory Heppner, James White

# COMMUNITY PRESERVATION ACT *(Fund 24)*

*Expenditures and Appropriations*

Year To Date: 12/31/2010

| | Account # | APPROPRIATIONS FY 2007 ATM 5/1/2006 | FY 2008 ATM 5/5/2007 | FY 2009 ATM 5/3/2008 | FY 2010 ATM 5/2/2009 | FY 2011 ATM 5/1/2010 | TOTAL APPROPRIATIONS | EXPENDITURES FY 2007 Expenditures | FY 2008 Expenditures | FY 2009 Expenditures | FY 2010 Expenditures | FY 2011 Expenditures | Total Exp. Since Inception | Balance Returned to Fund | Remaining Balance |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Continuing Appropriations:** | | | | | | | | | | | | | | | |
| **EXPENDITURES FOR HISTORIC PURPOSES** | | | | | | | | | | | | | | | |
| CIVIL WAR MONUMENT FENCE | 24 660 5231 0000 | | | 7,500.00 | 16,500.00 | | 24,000.00 | | | - | 15,000.00 | 14,000.00 | 29,000.00 | | (5,000.00) |
| BUKER SCHOOL GYM FLOOR | 24 660 5235 0000 | | 20,000.00 | 20,000.00 | | | 40,000.00 | | | 40,000.00 | - | | 40,000.00 | | - |
| COMMUNITY HOUSE PORTICO | 24 660 5245 0000 | | 4,100.00 | 3,000.00 | 3,000.00 | 10,000.00 | 20,100.00 | | 2,800.00 | 4,300.00 | 3,000.00 | 10,000.00 | 20,100.00 | | - |
| | | | | | | | | - | 2,800.00 | 44,300.00 | 18,000.00 | 24,000.00 | 89,100.00 | - | (5,000.00) |
| **EXPENDITURES FOR COMMUNITY HOUSING PURPOSES** | | | | | | | | | | | | | | | |
| AFFORDABLE HOUSING STUDY | 24 660 5230 0000 | | 20,000.00 | | | | 20,000.00 | | 11,420.72 | 3,401.22 | - | | 14,821.94 | | 5,178.06 |
| TRANSFER/OUT TO OTHER FUND | | | | | | | | | | | 208,292.63 | 43,000.00 | 251,292.63 | | |
| | | | | | | | | - | 11,420.72 | 3,401.22 | 208,292.63 | 43,000.00 | 266,114.57 | - | 5,178.06 |
| **EXPENDITURES FOR COMMUNITY RECREATION PURPOSES** | | | | | | | | | | | | | | | |
| BIKE PATH | 24 422 5710 0000 | 25,000.00 | 25,000.00 | | | | 50,000.00 | 16,794.68 | 33,205.32 | - | - | | 50,000.00 | | - |
| BALL PARK IMPROVEMENT | 24 840 5200 0000 | 2,000.00 | | | | | 2,000.00 | | 1,682.69 | - | - | | 1,682.69 | | 317.31 |
| PLEASANT POND RECREATION | 24 650 5200 0000 | 10,000.00 | 13,300.00 | | | | 23,300.00 | 3,800.00 | 19,450.00 | - | - | | 23,250.00 | | 50.00 |
| | | | | | | | | 20,594.68 | 54,338.01 | - | - | - | 74,932.69 | - | 367.31 |
| **EXPENDITURES FOR DEBT SERVICES - HISTORIC** | | | | | | | | | | | | | | | |
| TOWN HALL/POL DEBT (Principal) | 24 710 5910 0006 | 157,784.00 | 48,295.76 | 192,202.50 | 110,000.00 | 110,000.00 | 618,282.26 | | 206,079.76 | 192,202.50 | 110,000.00 | 110,000.00 | 618,282.26 | | - |
| TOWN HALL/POL DEBT (Interest) | 24 751 5915 0006 | | | | 77,252.50 | 72,440.00 | 149,692.50 | | | | 77,252.50 | 37,388.75 | 114,641.25 | | 35,051.25 |
| | | | | | | | | - | 206,079.76 | 192,202.50 | 187,252.50 | 147,388.75 | 732,923.51 | - | 35,051.25 |
| **Annual Appropriations** (do not carry-over) | | | | | | | | | | | | | | | |
| **ADMINISTRATIVE EXPENSES** | | | | | | | | | | | | | | | |
| FY 08 Administrative Expenses | 24 660 5200 0000 | | 2,500.00 | | | | 2,500.00 | | 1,500.00 | | | | 1,500.00 | 1,000.00 | - |
| FY 09 Administrative Expenses | | | | 3,250.00 | | | 3,250.00 | | | 750.00 | | | 750.00 | 2,500.00 | - |
| FY 10 Administrative Expenses | | | | | 3,250.00 | | 3,250.00 | | | | 750.00 | | 750.00 | 2,500.00 | - |
| FY 11 Administrative Expenses | | | | | | 4,000.00 | 4,000.00 | | | | | 1,500.00 | 1,500.00 | 2,500.00 | - |
| | | | | | | | | - | 1,500.00 | 750.00 | 750.00 | 1,500.00 | 4,500.00 | 8,500.00 | - |
| **TOTALS:** | | 194,784.00 | 89,095.76 | 195,452.50 | 190,502.50 | 186,440.00 | 960,374.76 | 20,594.68 | 276,138.49 | 240,653.72 | 414,295.13 | 215,888.75 | 1,167,570.77 | 8,500.00 | 35,596.62 |
| | | | | | | | | | | | 414,295.13 | 215,888.75 | | | |

# COMMUNITY PRESERVATION ACT *(Fund 24)*

## *Revenues*

Year To Date: 12/31/2010

| | FY 2006 | FY 2007 | FY 2008 | FY 2009 | FY 2010 | FY 2011 | TOTAL (Since Inception) |
|---|---|---|---|---|---|---|---|
| CPA REV- 2006 | 221,321.05 | 1,193.42 | 865.29 | 31.83 | | | 223,411.59 |
| CPA REV- 2007 | | 234,983.90 | 2,325.06 | 429.26 | 340.12 | | 238,078.34 |
| CPA REV- 2008 | | | 261,239.81 | (378.12) | 559.69 | 213.54 | 261,634.92 |
| CPA REV- 2009 | | | | 281,092.38 | 2,339.00 | 964.52 | 284,395.90 |
| CPA REV- 2010 | | | | | 281,963.29 | 2,387.72 | 284,351.01 |
| CPA REV- 2011 | | | | | | 143,676.54 | 143,676.54 |
| Interest | | | | | 921.47 | 641.94 | 1,563.41 |
| VENUE FROM TAXES: | 221,321.05 | 236,177.32 | 264,430.16 | 281,175.35 | 286,123.57 | 147,884.26 | 1,437,111.71 |
| CPA STATE MATCH | | 223,738.00 | 237,714.00 | 264,571.00 | 178,251.00 | 140,007.00 | 1,044,281.00 |
| Interest earned | 450.80 | 22,223.58 | 29,670.16 | 14,388.48 | 11,670.14 | 3,815.88 | 82,219.04 |
| Match and Interest: | 450.80 | 245,961.58 | 267,384.16 | 278,959.48 | 189,921.14 | 143,822.88 | 1,126,500.04 |
| TOTAL REVENUE: | 221,771.85 | 482,138.90 | 531,814.32 | 560,134.83 | 476,044.71 | 291,707.14 | 2,563,611.75 |
| % of State Match | n/a | 101.09% | 100.65% | 100.05% | 67.41% | 49.79% | |

# COMMUNITY PRESERVATION
*(Fund 24)*

Year To Date: 12/31/2010

**CPA Fund**
**Summary of Revenues, Expenditures, & Fund Balances**

| | |
|---|---|
| Revenues since Inception | 2,563,611.75 |
| Less: Expenditures since Inception | (1,167,570.77) |
| **TOTAL CASH** | **1,396,040.98** |

**Fund Balance Breakdown:**

| | | |
|---|---|---|
| Fund Balance Reserved for Expenditures (Appropriated but not yet spent) | 40,596.62 | |
| Fund Balance Reserved for Open Space | 271,292.63 | |
| Fund Balance Reserved for Historic Resources | 2,001.87 | |
| Fund Balance Reserved for Community Housing | - | |
| Fund Balance Budgetary Reserve | 250,000.00 | |
| Undesignated Fund Balance - CPA | 540,442.72 | |
| Revenue Control | 291,707.14 | (FROM REVENUE SPREADSHEET) |
| | 1,396,040.98 | |

FY11 CPA TRACKING 12-31-10/Rev Exp FB Summary

## CONSERVATION COMMISSION

Pursuant to the Massachusetts Wetlands Protection Act, the Commonwealth of Massachusetts strictly regulates activities near wetlands in order to:

- Protect ground water supplies
- Provide flood control
- Prevent damage from storm water runoff
- Prevent pollution, and
- Protect fisheries and wildlife habitat.

Local Conservation Commissions are charged with implementing the Wetlands Protection Act at the municipal level. The Commission in Wenham consists of seven dedicated volunteer members and a part-time paid coordinator. In 1988, the Town of Wenham adopted the Wenham Water Resources Protection Bylaw, which is administered concurrently with the state Wetlands Protection Act. Wenham's local wetlands bylaw is more stringent than the state law in that it requires greater setbacks (minimum distances) from wetlands in which activities can occur. The local bylaw was amended in 2007.

Any activity within 100 feet of a wetland resource area requires review by the Conservation Commission, and many activities require a permit. Based on the local bylaw and except for special circumstances, septic systems may be located no closer than 100 ft. from a wetland and no construction activity may occur closer than 50 ft. from a wetland. In addition, the bylaw states that no activity or disturbance of any kind may occur closer than 30 ft. from a wetland, with the exception that a driveway, fence or utility line may pass as close as 20 ft. to a wetland. Under the local bylaw, vernal pools are recognized as a resource of special concern and as such receive additional protection.

Information on approximate wetland locations in the Town of Wenham is available through the Conservation Commission office at Town Hall. Moreover, the Conservation Coordinator is available to help residents make preliminary determinations on wetland locations and boundaries. Actual delineation of wetland boundaries for permitting purposes, however, must be performed by licensed wetland professionals. The Conservation Commission urges Wenham residents with any questions pertaining to wetlands to contact the Conservation Coordinator at Town Hall or via email at ecademartori@wenhamma.gov.

In 2010, under the state and local wetland laws, the Conservation Commission:

- Granted Orders of Conditions for 3 new projects
- Issued 4 Certificates of Compliance
- Provided 3 Determinations of Applicability

The Commission finished its work on the local bylaw and regulation revisions. The Commission provided substantial input on the Wenham portion of the Border to Boston trail.

The Conservation Commission and/or its coordinator made numerous site visits to monitor construction, confirm wetland boundaries, and assist homeowners with the permitting process. The coordinator worked constructively with members of other town departments to facilitate inter-department communication, project review and permitting. Continued progress was made on computer-aided mapping of Town resources.

The Commission encourages all residents to protect Wenham's natural resources by adhering to the state and local wetland laws and by conserving water, recycling and composting organic wastes. The Commission also urges residents to limit their use of fertilizer, weed control chemicals and pesticides and reminds residents that use of these substances is strictly regulated near wetlands. For information or guidance on any of these items, please contact the Conservation Office.

Robert Burnett
Philip Colarusso
Jeffry Fotta
Leo Maestranzi
Malcolm Reid
Kenneth Whittaker
Patrick Wilson (Chairman)

Fran Young's Retirement Party

## COUNCIL ON AGING

The mission of the Wenham Council on Aging is to provide and advance programs and services to enrich the lives of older adults in the community. The Wenham Council on Aging is a state mandated council with volunteer council members General meetings of the Council are held at the Wenham Senior Center, the second Tuesdays of the month, September through June. The meetings are open to the public and Wenham residents are encouraged to attend.

**Following are highlights for the year 2010:**

The COA experienced a transition in management this year. Trudy Reid, our Director for almost 6 years pursued her passion and was elected Wenham Town Clerk, filling the vacancy left by Fran Young. The Director's role was filled on an interim basis by board member Susan Carp. The interim role was necessary to provide a thoughtful evaluation by both Hamilton and Wenham to determine the feasibility of sharing a COA Director. The outcome of the shared director discussion will be announced in 2011. Our COA owes a world of gratitude for the hard work and commitment Trudy Reid gave to this organization during her tenure. Trudy's efforts provided a strong foundation for this organization. We wish her continued success in the role of Wenham Town Clerk.

We are diligently working to enhance community and corporate partnerships, allowing an expansion of our programming and effectively utilizing our revenue sources. These expanded partnerships have enabled our COA to offer programs such as A Matter of Balance, My Life, and My Health which are two of the Evidence Based Disease and Disability Programs the State of Massachusetts endorses for older Americans. Under the direction of COA Board Member Dick Eddy our multigenerational event Kite Day, expanded to include the HW Library, HW Recreation Department, and the City of Beverly Recreation Department. The Friends of Wenham Council on Aging provided financial support to supplement health & wellness programs as well as offer assistance in social programs.

The Wenham COA through local, state, and federal funding, has on staff a part-time Outreach Coordinator. Gerry Morenski continues to do an outstanding job, reaching out to our seniors through phone calls and home visits. She currently offers a monthly Low Vision program, a Friendly Caller program, a WWI Veterans Support Group, and was instrumental in establishing our new Caregivers Support Group. The outreach service is available to any Wenham senior age 60 and/or their caregiver/family member. Partial funding for this position is through SeniorCare, Inc., of Gloucester. SeniorCare, Inc. is Wenham's Aging Services Access Point (ASAP).

Our volunteer base is growing and there are not enough pages in a book to thank those who donate their time to support the Council on Aging, as well as to the older community members that we serve. Volunteers are the heart of any organization and we have logged over 1,000 hours from this group. Many hands make small work and we are very grateful for the contributions from Wenham residents and various members within our municipal departments.

The monthly newsletters continue to be a big part of senior outreach. The newsletters are mailed to over 600 seniors in our community. Full funding for postage was provided by the Friends of the Wenham COA. Another means of reaching out to seniors is the COA web site. The site is updated on a regular basis with on-going programs, current newsletters, and board minutes. In addition to the using the Hamilton-Wenham Chronicle, the COA Director also uses the Hamilton-Wenham Local Access Channel to post notices of upcoming events.

Through the initial inspiration of Mary Kelley who passed away in January 2010, and Kit Richardson who passed away in September, 2010, the Quilt hanging in Town Hall became a reality. Each section of the quilt highlights significant points of interest in our town. A group of fifteen women produced an exquisite heirloom for our community. The Quilt was dedicated to the Town of Wenham in August, 2010, and is placed opposite the Finance Department; treat yourself to a look at the beautiful piece of art and history.

The annual poinsettia deliveries were completed on a day without snow, which was hard to believe this year. Holiday plants were distributed to over 185 seniors over the age 80. Special thanks to Jean Eddy who organizes this program and thanks also to the team of volunteers who deliver the plants.

The *Handyman* program, now into its fourth year, allows seniors a way of getting small items fixed at no/little cost to them. The H-W School Administration has been kind enough to allow us to use a room in the basement of their building. The *Handyman Group* is instrumental in helping seniors installing window air conditioners in the summer months and subsequent removal. A special thanks to Dick Eddy and his volunteers for keeping this entire program running.

The Senior Tax Work Off Abatement Program, administered out of the COA office, allows Wenham residents over the age of 60 to perform work for the Town of Wenham at a rate equal to minimum wage in order to earn credit towards their property tax bill, had several participants. Under this program, senior residents are allowed to earn up to $750.00 in credit, which is applied to their property tax bill. For more information regarding this program, please contact the Wenham Council on Aging office at 978-468-5529.

The COA continues to play an active role in TRIAD. TRIAD is a national initiative that began in 1989. TRIAD represents a three-way partnership among a community's senior or retired leaders, its local Chief of Police, the County Sheriff, and the District Attorney. The primary goal is to address crime issues that affect the health and safety of older citizens. I would like to thank Ken Walsh, Wenham Chief of Police, Bob Blanchard, Wenham Fire Chief and Karen Martin of the Essex County Sheriff's Department for their continued support and commitment to the Town of Wenham TRIAD Council. I would also like to thank the seniors who serve on the council: Wil Hardy, Ruth Kingsley, Roseann Brozenske, and Carol Tyack.

I would like to take this opportunity to thank Jeff Chelgren, Wenham Town Administrator; the Wenham Selectman; and the COA board members for their support, and their understanding of the importance of our COA programs.

Respectfully submitted:
Susan R. Carp, Interim Director

**Council on Aging Board Members:**

| | |
|---|---|
| Richard Eddy | Catherine Hardy-Tinsley |
| Luci Lynch | Roseann Brozenski |
| Merle Welsh | Lucy Sprague-Frederickson |
| Cecile Moscatiello | Paul Mendonca |

Nancy Spofford (*Associate Member)*

## HAMILTON-WENHAM COUNCIL ON AGING VAN SERVICE

The Hamilton-Wenham Council on Aging Van Service Program went into operation February 2004. The van is a 7-8 passenger van that is handicap and wheelchair accessible. The ridership has significantly increased with impressive usage being reported each month.

After 119,000 miles and 6 years of hard work, the original HW COA Van was retired in May, 2010. Many thanks to Sean Reed, from the Town of Wenham Highway Department, for keeping the Van in excellent working order all those years. The new Van arrived in May 2010, with 80% paid for by a grant and the remaining 20% from the HW Van Gift account. Without the generosity of donations from Van riders and others, this might not have been possible.

During 2010 we provided over 3,000 rides to Hamilton and Wenham seniors, with 20 new riders. Many seniors use the service to go to their medical appointments, which may include rides to Beverly Hospital, Beverly Hospital in Danvers, Cummings Center, and Ipswich. Other rides include non–medical trips to adult day health programs, hairdressers, grocery stores, church, crafts at Enon Village, banks, and train stations. The current van has over 14,000 miles and averages 2,200 miles per month.

The van operates 4 days a week from 9:00 AM to 3:30 PM. Reservations can be made up to one month in advance or, if the schedule permits, the van can accommodate last minute calls. The van service is considered curb to curb service. This transportation is free to all Hamilton and Wenham residents age 60 or older, and to any resident that is handicapped. Voluntary donations are accepted and are deposited into a Van Gift Account set up through the Town of Wenham. These monies are used for van expenses not covered by the budget. The van program continues to employ one supervisor, one part-time dispatcher, and three part-time drivers.

The following Mission Statement is deeply rooted in a philosophy common among and shared by the staff at the COA: "The purpose of the Hamilton-Wenham Van program is to provide transportation services that will not only enrich the lives of our senior population but allow them to maintain a sense of independence as well."

Respectfully submitted,
Susan Carp
Interim H-W COA Van Supervisor

## THE HAMILTON-WENHAM CULTURAL COUNCIL

The Hamilton-Wenham Cultural Council awarded $8,600 in state funds for the year 2010 to local artists and performers in the arts, humanities and interpretive sciences. The 8 member Council strives to select events that will enrich and appeal to all sectors of the community. There were 22 applications for grants this year. Whole or partial funding was given to 16 events:

| | |
|---|---|
| Buker Elementary School | Giles Laroche – Artist in Residence |
| Cutler School | Art Quest |
| Cutler School | Decordova Sculpture Garden Field Trip |
| Richard Clark | And Now Mark Twain! |
| Hamilton Wenham Community House | Spring and Summer Productions |
| Community Service of Hamilton | Libby Fire Side Concert Series |
| Hamilton Wenham Community House | Sundays in Patton Park |
| Hamilton-Wenham Region High School | Creative Kite Building Challenge |
| Delvena Theater Company | A Christmas Carol |
| Hamilton-Wenham Public Library | Go Green, Peter and Ellen and The Yo-Yo People |
| The Open Road Theatre Company | Pinocchio |
| Miles River Middle School | Grade 8 Field Trip |
| Wenham Museum | Everybody Dance! |
| North Shore Youth Symphony Orchestra | NYSO's Spring "Afternoon Concert" |
| John Root | Edible Wild Plants Walk |

On November 7, 2010 the Hamilton-Wenham Cultural Council voted on and granted $8,980 for 19 grant applications for the year 2011.

Residents of Hamilton and Wenham with an interest in the arts may want to consider applying for a position on the Council. Council members serve three-year terms and are appointed by the Boards of Selectmen. There are positions open on the Board for the coming year.

**Meredith Gisness, Chairperson**
**Katy Moran, Ditty Mulry, Co-Chairs, elect**
Council Members:
Ann Brainard
Mary Buntin
Beth McLeod
Sasha Nostrand
Roberta Perkins

## EMERGENCY SERVICES

The Hamilton-Wenham Communications Center continues, as it has for the past 50 years, to provide communication for the public safety departments with the co-operation of all involved.

Again this year, we received two grants from the State 911 Department. A $6000 grant was made available for dispatch training. Because we are a regional dispatch center, we received $148,578 for support. We were able to install a vocal alarm in each fire department to make the fire announcements heard in the bay areas. The vast majority of the money is being used to supplement wages. This has kept our budget well below level funding and made monies available for the towns.

We logged 43,423 calls during 2010. This is a sample of the types and numbers of calls received.

**Animals**
Hamilton 542 Wenham 248
**Ambulance**
Hamilton 407 Wenham 263
**Burning permits**
Hamilton 1504 Wenham 752
**Motor vehicle stops**
Hamilton 1846 Wenham 1226
**Police/Fire alarms**
Hamilton 466 Wenham 328

**Assistance rendered**
Hamilton 953 Wenham 376
**Calls for police**
Hamilton 2206 Wenham 1145
**General info**
Hamilton 638 Wenham 191
**Property checks**
Hamilton 5915 Wenham 10,865
**Motor vehicle accidents**
Hamilton 116 Wenham 103

While both towns struggle with the decision about joining a large regional center, I assure you that the citizens of Hamilton and Wenham are receiving best possible service. Our dispatchers are well-trained and are using state-of-the-art equipment. The people who serve you so well and are very familiar with the communities are Keith Holloran, Brian Pratt, Richard Sherrick, Ryan Machain, and Kenneth Brand. Citizens are welcome to tour the center by appointment.

Pumpkinfest, the Public Safety Food Drive, and the Christmas Tree bonfire are three special events for us. With the help of the police, fire, and public works, we are able to provide entertainment for the community and with the food drive, sustenance for those less fortunate among us.

Thank you to the citizens of Hamilton and Wenham for supporting us and allowing us to serve you.

Anne Marie Cullen

## Wenham Fire Department

There were 723 incidents this year, with a breakdown into the following categories (as established by the National and Massachusetts Incident Reporting system):

| Incident Type | Number of incidents | Percent of total calls |
|---|---|---|
| Fire | 21 | 2.90 |
| Overpressure/ overheat rupture/ explosion | 3 | 0.41 |
| Rescue; Emergency Medical Services | 324 | 44.81 |
| Hazardous Condition | 46 | 6.36 |
| Service Call | 129 | 17.84 |
| Good intent | 69 | 9.54 |
| False alarm & False calls | 129 | 17.84 |
| Special Incident | 1 | 0.13 |

On February 25th the Town was hit with a strong windstorm. There was severe damage to many trees and power lines were knocked down. Many homes were without power for as long as four days. The Fire Station was manned 24 hours a day to assist those in need of shelter and electricity. Assistance was given to homes with water in their basements and who needed emergency power. March brought heavy rain and flooding. The firefighters pumped out basements for 72 hours continuously, assisting many homeowners with their emergency short-term flooding problems.

In July, the Selectmen appointed a new recruit. We welcomed Tim Bartlett. Tim and Ryan Comeau are currently enrolled in the State Fire Academy Program for Firefighter training. The new recruit brings the Fire Department roster to a total of 30 members, a reduced roster due to budget constraints.

As in past years, the Fire Department coordinated many educational programs. The Department received a S.A.F.E. grant (Student Awareness of Fire Education) of $1,492.00 to support educational activities. In August, firefighters hosted the annual Fire Day at the Wenham Village Improvement Society's summer park program. This is always a favorite of the children, combining fire safety education with relays and "foam" (bubble bath) delivered through the fire nozzles. Prior to the start of the school year, the Fire Department led training for the residential staff at Gordon College. The college students rotated through stations of fire-related activities ("smoke filled" dorm rooms, a stove fire, fire extinguisher training). Thanks to Senator Bruce Tarr and Representative Brad Hill for their efforts at the State level to maintain this S.A.F.E. grant program. Without this grant we would not be able to continue our many fire education programs.

Fire Prevention Week in October was extremely busy again this year. To enhance our educational programs for children, the State S.A.F.E. Trailer visited Wenham again this year to teach fire safety. A program was developed for students in the primary grades at all three Elementary Schools. In this activity, children were able to practice "stop-drop-and-roll" and evacuation techniques in a controlled environment, and were taught match and lighter safety. Another activity during Fire Prevention Week was the Family Cookout/ Open House, sponsored by the Fire Company. Other educational programs in 2010 included those with Council on Aging and Enon Village elderly housing. The Wenham Fire Department led CPR/ Defibrillator training for Recreation Department Staff and bus drivers for the regional School District.

Training remains an important aspect of maintaining a Call Fire Department and in-house training opportunities for the Department are numerous. Several training sessions were held on Gordon College property, the Iron Rail property, and the Wenham canal where firefighters drafted water to practice with the pumps, ladders, and hoses. The time spent on training- much of which is unpaid- is very much appreciated. In February, two firefighters - Ben Blanchette and Roberto Ryes - graduated from the State Fire Academy's "Firefighter 1 and 2" course. All of their time and effort is greatly appreciated, as this course represents a significant time commitment.

Once again the Fire Department applied for and received a grant from the State's Department of Conservation and Recreation (DCR) for $1,586,70. This Volunteer Fire Assistance program is funded by the United States Department of Agriculture Forest Service funds. Funds were used toward equipment purchases, primarily for brush fires (suction, hose, back-packs, rubber hose, and a chain saw). This type of grant helps stretch the Town budget.

The Wenham Fire Company has continued its longstanding tradition of hosting fundraising events for the Department. Thanks to all the Fire Company members and their families for all of their hard work. Hosting the Open House on Wenham Day in August is a major undertaking. Some of the exhibits included a Jaws of Life demonstration, fire extinguisher training, and a ladder truck demonstration. Notable fundraisers this year also included the August raffle and raffle calendar. With proceeds from their fundraising efforts, the Wenham Fire Company donated $1,600 to match the Town's contribution to replace the Jaws of Life cutting tool. We express our gratitude to those in the community who continue to support the Fire Company fundraisers with generous donations, contributions, and attendance.

The summer of 2010 started phase two of the building renovations. During their station coverage on weekends, the firefighters prepared and painted the second floor landing, bathrooms, and training hall. The stair treads and bathroom floors were covered with new rubber flooring. Special thanks go to Deputy Chief Stephen Kavanagh and Firefighter Rich Bertone for their many hours of donated time and expertise.
I would like to thank other departments for their ongoing cooperation: Police, Highway, Emergency Center, Lyons Ambulance, the Town Hall Staff, and the Water Department. All of the firefighters, and administrative assistant Sue Hersee, maintain high standards of professionalism. As in the past, a Call Fire Department model relies on the commitment and hard work of numerous individuals. On behalf of the Town, I thank the WFD officers and firefighters for their energy, enthusiasm, and dedication.

Robert A. Blanchard, Chief
Wenham Fire Department

# Wenham Police Department Annual Report 2010

## Message from the Chief

It is my pleasure to present the 2010 Wenham Police Department Annual Report. This report represents my sixth report as your Chief of Police. Let me begin by expressing my appreciation for your interest and ongoing support of this police agency.

The year 2010 was one in which we experienced many of the same issues law enforcement has been experiencing around the nation, only on a smaller level. What I mean by that is that we are doing a lot more, with fewer funds. It is my opinion that the economic downturn has really affected law enforcement in many different ways. Many of the calls for service that we respond to never hit the paper due to the fact that we are dealing with very personal issues within the family unit that do not result in an arrest or a restraining order. We are the only 24 hour agency in town that is available, so often times we are the ones that residents call when they are in need. We are responding to many parent/teenager arguments and we are seeing an increase in parents asking us for help with their troubled teenager. We also have been experiencing a rise in drug cases; Detective Sergeant Mark Fraser has done an outstanding job working with area departments in combating this problem, which also affects our small community. We have also seen an increase in housebreaks, which is almost always linked to drug use.

## Stormy Weather

On a late Thursday night in February, Wenham Police and Fire Department personnel responded to numerous trees and power lines that came crashing down in Wenham as hurricane-type winds sped through the area.

Multiple roads in the town were affected immediately after the storm due to several trees knocking down power lines. Grapevine Road, Walnut Road, and a stretch of Larch Row were completely impassable due to down power lines. Main Street, Arbor Street, Main Drive, and Puritan Road also had wires and trees down. Many trees fell on houses and three houses received serious damage. Fortunately, there were no injuries sustained by towns' people or emergency personnel. Emergency mutual aid services were provided to and from the Beverly Police Department. Clean up crews including the Wenham Department of Public Works and National Grid workers were on scene throughout the days following the storm. Wenham Police Officers checked on senior citizens who may have needed assistance and the Wenham Fire Department provided a temporary shelter.

## Community Policing

The Wenham Police Department is comprised of professionals dedicated to community quality. With that in mind, I would like to commend Officer William Foley for enthusiastically working with citizens in the Pleasant Street area to help foster a safe and pleasant environment at Pleasant Pond. He worked with the Highway Supt. Bill Tyack, the Pleasant Pond committee, and the Essex County Sheriff's Department who supplied prisoners who worked to make the pond absolutely beautiful. The Police Department also continued its relationship with the Hamilton-Wenham Rotary Club. In March, I teamed up with Essex Police Chief Peter Silva, Tyngsboro Police Chief Bill Mulligan, and Groveland Sgt. Dwight McDonald to provide the opening musical act at the Hometown Idol. We also continued our participation in TRIAD, conducted Saturday morning talks to seniors, and the Senior Expo. We also provided more of a presence at the Buker School. Partnerships such as these enable us to identify and address community concerns. We recognize that these successes would not be possible without the interaction between the Police Department and the citizens we serve.

## Our Professional Officers

As I look back on the last five years, one of the issues that I am most proud of is the professional development of employees settling into their new roles. One of those employees is Captain Thomas Perkins, who through training and on the job experience has evolved into a superior operations manager. Staff Sergeant Jeff Tobey continues to take on behind the scenes specialties that are vital to the Department, such as firearms permitting, training, and our in-house computer system, which takes up an incredible amount of time. This is just a snapshot of what Sgt. Tobey does for the Wenham Police. Five years ago continue our reputation as a superior community policing department to establish ourselves as a well-respected top notch criminal investigation department. I am proud to say that thanks to Detective Sergeant Mark Fraser we have reached that second goal. In 2010 Sgt. Fraser and Sgt. Gray conducted many investigations and poured their heart and soul into them. We continue to investigate ongoing criminal activities and also continue to work with the District Attorney's Office and the Massachusetts State Police on the 18 year old "Astuccio" missing person cold case.

Law Enforcement technology is ever-changing and some say police officers are becoming more tech savvy than the private sector. I am proud to say that because of Sgt. Jon Gray, Wenham is at the forefront on all technology in the Commonwealth. In 2010 Sgt. Gray was asked to sit on a committee at the state level due to his expertise. With our NEMLEC (Northeast Municipal Law Enforcement Council) involvement the Wenham Police has played a significant role in license plate reader technology and Sgt. Gray supplied reports to the Commonwealth on what plate readers he felt were the best for law enforcement..

Officer Chris Machain participated in many NEMLEC rapid response team exercises and responded regionally to callouts for violent situations. Chris also wrote an entire training manual for new officers that is a model for any police department.

Officer Mike Mscisz has done an outstanding job as evidence officer and breathalyzer instructor. Officer Mscisz also handles the entire inventory for the department. Mike is always precise in everything he does.

I am proud to say that Officer Dave Marsh was chosen to become a member of the STARS (School Threat Assessment Response System) team for NEMLEC. This information is vital for the region but also provides us with an experienced professional who will bring that knowledge and expertise to the scene if we have a serious situation in one of our schools.

In October, Officer Marsh was commended for his performance at a barn fire on Monument Street. Upon arrival, Officer Marsh acted quickly and prevented a potential disaster.

I can not say enough about the DRE (Drug Recognition Expert) program that Officer Shane Kavanagh is involved in. Again, another example of an officer that is considered an expert in the field and is looked upon as a go-to-guy in the area. Officer Kavanagh has become a true professional and is extremely proactive in many areas of law enforcement.

Our Reserve Officers continue to be the backbone of the Department and have been asked the monumental task of working a lot more due to the vacancy of the 10th position. I would like to thank and commend every reserve that has been available to us in the last year while balancing their fulltime priorities and families.

**National Recognition**

In August, the Wenham Police Department came in third place for small departments in Law and Order magazine for the year's best looking cruiser in the nation. I am extremely proud of this achievement. The Department worked very hard on that project a few years back and we receive a lot of compliments on the color and design of our cruisers.

**Training**

The Department received training this year on many different topics. Unfortunately, funding for training is a concern in Wenham and in the Commonwealth. Much of our training is conducted online which has its good points and bad. Much of what we learn in fields such as defensive tactics and firearms needs to be hands-on. In June I attended specialized training at the National Center for Missing and Exploited Children. This training is top notch and offers law enforcement powerful resources, free of charge, to help investigate cases of missing and sexually exploited children. I also attended the International Chiefs of Police conference in Florida. While at the conference, I attended seminars on officer involved shootings, managing regional projects, and management of small police agencies. Officer William Foley also attended on his own time.

## Regional Initiatives

We continue to work on regional projects, such as regional dispatch and several NEMLEC regional projects. I have also been working very closely with Hamilton Police Chief Russ Stevens, and we have developed a joint cable television program entitled "Out in the Street with the Hamilton and Wenham Police Departments"; we have also begun a newspaper article in the Hamilton-Wenham chronicle entitled "Chief's Corner". These two projects replace projects originally done by the Wenham Police under different titles.

In December, I was sworn in as President of Essex County Chiefs of Police which also includes a seat on the Executive Committee for the Massachusetts Chiefs of Police Association. I am honored to be chosen for these positions and it will allow the town of Wenham to be one of the first to know what is happening in public safety in the Commonwealth.

## Dedication and Commitment

As you can see the members of the Wenham Police Department take our role as community caretakers very seriously. We will continually and consistently strive to provide exceptional and professional customer service regardless of the economic situation.

In closing, I would like to thank everyone at Town Hall including Town Administrator Jeff Chelgren and the Honorable Board of Selectmen. I would also like to thank Anne Marie Cullen and her staff of dispatchers at the Hamilton-Wenham Communications Center. As always, I appreciate the partnership with Supt. Bill Tyack and the rest of the Department of Public Works for assisting us on a continuous basis. I would like to thank Chief Bob Blanchard and his Fire Department for their commitment to the town and working with us as a public safety team; and I would like to say a special thank you to the Department's Administrative Assistant, Sue Hersee, who guides us everyday and takes care of the administrative duties of both the police and fire departments.

Thank you for caring about the town of Wenham.

Sincerely,

Kenneth M. Walsh, Police Chief

| Wenham Police Department Statistics | 2010 | 2009 | 2008 | 2007 | 2006 |
|---|---|---|---|---|---|
| Calls For Service | 19,444 | 11,938 | 7,670 | 6,272 | 10,966 |
| Directed Patrols | 10,859 | 6,746 | 3,744 | 1,351 | N/A |
| Total Arrest & Summons | 237 | 204 | 187 | 344 | 290 |
| Total Motor Vehicle Stops | 1,437 | 1,606 | 1,019 | 1,352 | 1,348 |
| Arrest & Summons Motor Vehicle | 150 | 181 | 128 | 255 | 243 |
| Motor Vehicle Accidents | 68 | 70 | 70 | 91 | 75 |
| Motor Vehicle Fatalities | 0 | 0 | 1 | 0 | 1 |
| Civil Infraction Citations | 254 | 363 | 310 | 438 | 467 |
| Written Warning Citation | 366 | 485 | 282 | 332 | 248 |
| Verbal Warnings Issued | 667 | 563 | 299 | 324 | 390 |
| Operating Under the Influence Drugs & Alcohol | 15 | 32 | 22 | 33 | 30 |
| Protective Custody | 5 | 4 | 2 | 10 | 6 |
| Rape | 0 | 1 | 2 | 5 | 0 |
| Robbery | 0 | 1 | 2 | 0 | 1 |
| Burglary-Breaking Entering | 2 | 5 | 3 | 17 | 27 |
| Larceny-Theft | 27 | 14 | 25 | 24 | 24 |
| Assault | 4 | 11 | 6 | 11 | 12 |
| Officers Assaulted | 0 | 0 | 1 | 0 | 2 |
| Drug Law Violations | 20 | 5 | 15 | 12 | 21 |
| Motor Vehicle Thefts | 3 | 0 | 2 | 4 | 1 |
| Motor Vehicle Recovered | 3 | 1 | 2 | 0 | 2 |
| 911 Calls | 188 | 85 | 99 | 84 | 102 |
| Medical Aids | 278 | 215 | 227 | 200 | 179 |
| Domestic Violence Cases | 2 | 8 | 7 | 15 | 16 |
| Retraining Orders Sought and or Issued | 9 | 9 | 3 | 16 | 14 |

| | 2010 | 2009 | 2008 | 2007 | 2006 |
|---|---|---|---|---|---|
| Parking Tickets Issued | 22 | 14 | 16 | 27 | 78 |
| Civil Citations Issued for Marijuana Possession | 22 | 14 | N/A | N/A | N/A |
| Solicitor Permits Issued | 1 | 8 | 1 | 0 | 0 |
| Pistol Permits, FID & Restricted FID's Issued | 32 | 27 | 33 | 73 | 57 |

## BOARD OF HEALTH

The Board of Health is responsible for issuing disposal works construction permits. In 2010, 22 such permits were issued for Title 5 septic upgrades and new construction. The Board also issued 17 food establishment permits and is responsible for the semi-annual inspections of all permanent establishments. Recreational camps conducted in the town and semi-private swimming pools are also inspected and issued permits.

We participated in meetings with the Project Review Committee to discuss proposed building projects.

We continue to partner with the thirteen cities and towns that make up the North Shore Coalition for Emergency Preparedness. The Town of Wenham continues to be a participant in the Northeast Massachusetts Mosquito Control and Wetlands Management District, an important service which continues to monitor the species of mosquito which inhabiting the swamps of Wenham, and provides the initial warning to the Health Department of any mosquito-borne disease. We continue to review our participation with the COA Wellness Clinic Programs. Members of the Board participated in the Council on Aging Health Clinic, conducted at the Bessie Buker Elementary School.

Two seasonal flu clinics were held at the Hamilton COA building in conjunction with the Hamilton BOH. A hazardous household waste collection was held at the Town Yard on Grapevine Road. The Board continued testing of water in Pleasant Pond.

Gerald T. Donnellan, Chairman

Dr. Miguel A. Martinez

Dorothy Dodge Maciejowski

Gregory P. Bernard, Health Agent

Leo F. Cormier, Assistant Health Agent

## HIGHWAY DEPARTMENT

The Highway Department is staffed by seven dedicated employees who provide excellent service to the Town of Wenham. Our department's responsibilities are extensive and varied. They include burials and maintenance of the cemetery; maintenance of the town's buildings, parks, grounds, and beach; maintenance of all roadways and sidewalks, maintenance of theBorders to Boston Trail; and the repair and upkeep of all town vehicles. Assistance is also provided to the Water Department when the situation warrants.

In early spring, the crew was busy preparing the five baseball fields for Little League along with spring cleanup of the parks, Pleasant Pond, and preparing the Cemetery for Memorial Day Ceremonies. Shawn Davis continues to do a fantastic job maintaining our Parks, Beach, and downtown areas.

Catch basins and drainage work was done on Grapevine Road, Porter Street, Cherry Street, Virginia Place, Fiske Road, Grover Street, and Patti Lane.

The Highway Department was also able to reconstruct parts of Grapevine Road using a new process which grinds the old pavement and recycles the old road, reducing the amount of new material and keeping costs down. This was paid for with Chapter 90 funding through the state.

The fall was busy once again with loose leaf pickup, making two passes through town roadways, and then followed up with a bagged leaf pickup organized by the department.

The DPW has been actively involved with the Capital Management Committee with regards to capital maintenance and assets. This is a joint venture with Hamilton involving committee members from both towns who have experience in building maintenance, energy conservation, and green technology. This committee is also overseeing the new Hamilton Wenham grounds department in which both DPWs are sharing resources to better serve both towns. This venture will also include schools.

Another joint venture with Hamilton is the solid waste management program including yard waste, which has been an ongoing problem in Wenham. Both towns, along with D.E.P., through a grant, are looking into this cost saving program to reduce tipping fees and allow participating residents to get free compost from Brick Ends Farms.

We had two personnel changes this year. John Pews, Highway Foreman for the last 32 years, retired in July. Although John has left the department, he is still involved with the Cemetery Department as their Burial Agent and will be assisting the town with snow plowing. I would like to thank John for his years of service to the town and wish him a happy and healthy retirement.

John's replacement as Foreman is George Ricker, Jr, who is a local contractor and is known by many. George brings 30+ years of construction experience and has already shown his value by replacing and rebuilding many catch basins and installing culverts on the Borders to Boston Trail.

Dave Pereen, our Facilities Director, left his position to run his own Plumbing /Heating business. He will be sorely missed, but we wish him luck.

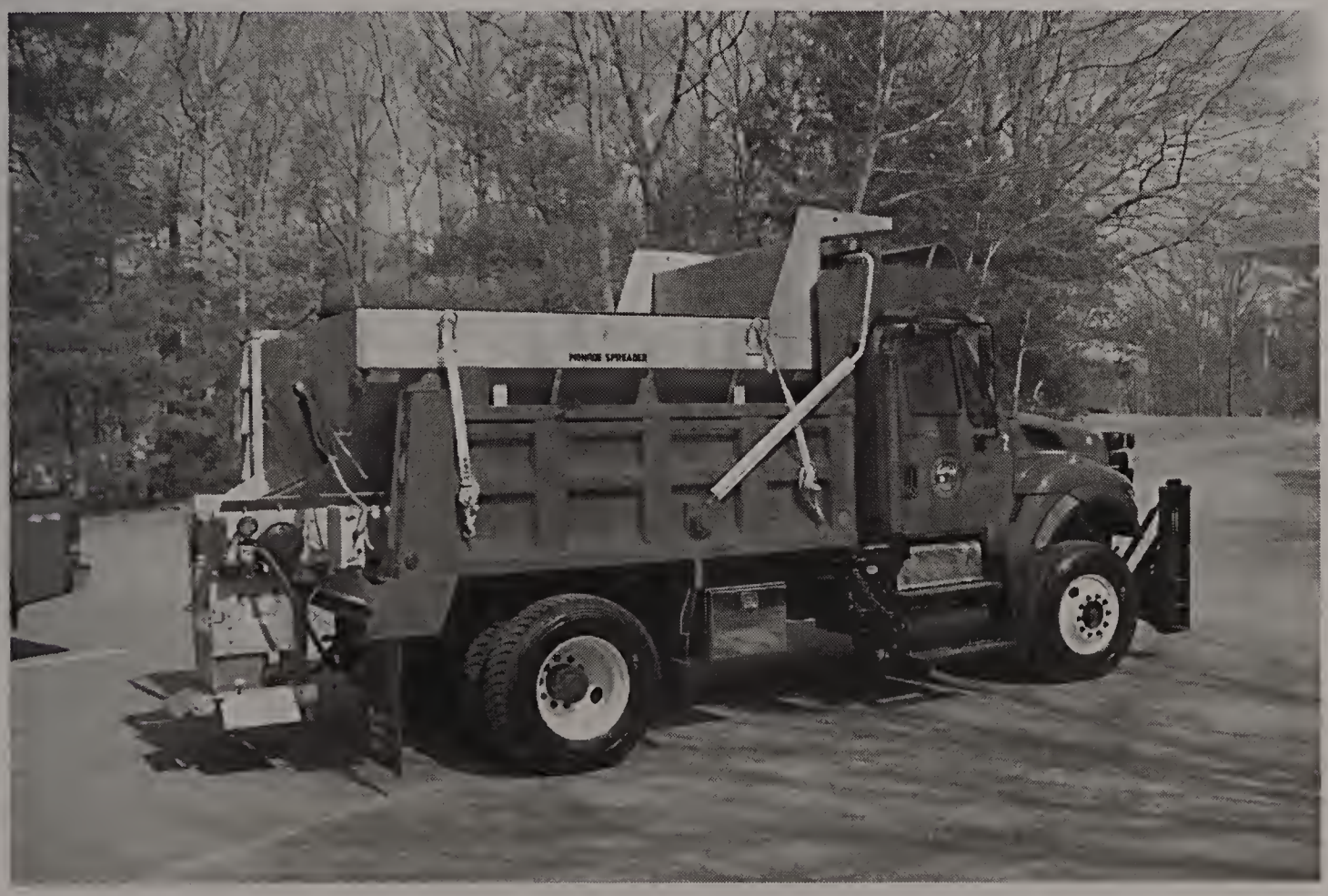
We were fortunate to acquire Mark Gates to fill the position. Mark is on the Wenham Fire Department and has run his own construction business for many years. We welcome Mark and look forward to working with him.

On October 6th we had a dedication at the Highway Department for Peter J. Burnham, who passed away in May and will be sorely missed. His memory will be preserved with a 30' flagpole and plaque in his honor of twenty-seven (27) years of service to the Fire and Highway Departments.

Projects for 2011 include finishing a sidewalk on Cedar Street, the Borders to Boston Bike Trail on the old Route 97 MBTA property, on and several catch basins and drainage improvements.

I would like to thank the Police, Fire, and Water Departments along with the Town Hall Staff for their help, support, and hard work. Communication and teamwork between departments is vital to the success of the DPW.

Bill Tyack, DPW Director
George Ricker, Jr., Foreman
Bill Wildes, Driver Operator
Bob Viel, H.E. Operator
Sean Reed, Mechanic/Operator
Shawn Davis, Driver Operator
Debi Morong, Administrative Assistant
Mark Gates, Facilities Director



## HISTORIC DISTRICT COMMISSION

The Wenham Historic District Commission issued 10 Certificates of Appropriateness for modifications to existing buildings, new construction, and signs within the Historic District in 2010. The certificates included:

1. A revised signpost at 225 Main Street
2. A new fence at 104 Main Street
3. A sign for the Hamilton-Wenham Open Land Trust at 181 Main Street
4. A new steeple and cell antenna components for the First Church
5. A new weathervane and ball atop the new steeple at the First Church
6. An addition, a new screen porch, and new windows for the house at 225 Main Street.
7. A new sign for Grassy Roots at 152 Main Street
8. A 14 ft high and 160 long netting fence along Main Street at the Wenham Country Club.
9. An addition to the rear of the house at 188 Main Street
10. A wooden shed for the Little League in Pingree Park

**Support for CPA Funding**
At the request of the Wenham Village Improvement Society, the Commission voted to designate the Wenham Teahouse an historically significant building within the Historic District so that the WVIS can apply for CPA funds for the installation of energy efficient windows in the building.

**Signs**
The Commission was asked by the Board of Selectmen to comment on the future of the signs which are now in the Car Barn Lot in the center of town. The Commission expressed support for any effort to control the number and appearance of signs placed in that lot and suggested the long term goal should be to discontinue the placement of all signs in the lot.

**The War Memorial**
The War Memorial Committee presented to the Commission an early proposal for a new War Memorial to replace the old war memorial formerly in the Town Hall lot. This war memorial will honor the veterans of the First World War, the Second World War, the Korean War, and Vietnam. The Commission will continue to work with the War Memorial Committee to come up with an appropriate design and an appropriate location for the new memorial.

**Electric Meters**
The Commission now feels that it should approve the location of electric meters placed on the outside of buildings in the Historic District. Over the next several months, the Commission will work with the Electrical Inspector, The Building Inspector, and National Grid to come up with guidelines for the placement of electric meters that both meet the needs of the electric company and are appropriate for the Historic District.

**Commission Membership**
The Commission regrets the departure from the Commission in 2010 of David Mehlin and Sissi Finn and thanks them for their service. The Commission welcomed the addition of Bill Joyner in November and Barbara Locke who will join the Commission in January 2011.

Jim Howard, Chairman (District Resident)
Tom Zampell, Vice Chairman (Wenham Resident)
Bill Joyner (Wenham Resident)
Jennifer Tymann (Wenham Resident)
Don Bannon (Architect)
Lanse Robb (District Resident and Real Estate Broker)
Barbara Locke (Wenham Village Improvement Society)

## IRON RAIL COMMISSION

This year saw a review of the property at Iron Rail. A concept was presented to sell the main building and adjacent land to a developer, who would then lease to a small school. This triggered self-examination of the value of the property and gave further need for forming a Town Advisory Committee to help with making the decisions.. There are pros and cons to such a deal and it is the opinion of the Iron Rail Commission that the property is of value to the town and a sale of the property should be discouraged; a lease arrangement is an option. This review also pointed out deficiencies. Most notably were windows, heating system, and other deferred maintenance items around the property. The review reiterated how important the Iron Rail area is to open space, its contribution to clean water supplies, and the impact any development could have on such space. The Iron Rail property currently provides the town with $75,000.00 in revenue after expenses. It should be noted that the soccer fields are not part of the above concept and the Iron Rail Commission's opinion favors extending a lease with the soccer association to help preserve usage of the property by the townspeople.

Ted Batchelder- Commissioner
Albie Dodge
Bill Hidden
Phil Blanchette

WFD Training Exercise

## Hamilton-Wenham Public Library

During 2010, the Hamilton-Wenham Public Library was busy and vibrant; the staff was always working to meet the informational and educational needs of the citizens of our two towns and surrounding communities. The Library Trustees who served during 2010 were Wendy Daynes, Chair; Doris Gallant, Secretary; Jean Buckley; Annette Janes; Madelyn Liberti; and Janice Pappas. The trustees met monthly and worked hard to support and guide library services.

During another economically challenging year, Hamilton-Wenham Library staff members continued to use their skills, creativity, and enthusiasm to provide outstanding service and programming. We circulated 245,512 items. Our meeting rooms (including some programs that were offered offsite) were used by community groups and library programs a total of 1,007 times. The library offered 296 adult programs, 99 young adult programs, and 282 children's programs. Our reference department answered 18,025 reference questions and our study rooms were used a total of 1,591 times. Every day, more than 400 patrons entered our library. During the year we started a rug cleaning rotation, installed eight new computers (six for the public and two for staff), and worked with the DPW to beautify the library grounds. Energy saving work included new light bulbs, new HVAC controls, and the installation of window film. We reached the end of our first five-year long-range plan. We convened a planning committee in March, administered a survey, and the director submitted a new long-range plan to the State that will guide the Library through 2015.

Notable events in 2010 include our first Wednesday night coffeehouse featuring Ocean Damaris; a Green Living Fair; an author visit from Jackson Kaguri, author of The Price of Stones; a historical society program about the First Manned Flight; support for NANOWRIMO (National Novel Writing Month); and numerous book groups. We also collaborated with Banbury Cross Children's Books for our first in-shop book fair. The Friday morning Koffee Klatch continued to draw seniors from all over the North Shore. During the summer, adults learned about Henry W. Longfellow and the Friends sponsored a field trip to the Longfellow National Historic Site in Cambridge. Our children's summer reading theme was "Going Green at Your Library." Our patrons eagerly spotted our mascot, "Bamboo," as he visited local businesses throughout Hamilton and Wenham. Our summer reading program included special Wednesday night events including Jungle Encounters, the Yo-Yo People, and our always popular Vehicle Night. The teens enjoyed many programs such as films shown in our meeting room, craft activities including creating "Pins with a Past", and an intergenerational pastel workshop with Greg Maichek. We also worked with the schools throughout the year to provide homework assistance. Librarians, Kim Claire and Lorraine Der visited the schools to give book talks and introduce students and faculty to the resources available at our library and on our web site.

We completed our $7,500 LSTA (Library Service and Technology Act) Mother Goose on the Loose grant, and now offer two sessions of Baby Bookworms and a brand new program, Terrific Twos and Threes. During 2010 we launched our fourth and fifth Community Read. In April, as part of our grant and emphasis on children's literature we hosted "A Treasure of Books for Two Towns" and invited Anita Silvey, editor of Everything I Need to Know I Learned from a

Children's Book to speak at Gordon College. In the fall, we all read Tinkers and welcomed Paul Harding, local Pulitzer Prize winner, to lecture at Gordon College on November 16, 2010. The Gordon College faculty and staff continue to be extraordinary partners in these literary events.

Many of our programs are funded by the generous support of the Friends of the Hamilton-Wenham Public Library who work tirelessly to support our library. They held two very profitable book sales, a video sale, and a successful membership drive. The friends purchased a wireless microphone for the library, paid for the maintenance and upkeep of the children's room fish tank, and funded a retirement event for Jeannine Curtis. They continue to provide the following museum passes for the public to enjoy: Boston by Foot, Children's Museum in Boston, Cape Ann Historical Museum in Gloucester, DeCordova Museum in Lincoln, Department of Conservation and Recreation, House of Seven Gables, Institute of Contemporary Art, JFK Library and Museum, Museum of Fine Arts, Museum of Science, New England Aquarium, Orchard House, Peabody Essex Museum, Roger Williams Park Zoo, and the Wenham Museum. Patrons can call to reserve passes or access the remote sign-up on our website. In 2010, patrons reserved 1518 passes.

We continue to owe a debt of gratitude to our dedicated volunteers who assist in all library departments. We also work with volunteers who have school and diversion program community service requirements, tax work-off hours, and those who want to give back to their library. We thank Jean Buckley for making it possible for us to host six excellent art exhibits during the year. We received some very generous donations from patrons which helped us add timely and important items to our collection. We were saddened at the deaths of Robert Johnson and Dot Chainey. We purchased books for our collection with funds given in their memory.

We continue to list our programs and events on our website at *www.hwlibrary.org*. Patrons can order library materials from home and access many databases using their library cards. Besides the statewide and consortium databases, we offer our Hamilton-Wenham citizens' access to Ancestry.com Library Edition, two geography databases, Magill's Medical Guide, Booklist Online and others. We also offer the full Britannica.com, which can be used remotely day and night. When accessing the library catalog, our new subscription to Ebsco's Novelist Select offerings a selection of read-alikes located at our library. Most databases can be used remotely using the barcode on the back of your library card or using the user name and password of *hwplpatron*. We also have a collection of E-Books and access to the consortium-wide collection of downloadable E-books and audio books via Overdrive. The library owns a Nook, which can be checked out by patrons. We started using Constant Contact and now have a professional E-letter. Patrons can sign up for this service by going to our website.

The library staff and trustees work diligently to constantly improve collections and services. We greatly appreciate the citizens of Hamilton and Wenham; they are tremendously supportive and value education, learning and reading. We look forward to 2011 when we will celebrate the library's tenth anniversary.

Respectfully submitted,
Jan Dempsey, Library Director

## Hamilton-Wenham Library Trustees

What a remarkable year 2010 has been for our Hamilton-Wenham Public Library. Circulation exceeded 245,000 items, an exceptional statistic. The library offered an outstanding 673 programs to adults, young adults and children. Our several meeting rooms were in constant use, and our study rooms were used nearly 1600 times. The reference department answered over 18,000 questions and more than four hundred people visited each day. For these astonishing accomplishments, we thank our wonderful staff members and our able Director Jan Dempsey.

Continuing in energy savings, the library had adopted energy saving light bulbs and installed window film where necessary. The Department of Public Works provided assistance in maintenance and beautification of the library grounds.

Working with an energetic planning committee, the Library Director completed and submitted to the State a new long-range Plan that will take us through the year 2015.

There has been a dazzling amount of well-received programs, including the very popular Friday morning program Koffee Klatch for seniors. One of the most notable was the Community Read program with our local Pulitzer Prize winning author of "Tinkers", Paul Harding. Many patrons have commented on how enriching and culturally effective are the rotating art exhibits are, featuring local artists' work in different areas of the library.

A great, heartfelt thank you goes to the Friends of Hamilton-Wenham Public Library. We are grateful for their hard work and support of the Library, and we have them to thank for the museum passes and for the many library programs for young and old.

The volunteers who work at the library are dedicated and contribute so much to all departments. We thank you.

Among the donations we received this year were two for the sad passings of Dorothy Chainey and Robert Johnson. Books for the library were purchased with money received in their memory.

Anyone who would like information for the library can check out the website www.hwlibrary.org. The library now has a Nook which can be borrowed and a collection of E-Books. Patrons can access a collection of downloadable E-books and audio books through the MVLC consortium. Books can be reserved on line and there are many databases including Ancestry.com, Library Edition, Magill's Medical Guide, and Booklist.

All Public Libraries are American institutes of life long learning and Hamilton-Wenham Public Library is one of the best.

Respectfully submitted by the Trustees of Hamilton-Wenham Public Library

Wendy Waller, Chair; Doris Gallant, Secretary; Annette V. Janes; Madelyn Liberti; Janice Pappas; Jean Buckley

## PLANNING BOARD

First, the Board would like to express its gratitude to our new Planning Coordinator, Mrs. Emilie Cademartori, who has provided a high level of professionalism, planning experience, and technical competence. Because she also serves as the Conservation Coordinator (in this town with a lot of wetlands), she greatly expedites applications and saves those of us who are volunteers a lot of time. She has the important function of carrying out and enforcing the policies of the Planning Board between meetings.

Mr. Stanley Dodge, a dedicated board member for 6 years, stepped down in May. After many months of operating with only four members, the Board voted to recommend that Mr. Stephen Kavanagh be appointed by the Board of Selectmen to replace Mr. Dodge. Mr. Kavanagh will need to be elected to complete the remainder of Mr. Dodge's term.

The steeple at the Wenham church has (finally) been reinstalled, now concealing a new personal wireless facility (cell phone antennae), as approved by the Planning Board, which should greatly improve service in town for some carriers. A new GPS antenna was also installed.

A considerable amount of time throughout the year was spent reviewing a proposal for a subdivision creating four new market rate homes and two affordable units, to be located adjacent to Old Rubbly Road. The special permit has been approved; however issues concerning drainage, road design, septic and access through Beverly are still being addressed through the Definitive Subdivision approval process. The applicant(s) have expressed their belief that these requirements can be met. This proposal made use of our new Flexible Development bylaw which the Town passed last year.

At the suggestion of Mr. Jeff Chelgren, our Town Administrator, the Planning Board recommended and the Town passed a Solar Photovoltaic Overlay District bylaw that permits "farming" of sunlight on parcels of twenty acres or more while protecting neighbors from unwanted intrusion. The basic solar array would use about one acre. There are more than twenty parcels that qualify for this renewable, green, and quiet source of electricity, and there is a guaranteed purchaser for the product. We have not yet had any applications under this bylaw which we believe would be profitable for the applicant as well as providing a positive source of revenue for the town. The adoption of the overlay district was a major factor in Wenham's successful designation as a Green Community.

A special permit was granted allowing a hammerhead lot to be created on the former Erhard Estate on Cherry Street. The new lot was approved for one single family home. The Nightingale Inn property on Grapevine Road has been divided into three lots containing three houses. No additional dwellings will be permitted on site. A site plan review for a new business use on Main Street is ongoing.

Respectfully submitted,

David Geikie, Chairman
Donald Killam
Virginia Rogers
Minot Frye

## Recreation Department

The Hamilton-Wenham Recreation Department's mission is to provide a variety of programs designed to improve the quality of life for residents by meeting physical and recreational needs. We promote life-long lessons through play, education and community-wide events. The Hamilton-Wenham Recreation Department is overseen by a Joint Hamilton-Wenham Board.

The Board is comprised of three Hamilton residents and three Wenham residents.

Here are some highlights from Recreation Department for the 2010 Calendar Year:

- The redesigned seasonal brochures have been a success. They contain more information on our programs, policies and procedures and important contact information. The brochure is also available on line at www.hamiltonma.gov.
- We offered approximately 50 different recreation programs over the calendar year.
- We worked with the Playing Fields Task Force to maintain the Town-owned playing fields and had a very successful "Spring Clean Up" day.
- Participated in the Annual Pumpkin Fest 2010 by providing the pumpkins and helping the Pumpkin Fest Committee.
- We continue to update our programming to reflect the changing needs of our communities.

It is with sincere regrets that Melissa Roy submitted her resignation as the Recreation Director. Melissa has been a great asset and made wonderful strides building this Department. She will be greatly missed.

We continue to provide effective customer service to all our participants and are always looking for new and exciting program ideas. We look forward to the hiring of a new Director.

ANNUAL REPORT

# HAMILTON-WENHAM

# REGIONAL SCHOOL DISTRICT

For the Year Ending June 30, 2010

TOWN REPORT 2010

## HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE

| | TERM EXPIRES |
|---|---|
| Alexa McCloughan, Chair<br>489 Bridge Street, Hamilton 01982 (468-1743) | 2012 |
| John Joseph (Jack) O'Keefe, Vice Chair<br>5 Anthony Road, Hamilton 01982 (468-1494) | 2012 |
| Dacia Rubel, Asst. Treasurer<br>12 Puritan Road, Wenham, MA 01984 (468-0058) | 2012 |
| Lauren S. Prior, Secretary<br>65 Gardner Street, Hamilton 01982 (468-4315) | 2011 |
| Theresa (Tess) F. Leary, Asst. Secretary<br>209 Bay Road, Hamilton 01982 (468-6636) | 2011 |
| Richard L. Boroff<br>40 Moynihan Road, Hamilton 01982 (468-3162) | 2011 |
| Kym M. Donnellan<br>12 Cedar Street, Wenham 01984 (626-0000) | 2013 |
| Donald E. Gallant<br>28 Mayflower Drive, Wenham 01984 (468-2357) | 2013 |
| Ann M. Minois<br>297 Moulton Street, Hamilton 01982 (468-2595) | 2013 |

## HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT
## ANNUAL REPORT ✶ 2009 - 2010 (FY 10)
***Dr. Marinel D. McGrath, Superintendent of Schools***

I am pleased to present my last Annual Report for the Hamilton-Wenham Regional School District. As you read the school reports, you will note that the strength of our school district is in the quality of our students, teachers, support staff, and our two communities.

During the 2009-2010 school year the Hamilton-Wenham Regional School District (HWRSD) had an enrollment totaling 2,028 students with 857 in the elementary grades pre-kindergarten through grade five, 469 in the middle school grades six through eight, and 702 in the high school grades nine through twelve. The school district goal is to provide an engaging and comprehensive curriculum that challenges all students and raises their achievement level. Our students must meet not only local learning standards, but also the learning standards of the Commonwealth of Massachusetts and those of colleges across the country.

To realize the HWRSD learning goals, teams of teachers and principals provide an academic program for higher student achievement by embedding all state framework requirements within a strong district curriculum. Through state and federal grants and the generosity of the Hamilton and Wenham Ed Fund, teachers availed themselves of quality staff development programs to ensure successful implementation of programs. Through the dedication, commitment, and caring of our teachers and support staff, Hamilton and Wenham students were recognized for their achievements in the academics, arts, athletics, and activities during the 2009-2010 school year. Our elementary students participated in artists-in-residence program; our middle school College Bowl students won the national competition for their division and our middle school math team excelled in their New England Mathematics League meets. Middle School students were also recognized for their achievements in band competitions and the *Boston Globe* Art Awards, and regional National History Day. Middle School students earned a third place national award for their documentary on blood banks at the National History Day Competition at the University of Maryland. Our high school students received awards at the local, state, and national level in history, science, drama, and art. Ten students were selected to District and All-State Band and Chorus while seven students earned *Boston Globe* Key Art Awards. Our students excelled at both the National History Fair and International Science Fair. Four projects qualified for the National History Fair in Maryland with one project earning a national third place award and six students qualified for the state Science Fair. HW athletic teams were very successful in all three seasons. Seventeen teams out of 24 qualified for MIAA Team State Tournament action which included: 4 State Championships (Boys' and Girls' Track and Field, Boys and Girls' Indoor Track), 1 State Finalist (Girls' Winter Cheering), 2 Regional Championships, 10 Cape Ann League Champions (out of a possible 24 League Champions),and 4 Cape Ann League Coach of the Year Awards. Lastly, HW High School won the coveted Joe Hyland Award. The Joe Hyland Award is awarded annually by the Cape Ann League to the CAL school with the best overall winning percentage for the entire sports year. The last time HW won this prestigious award was in 1994.

The May 2010 MCAS scores reveal that Hamilton-Wenham students continue to score above the state average in all four subject areas tested *(see Director of Educational Services' report for detail). Every* member of the Class of 2010 passed the English, math, and science sections of the

MCAS as well as the new Portfolio Requirement which enabled all of them to graduate in June. The Class of 2010 had combined SAT scores of 1705 and scored better than the state average in Math (575), Critical Reading (572), and Writing (561). In 2010, 105 students took 178 Advanced Placement (AP) exams in 15 subjects (Calculus AB- 4.5, Statistics – 3.0 Calculus BC- 5.0, English Literature – 4.5, Environmental Science – 4.0, Chinese Language – 5.0, Physics C – 5.0, Spanish Language – 3.3, Spanish Literature – 4.0, Physics M – 5.0, U.S. History – 3.7, U.S. Government & Politics-5.0). The average AP score for HW students was 4.1 on a scale of 0-5. Scores of 3-5 qualify the student to be considered for advanced placement in college. Twenty-two of our students were recognized as AP scholars, receiving scores of 3 or higher on three or more AP Exams. The National Merit Scholarship Program recognized eleven members of the Class of 2010 as Commended Students (9), Semi-Finalists (2), and two were named Finalists. Other indicators of district quality and achievement include: (a) 95.8% of our PK-12 students attend school daily, (b) 1.1 % high school student dropout rate, and (c) 90% student matriculation to post-secondary education.

The H-W Regional School District continued its collaboration with the Towns of Hamilton and Wenham through the Towns/School Budget Process Committee (T/S BPC). The FY 10 school budget was $27,259,415 (1.5 % increase over FY 09). As many know, the Chapter 70 state funding was decreased for the 10th consecutive year. In FY 01, the District received 19% of its budget from Chapter 70; in FY 09 the District received only 13% of its funding from Chapter 70 state aid. The School Committee and community members continue to work hard with our legislators to change this formula to relieve the burden on the taxpayers.

Without an operating budget override, the District increased the class size policy at each level, reassigned elementary students to other district schools to balance class sizes, eliminated 7.0 FTE teaching positions, 1.5 FTE support positions, and 1.6 FTE administrative positions, and reduced operating expenses to balance the FY10 budget. As many know, the Chapter 70 state funding was decreased for the 10th consecutive year. I would like to recognize *every* HWRSD employee for "giving back" one day of salary to the District without taking a non-working day. The "give-back" retained two teaching positions that would have otherwise been eliminated in 2009-2010. The HWRSD employees were the only employees in the two towns to give back any of their salaries.

At the June 3, 2010, School Committee meeting, the District bid farewell to three teachers at the 8th annual "We Honor You" reception. Honored retirees included: Buker School: Chris Clemenzi (35 years) – Classroom Teacher, and Leslie Goldberg (11 years ) - School Psychologist; Cutler School: Connie Becker (35 years) - School Psychologist; Miles River Middle School: Joan Cosselman (23 years), English Language Arts, and Paula Jones (36 years) - Social Studies. Additionally, the District also said goodbye to four members of the Leadership Team who left HWRSD to pursue new leadership positions in other public school districts – Philip Conrad (1999-2010) HS Associate Principal leaves to be the Principal of the Rockport (MA) Middle/High School, Dr. Maryellen Duffy (2003-2010), Director of Educational Services, leaves to become the Assistant Superintendent in Beverly, MA, Paul Szymanski (2007-2010), Assistant Superintendent for Finance and Administration leaves for the position of Assistant Superintendent for the Billerica Public Schools, and Dr. Marinel D. McGrath, (2002-2010) Superintendent of Schools, leaves to become the Superintendent of Schools for Andover, MA.

The school committee appointed Dr. Raleigh Buchanan as Superintendent of Schools on May 27, 2010. Dr. Buchanan will assume the superintendency on July 1, 2010.

I would like to recognize and thank the many people who supported our schools this past year. On behalf of the students, faculty, administration, and School Committee, I thank the Friends of Pre-School, Buker, Cutler, Winthrop, Miles River and High Schools, Special Education Parent Advisory Board, HW Ed Fund, HW Rotary Club, Friends of the Arts, and the many generous parents and community members who contributed time and money to support our schools.

I am also grateful to our faculty, staff, principals, associate principals, and the District Leadership Team for their devotion to the students of Hamilton and Wenham. Finally, we are most appreciative to the townspeople of Hamilton and Wenham and the Hamilton and Wenham Boards of Selectmen and Finance Committees who have seen us through difficult times and who continue to support our efforts to make the Hamilton-Wenham Schools the very best they can be.

In closing, our initiatives continue to advance the coherence and quality of our educational program. There are many goals yet to be realized which are dependent upon continued school funding. Our professional staff must have the resources if we are to continue to be competitive with peer school districts in developing, providing, and maintaining a high quality educational program which will prepare students in the Hamilton-Wenham Regional Schools for participation in the global society.

## Office of Student Services

*Allison Brown Collins, Director of Student Services*

The Student Services Office of the Hamilton-Wenham Regional School District provides a wide range of programs for students with disabilities, ages 3 to 22. During the 2009-2010 school year, 320 students in the District (15.6% of the general population) were identified as needing Special Education services.

Special Education is a required program for all school districts under both federal law (Individuals with Disabilities Act – IDEA) and state law (Chapter 766). Eligibility for Special Education services is based upon the presence of a diagnosed disability, the inability to make effective progress in the general curriculum due to the disability, and the need for specially designed instruction or related services. A Team of teachers, parents and other professionals collaborates in making eligibility determinations for each student. Evaluation Teams, composed of trained professionals including school psychologists, special education teachers, speech and language pathologists, occupational and physical therapists, and other specialists utilize a full battery of diagnostic instruments to assess the individual needs of the students.

Professional special educators, trained paraprofessionals, and therapists support regular education classroom teachers in meeting the needs of students with learning disabilities, health and sensory disabilities, communication disorders, neurological impairments, cognitive deficits, and emotional and behavioral difficulties. In addition to assisting students with moderate special needs through specialized instruction and inclusion support, the Student Services Department provides a variety of intensive programs for children with complex needs, including the Integrated Preschool, Pre-Kindergarten and Elementary Intensive Learning Program, middle and high school Learning Skills and ASPIRE programs, and the STAY alternative program for high school students. These programs have supported students in returning to public school from out-of-district placements and enabled numerous students with intensive special needs, language-based learning disabilities, and social-emotional disabilities to remain in district. A total of 57 students attended specialized programs during the 2009-2010 school year.

The Special Education Department is evaluated annually on a three-year rotation between elementary, middle school, and high school programs. These evaluations are required by law of all public schools as a means of ensuring quality programs for students with disabilities. In 2009-2010, the annual evaluation focused on specialized programming at the middle and high school level.

The Department is proud of its record of service within the District and recognizes that the high quality teaching practices of classroom teachers and the strong District Curriculum have established the climate of educational excellence which allows students with disabilities to succeed. The support of the School Committee, the Superintendent, School Administrators, families and townspeople has been essential in meeting the needs of all learners in the District.

## Office of Educational Services

*Dr. Maryellen Duffy, Director*

The Director of Educational Services for the Hamilton- Wenham Regional School District continues to work with the Leadership Team and the staff to focus the district's curriculum, instruction, assessment and professional development work around the district's goals and strategic plan and in compliance with the policies of the Department of Elementary and Secondary Education.

The Hamilton- Wenham School District (HWRSD) continues to renew and revise curriculum according to the guidelines established and approved in 2004 and the curriculum review cycle. Currently, curriculum and instruction task forces are established in all content areas and Technology. The task force committees continue to work on refining and developing curriculum maps and establishing benchmark assessments. All staff members are involved in creating curriculum maps using the online program, TechPaths. The Curriculum and Professional Development Committee continues to oversee the task force committees, plan the in-service days, early release Wednesdays and related professional development.

The Office of Educational Services and the Technology Committee continue to oversee the implementation, review and revision of the five year technology plan, a framework for defining a direction for educators, determining needs in our schools, and outlining goals for our students in the area of technology.

The Office of Educational Services supervises the programming for our 39 English Language Learner students, and the 79 students who qualify for Section 504 Individual Accommodation Plans. The Curriculum Office is responsible for reviewing and approving Home Education Plans for 32 students from 19 families residing in Hamilton and Wenham.

Fortunately, state and federal grants have allowed us to continue offering quality professional development opportunities and support to our teachers. The HWRSD has been able to offer its staff numerous grant funded professional development opportunities which include, Thinkfinity, the Responsive Classroom, Differentiated Instruction, Positive Behavior Intervention Strategies, and Thinking Maps The Beginning Teacher Orientation, Induction and Mentoring Program and the curriculum coach positions have also been funded through grants. In addition, staff members are involved in special projects and professional development during the early release Wednesdays. This year the district implemented the online program, My Learning Plan, to record and track staff professional development.

During the 2009-2010 school year the HWRSD was awarded 6 state entitlement grants and 1 private competitive grant totaling in the aggregate of $216,373 These grants were targeted for MCAS remediation, staff professional development, curriculum development, physical education, health education, mental health services, and drug, alcohol and violence prevention programs. Staff was also involved in professional development opportunities in American History through grant supported programs in collaboration with Salem State College and the University of Massachusetts, Lowell.

MCAS scores reveal that Hamilton-Wenham student scores are above the state average in all five subject areas tested: reading (97% passing at grade 3), English (average of 98% passing at grades 4, 5, 6, 7, and 8), mathematics (average 93% passing at grades 3, 4, 5, 6, 7,and 8) and science (96% passing at grades 5 and 8 ).. In grade 10, 96% (165 of 170) attained competency in English Language Arts and 90% (156 of 172) attained competency in Mathematics. In grades 9/10, 100% of the high school students passed the STE test. The HWRSD recognizes that student achievement, curriculum and professional development are interrelated and will continue to pursue and secure opportunities to support these connections.

**Bessie Buker Elementary School**
*Brian F. O'Donoghue, Principal*

The Buker School had an enrollment of 258 students in grades K-5 during the 2009-2010 school year. It was an exciting and productive year for our school community.

Student instruction was supported by 12 classroom teachers, 3 special education teachers, and 10.5 special education and regular education teaching assistants. Additionally, students were supported by a part-time school adjustment counselor and school psychologist. We completed our second year with the intensive reading and written language program staffed by a full-time special education teacher, a teaching assistant, and a part-time reading specialist. We had a part-time, building-based integrated media specialist to support instruction in the library and technology lab while our other specialist areas of art, physical education, and music were taught by shared staff at the elementary level.

Two of our staff members announced their retirement this year. Chris Clemenzi spent 33 years as a classroom teacher in Hamilton-Wenham with the last 11 years at Buker teaching fourth grade. Leslie Goldberg served as our school psychologist for the past 11 years and additionally as our special education chairperson for the last 4 years. We will certainly miss the contributions of these two colleagues.

Teachers were busy with their professional development in support of our new elementary math program, literacy assessments, and ongoing curriculum mapping. We implemented Think Math! as our new K-5 math program. Our new benchmark literacy assessment provided teachers with important data on student reading performance. The Wednesday professional development time was used to support these and other building based initiatives.

The Kids Care Club supported our local as well as world-wide community service efforts. The students collected food supplies for the ACORD food pantry throughout the year. A bake sale was held to raise funds to support the elimination of childhood hunger in our country. Students took part in the annual clean-up of the Karen Woolf insect garden during the spring. These activities were part of many throughout the year that our students participated in as community service.

The Buker School once again received generous support from our parents, the Friends of Buker (FOB), the Hamilton-Wenham Ed Fund, and the Town of Wenham. The Friends of Buker supported dynamic cultural enrichment experiences for our students, including author visits from Steven Ratiner and Giles Laroche. The Hamilton-Wenham Ed Fund grant monies supported our Big Read initiative at all three elementary schools. Funds were used to purchase quality literature for our libraries. Thank you to all of the members of the Buker School and Hamilton-Wenham communities for your continued support.

**Cutler Elementary School**
*Jennifer E. Clifford, Principal*

There were 300 students enrolled in kindergarten through fifth grade at Cutler School in 2010. This number was divided among fourteen classrooms. We celebrated learning throughout the year, highlighted by several classroom events and All School Meetings. It was a creative and inspiring year for our school community.

New faculty members included the appointment of Tracey Bowker to the first grade and Amanda Langton to the second grade. Carol Bratt joined the faculty as a part-time math specialist. Connie Becker, our school psychologist and special education chairperson, retired after serving 35 years in the district. Students were supported by 27 classroom and specialist teachers as well as 11 teaching assistants this year.

Professional development initiatives in 2010 included the implementation of new curricular programs and assessments. *Think Math* was implemented at all grade levels, bringing a hybrid program that balances conceptual development and calculation practice for all students. Teachers participated in several math workshops to facilitate this implementation. In language arts, teachers utilized a variety of assessments to monitor the progress of their students, including benchmark assessments, given twice yearly. Teachers also continued to map the curriculum in the areas of math, social studies, and science, outlining the essential content and skills at each grade level. Teachers also continued their study of technology integration, using Smart Board technologies in every classroom. Staff members continued to volunteer their time as student mentors, reaching out to students in need of extra adult connections.

We are fortunate to have a variety of school activities for our students. The fourth and fifth grade Chorus and fifth grade Ensemble Band performed for the school as well as for parents during three concerts throughout the year. Cutler School activity clubs met with volunteer teacher leaders again this year. Fifth grade teacher Melissa Graham and led a lunchtime String Jam Session, allowing fifth graders to pursue their interests in stringed instruments. Second grade teacher Nancy Duffy led student athletes in the Cutler Running Club, meeting twice weekly before school hours, providing students an opportunity to exercise their bodies in order to focus their minds. Fourth grade students knit carefully during their lunchtime under the guidance of fourth grade Dede Johnson and teaching assistant Janie Bellenis while fifth graders interested in environmental issues volunteered their time during lunches to work on an anti-idling campaign.

We are supported by several community organizations. The Hamilton Wenham-Education Fund generously provided the resources needed to celebrate *The Big Read*, a school-wide study of the stories of Greg Mortenson and his work with schools in Afghanistan. This project brought all grade levels together to learn about schools in different parts of the world, to try illustration techniques from local illustrator Giles Laroche, and explore the possibilities of community service. The Friends of Cutler continue to provide extensive assistance to our school. The Friends brought numerous cultural enrichment activities and assemblies to the student body, while also supporting several field trip experiences. Funds from the Friends have contributed to several playground improvements.

Cutler School's heating and ventilation system was upgraded this summer, a project funded in part by the Massachusetts School Building Authority. The original building and modular wing were converted from steam to hot water piping, with new natural gas boilers installed to heat the entire building. This project began over four years ago and we are thankful to see it come to fruition with the support of the community and the oversight of Paul Szymanski and Richard Shruhan.

Thank you for your continued support of Cutler School and our students.

**Winthrop Elementary School**
*Carrie Vaich, Principal*

During the 2009-2010 school year, the Winthrop School had an enrollment of 299 students in grades pre-kindergarten through fifth grade, including two district-wide pre-kindergarten classrooms. Our kindergarten population consisted of one full day tuition-based class and one half day non-tuition class. The students were instructed by a teaching and support staff of 66.

During the school year, grade level teams met to analyze student achievement data using the newly implemented mathematics program *Think Math.* Benchmark assessments, which were part of the new program, along with Literacy Benchmark Assessments were analyzed. By looking at the gathered data teachers were able to make recommendations for instructional changes related to student strengths and weaknesses. Teachers worked this year with curriculum mapping software to develop diary map mathematics curricula and core map science and/or social studies curriculum.

The staff at Winthrop School welcomed author Jerry Pallotta to visit with students and share his knowledge of writing children's literature. Under the leadership of reading specialist, Kim Ubaldo, the literacy team and classroom teachers chose grade level activities for students to extend Mr. Pallotta's presentation. Students enjoyed viewing the various grade level projects during a museum tour. To conclude the school year, staff members, under the lead of Amy Pasquarello, took part in the first ever "Winthrop Classic". This whole-school event was a team-building morning of activities which allowed for mixed-aged students to support one another in various tasks. Students played games, ran relays, cultivated gardens, repainted the playground map and learned origami. This event supported our district-wide Responsive Classroom philosophy.

Heidi Caccivio, Janet Lee, and Langley Cumbie led the Kids Care Club this year working on a number of community service projects. This year they learned about Kenya and wrote letters to children living at Flying Kites orphanage in Kinangop, Kenya. They informed peers about and raised funds to support the tragedy in Haiti. Students assisted in a year-long food drive for the ACORD food pantry, and raised funds for the Leukemia & Lymphoma Society through Pennies for Patients. On a local level, these students created centerpieces for the Hamilton Council on Aging Mother's Day celebration and served lunch to the attendees.

We have been extremely fortunate to have a dedicated group of parents organizing our Friends of Winthrop events and fundraisers. This year the Friends of Winthrop funded students at all grade levels with cultural enrichment activities, classroom requests, and student materials such as daily planners. Many of the events such as the Holiday Boutique, Halloween Happenings, the Ice Cream Social, and the evening parent events focused on bringing the district community together as a whole. Through the EdFund, the elementary schools collaborated on a grant entitled. *The Big Read.* This was a three-year grant focusing on three different genres of literature to support students at all levels. This grant opportunity will continue over the next two years rotating each genre focus through the three elementary schools. We are thankful for the continued support from these wonderful non-profit groups.

**Miles River Middle School**
*Matthew J. Fox, Principal*
*Christy A. Reynolds, Ed.D., Associate Principal*

Situated on a campus shared with the Hamilton Wenham Regional High School, Miles River Middle School (MRMS) is the newest school in the district. At Miles River we have developed a comprehensive core curriculum composed of Math, English, Science, Social Studies, and Spanish. Spanish has been a core requirement for two years, and we have seen our students' proficiency in this language grow tremendously. In addition, we also offer a wide range of Integrated Academic classes that expose our students to the Arts, Physical Education, and Health. Our 469 students come primarily from Hamilton and Wenham, with 302 and 155 students from each town, respectively. Through a school committee approved vote, we have added a limited number of school choice students (nine) from other North Shore towns, such as: Beverly, Salem, Essex, and Gloucester.

Miles River Middle School has a regular education staff numbering 27.4 full time teachers. Our special education instructors include Reading Specialists, a Speech and Language Pathologist, Special Education teachers/liaisons, and a Special Education Department Chair. Our support staff for the building includes a Behavior Specialist, a School Psychologist, an Adjustment Counselor, a School Nurse, and a full-time school secretary. In addition, MRMS splits a Technology Specialist, Technology Aide, a Librarian, and a library aide with the high school. With the relocation of the Director of Educational Services (DES) into MRMS, we also share a secretary with the DES. MRMS also has two full-time custodians and two half-time custodians. Our cafeteria is staffed by four building-based workers, and a district-wide Food Services Manager and secretary. Our building-based administration is composed of a Principal who oversees both the middle and high schools and an Associate Principal.

The student body at Miles River is composed of active, driven students who work hard in and out of the classroom. We have seen much success in our classrooms and in our extracurricular offerings too. Our Math and College Bowl teams both excelled at local and regional competitions. In an effort to foster interest in history, the History Fair competition was expanded into Miles River. Our students did very well, taking most of the awards in the regional competition, and placing three finalists at the state competition. Of those finalists, two went on to compete at the national competition and one of the student projects from Miles River placed third in the country. Miles River also has an excellent performing arts department, as evidenced through our concerts, plays, and Arts Nights. Our students are also actively involved in numerous service projects throughout the North Shore and are often recognized for their contributions to the towns, food banks, day care centers, and other service-based organizations. We are so proud of their efforts to become active, contributing citizens.

The support of the two towns within the district has always been high at Miles River. The Hamilton Wenham Education Fund has graciously supported the school, most recently providing desktop computers to English rooms for student use. The Friends of HWRHS/MRMS has provided much assistance to the school. For example, they have ensured that curriculum based field trips do not become an economic burden to our families. They have supported enrichment programs and guest speakers, supplemented the school supplies budget by purchasing ancillary materials for the classroom, and ensured that teachers have as many resources as possible within their reach. The contributions of these two organizations are immeasurable. The ability to expose students to advanced technology, cultural activities, and a rich, supported curriculum is paramount in today's global society. All the teachers, staff, and students of Miles River would like to formally, and warmly, thank these two organizations for their continued support of the school.

## Hamilton Wenham Regional High School

*Matthew J. Fox, Principal*
*Philip Conrad, Associate Principal*

Hamilton Wenham Regional High School is situated in the town of Hamilton, on a campus shared with Miles River Middle School. The Regional offers a comprehensive curriculum for its 702 students. Our students come primarily from Hamilton and Wenham, with 401 and 204 from each town, respectively. In addition, through the School Committee approved state-wide School Choice program, we have an additional 97 students from numerous other North Shore communities.

Students at the Regional High School continue to excel in their daily academic endeavors as well as on state and national assessments. Our students' performances on the Scholastic Aptitude Test, Advanced Placement exams, and Massachusetts Comprehensive Assessment System (MCAS) are far above both state and national averages. All of our graduates in the class of 2010 passed the English, mathematics, and science portions of the MCAS, which are state requirements for high school graduation. This year's senior class was the first to have the requirement of a student Portfolio in order to graduate. We are excited to report that all members of the class of 2010 have met the Portfolio graduation requirement.

Students at the Regional High School are active and involved in numerous clubs, activities and sports. HWRHS offers art and performance-based clubs, academic based clubs, and interest based clubs. Over 300 students take part in one of our co-curricular clubs or activities. In the State Science Fair, as a school, we placed third, and had two groups win first place awards. At the History Fair, three student projects qualified for the national tournament and one placed third in the nation. In addition, the Regional High School provides students with many opportunities to be performers. Through the fall musical and the Massachusetts Drama Guild One-Act Festival, our students have been recognized as being amongst the best high school actors and producers of outstanding performances. Our musical performers continue to impress the entire community with their performances and achievements. We had two students selected for All-State Jazz Band and Chorus, and five students were selected for Senior Districts. Our artistic students also have received tremendous accolades. The Boston Globe, the New England Art Educators Conference, and the Massachusetts Art Education Association sponsor high school Art awards. We had one student win the Silver Key award, and three students won the Gold Key award.

Our students' successes go beyond just the classroom and the co-curricular activities and also extend to our playing fields and courts. As a school, this year HWRHS has earned four state championships, 1 state finalist, 2 regional championships, 10 Cape Ann League Champions (out of a possible 24 league championships), four Cape Ann Coach of the Year Awards, and qualified for 17 out of 24 MIAA Team Tournaments. In recognition for the overall success of our athletic program, the Regional High School won the Hyland Award. The Hyland Award is given out to the Cape Ann League school with the best overall winning percentage for the entire year, across all sports.

Our students are also active, contributing citizens to our two communities. Over 150 of our graduating seniors gave up a full day of work on our annual Seniors Helping Seniors Day. Reaching out to the long-time residents of our communities our seniors raked, pulled weeds, painted, cleaned, and organized the homes of these fellow residents of Hamilton and Wenham. Our students also participated in Walk for HAWC to help raise money to assist those trying to flee violent relationships. Our students volunteered at food pantries, retirement centers, blood drives, Ed Fund fundraisers, and many other worthy events. Their giving nature is an inspiration to the community. We would also like to thank the two community organizations that support the schools, both financially and with a willing staff of volunteers. The Hamilton Wenham Ed Fund donated a mobile laptop lab to be used in the high school this year, and the Friends of HWRHS/MRMS gave out scholarships, ensured clubs and activities were affordable, and sponsored cultural and curricular enrichment for our students. Without the generosity of these two organizations, we would not be able to offer such a comprehensive learning environment to our students. All the teachers, staff, and students of the Regional High School would like to formally, and warmly, thank these two organizations for their continued support of the school.

# MILES RIVER MIDDLE SCHOOL
# GRADE 8 GRADUATES

Lana Acciavatti
Logan Appel
Victoria Arakelian
Christina Barber
Nancy Barth
Eric Baumeister
Sheridan Bergholtz
Anna Beyer
Kathryn Boyd
Stephen Brao
Julia Bucci
Franklin Bucco
Mary Buckler
Allan Bursaw
Leslie Bynum
Olivia Carey
Jack Carr
Andrew Cavanaugh
Timothy Caves
Jack Chapman
Samantha Charette
Nathaniel Chmura
Dorothy Chung
John Clay
Luna Collins
Andrew Condon
Carolyn Cook
Kyle Craig
Elizabeth Cronan
Jenna Crosbie
Tova Crystal
Schuyler Culbertson
Cassidy Curran
Matthew Curran
Meagan Dashcund
Audrey DeLorenzo
Blake Denman
Griffin Desroches
Ian Dickey
Madeleine Dickey
Rebecca Dixon
Chase Dodge
Kayla Dowd
Kevin Dunn
Dillon Durand
Peter Duval
Catherine Ecker
Christian Ecker
Amanda Erickson
Julia Fahey
Luke Farley
Hannah Farnham
Yasmine Fersan
Killian Fitzpatrick
Madison Fougere
Riley Frackleton
Samuel Frick
Gabrielle Fusco
Matthew Gillis
Catherine Gray
Samuel Greenwald
Caroline Gribbell
Justin Guo
Emma Hale
Audrey Hamilton
Alexander Hankin
Brett Harring
Michal Harris
Suzanne Harris
Caitlin Hawkins
Chelsea Hawkins
Alison Hayden
Jessica Herlihy
Sarah Herlihy
Madeleine Hines
Edward Hogan
John Hopkins
Emily Horgan
Wyatt Howell
Jessica Ives
Anders Johnson
Andrew Johnson
Hannah Johnson
Oliver Johnson
Alexis Kaihlanen
Melissa Kain
Adam Kassirer
Emma Kawski
Kelsey Kenny
Walid Khan
Chloe Knopp
Haeun Kwon
Erika Leach
Yohan Lee
Drake Little
Nicholas Loeper
Joseph Love
Emma Luddy
Steven Ma
Alexander MacDonald
Benjamin MacDonald
Julia MacDonald
Andrew Macgregor
Madeline Manning
Niamh McAdam
Alexandria Mccarthy
Anna McCarthy
Olivia McNally
Marissa Meade
Meredith Melick
Molly Milanes
Eleanor Minot
Erin Moloney
Marie Morency
Michael Morin
Madelyn Mulry
Alison Naman
Claudia Namaroff
Cameron Newth
Ariana O'Keefe
Patrick O'Leary
Christopher Oo
Zeke Pasquarelli
Marc Pauwels
Kimberly Perkins
Domenick Pizzano
Colby Poulin
Lucas Prioli
Aidan Prior
Victoria Putnam
Valerie Raimo
Patrick Richard
Alexander Rodde
Elizabeth Rose
Suzanne Rose
Michael Ruccolo
Rae Sanchez
Virginia Sanford
Daria Scofield
Marguerite Sears
Adeeb Shaji
Brian Shaw II
Samuel Sklar
Nicholas Smith
Tristan Smith
Morgan Sperry
Hayden Spinney
Luke Sprenkle
Francisco St. Hilaire
Parker Strong
Grant Thompson
Emily Thornburg
Olivia Thornburg
Victoria Thornburg
Elianna Tobin
Michelle Trefrey
Mattijs Van Maaren
Cassandra Vitale
Alexander Von Staat
Jacob Wadleigh-Stoddard
Leah Walsh
Cori Ward
Taylor Ward
William Watson
Elisabeth Webber
Andrew Weigand
MeganWeltler
William White
Ethan Whitman
Haley Willis
Sofia Zizza

# HAMILTON-WENHAM REGIONAL HIGH SCHOOL
## 2010 GRADUATES

Elaina Marie Adamo
Nathan Sebastian Aparo
Kelsey Anne Atwater
Kristen Elise Ashley
Edward March Babcock
Zachary David Baker
Kayla Elizabeth Barber
Daniel George Beckett
David Suppes Bird
Andrew Porter Black
Carly Jo Boal
Stephanie Marie Botelho
Julia Robinson Bradshaw
Kayleigh Elizabeth Brand
Charlotte Kathleen Brown
Nathaniel James Brown
Dana Vincent Bucci
Eric John Buckley
Bailey Michelle Bullis
Patrick Joseph Carey
Alexander Hugh Catalano
Zoe Marie Catalano
Sue Chang
Phil J. Chansky
Lindsey Louise Chapman
Carl Robert Chisholm
Rebecca Elizabeth Chitro
Benjamin Christopher Chmura
Peter Myers Clay
Brian Patrick Condon
John Emmons Connery
Matthew Ryan Cook
Zackery James Cotter
Ryan Daniel Counihan
Mika Catherine Cronan
Derek William Curr
Ralph Louis D'Ambrosio
Robert Anthony Della Grotte
Meghan Kathleen DePiero
Steven Anthony DeSantis
Michael Alexander Desclos
Ryan Robert Dix
Shawn Patrick Donnelly
Katherine Rose Drake
Stephen John Drieze
Henry John Druschel
Jillian Marie Dubray
Andrew Cowie Duval
Taylor Stanley Englehardt
Brock Michael Enos
Andrew Hamilton Erdman
Rebecca Hollibaugh Fallon
James M. Call Flynn
Julian True Flynn
Brian Mason Ford
Jane Allen Frye
Susannah Fiona Gale
Matthew Joseph Galvin
Meghan Elizabeth Gaucher
Zachary Matthew Gaucher
Amanda Rose Getchell
Kerry Ann Gilmartin
Hannah Zweber Gisness
Corey Lambeth Goodwin
Jared John Grillo
Chang Hee Han
Kyle Thomas Harring
Patrick Michael Harrington
William Reynolds Harrison
Noah Raymond Hebert
Brandon Grant Heitz
Joanna Catherine Hession
Molly Rose Hines
Benjamin Walter Hopkins
Sara Borregaard Pedersen Hopps
Jeweliann Nozomi Houlette
Brittany Leigh Huber
Grace Elizabeth Hughen
Christopher Michael Hughes
Patrick Shawn Jenkins
Hannah Virginia Julien
Celina Louise Keating
Katie Elizabeth Kerrigan
Andrew Ferguson Kielty
Eric Robert Kirlis
Whitman Baldwin Koch
Joshua Burton Landis
Sarah Sinclair Lappen
Kirsten Ana Leach
Elisabeth Tonia Lister
Paul Charles Littlefield
Dean Steven Loeper
Kallie Marie Longval
Margaret Erin Luddy
Jackson Cote MacDonald
Catherine Elizabeth MacLean
Jessica Leigh MacMillan
Vito Vincent Mammola
Matthew Elkins Manter
Robert Daniel Marks
William Calhoun Martin, II
Scott Alexander McCulloch
Nathaniel Grant McGough
Brian Joseph McGrath
Kimberly Megan McKenna
Matthew Stuart McKenzie
Michael James McNamara
Samantha Eileen Meade
Melissa Leigh Merrill
Joseph Anthony Milanes
Molly Brook Monroe
Matthew Allan Montanari
Christina Lesley Moroney
Zachary Joseph Morrison
Courtney Jean Morse
Rebekah Hope Murdoch
Colleen Amelia Murphy
Greta Elizabeth Musacchio
Jamie Royston Joseph Nagy
Kara Lynn Nickas
Margaret Anne O'Brien
Morgan Marie Obrist
Shawn William O'Keefe
Justin Michael Pacione
Benjamin Thomas Penta
Stephen Richard Pettinati
Loralee Suyuan Pomilla
Simone Carlow Prioli
Samantha Ryan Prior
Samuel Dickinson Rendall
Ryan Ropes
Sarah Serback Roundy
David Lynwood Rowe
Nathan Thomas Ruane
Anthony David Sabatini
Samantha Sarah Sanchez
Ethan James Saylor
Ciara Elizabeth Schaub
Adelaide Elisabeth Scofield
Rayvin Lindsey Alexandria Scott
Brendan Besse Shaughnessy
Cyrena Colvin Shiland
Taylor Phyllis Smaldone
Julia Anne Smith
Peter Sierks Smith
John Patrick Splaine
Lauren Rachel St. Pierre
Victoria Irene Steeves
Hayden Alexandra Stone
Dylan Ryan Stratton
Brandon Edward Suffern-Hutchins
Kyle Joshua Sullivan
Caroline Lowe Swanson
Sloane Elizabeth Thomas
Caitlyn Mary Tobyne
Paul Andrew Tuscano
Patrick James Twomey
Shane Samuel Tyack
DeAnna Rita Vecchiarello
Andrew Thomas Verrington
Michael Zachary Watkins
Sara Elizabeth Weld
Thomas Edward Wellwood, IV
Benjamin Zachary Willnow
Brittany Elizabeth Wilson
Leland Warden Woodcox
Thais Ilse Ziegenhals
Matthew Stephen Zisson

**NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**
**30 LOG BRIDGE ROAD, MIDDLETON, MA 01949-2806**
**www.nsths.net**

**ANNUAL REPORT 2010**
**William O. Nichols - Wenham Representative**
**North Shore Regional Vocational School Committee**

**Daniel R. O'Connell, Superintendent-Director**
**North Shore Regional Vocational School District**

**Merger Study**
The plan to build a $133 million high school that proponents say will transform vocational education on the North Shore finally became a reality in December.

The Owners Project Manager (OPM) and New District Fee Negotiation team completed design fee and scope negotiations. Negotiations resulted in a reduction from approximately 10% of total construction cost to approximately 7.9%. A Notice of Intent to Award a Contract was approvedby the full School Committee and sent to the architect. The next step will be to finalize the draft Massachusetts School Building Authority's (MSBA) Construction Manager (CM) at Risk contract with the architect, OPM and MSBA legal counsel.

The OPM completed the application with information provided by the Superintendents relative to construction experience. The OPM will secure the signature of the School Committee Chair to the application and submit to the state.

The Architect and Engineering teams began Program Review and Early Design Development Phase. The School Superintendents have scheduled "Design Focus Group Meetings" with teacher, staff and administrative personnel from each school. This review will allow new district representatives to have input on the previously completed schematic phase and re-introduce the project to all stakeholders.

After compiling and analyzing the Design Focus Groups data, the Architect will move into the*Design Development Phase* of the project where scaled layouts and building elevations will be drawn and specifications will also begin to be developed.

All necessary plans and specifications will be finalized into a package of documents suitable for bidding. The CM at risk firm will assist the project team in insuring the best and most accurate plans and specs are developed lending their experience as "builders" into the design process.

Construction Phase
10/20/2011 to 01/20/2014 Construction of new buildings and playing fields
02/20/14 to 06/20/2014 Demolition old buildings and finish fields
09/01/2014 New School Year Begins

The Essex North Shore Agricultural & Technical School District has hired Richard Manley of Edwards Angell Palmer & Dodge LLP as bond counsel and Peter Frazier, Senior Vice President, of FirstSouthwest as financial planner for the construction project. A preliminary bonding schedule for payment by sending communities will be distributed during the month of February. Interest only will be assessed for 2012 and 2013. The North Shore Technical High School website (www.nsths.net) will continuously update all merger progress in the future.

**Administration**
The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

**Curriculum**
Over the course of the past year administrators and faculty have worked collaboratively to increase the instructional rigor in each of the four academic areas to better prepare our students for collegiate studies or employment. The following initiatives have been implemented:

- Each content area has designed a research paper so students have the opportunity to complete a minimum of one paper in each of their four years of attendance.
- MCAS-like comment assessments in all four grade levels have been developed in order to prepare students for state testing as well as to allow us to obtain "real time" data on our students' knowledge and the effectiveness of our instruction. In English, we have had one set of assessments independently scored by a former MCAS designer in order to obtain consistent scoring.
- "Writing with Colors" has been introduced to the English Department. This program equips students with the skills to include a thesis statement, transitions, supporting details, commentary and analysis, and style in their writing so that their work is ultimately a more complete piece. Because of its effectiveness, students have begun to utilize this program in other content areas.
- Walk-Throughs by administrators in both academic and vocational learning environments have been focused and in line with our school improvement plan.

**General and Program Advisory Committees**
The Program Advisory Committees meet twice per year to discuss suggestions for improving our vocational technical programs. The instructors use these meetings to learn about the latest equipment, materials, techniques, and technology being used in industry. Improvement in curriculum and delivery of instruction are directly related to these suggestions and industrial standards.

The General Advisory Committee consists of one member from each of the Program Advisory Committees and the school Principal. Each member has specific recommendations from their advisory committee and advice for how to improve the vocational delivery system and maintain the high industrial standards and integrity of each program. The General Advisory Committee discusses articulation agreements, integration into the curriculum for academics and career areas, the OSHA 10-hour card online training, and the diversity representation of our advisory committees. Another key task for the General Advisory Committees this year is to offer input on the design of the new merged North Shore Technical High School and Essex Agricultural and Technical High School building project to ensure that both the design and space of the vocational areas will provide students with the optimal learning environment.

**Vocational Career and Technical Area**
Reading the Labor Market Blueprint published this past October by the Workforce Investment Board, it re-enforced my assessment that North Shore Technical (NST) is definitely on the right track. Current priorities here at NST include helping our students develop strong foundation skills (math and science), technology skills, the development of their soft skills and the importance of a good work ethic; all recommendations made in the executive summary of that report. These areas are priorities in at NST and are taught every day in our technical shops, their related classes and their PDP classes.
Three of the four areas identified as critical drivers of labor market demand are in the areas of Construction, Health Care and Durable Goods manufacturing. These programs are well established at NST and continue to grow. One focus of our technical programs is to ensure that students receive recognizable certifications to help them be successful in their chosen field. Students are also taught the importance of green technology and concepts to complete tasks.

The importance of practicing safe work habits, integration with the academic classes and creating a portfolio are all areas that are worked on in their technical area. In addition students participate in the Skill/USA program, which helps students improve their technical skills by competing against students from other technical high schools in their chosen field.

**Technology**
We are continually updating the wiring in the building with newer, more reliable, Cat 6 cables. A new Intermediate Distribution Frame was assembled and contains networking equipment in order to deliver increased connectivity to areas that are furthest away from our Main Distribution Frame.

Our Internet service has been upgraded with new Comcast lines coming into the building. The speed of our Internet has increased substantially. We now host our own website with a new address of http://www.nsths.net . Moodle, a Learning Management System and customizable platform for teachers and learners, is new to the building.

Google Apps for Education has been put into practice, which combines email, chat,documents and scheduling for integrated communication in and out of the building. Students and faculty can access their email and calendars from any computer or mobile device.

New, state of the art, SmartBoard, interactive whiteboards have been installed in English and History classrooms.

All parents are provided with an iParent account which allows access to view, via the Internet, their child's school information, including biographical, attendance, discipline, schedule, assignments and grades

Our cafeteria has joined the 21st century with the addition of Point of Sales software and two new touch screen registers speeding up the service lines.

Students continue to develop skills in word processing, Internet, global communications, spreadsheets, graphics, desktop publishing, and multimedia throughout grades 9-12.

**Professional Development**
For the past two years, professional development activities have focused on the areas of the school improvement plan which address teaching and learning as well as school safety and climate.

Major initiatives included were:
Co-teaching; Differentiated Instruction; Integration of Academic and Vocational Curriculum; Improving Writing; Integration of Technology; Improving MCAS Scores; and Curriculum Development and Alignment to the State Standards.

**Special Education Department**
There are approximately 148 students at North Shore Technical High School who have been identified as having special needs; they represent 32% of the general student population. Programs and services are provided and administered by a staff comprised of an administrator, a full-time team chairperson, nine special education teachers, a speech/language pathologist, a certified reading specialist, a school psychologist, a behavioral consultant, four instructional aides, and one secretary. All special education staff is highly qualified in accordance with the No Child Left Behind regulations.

**Athletic Department**
The Boy's & Girl's Basketball teams continued to have a good number of participants. The boy's team won its first league championship since 1985. The boys also won the State Vocational Championship, and qualified for the MIAA state tournament.

The girl's team was awarded the MIAA Division IV Girl's Basketball Team SportsmanshipAward and received their recognition on the floor of Boston Garden during the state tournament rounds.

This year the boy's and girl's basketball teams have merged with Essex Aggie making all of our sports coop at this time. The boy's are practicing and playing at North Shore and the girl's are practicing and playing at Essex Aggie. There has been a very large turnout for both teams and we are looking forward to successful seasons.

Four North Shore students were again granted waivers for the 2009-2010 season to play Ice Hockey at their sending communities. This waiver is only being grandfathered for those students who were in our program before it was dropped. There are only two remaining this winter.

Winter Track had very low participation levels during the 2009 – 2010, season, and consideration had to be made as to its viability. Fortunately, we have 35 students participating this winter and an additional coach was again added.

The spring of 2010 saw the Softball team win another league championship and qualifying once again for the state and vocational tournaments. The team advanced to the quarter finals of the North Sectionals in the State Tourney.

The Baseball team finished in 2nd place and qualified for the state tournament. Both Baseball and softball continue to have enough participation to support varsity, junior varsity, and freshman teams.

Boy's Lacrosse, in its second year, continued to show improvement. Participation rates were high enough to schedule a full junior varsity schedule

Girls Lacrosse, sponsored by Essex Aggie, also had a good turnout and played a varsity and junior varsity schedule.

This fall, the football team finished with a 9 – 2 regular season record, and would go on to win the State Super Bowl Championship beating Tri-County.

The Volleyball team, under new head coach Karen Masiello, improved its winning percentage this season and again had a very large number of participants. We actually had to have two junior varsity squads again this year and are planning to have a freshman team next year.

Girl's soccer, after winning two lower division league championships in its first two years, was moved to the upper division in the league. Although they did not win a league championship this year they did qualify for the state and vocational tournaments.

Boy's Soccer finished in second place again this year and qualified for the state tournament.

Fall Cheering continue to improve their performance levels and again qualified for State Competitions.

The programs are running well and the participation rate continues to be very high for a Vocational School.

**Career Exploratory**

The focus of the Career Exploratory Program is to familiarize all ninth grade students with North Shore Technical High School's career vocational/technical areas. Mr. Dan Connors, our ninth grade guidance counselor worked with each of our ninth graders to provide a more individual guidance program. Our ninth graders require close support to assist them in their adjustment of both their vocational and academic responsibilities as high school students.

Currently, ninth graders explore twelve vocational programs. The exploratory program is designed so each student spends five days, four periods in shop and four periods in academics every other week. This schedule allows for smaller shop classes so that our teachers are able to evaluate student more comprehensively. Students will complete the exploratory program in the early spring and will then reexplore three shops before making their final shop selection.

A special effort was made by the guidance staff to locate and support students interested in non-traditional shops. Non-traditional upper class students and alumni speak to interested ninth graders about the opportunities in their vocational program.

**Career Awareness**

Throughout the year, all students participate in a variety of career planning activities in the newly established Career Center. This designated space is utilized by the Guidance Department in collaboration with the CVTE instructors to deliver activities related to career planning. A new requirement for all students to obtain a Certificate of Occupational Proficiency is the development of a Four Year Career Plan.

**Tech Prep**
Tech Prep, a federally funded program, establishes articulation agreements between high school students and post-secondary institutions. This program develops career pathways that allow for seamless transition from high school to college programs of study, creating opportunities for highschool students to earn college credits.

During the 2009-2010 school year, articulations in ITS, Health, Culinary and Graphics were renewed. In addition, articulations were newly developed with Central Maine Community College, Southern New Hampshire Community College and Bunker Hill Community College.

The Tech Prep Consortium at North Shore Community College provided our students with the following activities:

- College/Career Expo
- On the Spot Admissions
- Career Days for Non-Traditional Students
- Career Days for Grade 11 and 12 Students
- Culinary Competition
- Accuplacer Testing
- Accuplacer Test Prep Course
- College Shadow Days
- 21st Century Career Day at BHCC
- Pre-advising Day
- College Fair
- Lahey Clinic visit
- Guidance Curriculum and Career Planning Course taught byMs. Doherty for the second time
- Professions Speaker Day for Grade 10 students

**Dual Enrollment**
Dual enrollment is a program offered to eligible high school juniors and seniors who want to earn both high school and college credits simultaneously by takingcourses at publicly founded higher education institutions. Students from the class of 2010 participated in these programs at North Shore Community College and Salem State College.

During the 2010-11 school year, two seniors from Information Technology Services will participate as full-time students in the dual enrollment program at Johnson and Wales.

**Cooperative Education**
Cooperative Education provides seniors the opportunity to develop academic, technical and employability skills in a work-based setting.

During the 2009-2010 school year, twenty-five (25) junior and senior students went out on co-op. These jobs resulted in full-time employment for graduates not attending post-secondary schools.

**Senior Placement**
The class of 2010 saw 36% of its graduates matriculate to a two year school, 24% to a four year school, 8% enlisted in the Military and 30% were placed in jobs related to their career programs.

**Transportation Department**
The Transportation Department is currently looking into a gradual transition into the busing of Essex Aggie students prior to the merger. Hopefully this will be complete before the merger. This will spread the expense over a few years instead of waiting and getting hit with the expense all at once. The size of our fleet will gradually be increased to accomplish this.

**Adult Education**
Adult Evening Education at North Shore is a self-supporting program that offers approximately sixty (60) vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly one thousand adult students that participate in a wide variety of courses.

New this year, the Adult Education Program initiated the development of online course capabilities and has presented our first online course in webpage design. It is our hope to expand our offerings in the near future.

**Business Office**
The Department of Revenue has certified the amount in our unencumbered excess and deficiency funds available July 1, 2010 at $463,685.

The Fiscal Year 2012 Budget preparation is currently in process and will be presented to the District's Finance & Property Policy Sub-Committee in February and subsequently to the District's School Committee. At this point, we have not received financial data pertaining to fiscal 2012 from the Department of Elementary and Secondary Education. Preliminary figures are expected to be released in mid January.

We continue to work diligently to reduce costs and increase local revenues. Service contracts continue to be reviewed and quotes, in some instances, are requested when not required. We are using our district buses to transport Essex Agricultural students for a fee and are continuing cooperative athletic programs and share costs with Essex Agricultural and technical high school.

North Shore's FY 2010 and 2011 budgets had 1% and 1.89% increases respectively, as we've requested level funded budgets by departments for the last two years and will do the same for the FY 2012 budget

North Shore Regional Vocational School Committee

| | |
|---|---|
| Beverly | Mr. Dean Porteous |
| Boxford | Mr. Michael Crowe |
| Danvers | Mr. Russell Fravel |
| Essex | Mr. George R. Harvey, Chairman |
| Gloucester | Ms. Melissa Teixeira |
| Hamilton | Mr. David W. Ketcham |
| Lynnfield | Dr. Paul Anderson |
| Manchester-by-the-Sea | Mr. Joseph Sabella |
| Marblehead | Mrs. Marcia Sweeney, Vice Chair |
| Middleton | Mrs. Ellen Weitzler |
| Nahant | |
| Rockport | Mr. Mark Small |
| Salem | Mr. Thomas St. Pierre |
| Swampscott | Mr. William Jackson |
| Topsfield | Ms. Trudi Perry |
| Wenham | Mr. William O. Nichols, Secretary |

## WENHAM WATER DEPARTMENT

Water conservation still remains one of our main focuses along with supplying the residents with water that meets or exceeds government standards. Even though we saw little rainfall in the summer of 2010, water usage was down compared to periods of drought in prior years. The public education efforts of our previous superintendent, Bruce Blanchard, are to be commended. Additionally, effective advertisement of watering restrictions and implementation of the town bylaw extending water restrictions to private wells appear to have made an impact. The small water rate increase in November 2009 has allowed us to balance our budget and provide sufficient revenue to maintain the infrastructure and the quality of Wenham water.

The work to raise the protective outer casings of Well #1 and Well #2 is complete for Well #1 and we expect Well #2 to be completed in the Spring of 2011. The rehab and upgrade of the two Town wells provides secure and sanitary buildings and raising the top of the wells above ground level reduces the chance of contamination from an outside source.

Meter replacement continued in 2010 and will continue until the town-wide upgrade program is complete. We were able to replace six fire hydrants this year that were found to be in poor working order. We will be continuing with a yearly replacement program as many of the existing hydrants were installed fifty to sixty years ago.

As always, we would like to thank the many town officials, fellow employees and residents who help to keep Wenham water among the best around.

Ernest C. Ashley, Chairman
Richard K. Quateman
Paul E. Mendonca

Erik G. Mansfield, Superintendent

## WATER DEPARTMENT STATISTICS

| | 2009 | 2010 |
|---|---|---|
| TOTAL WATER PUMPED | 108,688,000 (Permitted withdrawal: | 103,342,000 142,350,000) |
| MAXIMUM DAY | 563,000 | 566,000 |
| HARDNESS (Calcium) | 130.0 mg/l | 130.0 mg/l |
| MILES OF WATER MAIN | 28.15 | 28.25 |
| FIRE HYDRANTS | 212 | 213 |
| WATER SERVICES | 1, 142 | 1, 148 |
| NEW SERVICES ADDED | 0 | 6 |
| METERED WATER SALES | $413,227.00 | $410,294.00 |
| OTHER INCOME | $19,613.00 | $10,135.00 |
| TOTAL INCOME | **$432,840.00** | **$420,429.00** |

## WENHAM ISSUES OF SOCIAL SERVICE HELP

The Wenham Issues of Social Service Help continues to assist Wenham residents who are experiencing an emergency financial need. The general meeting calendar of the WISSH Board is determined at the beginning of each fiscal year. Meetings and times are posted at the Wenham Town Hall and take place at the Wenham Council on Aging building on School Street. The Board of Selectmen appoints members of the board.

In 2010, the board welcomed five new members: Melanie D'Orio, Trudy Reid, Linda Rich, Maribeth Ting, and Maureen Whitman. The board appointed Melanie D'Orio Vice Chairman, and since that appointment, she has been actively assisting the chairman. Former WISSH chair and longtime board member, Sue Harnisch, retired from the board after years of dedicated service. All who have been involved with the WISSH program, and especially those who have benefited from it, know the kindness and commitment shown by Sue. She will be impossible to replace and greatly missed. We thank her for her years of service to the town, and wish her well.

A total of 14 requests for assistance were granted in 2010. Of those, 5 were single parent families, 4 disabled citizens, 1 single parent who is disabled, and 4 disabled seniors.

Funding for WISSH comes from the generosity of town residents. The organization does not receive funding from the Town of Wenham Budget. We would like to thank the Special Grants Committee of First Church in Wenham for approving our request for a financial gift, as well as the Lion's Club of Hamilton-Wenham for their generous donation in 2010.

Wenham Issues of Social Service Help has a direct, confidential line via town hall. Please call the town hall at 978-468-5520, x 9, if you know of a resident in need, or if you would like to make a financial contribution.

On behalf of the WISSH Board, I would like to thank the Selectmen, Town Administrator, Jeff Chelgren, and Town Treasurer, Catherine Gabriel, for their continued support and guidance.

Respectfully submitted,
Patricia K. Purdy, Chairman

Committee Members:

| | | | |
|---|---|---|---|
| Patricia Purdy, Chair | Don Killam | Cal Perkins | Tom Tanous |
| Melanie D'Orio, Vice Chair | Don Luxton | Trudy Reid | Maribeth Ting |
| Susan Carp, Secretary | Jane Pedersen | Linda Rich | Maureen Whitman |

## WENHAM AFFORDABLE HOUSING TRUST

The Town of Wenham Affordable Housing Trust was established in 2009 for the purposes of preserving and creating affordable housing in the Town of Wenham for the benefit of low and moderate income households. The Trust was granted a number of powers related to its mission of creating affordable housing units within the Town, including the ability to buy and sell real estate, make appropriate investments to maximize the return on funds held for the purpose of creating affordable housing, to accept donations and real or personal property for these purposes, and to make other financial commitments including the hiring of necessary real estate, legal, and financial professionals, all with the approval of the Board of Selectmen. Among its other powers and responsibilities, the Trust is directed to monitor and supervise the placement of qualifying individuals into created affordable housing units and monitor the Town's compliance with the state's goals for provision affordable housing, applicable to all Massachusetts cities and towns.

The Trust continues to work on a focused effort to expand the opportunities for the conversion or creation of affordable housing units in Wenham. The goal of this effort is to increase the inventory of attractive and affordable housing in the Town to 10% of total of total housing stock, the affordable housing goal established by state law. To meet this requirement the Town currently needs approximately 13 units, but this requirement may increase with the most recent housing census. By reaching the 10% goal, the Town will be able to avoid imposition of so-called G.L. c. 40B housing projects which can override local zoning laws and regulations and which, in most cases, result in substantial financial burdens on municipal services. Once the 10% affordable housing goal is reached, further development of housing in the Town will be subject to existing local rules, regulations and policies independent of whether affordable housing is proposed.

Originally, seven Trustees were appointed to carry out the mission of the Trust, including Molly Martins, who was appointed before her election to the Board of Selectmen and who continues to serve as both chair the Trust and as its primary liaison to the Board of Selectmen. Other members who continue to serve under their original two year appointments include Ken Whittaker (Vice Chair of the Trust), Jared Holbrook Ward, and former Selectman Larry Schwartz. Patrick Wilson continues to serve in a special capacity because of his extensive experience in affordable housing issues with regard to Wenham. Unfortunately, two of the original Trustees, Peggy McNamara and David Mehlin have found it necessary to resign from the Trust for personal or professional reasons. The Trust very much appreciates their generous service and has accepted their resignation with much regret. However, these resignations have resulted in openings for potential new Trustees. All those interested in serving on this challenging and public spirited organization, promising substantial future benefits for the Town and the personal satisfaction of providing decent housing for deserving families, are encouraged to contact the Board of Selectmen to express their interest. Individuals with experience in architectural and real estate development or sales would be especially welcome and useful in carrying out our mission.

The Trust currently has sufficient financial resources to continue its work, drawing upon funds previously established for this purpose and completely divorced from any financial contribution from Town of Wenham operating revenues. The major source of current funding comes the transfer of funds, originally set aside by a developer for the creation of affordable housing but which, because of the unavailability of a proper construction site, were subsequently preserved for opportunistic development or acquisition of affordable housing units. Other sources of funding include transfer of dedicated housing development related funds previously held in

WISSH, the so-called Brady Fund, monies from the Community Preservation Fund dedicated for affordable housing development, and affordable housing related funds from the North Shore Home Consortium. Current funds available to the Trust total approximately $600,000 The Trust currently maintains a housing inventory with a total estimated value of approximately $400,000, both acquired in the last year. In addition, the Trust is working with a number of organizations to acquire, broker the transfer of and/or subsidize the development of additional affordable housing units. Currently, approximately six additional units are under consideration in one form or another, including one or more properties that may be recovered from foreclosure and rehabilitated for affordable housing purposes. The two units that are currently owned by the Trust are located in residential neighborhoods and blend nicely into their rural surroundings.

A very small percentage of available funds have been spent in initial efforts to develop the affordable housing process for the town and to acquire real estate expertise related to the buying and selling of candidate residential properties. These expenditures, as required by the declaration, have been approved by the Board of Selectmen and are expected to diminish as the Trust becomes more experienced in carrying out its mission, identifying suitable properties and finding more efficient means to develop the needed affordable housing inventory.

During the past year the Trust, while continually searching for suitable properties, has been successful in completing an affordable housing plan and lottery process. This process is necessary for the Town to appropriately identify buyers both qualified and interested in possibly buying affordable properties and to ensure an efficient and procedural correct process in the future by which to promote their acquisition of the property while allowing the Town gets full credit for the affordable units it brings to the market. This so-called "ready buyers list" will be updated on an annual basis and will allow those who qualify the "right of first refusal" on residential properties that come within the affordable housing inventory

One of the residential properties that the Trust acquired in this past year is, at the time of development of this report, in final negotiations for purchase with a qualified buyer. Other potential buyers have expressed preliminary interest in our other property. As the funds from sales of these properties are returned to the Trust's account, they will be used to acquire, renovate or refurbish new properties as they become available, and the Trust will sell them in turn to qualified low or moderate income buyers at a price consistent with what state law will allow for these buyers. These arrangements will likely require that the Trust receive less for the home than the costs of acquisition and renovation, but the subsidy approach is consistent with the mission and operating model, within our current budgetary constraints and will be, we believe, in the best interests of the Town of Wenham.

The Trust is constantly on the lookout for suitable opportunities for affordable housing creation (and for new volunteer Trustees) and seeks the assistance of every town resident to provide information on any potential opportunities where the Trust could cost-effectively acquire financially or physically stressed properties for the purpose of refurbishing them into attractive and healthful homes.

Molly Martins, Chair

## DEPARTMENT OF VETERANS' SERVICES

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year one Wenham veteran was on this program. The Commonwealth made dramatic administrative changes to the program in 2010 requiring all submissions and authorizations to be paperless and submitted via the Health and Human Services computer and supporting documents also electronically transmitted. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately $173,000 to eligible recipients in Wenham, of which the current staff is responsible for approximately $110,000 dollars paid to or saved by those assisted in Wenham.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 19 of the town's 168 *identified* veterans and 1 of the 57 *identified* veterans' widows during 2010. The VSO also assisted the Wenham Veterans Memorial Committee in its efforts to identify a funding source and develop an appropriate recognition to Wenham veterans serving during periods of war.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. During the winter of 2010 the District also provided veterans' services assistance to the City of Gloucester as requested/authorized by the Board of Directors and the Massachusetts Department of Veterans' Services.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. John Clemenzi is the Wenham member of the Board of Directors.

Terrance P. Hart
District Director

## ZONING BOARD OF APPEALS

The Wenham Zoning Board of Appeals hears and decides appeals and petitions for variances and special permits from regulations governing dimensions of yards and areas and all other regulations stipulated under the Zoning By-Law and Massachusetts General Laws, Chapter 41, s81. Additionally the Board hears requests for Comprehensive Permits, under Chapter 40B s20-23.

In addition, the 2009 Town of Wenham Zoning By-Law delegates the responsibility for issuing different types of special permits to either the Zoning Board or Planning Board. The Zoning Board hears all special permit requests for non-residential uses, accessory uses, changes to non-conforming uses and structures, height, barns and activities in the Aquifer Protection District. The fee schedule for all applications was revised in 2010.

In 2009, Burly Street LLC asked the Board for a modification of a condition of their Comprehensive Permit for a twenty unit condominium project on Burley Street. The Board denied the request seeking to no longer provide a second means of access to the property for emergency purposes. The applicant appealed the denial to the State Housing Appeals Court (HAC). In April 2010, the HAC convened a hearing on the matter at Town Hall. In September, the HAC issued a decision in favor of the applicant, essentially modifying the comprehensive permit such that a second means of access will not be required if/when the project is constructed.

In 2010, the Board granted three special permits for accessory apartments and one dimensional variance for construction of an inground swimming pool. Additionally, they considered the renewal of a special permit for the operation of a bed and breakfast. The renewal was granted for 6 months, pending compliance with all Building, Health and Fire Inspections.

The Board is made up of three members and one alternate member. The Board is staffed part time by Emilie Cademartori, the Town's Planning and Conservation Coordinator.

Anthony Feeherry
Jonathan Stringer
Timothy Mansfield
Francis McNamara

Working on the Town Quilt

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**TOWN OF WENHAM**

County of Essex

MASSACHUSETTS

Wenham - Incorporated 1643

(First Town set off from Salem)

Area: 8.21 Square Miles

ZONING BYLAWS
First Adopted 1947

Present Minimum Lot Size: 40,000 sq. ft.; 170 ft. Frontage

Building, Electrical, Plumbing and Health Regulations require permits for new construction and alterations.

| | |
|---|---|
| ASSESSOR'S OFFICE | 468-5520 ext. 5 |
| BOARD OF HEALTH | 468-5520 ext. 4 |
| CONSERVATION COMMISSION | 468-5520 ext. 8 |
| EMERGENCY - FIRE OR POLICE | 911 |
| (for exchanges other than 468) | 468-4421 |
| FINANCE DIRECTOR | 468-5520 ext. 3 |
| FIRE PREVENTION OFFICER (non-emergency) | 468-5508 |
| INSPECTOR'S OFFICE - Building, Electrical, Gas & Plumbing | 468-5520 ext. 4 |
| LIBRARY | 468-5527 |
| POLICE DEPARTMENT (non-emergency) | 468-4000 |
| SELECTMEN'S OFFICE | 468-5520 ext. 2 |
| TOWN ADMINISTRATOR | 468-5520 ext. 2 |
| TOWN CLERK | 468-5520 ext. 1 |
| TOWN ACCOUNTANT | 468-5520 ext. 3 |
| TREASURER-COLLECTOR | 468-5520 ext. 3 |

TOWN HALL OFFICE HOURS

| | |
|---|---|
| Monday, Wednesday, Thursday | 9:00 A.M. - 4:30 P.M. |
| Tuesday | 9:00 A.M. - 7:00 P.M. |
| Friday | 9:00 A.M. - 1:00 P.M. |

SELECTMEN MEET TUESDAYS AT 7:00 P.M.

ANNUAL TOWN MEETING DAY - FIRST SATURDAY IN MAY

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